

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**AUGUST 18, 2022**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 2:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- Mrs. Margaret Medeiros, President,  Mr. Stanley Archacki, Vice President
- Mr. Samuel Boucher, Director  Mr. Michael Herman, Director  Mr. James Burton, Director
- Mrs. Dianna Mann – General Manager  Mrs. Olivia Mann – Board Secretary
  
- Mr. Francisco Castro, Wastewater  Mr. Kurt Jensen, Water  Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Staff Written Operational Reports**

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

**Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

**1. Financial Reports for review and approval**

- a. July 2022, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

**2. Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 07/21/2022

**3. Bills**

- a. T & S Construction invoice number 14, dated 7/31/22, in the amount of \$252,320.00 for the USDA Water Improvements Project
- b. MC Engineering invoice number 2227, dated 8/5/2022, in the amount of \$15,697.63 for the USDA Water Improvements Project

**Action Taken:** \_\_\_\_\_

**4. Agenda (Old Business)**

- a. Discussion and consideration of customer appeal for 9850 E. Highway 20, Clearlake Oaks

**Action Taken:** \_\_\_\_\_

**5. Agenda (New Business)**

- a. Discussion and consideration of Resolution 22-10, Approving the Transfer of Delinquent Balances to the Lake County Property Tax Collector

**Action Taken:** \_\_\_\_\_

- b. Discussion and consideration of sending Dianna and Olivia to the 2022 CSDA Board Secretary Training & Certification

**Action Taken:** \_\_\_\_\_

- c. Discussion and consideration of opening a reserve account at West America Bank for CalPERS Annual Unfunded Liability

**Action Taken:** \_\_\_\_\_

- d. Discussion and consideration of Resolution 22-11, Declaring the Actiflo project an emergency due to time limits

**Action Taken:** \_\_\_\_\_

- e. Discussion and approval of T & S Construction's bid for the installation of the Actiflo

**Action Taken:** \_\_\_\_\_

**Closed Session**                      **Time:** \_\_\_\_\_

- a. Potential Litigation: One Case
- b. Verdict: One Case

**Open Session**                      **Time:** \_\_\_\_\_

**Action Taken in Closed Session:** \_\_\_\_\_

**Adjournment**                      **Time:** \_\_\_\_\_

# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
[www.clocwd.org](http://www.clocwd.org) (Website)

*August 12, 2022*

## *Administration*

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- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 1 consumer/appeal claim(s)
  - The appeal from last month's agenda is on the agenda this month for reconsideration.
- ∂ There are 18 accounts on payment arrangements.
- ∂ The District continues to conduct its billing audit on vacant lots and unbilled properties within District boundaries. This will be an ongoing audit for an unknown period of time as I rely heavily on the DC and the rest of the Admin department for locating service connections.
- ∂ We have received payments from the LIHWAP program, It seems to be very seamless processing wise, we will continue to recommend this program to customers.
- ∂ On August 11, 2022, we dropped off almost all 34 bottles for lead and copper sampling, we only had 6 customers opt-out, and we are hoping to pick up bottles as early as August 12<sup>th</sup>.
- ∂ As previously mentioned, the CSDA Board Secretary Conference is on the agenda for approval this month. This is an annual conference; however, due to COVID restrictions, we have not been certified since 2019. The conference will be held in Monterey again this year, ranging from November 7-9<sup>th</sup>
- ∂ Weekly meter reading is still commencing, we will be meeting with MC Engineering regarding the source capacity study analysis next Thursday.
- ∂ As you will see on the agenda, Resolution 22-10, approving the transfer of delinquent balances. At this time, I have reported 62 balances totaling \$105,643.07, with an additional \$96,609.34 in unpaid balances remaining from past tax year.
  - On 08/11/2022, we received an additional tax check in the amount of \$85,209.16, this entire figure will NOT be credited to past due balances. The aforementioned figures does not include this tax check as I have not received the breakdown from County. I should have that by next week sometime.
- ∂ I am making edits to the Water Code, nothing major, but this should be on the agenda for amendment next month, depending on how many changes there are.

All the best,

Olivia Mann  
Administrative Services Manager  
Board Secretary

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

# Clearlake Oaks County Water District

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August 15, 2022

*Clearlake Oaks County Water District  
Board of Directors*

RE: DC board letter,

## **Water distribution main & service lines:**

- \* A new hydrant was installed on the end of Anchor Village.
- \* DC had 2 main repairs completed on Lakeview Dr. at Widgeon, and at the end of Anchor Village.
- \* We had 12 service line repairs including replacing 2 lines entirely.

**Before 2" main valve repair**



**2" main valve break at Lakeview**



**New 2" valve replacement**



## **Sample stations sites/Boil water notices:**

\*We had to distribute Boil Water Notices for the shut downs at the end of Widgeon at Lakeview due to main repairs. The first sample in this area came back absent for total Coliforms and E.Coli.

\*DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E.Coli.

## **Sewer collections and Lift station sites:**

\*No new sewer spills to report.

## **Staff updating:**

\*DC crew includes;

- Jeremy- Chief - OP 3, Class B license.
- Jesse- Lead – OP 3, Class B license, Tech. Ham license.
- Hugo - DC OP 2, Class B license. Tech. Ham license.
- Jerry- DC OP 2, Class B license.
- We now have an opening in DC
- Garrett-DC OP 2, Class B license. "Helping out in waste, not DC"

**District vehicles:** Nothing to report

**Miscellaneous:** Nothing to report

*Jeremy Backus  
Chief D/C Operator*

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
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July / August 2022  
Board letter

- ◆ July raw water NTU from the extended intake has been fairly stable mostly under 10. As we get into July the NTU levels are increasing but are staying under 20 so far. The ammonia levels are staying at low levels as well. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored. Filter backwashes continue to be every other day.
- ◆ Water production for the month of July 2022 was 22.53 MG. Raw water intake is 24.891 MG. Down from June 2021 production of 28.729 MG. Demands are rising as the temperatures increase
- ◆ We are still getting regular plant shut downs.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Filter 1 is back to operational status

Water sample list is attached

Treatment staff:

James Simons T2 Operator Class B permit  
Kurt Jensen T3, D2 Chief Class B permit  
Helping treatment also  
Jesse Seth T2 D3 operator

Thank you,

*Kurt Jensen*

WTP Chief Plant Operator  
k.jensen@clocwd.org

# Water Sample Testing

	DATE	DATE	DATE	
Bacti R(BW) & CW (M)	8/3/2022			A = Annually
Bacti R (BW)	upcoming			Q = Quarterly
Bacti Tank Farm (once)				M = Monthly
TOC ALK R (M)	upcoming			BW = Bi-weekly
TOC CW (M)	upcoming			BA = Bi-annually
R & CW TCP123 (BA)				W = Weekly
Color / Odor (A)				
Cyano Toxin(W)	7/22/2022	8/2/2022		
Bromate (Q)	Upcoming			
Perchlorate (A)				
TTHM (Q)				
HAA5 (Q)				
Lead & Copper (A)(1)	8/12/2022			
Lead & Copper (A)(1)				
Lead & Copper (A)(1)				
Nitrate (A)				
Nitrite (A)				
Antimony (A)				
Arsenic(A)				
Barium(A)				
Beryllium(A)				
Cadmium(A)				
Chromium Total (A)				
Fluoride Natural(A)				
Mercury(A)				
Nickel(A)				
Selenium(A)				
Thallium(A)				
Simazine(A)				
Bicarbonate Alaklinity(A)				
Calcium(A)				
Carbonate Alakalinity(A)				
Chloride(A)				
Copper(A)				
Foaming Agents (MBAS)(A)				
Hardness Total as CaCO3(A)				
Hydroxide Alakalinity(A)				
Iron(A)				
Magnesium(A)				
Manganese(A)				
PH, Laboratory(A)				
Silver(A)				
Sodium(A)				

Specific Coductance(A)				
Sulfate(A)				
Total Dissolved Solids(A)				
Turbidity, Laboratory(A)				
Zinc(A)				
Aluminum(A)				
MTBE(A)				
Color / Odor				
Asbestos				semi annually
Thiobencarb(A)				
Ethylene Dibromide				Every 9 Years
Heptachlor				Every 9 Years
Heptachlor Epoxide				Every 9 Years
BHC-Gamma				Every 9 Years
Methoxychlor				Every 9 Years
Toxaphene				Every 9 Years
Clearwell VOC				
Reg SOC 504 EDB	7/13/2022			
Bacti clearwell				
Regulated SOC 504				

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August 15, 2022

Clearlake Oaks County Water District  
P.O. Box 709  
Clearlake Oaks, CA 95423-0709

RE: July Board Letter

## **FLows FOR THE MONTH/CLEARLAKE LAKE LEVEL:**

- ❖ **INFLUENT: 8.194 MG (AVERAGE: 264,000 GPD)**
- ❖ **EFFLUENT: 6.810 MG (AVERAGE: 219,000GPD/152 GPM)**
- ❖ **CLEARLAKE AVERAGE DAILY LEVEL: -.87' RUMSEY GAUGE**

During the month of July we have continued to dry the processed bio-solids as seen on the picture below. We have moved about 9 transfer trucks at this time and still have about 7 more trucks worth of sludge to move. The amount has been much more this season due to the amount of solids received from the water plant during last year's events. I submitted the bio-solids profile this month in order to renew our waste manifest. At this time our manifest is good for another year. On July 14<sup>th</sup> we conducted our 3<sup>rd</sup> groundwater monitoring sampling. It was foreseeable that no samples were going to be taken for well #2 which was confirmed on sampling day. Well #2 has gone dry at this time. Results to this 3<sup>rd</sup> quarter groundwater monitoring have been sent to Dean Enderlin along with field reports taken that day.



*(Biosolids)*



*(Monitoring well)*

Ph at the plant is elevated again. At this time we have pulled one of our ponds offline to reduce detention time. We are beginning to see the units trending down. Other than this the plant is running fine and all other results in lab and out sourced have met our permit.

Francisco Castro  
Wastewater Chief Plant Operator

---

Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director



**Clearlake Oaks County Water District**  
**Board of Directors**  
**Board Meeting August 18, 2022**

Board Members,

With water conservation on everyone's mind, and to help with our water loss, the old redwood Cerrito tank was taken down, and the system was put on a temporary tank farm. Even though an exact number was never produced, the old leaky tank had created its own ecosystem. The two new tanks, Cerrito and Harvey, are scheduled for September.



The emergency intake pump project is wrapping up. The pump has been moved down to the shore and the fence is complete. This project is definitely a success. Per our Operators, the water quality that we are pulling in right now has lower turbidity than some winter water. This is amazing compared to the water we could be pulling from the shore line, please refer to the picture on the right.



In addition to better water quality, staff continues to fix major leaks, allowing the water plant to shut down for a few hours per day. Please refer to Kurt's report for specific numbers.

