

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
AGENDA  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**JULY 15, 2021**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 2:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- Mrs. Margaret Medeiros, President     Mr. Stanley Archacki, Vice President
- Mr. Samuel Boucher, Director     Mr. Michael Herman, Director     Mr. James Burton, Director
- Mrs. Dianna Mann – General Manager     Mrs. Olivia Mann – Board Secretary
  
- Mr. Francisco Castro, Wastewater     Mr. Kurt Jensen, Water     Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Staff Written Operational Reports**

- a. Customer Service
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

**Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

**1. Financial Reports for review and approval**

- a. June 2021, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

**2. Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 06/17/2021
- b. Minutes of Special Meeting 06/22/2021
- c. Minutes of Special Meeting 07/06/2021

**3. Bills**

- a. MC Engineering invoice number 2077, dated 07/07/2021, in the amount of \$48,143.68 for the USDA Water Projects
- b. T & S Construction invoice number 2, dated 6/30/2021, in the amount of \$684,742.90 for the USDA Water Projects

**Action Taken** \_\_\_\_\_

**4. Agenda (Old Business)**

- a. Discussion of Fire Hydrants in the District

**Action Taken:** \_\_\_\_\_

**5. Agenda (New Business)**

- a. Discussion and consideration of approving the Third Amendment to the Joint Powers Agreement Creating the Lake County Community Risk Reduction Authority and giving the General Manager permission to sign

**Action Taken:** \_\_\_\_\_

- b. Discussion and consideration of approving the proposal from Arrow fencing in the amount of \$13,179.49 to replace the fence and gate around the Paradise Cove tank that was damaged due to a fallen tree. This will be paid out of the Paradise Cove CRP Account.

**Action Taken:** \_\_\_\_\_

- c. Discussion and consideration of approving the electrical easement for Lift Station 10

**Action Taken:** \_\_\_\_\_

- d. Discussion and consideration of purchasing 50,000 lbs of Pro Pac 9800 from NTU Technologies

**Action Taken:** \_\_\_\_\_

**Adjournment** **Time:** \_\_\_\_\_

# Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20  
Clearlake Oaks, CA 95423  
(707) 998-3322 Phone (707) 998-1245 Fax  
[www.clocwd.org](http://www.clocwd.org) (Website)

*July 9, 2021*

## ***Administration***

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- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 0 consumer/appeal claim(s)
- ∂ There are 13 accounts on payment arrangements, 6 of those accounts are forfeiture payment arrangements and are not receiving a monthly statement
- ∂ The USDA meter change out is almost coming to a close, as of July 9, 2021, the District has 1,701 new meters installed and working within the billing system.
- ∂ The district received notice the water shut off moratorium has been extended to September 30, 2021. We will continue to send out delinquency notices regarding past due balances.
- ∂ 3<sup>rd</sup> Reminder Backflow letters were mailed out on July 7, 2021, currently 7 backflows remain untested for the 2021 testing year
  - In addition, we have received all but 9 temporary construction easements for backflow installation under the USDA project. These 9 properties will be responsible for installation.
  - The backflow devices for the project have been ordered through Pace Supply, we have received 150 backflow devices to date
- ∂ Currently, reviewing the sample Admin code sent over from legal counsel and obtaining all pertinent district policies and procedures that need to be written into our code.
- ∂ The 2021 rate increase went into effect on July 1, 2021, the new rates are posted on the website and posted within the Water and sewer Codes.
- ∂ The 2020 Consumer Confidence Report (CCR) was completed on June 30, 2021, the report is available on our website and in our office.

All the best,  
Olivia Mann

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

# Clearlake Oaks County Water District

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July 12, 2021

*Clearlake Oaks County Water District*  
*P.O. Box 709*  
*Clearlake Oaks, CA 95423-0709*

RE: DC board letter,

## **Water distribution main & service lines:**

\*T&S Construction are continuing with the meter replacement project. They are almost done then they will be starting in on the back flow installs. T&S is also about finished with the new main line on the Harvey Tank project. The hydrants are also being installed out there. They just arrived from Pace Supply the other day.