Staff continues to field calls regarding the cyanotoxins in the Lake. After it was aired on KRON 4 and Fox 2 news not to drink the water coming from Clearlake in the Sulphur Bank and Clearlake Oaks area, our phones wouldn't stop ringing. Moving forward I will have the sample results posted on our website.

The Actiflo will be delivered to the water plant on September 6<sup>th</sup>. This will allow T & S to take our clarifiers off line for maintenance. Only one clarifier at a time will be taken off line so the plant will continue to meet demand. The District has received a grant for over \$400,000 to run a pilot program with this Actiflo to determine if it performs to spec in removing the algae. If it does perform, we have submitted a grant for a permanent system that would assist in redundancy if one of our clarifiers go off line.

The USDA project continues to progress, however slowly. We should receive the permit needed to install the last vault for our DMA down by Orchard Shores. Please see MC Engineering's update attached, this project is approximately 75% complete.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,  
Dianna Mann  
General Manager



**Report Date:** August 4th, 2022

**To:** Dianna Mann, CLOCWD General Manager

**From:** Mark Carey, P.E., MC Engineering Principal Engineer

**RE:** CLOCWD USDA Funded Water System Improvements Project

**Billing Period:** July, 2022

**I. Project Status Update**

Work on the project during July included the following:

- Contract facilitation and monthly invoicing
- Misc. correspondence with contractor
- Weekly meetings and minutes
- Onsite inspection services
- Coordination with environmental
- Coordination with geotechnical inspections (subgrade and AC compaction)

**II. Budget Status Update**

<b>Total Contract w/Design</b>	<b>\$1,238,396.00</b>
<b>This Invoice:</b>	<b>\$15,697.63</b>
<b>Cost to Date:</b>	<b>\$1,205,992.30</b>
<b>Cost to Complete:</b>	<b>\$32,403.70 (not including "Additional Services" budget)</b>

**III. Projected Tasks for August 2022**

- Continue to conduct weekly construction meetings (agenda and minutes)
- Coordination with geotechnical inspections (Cerritos tank subgrade)
- Continue efforts with DMA 4 installation and Actiflo unit
- Respond to and process RFIs and CCOs
- Continue daily field inspections for WTP, Harvey site, and DMA installations
- Review of contractor's monthly pay request

**Clearlake Oaks County Water District**  
**Summary Balance Sheet**  
As of July 31, 2022

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	<u>Jul 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	2,032,836.69
Accounts Receivable	204,087.00
Other Current Assets	<u>3,231,347.03</u>
<b>Total Current Assets</b>	5,468,270.72
<b>Fixed Assets</b>	<u>21,870,193.43</u>
<b>TOTAL ASSETS</b>	<u><u>27,338,464.15</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	54,248.31
Other Current Liabilities	<u>8,996,258.73</u>
<b>Total Current Liabilities</b>	9,050,507.04
<b>Long Term Liabilities</b>	<u>958,676.00</u>
<b>Total Liabilities</b>	10,009,183.04
<b>Equity</b>	<u>17,329,281.11</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>27,338,464.15</u></u>

**Clearlake Oaks County Water District**  
**Balance Sheet**  
As of July 31, 2022

08/09/22

Accrual Basis

	Jul 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102.13 · SEWER RESERVES-9592	110,000.00
102.10 · CRP PC - 6192	33,183.09
102.12 · WATER RESERVES- 8503	450,200.00
102.001 · GL - 9122 (Old Acct. # 053420019)	266,812.32
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	874,547.38
<b>Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)</b>	<b>1,063,547.38</b>
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CH...	88.98
102.02 · CRP Water - 6990	16,917.49
102.03 · CRP Sewer - 3745	92,087.43
<b>Total Checking/Savings</b>	<b>2,032,836.69</b>
<b>Accounts Receivable</b>	
CUSI Accounts Receivable	204,087.00
<b>Total Accounts Receivable</b>	<b>204,087.00</b>
<b>Other Current Assets</b>	
116 · DEFERRED OUTFLOW- PENSION	236,756.00
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	47,897.68
130 · Const In Progress - Studies	
130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program)	3,569.45
130.96 · Const in Progress - WWP 2022 (Grant application for WWTP for al...	12,215.00
130.95 · Source Capacity Studygrant prep	39,615.95
130 · Const In Progress - Studies - Other	1,091,441.10
<b>Total 130 · Const In Progress - Studies</b>	<b>1,146,841.50</b>
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	551,411.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	15,474.00
<b>Total Other Current Assets</b>	<b>3,231,347.03</b>
<b>Total Current Assets</b>	<b>5,468,270.72</b>
<b>Fixed Assets</b>	
138 · USDA Water Improvements	5,907,522.52
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force ...	3,952,787.28
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distri...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water di...	250,195.76
<b>Total 121 · Wtr Dist &amp; Wtr Storage Projects (Replacement or installation of water...</b>	<b>365,696.42</b>
131 · Waste Water Plant	
131.1 · Pumps/Equipment	99,784.99
131 · Waste Water Plant - Other	57,768.09
<b>Total 131 · Waste Water Plant</b>	<b>157,553.08</b>
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
<del>USDA Project</del>	<del>-523,819.00</del>
127 · Water Plant	
127.8 · Water Intake Pump Extension	583,541.73
127.7 · Ozone System	12,785.71
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	348,866.13

**Clearlake Oaks County Water District**  
**Balance Sheet**  
 As of July 31, 2022

	Jul 31, 22
127 · Water Plant - Other	211,458.66
<b>Total 127 · Water Plant</b>	<b>1,193,849.66</b>
<b>120 · District General CRP (EQUIPMENT - WAS 1011181)</b>	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1...	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,386.51
120.90 · Vehicles/Generators/Trailers	753,972.38
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
<b>Total 120 · District General CRP (EQUIPMENT - WAS 1011181)</b>	<b>2,826,432.08</b>
<b>122 · Bldgs/Grounds Cap Improvements</b>	<b>8,547,329.06</b>
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 10...</b>	
124.2 · GIS Online Mapping System	7,453.92
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	83,302.80
<b>Total 124.30 · Lift Stations</b>	<b>149,345.03</b>
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS...	3,146,777.14
<b>Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - W...</b>	<b>3,368,980.05</b>
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-9,745,066.00
<b>Total Fixed Assets</b>	<b>21,870,193.43</b>
<b>TOTAL ASSETS</b>	<b>27,338,464.15</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	54,248.31
<b>Total Accounts Payable</b>	<b>54,248.31</b>
<b>Other Current Liabilities</b>	
Annual Depreciation	249,035.55
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax ...	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	-10,887.79
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Pro...	5,488,543.54
280.02 · KS State Bank - 2019 Vac-Con	206,353.32
280.12 · USDA Loan for Sewer Clarifier	3,049,172.41
<b>Total 280 · Loan</b>	<b>8,733,181.48</b>
221 · Health Ins - EE Portion	-2,548.27
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE C...	11,344.03
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-11,008.16
<b>Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)</b>	<b>335.87</b>
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL TA...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WA...	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - I...	-12,302.88
223.80 · GASB 68 Pension ( - WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - W...	5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLO...	18,602.20
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or a...	-17,444.74
<b>Total Other Current Liabilities</b>	<b>8,996,258.73</b>

3:28 PM

08/09/22

Accrual Basis

Clearlake Oaks County Water District  
**Balance Sheet**  
As of July 31, 2022

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	<u>Jul 31, 22</u>
Total Current Liabilities	9,050,507.04
Long Term Liabilities	
295 · NET PWNSION LIABILITY	958,676.00
Total Long Term Liabilities	958,676.00
Total Liabilities	10,009,183.04
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,421,075.19
304 · Opening Balance Equity (Opening balances during setup post to this acco...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - END...	14,489,878.28
Net Income	2,610.88
Total Equity	17,329,281.11
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>27,338,464.15</u></b>

**Clearlake Oaks County Water District**  
**Profit and Loss**  
**July 2022**

08/09/22

Accrual Basis

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Income</b>				
410 · Client Reg Pmt	0.00	82,734.54	109,482.30	192,216.84
430 · Penalty & Interest	0.00	1,481.96	1,976.18	3,458.14
440 · Misc Revenue	0.00	243.62	243.62	487.24
<b>Total Income</b>	<u>0.00</u>	<u>84,460.12</u>	<u>111,702.10</u>	<u>196,162.22</u>
<b>Total Income</b>	<u>0.00</u>	<u>84,460.12</u>	<u>111,702.10</u>	<u>196,162.22</u>
<b>Gross Profit</b>	0.00	84,460.12	111,702.10	196,162.22
<b>Expense</b>				
<b>Salaries &amp; EE Benefits</b>				
505 · Salaries & Wages	37,852.33	18,691.05	13,346.62	69,890.00
520 · FICA - District Share	2,815.96	1,373.45	984.58	5,173.99
530 · Med/Life Insurance- Dist Share	9,317.98	7,176.92	2,829.62	19,324.52
540 · PERS - District Share	8,905.69	531.31	404.22	9,841.22
<b>Total Salaries &amp; EE Benefits</b>	<u>58,891.96</u>	<u>27,772.73</u>	<u>17,565.04</u>	<u>104,229.73</u>
<b>Services &amp; Supplies</b>				
610 · Bank Fees	2,806.69	0.00	0.00	2,806.69
620 · Communications & Internet	594.34	855.40	815.38	2,265.12
640 · Fuel & Oil	0.00	623.49	1,246.99	1,870.48
645 · Insurance	0.00	12,648.72	12,648.71	25,297.43
657 · Lab	0.00	1,220.00	2,035.00	3,255.00
660 · Memberships & Subscription	145.13	807.40	807.39	1,759.92
670 · Postage & Shipping	1,020.99	0.00	0.00	1,020.99
675 · Professional Services	7,180.68	1,186.01	526.30	8,892.99
685 · Rents	1,749.30	0.00	0.00	1,749.30
690 · Safety & Security	0.00	44.96	217.09	262.05
700 · Tools & Instruments	0.00	633.67	0.00	633.67
705 · Supplies - Office	170.87	0.00	312.60	483.47
715 · Supplies-Chemicals-Operating	0.00	5,235.38	0.00	5,235.38
720 · Supplies - Inventory - Other	0.00	333.12	0.00	333.12
750 · Utilities	610.55	7,889.84	20,528.99	29,029.38
760 · Waste Disposal	56.87	14,523.81	348.12	14,928.80
795 · Yolo Co	0.00	0.00	4,015.23	4,015.23
799 · Misc				
799.1 · Customer Refund - Acct closed ...	0.00	0.00	934.93	934.93
<b>Total 799 · Misc</b>	<u>0.00</u>	<u>0.00</u>	<u>934.93</u>	<u>934.93</u>
<b>Total Services &amp; Supplies</b>	<u>14,335.42</u>	<u>46,001.80</u>	<u>44,436.73</u>	<u>104,773.95</u>
<b>Repairs &amp; Replacement</b>				
810 · R&R Buildings & Grounds	0.00	141.00	0.00	141.00
<b>Total Repairs &amp; Replacement</b>	<u>0.00</u>	<u>141.00</u>	<u>0.00</u>	<u>141.00</u>
<b>Total Expense</b>	<u>73,227.38</u>	<u>73,915.53</u>	<u>62,001.77</u>	<u>209,144.68</u>
<b>Net Ordinary Income</b>	<u>-73,227.38</u>	<u>10,544.59</u>	<u>49,700.33</u>	<u>-12,982.46</u>
<b>Net Income</b>	<u>-73,227.38</u>	<u>10,544.59</u>	<u>49,700.33</u>	<u>-12,982.46</u>