\*The district received the back ordered hydrants and plan to install them in Orchard Shores ASAP.

\*We have had an increase in the number of service line leaks this month. I think it has to do with these extremely hot days and the groundwater table becoming so low.

## **Sample stations sites/Boil water notices:**

\*DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E. Coli.

## **Sewer collections and Lift station sites:**

\*No new sewer spills to report.

## **Staff updating:**

\*DC crew includes;

- Jeremy, Chief – OP. 3, Class B license.
- Jesse, Lead – OP. 2, Class B license, Tech. Ham license. "Waiting on D3 cert."
- Hugo - DC OP. 2, Class B license. Tech. Ham license. "Just got his D2 cert."
- Jake - Utility Tech with I.T. knowledge. "Out on workmen's comp"
- Gerald - "Jerry" DC OP. "Passed his Distribution 2 exam & waiting on his cert."

## **District vehicles:**

\*Our Dodge crane truck's AC is still out, just have not had time to bring it in yet.

\*The Chevy passenger door handle on the outside has been replaced.

\*One of our 28 KW generator's belt snapped causing the fan to break off into the radiator. To save money on the costly repair, we are fixing this in house. The fan parts and radiator had to be ordered, and they are on their way here.

## **Miscellaneous:**

\*We need to make a couple of repairs and changes to meet code on two of our tank sites for the 2021 Sanitary Survey Report.

**Thank You**

**Chief DC, Jeremy Backus**

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

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# Clearlake Oaks County Water District

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June / July, 2021  
Board letter

- ◆ Late June and Julys raw water has become increasingly difficult raw NTU and charge has begun to trend up adjustments are being made and monitored backwashes are a daily necessity, call outs for high turbidity raw water which reached over 40 NTU. We have been running 2-4 Chemtrac charge analysis each day to stay on top of dosages.
- ◆ James and I have adjusted our schedule to keep the plant up as much as possible, the duty person is coming in at 5am to do backwashing during our lower demand times.
- ◆ Water production for the month of June was 26.38 MG.
- ◆ Due to high demand and heat the plant is running 24 hrs a day.
- ◆ Treatment is continuing the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ We had a VFD go out at the high valley booster location it has been replace and usable again. Coastal Mountain also installed a generator connection at this location. During this we found a check valve that was bad and new parts have been ordered and will be installed upon arrival.
- ◆ We performed a PSPS trial run of the plant running fully on the backup generator, during the test we ran on generator for 1 hour.
- ◆ A new evaporative cooler for the high service pump room has been installed and working well.
- ◆ Water sample list is attached

Treatment staff:  
James Simons T2 Operator  
Kurt Jensen T3, D2 Chief

Thank you,  
*Kurt Jensen*

WTP Chief Plant Operator

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director

# Water Sample Testing

	DATE	DATE	DATE	
Bacti R(BW) & CW (M)	6/23/2021	7/7/2021		A = Annually
Bacti R (BW)	6/24/2021			Q = Quarterly
TOC ALK R (M)	6/23/2021			M = Monthly
TOC CW (M)				BW = Bi-weekly
R & CW TCP123 (BA)				BA = Bi-annually
Color / Odor (A)				
Cyano Toxin	6/25/2021	7/2/2021	7/9/2021	
Bromate (Q)	5/19/2021			
Perchlorate (A)				
TTHM (Q)	6/3/2021			
HAA5 (Q)	6/3/2021			
Lead & Copper (A)(1)				
Lead & Copper (A)(1)				
Lead & Copper (A)(1)				
Nitrate (A)				
Nitrite (A)				
Antimony (A)				
Arsenic(A)				
Barium(A)				
Beryllium(A)				
Cadmium(A)				
Chromium Total (A)				
Fluoride Natural(A)				
Mercury(A)				
Nickel(A)				
Selenium(A)				
Thallium(A)				
Simazine(A)				
Bicarbonate Alaklinity(A)				
Calcium(A)				
Carbonate Alakalinity(A)				
Chloride(A)				
Copper(A)				
Foaming Agents (MBAS)(A)				
Hardness Total as CaCO3(A)				
Hydroxide Alakalinity(A)				
Iron(A)				
Magnesium(A)				
Manganese(A)				
PH, Laboratory(A)				
Silver(A)				
Sodium(A)				
Specific Coductance(A)				