**Clearlake Oaks Co Water District  
PROJECTED BUDGET 2022-2023**

1

Target % > **8%**

As of July 2022 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
<b>Total Operating Revenue</b>	1,298,210	108,184	111,702	9%	1,125,194	93,766	84,461	8%
<b>Total Operating Expenses</b>	1,231,792	102,649	97,681	8%	1,238,635	103,220	110,528	9%
<b>Operating Balance (loss)</b>	<b>66,418</b>	<b>5,535</b>	<b>14,021</b>		<b>(113,441)</b>	<b>(9,453)</b>	<b>(26,067)</b>	
420 Connection Fees	20,000	1,667	-	0%	20,000	1,667	-	0%
435			-				-	
450 Other - Non S/W Rev	150,000	12,500	-	0%	180,000	15,000		0%
Reserves	150,000	12,500	12,500	0%	60,000	5,000	5,000	0%
<b>Net Change In Net Position (loss)</b>	<b>86,418</b>	<b>7,201</b>	<b>1,521</b>		<b>26,559</b>	<b>2,213</b>	<b>(31,067)</b>	

**Current Revenue Notes:**

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

**Past Revenue Notes**

General Ledger	\$688,499.42
District CRP	\$109,004.92
Paradise Cove CRP	\$33,189.09
Water Reserve	\$110,000.00
Sewer Reserve	\$110,000.00
LAIF Account	\$1,065,538.56
<b>Total</b>	<b>\$2,116,231.99</b>

As of July 2022 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,268,210	105,684	109,482	9%	1,097,694	91,475	82,735	8%
430 Penalty & Interest	30,000	2,500	1,976	7%	27,500	2,292	1,482	5%
440 Misc	-	-	244	0%	0	0	244	0%
<b>Total Revenue &gt;</b>	<b>1,298,210</b>	<b>108,184</b>	<b>111,702</b>	<b>9%</b>	<b>1,125,194</b>	<b>93,766</b>	<b>84,461</b>	<b>8%</b>

As of July 2022 Operating Expenses	Budget				Actual			
	Annual	YTD	Amount	%	YTD	Amount	%	Spent
505 Salaries & Wages	393,050	32,754	32,273	8%	515,299	42,942	37,617	7%
520 FICA - District Share	33,023	2,752	2,393	7%	43,454	3,621	2,781	6%
530 Medical Ins - District Share	85,310	7,109	7,489	9%	130,491	10,874	11,836	9%
540 PERS - District Share	71,818	5,985	4,857	7%	83,236	6,936	4,984	6%
550 Unemployment	2,500	208	-	0%	2,500	208	-	0%
560 Workers Comp Ins	33,028	2,752	-	0%	9,102	759	-	0%
<b>Salaries and Employee Benefits &gt;</b>	<b>618,729</b>	<b>51,561</b>	<b>47,012</b>	<b>8%</b>	<b>784,082</b>	<b>65,340</b>	<b>57,218</b>	<b>7%</b>
605 Advertising	200	17	-	0%	200	17	-	0%
610 Bank Fees	13,424	1,119	1,404	10%	13,414	1,118	1,404	10%
620 Communications & Internet	19,000	1,583	1,112	6%	19,000	1,583	1,152	6%
622 Board Exp	3,500	292	-	0%	3,500	292	-	0%
625 Equip - Field (\$300-\$4999)	2,500	208	-	0%	4,000	333	-	0%
630 Equip - Office	1,500	125	-	0%	2,000	167	-	0%
640 Fuel & Oil	13,500	1,125	1,247	9%	15,000	1,250	623	4%
645 Insurance	38,000	3,167	12,649	33%	38,000	3,167	12,649	33%
650 Interest	3,000	250	-	0%	3,000	250	-	0%

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657	Lab	20,000	1,667	2,035	10%	11,000	917	1,220	11%
660	Memberships & Subscriptions	32,000	2,667	880	3%	35,400	2,950	880	2%
665	Mileage Reimb	750	63	-	0%	500	42	-	0%
670	Postage & Shipping	6,500	542	511	8%	6,500	542	511	8%
675	Professional Services	54,000	4,500	4,117	8%	37,500	3,125	4,777	13%
685	Rents	7,250	604	875	12%	7,250	604	875	12%
690	Safety & Security	5,250	438	217	4%	10,250	854	45	0%
700	Tools & Instruments	3,700	308	-	0%	2,500	208	634	25%
703	Supplies - Clothing & Personal	2,800	233	-	0%	3,100	258	-	0%
705	Supplies - Office	3,500	292	399	11%	3,500	292	86	2%
715	Treatment Chemicals	110,250	9,188	-	0%	50,000	4,167	5,235	10%
720	Supplies - Operating - Other	5,000	417	-	0%	25,000	2,083	333	1%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	2,250	188	-	0%	1,250	104	-	0%
745	Travel	1,000	83	-	0%	500	42	-	0%
750	Utilities	190,900	15,908	20,835	11%	107,900	8,992	8,196	8%
760	Waste Disposal	3,290	274	377	11%	48,290	4,024	14,553	30%
795	Yolo Co	61,000	5,083	4,015	7%				
799	Misc	-	-	-	0%	-	-	-	0%
	Services and Supplies >	604,064	50,339	50,669	8%	448,554	37,379	53,169	12%
810	R&R Buildings & Grounds	6,000	500	-	0%	3,500	292	141	4%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	250	-	0%	2,500	208	-	0%
850	Maintenance Reserve Account	-	-	-		-	-	-	
	Repairs & Replacement >	9,000	750	-	0%	6,000	500	141	2%
	<b>Total Expenses &gt;</b>	<b>1,231,792</b>	<b>102,649</b>	<b>97,681</b>	<b>8%</b>	<b>1,238,635</b>	<b>103,220</b>	<b>110,528</b>	<b>9%</b>

1 Administration - Budget Variance Report July 1, 2022 through June 30, 2023		Target % >		8.3%	GL ADMIN	
As of July 2022		2020-2021 Budget		Actual	Total	
Expenses		Annual	YTD	YTD	% Spent	Remaining
505	Salaries & Wages	424,702	35,392	37,852	8.9%	386,850
520	FICA - District Share	36,577	3,048	2,816	7.7%	33,761
530	Medical Ins - District Share	95,918	7,993	9,318	9.7%	86,600
540	PERS-District Share (incl unfunded Liab, 78,867.)	122,615	10,218	8,906	7.3%	113,709
550	Unemployment	5,000	417		0.0%	5,000
560	Workers Comp Ins	2,982	248		0.0%	2,982
Salaries and Employee Benefits >		687,793	57,316	58,892	8.6%	628,901
605	Advertising	400	33	-	0.0%	400
610	Bank Fees	27,000	2,250	2,807	10.4%	24,193
620	Communications & Internet	7,000	583	594	8.5%	6,406
622	Board Exp	7,000	583		0.0%	7,000
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	2,000	167		0.0%	2,000
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	4,000	333	145	3.6%	3,855
665	Mileage Reimb	500	42		0.0%	500
670	Postage & Shipping	13,000	1,083	1,021	7.9%	11,979
675	Professional Services (Legal, IT, CUSI annual)	58,000	4,833	7,181	12.4%	50,819
685	Rents	14,500	1,208	1,749	12.1%	12,751
690	Safety & Security (boots)	1,500	125		0.0%	1,500
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	600	50		0.0%	600
705	Supplies - Office	5,000	417	171	3.4%	4,829
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	0	0		0.0%	0
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (Classes, books)	500	42		0.0%	500
745	Travel / Lodging	1,000	83		0.0%	1,000
750	Utilities	5,800	483	611	10.5%	5,189
760	Waste Disposal	580	48	57	9.8%	523
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
Services and Supplies >		148,380	12,365	14,336	9.7%	134,044
810	R&R Buildings & Grounds	2,000	167		0.0%	2,000
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0
Repairs & Replacement >		2,000	167	-	0.0%	2,000
<b>Total Expenses &gt;</b>		<b>838,173</b>	<b>69,848</b>	<b>73,228</b>	<b>8.7%</b>	<b>764,945</b>

1	<b>Sewer - Budget Variance Report July 1, 2022 through June 30, 2023</b>	Target % >		<b>8.3%</b>	<b>GL SEWER</b>	
	As of July 2022	2020-2021 Budget		<b>%</b>	<b>Total</b>	
	<b>Expenses</b>	<b>Annual</b>	<b>YTD</b>	<b>Spent</b>	<b>Remaining</b>	
505	Salaries & Wages	302,948	25,246	18,691	6.2%	284,257
520	FICA - District Share	25,165	2,097	1,373	5.5%	23,792
530	Medical Ins - District Share	82,532	6,878	7,177	8.7%	75,355
540	PERS - District Share (\$14.5K Unfunded)	21,928	1,827	531	2.4%	21,397
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	7,611	634		0.0%	7,611
	Salaries and Employee Benefits >	440,185	36,682	27,772	<b>6.3%</b>	412,413
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	1,083	855	6.6%	12,145
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	125		0.0%	1,500
630	Equip - Office	1,000	83		0.0%	1,000
640	Fuel & Oil (Schaeffers)	10,000	833	623	6.2%	9,377
645	Insurance	38,000	3,167	12,649	33.3%	25,351
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	11,000	917	1,220	11.1%	9,780
660	Memberships/Subscriptions/Permits	33,400	2,783	807	2.4%	32,593
665	Mileage Reimb	250	21		0.0%	250
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	8,500	708	1,186	14.0%	7,314
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	9,500	792	45	0.5%	9,455
700	Tools & Instruments	2,500	208	634	25.4%	1,866
703	Supplies - Clothing & Personal	2,800	233		0.0%	2,800
705	Supplies - Office	1,000	83		0.0%	1,000
715	Treatment Chemicals	50,000	4,167	5,235	10.5%	44,765
720	Supplies-Operating-Other-Titan Tubes	25,000	2,083	333	1.3%	24,667
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,000	83		0.0%	1,000
745	Travel / Lodging	-	-		0.0%	-
750	Utilities	105,000	8,750	7,890	7.5%	97,110
760	Waste Disposal	48,000	4,000	14,524	30.3%	33,476
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund					
	Services and Supplies >	361,450	30,121	46,001	<b>12.7%</b>	315,449
810	R&R Buildings & Grounds	2,500	208	141	5.6%	2,359
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0	-	0.0%	-
840	R&R Vehicles	2,500	208		0.0%	2,500
		-	-		0.0%	-
	Repairs & Replacement >	5,000	417	141	<b>2.8%</b>	4,859
	<b>Total Expenses &gt;</b>	<b>806,635</b>	<b>67,220</b>	<b>73,914</b>	<b>9.2%</b>	<b>732,721</b>
	<b>Expense Notes</b>					

1	Water - Budget Variance Report July 1, 2022 through June 30, 2023 As of July 2022	2020-2021 Budget		Target % >	8.3%	GL WATER
	Expenses	Annual	YTD	Actual	%	Total
				YTD	Spent	Remaining
505	Salaries & Wages	180,700	15,058	13,347	7.4%	167,353
520	FICA - District Share	14,734	1,228	985	6.7%	13,749
530	Medical Ins - District Share	37,351	3,113	2,830	7.6%	34,521
540	PERS - District Share	10,510	876	404	3.8%	10,106
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	31,537	2,628		0.0%	31,537
	Salaries and Employee Benefits >	274,832	22,903	17,566	6.4%	257,266
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	1,083	815	6.3%	12,185
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	42		0.0%	500
640	Fuel & Oil	8,500	708	1,247	14.7%	7,253
645	Insurance	38,000	3,167	12,649	33.3%	25,351
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	1,667	2,035	10.2%	17,965
660	Memberships/Subscriptions/Permits	30,000	2,500	807	2.7%	29,193
665	Mileage Reimb	500	42		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	25,000	2,083	526	2.1%	24,474
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	4,500	375	217	4.8%	4,283
700	Tools & Instruments	3,700	308		0.0%	3,700
703	Supplies - Clothing & Personal	2,500	208		0.0%	2,500
705	Supplies - Office	1,000	83	313	31.3%	687
715	Treatment Chemicals	110,250	9,188		0.0%	110,250
720	Supplies - Operating - Other	5,000	417		0.0%	5,000
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	167		0.0%	2,000
745	Travel / Lodging	500	42		0.0%	500
750	Utilities	188,000	15,667	20,529	10.9%	167,471
760	Waste Disposal	3,000	250	348	11.6%	2,652
795	Yolo Co	61,000	5,083	4,015	6.6%	56,985
799	Misc	0	0		0.0%	0
799.1	Customer Refund			935		
	Services and Supplies >	516,950	43,079	44,436	8.6%	472,514
810	R&R Buildings & Grounds	5,000	417		0.0%	5,000
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	250		0.0%	3,000
		-	-			-
	Repairs & Replacement >	8,000	667	-	0.0%	8,000
	<b>Total Expenses &gt;</b>	<b>799,782</b>	<b>66,649</b>	<b>62,002</b>	<b>7.8%</b>	<b>737,780</b>

**Clearlake Oaks County Water District**  
**CRP/CIP Profit and Loss**  
 July 2022

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
425 · CRP (Capital Replacm...	1,639.98	33,859.25	37,882.00	73,381.23	73,381.23
430 · Penalty & Interest	36.79	741.89	718.94	1,497.62	1,497.62
<b>Total Income</b>	<u>1,676.77</u>	<u>34,601.14</u>	<u>38,600.94</u>	<u>74,878.85</u>	<u>74,878.85</u>
<b>Total Income</b>	<u>1,676.77</u>	<u>34,601.14</u>	<u>38,600.94</u>	<u>74,878.85</u>	<u>74,878.85</u>
<b>Gross Profit</b>	1,676.77	34,601.14	38,600.94	74,878.85	74,878.85
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	0.00	9,368.55	13,662.91	23,031.46	23,031.46
520 · FICA - District Share	0.00	668.14	1,010.75	1,678.89	1,678.89
530 · Med/Life Insurance- Di...	0.00	3,863.75	2,353.01	6,216.76	6,216.76
540 · PERS - District Share	0.00	317.92	592.94	910.86	910.86
<b>Total Salaries &amp; EE Benefits</b>	0.00	14,218.36	17,619.61	31,837.97	31,837.97
<b>Services &amp; Supplies</b>					
640 · Fuel & Oil	0.00	1,558.73	1,558.73	3,117.46	3,117.46
650 · Interest	0.00	439.39	439.38	878.77	878.77
657 · Lab	0.00	1,500.00	0.00	1,500.00	1,500.00
<b>Total Services &amp; Supplies</b>	0.00	3,498.12	1,998.11	5,496.23	5,496.23
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grou...	0.00	6,550.00	36.91	6,586.91	6,586.91
830 · R&R Equipment	0.00	10,124.64	962.75	11,087.39	11,087.39
832 · R&R Mains and Sewer...	0.00	1,524.51	1,524.49	3,049.00	3,049.00
840 · R&R Vehicles	0.00	714.01	714.00	1,428.01	1,428.01
<b>Total Repairs &amp; Replacement</b>	0.00	18,913.16	3,238.15	22,151.31	22,151.31
<b>Total Expense</b>	<u>0.00</u>	<u>36,629.64</u>	<u>22,855.87</u>	<u>59,485.51</u>	<u>59,485.51</u>
<b>Net Ordinary Income</b>	<u>1,676.77</u>	<u>-2,028.50</u>	<u>15,745.07</u>	<u>15,393.34</u>	<u>15,393.34</u>
<b>Net Income</b>	<u><u>1,676.77</u></u>	<u><u>-2,028.50</u></u>	<u><u>15,745.07</u></u>	<u><u>15,393.34</u></u>	<u><u>15,393.34</u></u>

Clearlake Oaks Co Water District  
**Budget Variance Report July 1, 2022 through June 30, 2023**

1 Target % > **8.3%** **CRP-PC**  
 As of July 2022

Summary	Budget Annual	YTD	Actual YTD	
			Amount	%
<b>PC CRP Revenue</b>	19,536	1,628	1,677	8.6%
<b>PC CRP Expenses</b>	0	0	-	0.0%

Expenses	2021-2022 Budget		Actual	%	Total	
	Annual	YTD	YTD	Spent	Remaining	
605 Advertising	-	-	-	0.0%	-	
610 Bank Fees	-	-	-	0.0%	-	
620 Communications & Internet	-	-	-	0.0%	-	
622 Board Exp	-	-	-	0.0%	-	
625 Equip - Field (up to \$4999)	-	-	-	0.0%	-	
630 Equip - Office	-	-	-	0.0%	-	
640 Fuel & Oil	-	-	-	0.0%	-	
645 Insurance	-	-	-	0.0%	-	
650 Interest	-	-	-	0.0%	-	
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-	
660 Memberships & Subscriptions	-	-	-	0.0%	-	
665 Mileage Reimb	-	-	-	0.0%	-	
670 Postage & Shipping	-	-	-	0.0%	-	
675 Professional Services (SCADA)	-	-	-	0.0%	-	
685 Rents	-	-	-	0.0%	-	
690 Safety & Security (includes boots	-	-	-	0.0%	-	
700 Tools & Instruments	-	-	-	0.0%	-	
703 Supplies - Clothing & Personal	-	-	-	0.0%	-	
705 Supplies - Office	-	-	-	0.0%	-	
715 Treatment Chemicals	-	-	-	0.0%	-	
720 Supplies - Operating - Other	-	-	-	0.0%	-	
730 Taxes - Licenses	-	-	-	0.0%	-	
735 Training, Certs (classes, books)	-	-	-	0.0%	-	
745 Travel / Lodging	-	-	-	0.0%	-	
750 Utilities	-	-	-	0.0%	-	
760 Waste Disposal	-	-	-	0.0%	-	
795 Yolo Co	-	-	-	0.0%	-	
799 Misc	0	0	-	0.0%	0	
<b>Services and Supplies &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>
810 R&R Buildings & Grounds	-	-	-	0.0%	-	
815 R & R Damage Claims	0	0	-	0.0%	0	
820 R&R Lift Stations	-	-	-	0.0%	-	
830 R&R Equipment	-	-	-	0.0%	-	
832 R&R Mains/Laterals	-	-	-	0.0%	-	
840 R&R Vehicles	-	-	-	0.0%	-	
<b>Repairs &amp; Replacement &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>
<b>Total Expenses &gt;</b>		<b>0</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	<b>0</b>

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Budget Variance Report July 1, 2022 through June 30, 2023

Target % > 8.3% CRP-WATER

As of July 2022 Summary	WATER - CRP Budget		Actual YTD	
	Annual	YTD	Amount	%
WATER CRP Revenue	439,444	36,620	34,601	7.9%
WATER CRP Expenses	511,279	42,607		0.0%

Operating Balance (71,835) (5,986) 34,601

	Expenses	2020-2021 Annual Budget	YTD Budget	Actual YTD	% Spent	Total Remaining
505	Salaries & Wages	257,969	21,497	9,369	3.6%	248,600
520	FICA - District Share	21,162	1,763	668	3.2%	20,494
530	Medical Ins - District Share	70,407	5,867	3,864	5.5%	66,543
540	PERS - District Share	16,469	1,372	318	1.9%	16,151
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	8,122	677		0.0%	8,122
	<b>Salaries and Employee Benefits &gt;</b>	<b>374,129</b>	<b>31,177</b>	<b>14,219</b>	<b>3.8%</b>	<b>359,910</b>
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	3,500	292		0.0%	3,500
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,250	104		0.0%	1,250
630	Equip - Office	-				
640	Fuel & Oil	14,400	1,200	1,559	10.8%	12,841
645	Insurance	0	0		0.0%	0
650	Interest	0	0	439	0.0%	(439)
657	Outsource Lab / Internal Lab	3,000	250	1,500	0.0%	1,500
660	Memberships & Subscriptions	0	0		0.0%	0
665	Mileage Reimb	0	0		0.0%	0
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services Leak Chk	-	-		0.0%	-
685	Rents	0	0		0.0%	0
690	Safety & Sec (includes boots)	-	-		0.0%	-
700	Tools & Instruments	2,000	167		0.0%	2,000
703	Supplies - Clothing & Personal	1,500	125		0.0%	1,500
705	Supplies - Office	-	-		0.0%	-
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	3,000	250		0.0%	3,000
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	500	42		0.0%	500
745	Travel / Lodging	-	-		0.0%	-
750	Utilities	0	0		0.0%	0
760	Waste Disposal	0	0		0.0%	0
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
	<b>Services and Supplies &gt;</b>	<b>29,150</b>	<b>2,429</b>	<b>3,498</b>	<b>12.0%</b>	<b>25,652</b>
810	R&R Buildings & Grounds	5,000	417	6,550	131.0%	(1,550)
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	35,000	2,917	10,125	28.9%	24,875
830.1	Hydrants	-				
832	R&R Mains/Service Lines/Tanks	50,000	4,167	1,525	3.1%	48,475
840	R&R Vehicles	18,000	1,500	714	4.0%	17,286
	<b>Repairs &amp; Replacement &gt;</b>	<b>108,000</b>	<b>9,000</b>	<b>18,914</b>	<b>17.5%</b>	<b>89,086</b>
810	Fence Rpr for H/Run					
830	Chlorine Analyzer					
	<b>Total Expenses &gt;</b>	<b>511,279</b>	<b>42,607</b>	<b>36,631</b>	<b>7.2%</b>	<b>474,648</b>



Clearlake Oaks Co Water District  
Budget Variance Report July 1, 2022 through June 30, 2023

1

SEWER-CRP

Target % > **8.3%** CRP-SEWER

As of July 2022

Summary	Budget Annual	YTD	Actual YTD Amount	%
<b>SEWER CRP Revenue</b>	509,022	42,419	38,601	7.6%
<b>SEWER CRP Expenses</b>	474,523	39,544	0.0%	0%

<b>Operating Balance (loss)</b>	<b>34,499</b>	2,875	38,601
---------------------------------	---------------	-------	--------

Expenses		2020-2021 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	253,805	21,150	13,663	5.4%	240,142
520	FICA - District Share	21,334	1,778	1,011	4.7%	20,323
530	Medical Ins - District Share	50,738	4,228	2,353	4.6%	48,385
540	PERS - District Share	15,486	1,290	593	3.8%	14,893
550	Unemployment	-	-	-	0.0%	-
560	Workers Comp Ins	8,010	668	-	0.0%	8,010
	<b>Salaries and Employee Benefits &gt;</b>	<b>349,373</b>	<b>29,114</b>	<b>17,620</b>	<b>5.0%</b>	<b>331,753</b>
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	5,000	417	-	0.0%	5,000
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (up to \$4999)	1,250	104	-	0.0%	1,250
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	14,400	1,200	1,559	10.8%	12,841
645	Insurance	0	0	-	0.0%	0
650	Interest	0	0	439	0.0%	(439)
657	Outsource Lab / Internal Lab	0	0	-	0.0%	0
660	Memberships & Subscriptions	0	0	-	0.0%	0
665	Mileage Reimb	0	-	-	0.0%	0
670	Postage & Shipping	0	0	-	0.0%	0
675	Professional Services (SCADA)	0	0	-	0.0%	0
685	Rents	-	-	-	0.0%	-
690	Safety & Security (includes boots)	-	-	-	0.0%	-
700	Tools & Instruments	2,000	167	-	0.0%	2,000
703	Supplies - Clothing & Personal	1,500	125	-	0.0%	1,500
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	0	0	-	0.0%	0
720	Supplies - Operating - Other	3,000	250	-	0.0%	3,000
730	Taxes - Licenses	0	0	-	0.0%	0
735	Training, Certs (classes, books)	500	42	-	0.0%	500
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	0	0	-	0.0%	0
760	Waste Disposal	0	0	-	0.0%	0
795	Yolo Co	0	0	-	0.0%	0
799	Misc	0	0	-	0.0%	0
	<b>Services and Supplies &gt;</b>	<b>27,650</b>	<b>2,304</b>	<b>1,998</b>	<b>7.2%</b>	<b>25,652</b>
810	R&R Buildings & Grounds	7,500	625	37	0.5%	7,463
815	<del>R &amp; R Damage Claims</del>	<del>0</del>	<del>0</del>	<del>963</del>	<del>0.0%</del>	<del>(963)</del>
820	R&R Lift Stations	20,000	1,667	-	0.0%	20,000
830	R&R Equipment	35,000	2,917	-	0.0%	35,000
832	R&R Mains/Laterals	25,000	2,083	1,524	6.1%	23,476
840	R&R Vehicles	10,000	833	714	7.1%	9,286
		-	-	-	0.0%	-
	<b>Repairs &amp; Replacement &gt;</b>	<b>97,500</b>	<b>8,125</b>	<b>3,238</b>	<b>3.3%</b>	<b>94,262</b>
	<b>Total Expenses &gt;</b>	<b>474,523</b>	<b>39,544</b>	<b>22,856</b>	<b>4.8%</b>	<b>451,667</b>

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**Clearlake Oaks County Water District**  
**Capital Improvements**  
**As of July 31, 2022**

Date	Name	Memo	Class	Amount
<b>130 · Const In Progress - Studies</b>				
07/05/2022	MC Engineering, Inc	Construction in progr...	GL:Sewer	1,662.50
07/05/2022	MC Engineering, Inc		GL:Water	1,662.50
Total 130 · Const In Progress - Studies				3,325.00
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
<b>138 · USDA Water Improvements</b>				
07/05/2022	MC Engineering, Inc		Loan/Grant:...	20,963.26
07/15/2022	AES - Analytical Envir...	Vault installation proj...	Loan/Grant:...	1,975.73
Total 138 · USDA Water Improvements				22,938.99
<b>128 · Sewer Infrstrcture &amp; Rehab Proj (Phase 1 was the installation of the Force Main)</b>				
Total 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F...				
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				
<b>131 · Waste Water Plant</b>				
<b>131.1 · Pumps/Equipment</b>				
Total 131.1 · Pumps/Equipment				
<b>131 · Waste Water Plant - Other</b>				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
<b>127 · Water Plant</b>				
<b>127.6 · Swan AMI Turbiwell Monitor</b>				
Total 127.6 · Swan AMI Turbiwell Monitor				
<b>127.5 · A/C installation for Filter Rm</b>				
Total 127.5 · A/C installation for Filter Rm				
<b>127.4 · PH System</b>				
Total 127.4 · PH System				
<b>127.2 · Harvy Vault Chlor Inject Proj</b>				
Total 127.2 · Harvy Vault Chlor Inject Proj				
<b>127.1 · Major Equipment</b>				
Total 127.1 · Major Equipment				
<b>127 · Water Plant - Other</b>				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				
<b>120 · District General CRP (EQUIPMENT - WAS 1011181)</b>				
<b>120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)</b>				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
<b>120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)</b>				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
<b>120.75 · SCADA</b>				
Total 120.75 · SCADA				
<b>120.90 · Vehicles/Generators/Trailers</b>				
Total 120.90 · Vehicles/Generators/Trailers				
<b>120 · District General CRP (EQUIPMENT - WAS 1011181) - Other</b>				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				
<b>122 · Bldgs/Grounds Cap Improvements</b>				
Total 122 · Bldgs/Grounds Cap Improvements				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)</b>				
<b>124.30 · Lift Stations</b>				
07/26/2022	ABC Plumbing	Sewer camer survey...	CRP:Sewer	4,060.00
Total 124.30 · Lift Stations				4,060.00

**Clearlake Oaks County Water District  
Capital Improvements  
As of July 31, 2022**

Date	Name	Memo	Class	Amount
<b>124.50 · Mains</b>				
Total 124.50 · Mains				
<b>124.60 · Meters</b>				
Total 124.60 · Meters				
<b>124.90 · Water Tanks</b>				
Total 124.90 · Water Tanks				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other</b>				
07/05/2022	MC Engineering, Inc		GL:Water	468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				4,528.75
<b>125 · Land - Dist. Cap. Improvements</b>				
Total 125 · Land - Dist. Cap. Improvements				
<b>129 · ALLOW. FOR DEPRECIATION</b>				
Total 129 · ALLOW. FOR DEPRECIATION				
<b>280 · Loan</b>				
<b>280.04 · 2021 Water Truck</b>				
07/20/2022	Kansas State Bank - ...	Payment #8	CRP:Water	727.18
07/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	727.18
Total 280.04 · 2021 Water Truck				1,454.36
<b>280.02 · KS State Bank - 2019 Vac-Con</b>				
07/15/2022	Kansas State Bank - ...	Pymt #31	CRP:Water	3,409.30
07/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,409.29
Total 280.02 · KS State Bank - 2019 Vac-Con				6,818.59
Total 280 · Loan				8,272.95
<b>TOTAL</b>				<b>39,065.69</b>



## Accounts

[Transfer](#) [Settings](#)

### CRP PC \*6192

Available	**\$33,183.09
Current	\$33,183.09

### CRP SEWER \*3745

Available	**\$92,087.43
Current	\$92,087.43

### GENERAL LEDGER \*9122

Available	**\$662,358.64
Current	\$656,896.84

### PUBLIC REGULAR CHK \*8503

Available	**\$450,200.00
Current	\$450,200.00

### PUBLIC REGULAR CHK \*9592

Available	**\$110,000.00
Current	\$110,000.00

### CRP WATER \*6990

Available	**\$16,917.49
Current	\$16,917.49

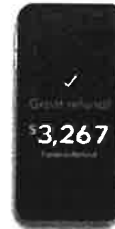
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## Money Management

# BALANCE TOTALS

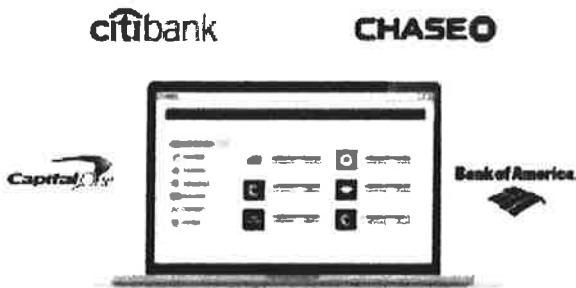
Total Deposit Accounts \$1,359,284.85

\*\*This balance may include overdraft or line of credit funds

# Budgets made easy!



## Outside Accounts



No outside accounts added.

Add account

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August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	<b>15</b>	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

# California State Treasurer **Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

August 15, 2022

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY  
P.O. BOX 709  
12952 HIGHWAY 20  
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

**Account Number:** 90-17-001

July 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2022	7/15/2022	QRD	1709315	N/A	SYSTEM	1,991.18 /

### Account Summary

Total Deposit:	1,991.18	Beginning Balance:	1,063,547.38
Total Withdrawal:	0.00	Ending Balance:	1,065,538.56 /

**Clearlake Oaks County Water District**  
**Payroll Summary**  
**July 2022**

	<u>Hours</u>	<u>Rate</u>	<u>Jul 22</u>
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
CTO Saved	-33.75	46.91	-1,715.40
CTO Used	27.5	31.27	1,069.87
Holiday	108	33.00	3,775.60
Holiday Worked (x2.5)	8	78.18	565.74
Overtime (x1.5)	97.75	49.50	4,839.06
PTO	241.75	28.09	10,101.11
Straight	1,987.75	33.00	69,480.48
Board			500.00
Duty Pay			4,305.00
<b>Total Gross Pay</b>	<b>2,437</b>		<b>92,921.46</b>
<b>Deductions from Gross Pay</b>			
ACWA (pre-tax)			-2,871.64
AFLAC (pre-tax)			-469.62
AFLAC (taxable) AFTER TAX			-154.08
CALPers 457			-400.00
CALPers EE (Pretax)			-4,900.14
<b>Total Deductions from Gross Pay</b>			<b>-8,795.48</b>
<b>Adjusted Gross Pay</b>	<b>2,437</b>		<b>84,125.98</b>
<b>Taxes Withheld</b>			
Federal Withholding			-6,666.00
Medicare Employee			-1,298.91
Social Security Employee			-5,553.97
CA - Withholding			-2,781.41
CA - Disability			-985.40
<b>Total Taxes Withheld</b>			<b>-17,285.69</b>
<b>Deductions from Net Pay</b>			
Wage Garnishment			-530.76
<b>Total Deductions from Net Pay</b>			<b>-530.76</b>
<b>Net Pay</b>	<b>2,437</b>		<b>66,309.53</b>
<b>Employer Taxes and Contributions</b>			
Medicare Company			1,298.91
Social Security Company			5,553.97
<b>Total Employer Taxes and Contributions</b>			<b>6,852.88</b>

## Clearlake Oaks County Water District Trial Balance As of July 31, 2022

	Jul 31, 22	
	Debit	Credit
102.13 · SEWER RESERVES-9592	110,000.00	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	33,183.09	
102.12 · WATER RESERVES- 8503	450,200.00	
102.001 · GL - 9122	266,812.32	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	874,547.38	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	16,917.49	
102.03 · CRP Sewer - 3745	92,087.43	
CUSI Accounts Receivable	204,087.00	
116 · DEFERRED OUTFLOW- PENSION	236,756.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	47,897.68	
130 · Const In Progress - Studies	1,091,441.10	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil	3,569.45	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	12,215.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant p...	39,615.95	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	551,411.26	
115 · PRE-PAID INSURANCE	15,474.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	5,907,522.52	
128 · Sewer Infrstrcture & Rehab Proj	3,952,787.28	
121 · Wtr Dist & Wtr Storage Projects	250,195.76	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District ...	115,500.66	
131 · Waste Water Plant	57,768.09	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.8 · Water Intake Pump Extension	583,541.73	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	348,866.13	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,386.51	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	753,972.38	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,146,777.14	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	7,453.92	
124 · D/C System Cap Improvements:124.30 · Lift Stations	83,302.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift S...	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		9,745,066.00
200 · ACCOUNTS PAYABLE		54,248.31
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390	0.00	
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312	0.00	
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	

## Clearlake Oaks County Water District Trial Balance As of July 31, 2022

	Jul 31, 22	
	Debit	Credit
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226	0.00	
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499	0.00	
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage	0.00	
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck	10,887.79	
280 · Loan:280.15 · USDA Water Improvement Project		5,488,543.54
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		206,353.32
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		3,049,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	2,548.27	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	11,008.16	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		11,344.03
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	12,302.88	
223.80 · GASB 68 Pension		26,313.00
223.85 · MISC DEDUCTIONS PAYABLE		5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS		18,802.20
24000 · Payroll Liabilities	17,444.74	
295 · NET PWNSION LIABILITY		958,676.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		3,421,075.19
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		14,489,878.28
Income:410 · Client Reg Pmt		192,216.84



Clearlake Oaks County Water District

**Trial Balance**

As of July 31, 2022

	Jul 31, 22	
	Debit	Credit
Income:425 · CRP		73,381.23
Income:430 · Penalty & Interest		4,955.76
Income:440 · Misc Revenue		487.24
Salaries & EE Benefits:545 · CALPers 457		200.00
Salaries & EE Benefits:505 · Salaries & Wages	92,921.46	
Salaries & EE Benefits:520 · FICA - District Share	6,852.88	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	25,541.28	
Salaries & EE Benefits:540 · PERS - District Share	10,752.08	
Salaries & EE Benefits:560 · Workers Comp Ins	0.00	
Services & Supplies:610 · Bank Fees	2,806.69	
Services & Supplies:620 · Communications & Internet	2,265.12	
Services & Supplies:640 · Fuel & Oil	4,987.94	
Services & Supplies:645 · Insurance	25,297.43	
Services & Supplies:650 · Interest	878.77	
Services & Supplies:657 · Lab	4,755.00	
Services & Supplies:660 · Memberships & Subscription	1,759.92	
Services & Supplies:670 · Postage & Shipping	1,020.99	
Services & Supplies:675 · Professional Services	8,892.99	
Services & Supplies:685 · Rents	1,749.30	
Services & Supplies:690 · Safety & Security	262.05	
Services & Supplies:700 · Tools & Instruments	633.67	
Services & Supplies:705 · Supplies - Office	483.47	
Services & Supplies:715 · Supplies-Chemicals-Operating	5,235.38	
Services & Supplies:720 · Supplies - Inventory - Other	333.12	
Services & Supplies:750 · Utilities	29,029.38	
Services & Supplies:760 · Waste Disposal	14,928.80	
Services & Supplies:795 · Yolo Co	4,015.23	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	934.93	
Repairs & Replacement:810 · R&R Buildings & Grounds	6,727.91	
Repairs & Replacement:830 · R&R Equipment	11,087.39	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	3,049.00	
Repairs & Replacement:840 · R&R Vehicles	1,428.01	
66000 · Payroll Expenses	0.00	
<b>TOTAL</b>	<b>38,519,435.11</b>	<b>38,519,435.11</b>

## Account Payable Breakdown

Date: 8/15/2022

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$688,499.92	\$656,896.84	\$662,358.64
CRP Water - 6990	\$16,917.49	\$16,917.49	\$16,917.49
CRP Sewer - 3745	\$92,087.43	\$92,087.43	\$92,087.43
CRP PC - 6192	\$33,183.09	\$33,183.09	\$22,183.09
Water Reserve - 8503	\$450,200.00	\$450,200.00	\$450,200.00
Sewer Reserve - 9592	\$110,000.00	\$110,000.00	\$110,000.00
LAIF Balance	\$1,065,538.56	\$1,063,547.38	\$1,063,547.38
Current A/P Aging	\$2,668.03		
ACWA/JPIA Ins.			
Kansas State Bank-VacCon	\$7,421.47	8/15/2022	
Kansas State Bank-Water Truck	\$1,730.25	8/20/2022	
<b>TOTAL</b>	<b>\$11,819.75</b>		
<b>Paid on-line/Auto Out</b>			
7/29/2022 - Canon Financial	\$686.10		
8/3/2022 PG&E	\$23,290.78		
7/29/2022 Credit Card	\$10,607.79		
8/3/2022 Verizon	\$1,445.57		
8/3/2022 Mediacom	\$334.47		
<b>TOTAL-Paid On-line/Auto Out</b>	<b>\$36,364.71</b>		

7:30 AM

08/15/22

**Clearlake Oaks County Water District**  
**A/P Aging Summary**  
**As of August 15, 2022**

---

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Alpha Analytical Labs	605.00	0.00	0.00	0.00	0.00	605.00
California State Disbursement Unit	265.38	0.00	0.00	0.00	0.00	265.38
Clearlake Lava	382.36	0.00	0.00	0.00	0.00	382.36
KonocTees	0.00	1,415.29	0.00	0.00	0.00	1,415.29
<b>TOTAL</b>	<u><b>1,252.74</b></u>	<u><b>1,415.29</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>2,668.03</b></u>

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**JULY 21, 2022**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 2:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- √ Mrs. Margaret Medeiros, President, √ Mr. Stanley Archacki, Vice President
- √ Mr. Samuel Boucher, Director √ Mr. Michael Herman, Director √ Mr. James Burton, Director
- √ Mrs. Dianna Mann – General Manager √ Mrs. Olivia Mann – Board Secretary
  
- √ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Staff Written Operational Reports**

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

**Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

**1. Financial Reports for review and approval**

- a. June 2022, QB balance sheet and profit & loss statements
- b. ~~Bank account balances and accounts receivable~~
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

**2. Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 06/16/2022

**3. Bills**

- a. MC Engineering invoice number 2211, dated 7/5/2022, in the amount of \$20,963.26 for the USDA Water Improvements Project

**Action Taken: Motion to approve the consent items.**

**ARCHACKI/HERMAN M/S/C**

**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**

**NOES: NONE**

**ABSENT: NONE**

**4. Agenda (New Business)**

- a. Discussion and consideration of customer appeal for 9850 E. Highway 20, Clearlake Oaks

**Action Taken: Motion to continue appeal consideration at the August Regular Meeting**

**BOUCHER/BURTON M/S/C**

**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**

**NOES: NONE**

**ABSENT: NONE**

- b. Discussion and consideration of Resolution 22-09, Notice of Elective Offices for the 2022 Election

**Action Taken: Motion to approve Resolution 22-09, Notice of Elective Offices for the 2022 Election**

**HERMAN/BOUCHER M/S/C**

**AYES: MEDEIROS/ARCHACKI/HERMAN/BURTON**

**NOES: NONE**

**ABSENT: NONE**

**Adjournment**

**Time: 2:59 PM**

**SIGNED: \_\_\_\_\_**  
**Margaret Medeiros, President**

**ATTESTED TO: \_\_\_\_\_**  
**Olivia Mann, Board Secretary**

# Contractor's Application for Payment No. #14

Application Period: <b>6/1/2022</b> <del>7/1/2022-7/31/2022</del>	Application Date: <b>7/31/2022</b>	#14
From (Contractor): <b>CLOCWD</b>	Via (Construction Manager): <b>Jared Nelson</b>	
Contract: <b>USDA CFDA No. 10.760</b>	Engineer's Project No.: <b>20215</b>	
Contractor's Project No.: <b>20215</b>	USDA CFDA No. <b>10.760</b>	

### Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions
	1	\$16,009.53	
	2	\$22,623.87	
	3	\$2,011.49	
	4	\$7,269.00	
	5	\$110,978.00	
	6	\$54,136.00	
<b>TOTALS</b>			
<b>NET CHANGE BY CHANGE ORDERS</b>		<b>\$213,027.89</b>	

1. ORIGINAL CONTRACT PRICE..... \$ **6,034,124.00**
2. Net change by Change Orders..... \$ **213,027.89**
3. Current Contract Price (Line 1 ± 2)..... \$ **6,247,151.89**
4. TOTAL COMPLETED AND STORED TO DATE..... \$ **\$4,618,871.89**
5. RETAINAGE:
  - a. 5% X \$4,618,871.89 Work Completed..... \$ **230,943.60**
  - b. 5% X Stored Material..... \$ **-**
  - c. Total Retainage (Line 5a + Line 5b)..... \$ **230,943.60**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ **4,387,928.29**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ **4,135,608.29**
8. AMOUNT DUE THIS APPLICATION..... \$ **\$252,320.00**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$ **\$1,859,223.60**

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *Anthony Spivack* Date: **7/31/2022**

Payment of: \$ *Jared Nelson* (Line 8 or other - attach explanation of the other amount) **0-3-22** (Date)

Inspector

is recommended by:

Payment of: \$ *Jared Nelson* (Line 8 or other - attach explanation of the other amount) **0-3-22** (Date)

Engineer

is recommended by:

is approved by: *Jared Nelson* (Date) **8-8-22** (Date)

Owner

Approved by: \_\_\_\_\_ (Date) \_\_\_\_\_ (Date)

Funding Agency (if applicable)

138 1/6 USDA WTR PROJ

JL-W DR

38



# MC Engineering, Inc.

9294 Madison Ave  
Orangevale, CA 95662

# Invoice

Date	Invoice #
8/5/2022	2227

### Bill To

Clearlake Oaks Water District  
12545 Highway 20  
Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Project	
	Net 30	9/4/2022	USDA Meters and Water Tank PER	
Description	Qty	Rate	Amount	
Operations Management Engineer, John Pedri, PE	16	160.00	2,560.00	
Project Engineer, Jared P. Nelson	77	130.00	10,010.00	
Project Manager, Mark Carey, PE	1	165.00	165.00	
Administrative Support	2	65.00	130.00	
RGH Consultants Inv 0622121	1.13	175.00	197.75 ✓	
RGH Consultants Inv 0622122	1.13	1,612.50	1,822.13 ✓	
Reimbursable Expenses		812.75	812.75	
<b>Total</b>			<b>\$15,697.63</b>	
<b>Payments/Credits</b>			<b>\$0.00</b>	
<b>Balance Due</b>			<b>\$15,697.63</b>	

*138 - 46 USBAWTR Proj  
gl-n dm*

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	mark.carey@mc-engineers.com

JUL 13 2022

*Mj*

# Clearlake Oaks County Water District

12952 East Highway 20, P.O. Box 709  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
www.clocwd.org (Website)

Name: LAKESIDE PROPERTIES, LLC

Mailing Address: 969-G EDGEWATER BLVD, #237  
FOSTER CITY, CA 94404

Property Address  
(If different than above): 9850 E HWY 20  
CLEARLAKE OAKS, CA 95423

## APPEAL

Please select the charge that you are appealing:

Misc. Charge  Late Fee Waiver  High Usage / Bill

Other: \_\_\_\_\_

Date of the charge that you are appealing: FEB - MAY 2022

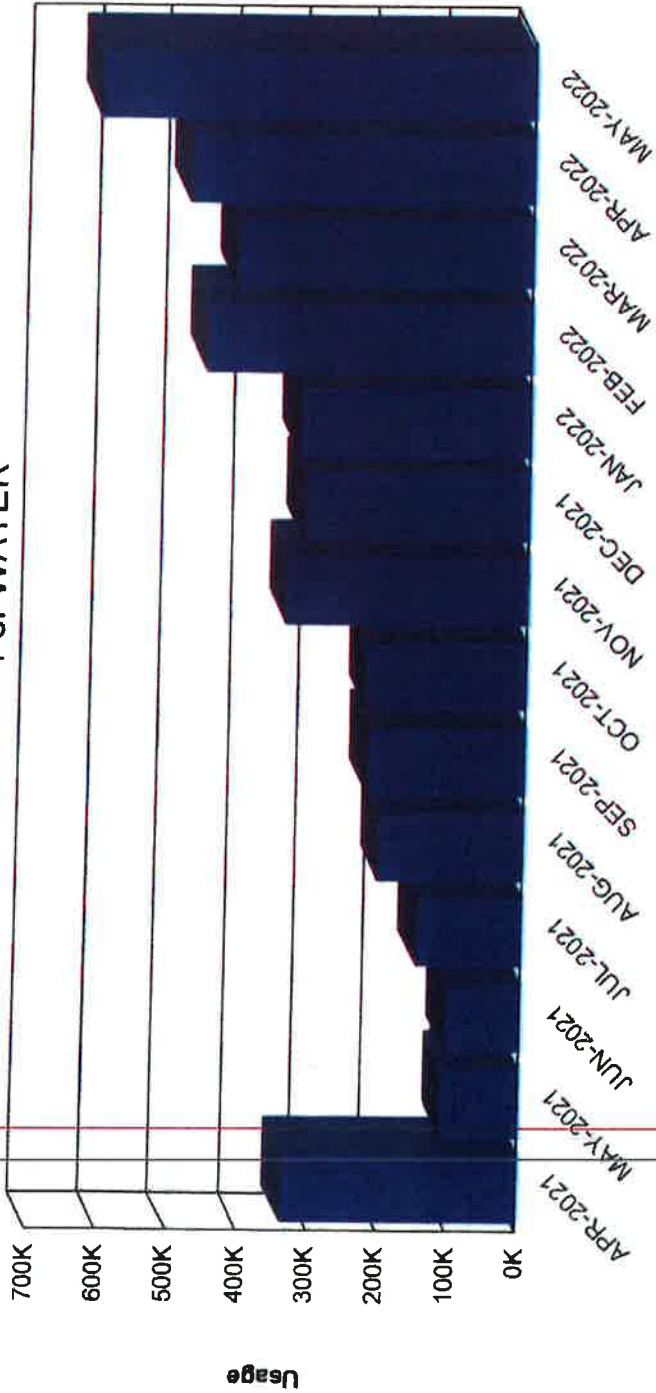
Please describe below in detail the reason for your appeal: CLOWD PERFORMED A LEAK REPAIR ON THE DISTRICT SIDE OF WATER METER ON OR ABOUT 14 DEC 2021. IN SO DOING, DISTRICT STAFF CAUSED STRAIN ON A VALVE ON CUSTOMER SIDE OF METER RESULTING IN JOINT FAILURE AND A LEAK. (SEE PHOTOS - SHOWING A "GAP" ON ONE SIDE OF PIPE ENTRY INTO VALVE)

*[Signature]* / 13 JUL 2022  
Signature / Date



# Consumption History

For WATER



**CLEARLAKE OAKS COUNTY WATER DISTRICT**

**P.O. Box 709, 12952 E. HWY. 20**

**CLEARLAKE OAKS, CA 95423**

**(707) 998-3322**

**RESOLUTION NO. 22-10**

**RESOLUTION TO TRANSFER DELINQUENT ACCOUNT  
BALANCES TO THE COUNTY OF LAKE FOR INCLUSION  
WITH THE COUNTY'S SECURED TAX COLLECTIONS.**

**WHEREAS**, the Clearlake Oaks County Water District's Board of Directors has determined that there is a need for assistance in collecting the District's delinquent accounts receivables; and

**WHEREAS**, the County of Lake has a means of collecting government agency's delinquent accounts by placing liens on the secured tax roll for real property within its jurisdiction. (See Attachment A)

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Clearlake Oaks County Water District herewith requests that the County of Lake place as a lien on the secured tax roll of certain real property within the County of Lake's jurisdiction, the District's delinquent accounts

**THE ABOVE RESOLUTION** is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a special meeting thereof held on the 18<sup>th</sup> day of August 2022, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**CLEARLAKE OAKS COUNTY WATER DISTRICT**

By: \_\_\_\_\_  
Margaret Medeiros, Board President

Attest: \_\_\_\_\_  
Olivia Mann, Board Secretary

A2

LAKE COUNTY AUDITOR-CONTROLLER

FY 2022-23

SECURED DIRECT ASSESSMENT CERTIFICATION

Deadline: Submit any time, but no later than August 10th

To: Lake County Auditor-Controller
255 North Forbes Street
Lakeport, CA 95451

District Name & Direct Charge #: CLEARLAKE OAKS CO WTR DIST, 90900

Primary Contact Name: Olivia Mann Phone: (707) 998-3322

Email: o.mann@clocwd.org

Secondary Contact Name: Phone:

Email:

Total Number of Assessments Charged: 62 Total Sum of Assessments Charged: \$106,543.07

Upon satisfactory proof, Revenue and Taxation (R & T) Code section 4986 authorizes the Auditor to cancel all or any portion of any tax, penalty or cost if it was levied or charged: 1) More than once; 2) Erroneously or illegally; 3) On the cancelled portion of an assessment that has been decreased pursuant to a correction; 4) On property that did not exist on the lien date; 5) On property annexed after lien date by the public entity owing it; 6) On property acquired by a public entity; 7) On that portion of an assessment in excess of the value of the property as determined by the Assessor pursuant to R & T code section 469.

Furthermore, upon the recommendation of the Tax Collector, R & T Code section 4986.8 authorizes the Auditor to cancel "any tax bill if the amount is so small as not to justify the cost of collection. Any penalties, costs, fees, or special assessments....of any tax bill which is cancelled pursuant to this section may also be cancelled." Any tax bill so cancelled will result in an adjustment to current tax apportionments. (See R & T Code section 4707).

The City/District certifies that it has read and understands the above paragraph regarding the potential effect on property tax apportionments if tax bills are cancelled. The City/District also certifies that it has complied with all applicable laws prior to imposing these taxes/fees/assessments and agrees to defend, indemnify, hold harmless and release the County from any and all actions, claims, and damages arising out of or in connection with any claim or lawsuit alleging that the City/District unlawfully imposed the taxes/fees/assessments.

The City/District certifies that the parcel data and taxes/fees/assessments have been updated to the City/District's satisfaction. The City/District requests placement of the City/District's taxes/fees/assessments on the Lake County tax statements and agrees to the County's posted cost recovery per GC 51800.

[X] City/District approval of the complete listing, including all modifications, in electronic form and on hard copy.

Preparer Signature: [Signature] Print Name: Olivia Mann Date: 08/08/2022

Chair/Vice Chair Signature: Print Name: Date:

Please mail the original Direct Assessment Certification form to the address listed above. Email a copy to Peter Bazzano at peter.bazzano@lakecountycalifornia.gov along with the completed electronic listing of your assessments.

KB



**California Special  
Districts Association**  
*Districts Stronger Together*

## **2022 Board Secretary / Clerk Conference**

Earn Your Certificate OR Take Advanced Track  
Sessions for Returning Attendees!

New sessions and speakers added each year!

Whether you are a new or an experienced board secretary/clerk, continuing education is essential to keeping current on the many aspects of your job. In an effort to expand educational opportunities for this important position in special districts and to provide an opportunity to recognize individuals who invest the time in becoming trained in the various components of the job, CSDA created this certificate program. The Board Secretary/Clerk Certificate has become the gold standard for special district board secretaries and clerks throughout California. We invite you to participate as a first-time attendee to earn your certificate and come back year after year to advance your knowledge of special districts through new and exciting breakout sessions tailored for you.

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[Board Secretary Clerk Conference Schedule Overview, Monday,](#)

November 7 - 2 optional, additional fee workshops from 9:00 a.m. -

4:00 p.m., 5:30 - 7:30 p.m. Opening Reception (all attendees welcome),

Tuesday, November 8 - 8:30 a.m. - 5:00 p.m. Sessions, 5:30 - 7:30 p.m.

Reception, Wednesday, November 9 - 8:30 a.m. - 4:00 p.m. Sessions.

First time attendees must attend all regular conference sessions in order to receive their certificate at the conclusion of the conference.

Eligible for SDRMA Credit Incentive Points.

\$550 Early/\$625 SDRMA Member

\$600 Early / \$675 CSDA Member

\$900 Early / \$1,010 Non-member

*Early bird registration is available through October 7, 2022*

*Need help paying for this Conference? Scholarship funds are available from the Special District Leadership Foundation (SDLF). There's no district budget limit and you do not need to be a CSDA member to receive funds.*

*Apply [here](#)*

HOTEL ROOM RESERVATIONS: Room reservations are available at the rates starting at \$169 plus tax. You will receive a link to make your hotel reservation AFTER you have registered for the conference. The room reservation cut-off is October 7, 2022; however, space is limited and may sell out before this date. NOTE: the "destination fee" shows up when making your reservation but our group is not subject to that fee. The CSDA room rate does include complimentary parking and guest room internet.

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#### Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than October 7, 2022 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for

cancellations made after October 7, 2022.

Substitutions are acceptable and must be done in writing no later than October 28, 2022 at 5:00 p.m.

Please submit any cancellation notice or substitution requests to [meganh@csla.net](mailto:meganh@csla.net) or fax to 916-520-2465.

**When** 11/7/2022 - 11/9/2022

**Where** Embassy Suites Monterey Bay Seaside  
1441 Canyon Del Rey  
Seaside, CA 93955  
UNITED STATES

[CANCEL MY REGISTRATION](#)

[REGISTER SOMEONE ELSE](#)

**Registration ends 10/28/2022 7:00 AM (Pacific Daylight Time)**

**My registration status:** Registered pending checkout

[Edit registrant information](#)

## Registrants



Dianna Mann



Olivia Mann

**Registration status for Dianna Mann:** Registered pending checkout

[Edit registrant information for Dianna Mann](#)

Registration Options

Price



**California Special  
Districts Association**  
*Districts Stronger Together*

[Continue Shopping](#)

## Shopping Cart

### Items

Item	Quantity	Price	Total	
<a href="#">2022 Board Secretary / Clerk Conference - Dianna Mann</a>	1	1,240.00	1,240.00	<a href="#">Remove</a>
<a href="#">2022 Board Secretary / Clerk Conference - Olivia Mann</a>	1	1,240.00	1,240.00	<a href="#">Remove</a>

### Cart Charges

<b>Item Total</b>	2,480.00
<b>Shipping</b>	0.00
<b>Handling</b>	0.00
<b>TRANSACTION GRAND TOTAL</b>	<b>2,480.00</b>

Promotional Code:

# CLEARLAKE OAKS COUNTY WATER DISTRICT

## RESOLUTION NO. 22-11

### EMERGENCY RESOLUTION DECLARATION FOR THE INSTALLATION OF AN ACTIFLO TREATMENT PROCESS PILOT PROJECT FOR THE CLEARLAKE OAKS COUNTY WATER DISTRICT WATER TREATMENT FACILITY

**WHEREAS**, the State of California is currently under a State of Emergency due to the drought affecting many water supply systems throughout the State of California including the Clearlake Oaks County Water System (CLOCWD), and

**WHEREAS**, the CLOCWD is currently facing serious existing and potential health and safety issues relating to both the quality and availability of drinking water to be supplied to the 2100 customers within the CLOCWD Service Area, and

**WHEREAS**, the WTP Operators have had extreme difficulty in meeting maximum day demands for the CLOCWD Customers, resulting from high accumulations of algae from algal blooms thus affecting the filters and other water treatment plant components runtimes, and

**WHEREAS**, any CEQA or NEPA requirements will be waived or modified to consider this serious and potential water quality and water shortage emergency, and

**WHEREAS**, due to high algae concentrations the CLOCWD coordinated with the SWRCB California Office of Drinking Water and MC Engineering in preparing a preliminary feasibility report that recommends the installation of a pilot Actiflo treatment facility to remove high algae concentrations with the potential to construct a permanent facility based on the pilot study test results and SWRCB evaluation(s) and review, and

**WHEREAS**, the Actiflo Pilot Program grant was approved by the SWRCB in the amount of \$415,130 with authorization to proceed on June 13, 2022, and

**WHEREAS**, these measures are considered emergency and the CLCOWD is requesting an emergency declaration to move expeditiously forward with the required improvements including the installation of piping and valves by T and S Construction and the rental of a 200 GPM Actiflo pilot facility supplied by Viola Water Technologies dba Kruger, and

**NOW, THEREFORE BE IT RESOLVED** due to time sensitivity and the State Emergency, the Clearlake Oaks County Water District's Board of Directors proclaim the installation of the Actiflo an emergency hereby waiving the bidding requirements per adopted Resolution 21-27.



**THE ABOVE RESOLUTION** is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a regular meeting thereof held on the 18th day of August 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**CLEARLAKE OAKS COUNTY WATER DISTRICT**

By: \_\_\_\_\_  
Margaret Medeiros, Board President

Attest: \_\_\_\_\_  
Olivia Mann, Board Secretary

**BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)  
for the  
SWRCB Funded Actiflo Pilot Project**

THIS AGREEMENT is by and between Clearlake Oaks County Water District ("Owner") and  
T&S Construction Company, Inc. ("Contractor").

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

**ARTICLE 2 – THE PROJECT**

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows:

***Emergency design build project for the Pilot Actiflo Project including the purchase and installation of pipes and pipelines, valves, connections, and appurtenances and electrical and control:***

- 1. Materials***
- 2. Labor***
- 3. Equipment***
- 4. Electrical***
- 5. Traffic Control***

Contractor to purchase and install all required pipes and fittings along with required electrical wiring and connections as per drawings and diagrams prepared by the Engineer. To be constructed/installed by September 8, 2022.

**ARTICLE 3 – ENGINEER**

- 3.01 The part of the Project that pertains to the Work has been designed by MC Engineering Inc.
- 3.02 The Owner has retained MC Engineering Inc. ("Engineer") to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with all required permits and approvals including satisfying the Department of Water Resources Grant Agreement.

**ARTICLE 4 – CONTRACT TIMES**

4.01 *Time of the Essence*

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract. Please refer to project schedule within Section 2.01, above.

4.02 *Contract Times: Days*

- A. The Work will be substantially completed within 45 days after the date when the Contract Times commence, starting August 12, 2022.

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. Substantial Completion: Contractor shall pay Owner **\$100** for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
  2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner **\$50** for each day that expires after such time until the Work is completed and ready for final payment.
  3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

---

**ARTICLE 5 – CONTRACT PRICE**

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item:

duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner **\$50** for each day that expires after such time until the Work is completed and ready for final payment.

3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

---

## **ARTICLE 5 – CONTRACT PRICE**

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item:

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Bid Proposal for:

**Clearlake Oaks County Water District**  
**Actiflo Pilot Project – SWRCB Funded**

**Actiflo Yard Piping Bid Estimate**

The proposal includes the following: labor, equipment, materials, including pipe fittings, hoses or pipe, open top tank, electrical cords. Start-up and help balance the system and removal of the piping.

This proposal excludes the following: Permits, inspections and South Port Controls

Mobilization	\$	16,678
Materials	\$	31,175
Labor	\$	47,052
Equipment	\$	3,800
Electrical Sub	\$	23,362
Traffic Control Sub	\$	5,800

**Construction Total \$ 127,867**

## ARTICLE 6 – PAYMENT PROCEDURES

### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price based on Contractor's Applications for Payment on or about the 15<sup>th</sup> day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
  - 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
    - a. 95 percent of Work completed (with the balance being retainage).
    - b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work, Owner shall pay the remainder of the Contract Price as recommended by Engineer.6.

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## ARTICLE 7 – INTEREST

7.01 All amounts not paid when due shall bear interest at the rate of 10 percent per annum.

## ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

- A. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- B. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- C. Contractor is fully aware that all required permits (State and Local) are the responsibility of the Owner.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified, especially with respect to Technical Data in such reports and drawings.
- E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor’s safety precautions and programs.

## ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

- A. The Contract Documents consist of the following:
  - 1. This Agreement **EJCDC C-520** (pages 1 to 12, inclusive).
  - 2. Drawings and sketches and approved material submittals by Contractor and others (not attached but incorporated by reference).
  - 3. Exhibits to this Agreement (enumerated as follows):
    - a. Contractor’s Bid and Proposal as attached and found in Section 5.01, above.

## ARTICLE 10 – MISCELLANEOUS

### 10.01 *Terms*

- A. Terms used in this Agreement, are as stated above.

### 10.02 *Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### 10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

### 10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### 10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
  - 1. "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution; and
  - 2. "Fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of



Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition; and

- 3. "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
- 4. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 Other Provisions

- A. Owner stipulates that if the method of construction is considered as an emergency project and is designed and developed by the Engineer in cooperation with the contractor to meet conditions as imposed by the State Water Resources Control Board. Please refer to CLOCWD (Owner) Resolution No.....Initial project work to start with verbal authorization from the CLOCWD General Manger.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on 8-10-2007 (which is the Effective Date of the Contract).

OWNER: Clearlake County Water District

CONTRACTOR: T&S Construction Company, Inc.

By: \_\_\_\_\_

By: Arch J. Smith

Title: \_\_\_\_\_

Title: President

*(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_

Attest: Anthony A. Smith

Title: \_\_\_\_\_

Title: Corporate Secretary

Address for giving notices:

Address for giving notices:

12952 E. Hwy 20

6100 Hedge Avenue

Clearlake Oaks, California 95423

Sacramento, California 95829

License No.: 301528

*(State of California)*

7/24/2022

T&S Construction Co., Inc.  
6100 Hedge Avenue  
P.O. Box 279650  
Sacramento, CA 95829

**Cost Proposal for:**  
**Clearlake Oaks County Water District**  
**Actiflo Set-up, Temporary Connections,**  
**Piping, Electrical Cords and Power connections**

The proposal includes the following: labor, equipment, materials.  
( pipe fittings, hoses or pipe, open top tank, electrical cords )  
( start-up and help balance the system and removal of the piping )  
( fittings are import )

This proposal excludes the following: Southport Controls,  
Permits and Inspection

	Estimated	Days
Set up Actiflo Trailer, using traffic control to get it into the yard		1
Install adapters, hoses and piping extensions		2
Surge tank to Clarifier connection and piping		2
Tap into Clarifier piping, build temporary connections		4
Install open top tank, pumps to waste water		2
Start-up, help Blance system piping		1
Remove temporary piping, re-connect Clarifier piping, surge tank piping		2
Contingency day		1
		15

Materials	\$	31,175.00
labor	\$	47,052.00
Equipment	\$	3,800.00
Electrical sub	\$	23,362.00
Traffic control sub	\$	5,800.00
Mobilization	\$	16,678.00
Estimated Bid Amount	\$	127,867.00