Sulfate(A)  
Total Dissolved Solids(A)  
Turbidity, Laboratory(A)  
Zinc(A)  
Aluminum(A)  
MTBE(A)  
Color / Odor


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July 12, 2021

Clearlake Oaks County Water District  
P.O. Box 709  
Clearlake Oaks, CA 95423-0709

RE: June Board Letter

As the heat begins to increase we will begin to see an increase in flows as well. The total flows for the month on June was 8.497 MG averaging 274,000 gallons a day of influent. The total gallons treated and sent through our effluent line were 7.097 MG averaging 229,000 gallons a day (159 gpm). The heat and the tons of algae we get from the water plants backwash and blow offs have made it a bit challenging to process our waste. We have experienced dissolved oxygen depletion due to the algae which in turn affects are process. During the summer time keeping D.O's in range has been a problem and when you add the algae it makes it worse. At this time I am running our aeration 23 hrs a day to maintain a decent D.O. level. It's nice to say that we were in compliance with our WDR through the month. Clearlake averaged at .06' Rumsey Gauge ending at -.22' at the end of the month.

On June 3<sup>rd</sup> we grabbed samples of our activated sludge for our bio-solids waste profile. This testing is done annually to renew our waste manifest needed to dispose the sludge. An additional test ran for metals for the activated sludge was completed for our records as well. At this time we continue to cut bags open for drying and are planning to begin transporting sludge to Potrero Hills Landfill the coming month. Leete Generator was out inspecting and running a load bank test on our back-up generator getting it ready for the possible PSPS this year. I submitted our Groundwater Monitoring results along with our field reports to Dean Enderlin. I was happy to see that no coliform was indicated on both wells sampled proving the effectiveness of the disinfection process done prior to sampling. Please note that well #2 was not sampled due to it being almost dry. Annual reviews for staff were completed prior to the 18<sup>th</sup>. I'm happy to say that Anthony Casanova and Josette Thurston passed their Grade 1 exam making them certified operators. I will continue to encourage both to get their Grade 2 which is important because we are a Grade 3 plant. All of our monthlies were completed for the month.

Francisco J. Castro  
Wastewater CPO

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Margaret Medeiros  
President

Stanley Archacki  
Vice President

Samuel Boucher  
Director

Michael Herman  
Director

James Burton  
Director



**Clearlake Oaks County Water District**  
**Board of Directors**  
**Board Meeting June, 2021**

Happy July Everyone,

As you know the 218 Public Meeting went well with the new rates taking effect on July 1<sup>st</sup>.

In addition to the new rates, the new budget also went into effect. I am happy to say that our 2020-2021 budget looked great coming in below projected expenses and a little above projected income thanks to the tax roll going after delinquent accounts.

Going into the 2021-2022 budget, the District's delinquency accounts have increased due to COVID. As soon as the State lifts the restrictions, the Billing Department will work diligently to work with delinquent accounts.

The grading for the Harvey Tank Site is complete and they are ready to start on the foundation.



Lift Station 10 continues to run on back-up power. With this being said, we have made great progress with the required easements and I have already asked Coastal Mountain to put us on their schedule so we can get this done as soon as the easements are completed.

Precautions are being made for staff working in these extreme temperatures along with training.

Stage 2 of the conservation policy is in effect. The District is asking for outside watering to be cut back. Even addresses will water on even dates and odd addresses on odd dates.

Water Treatment Operators will be working long hours this summer trying to keep up with the ever changing lake conditions. The lower the lake, the worse the conditions will continue to be. In addition to the water plant, the increasing algae conditions are also having an impact on our sewer plant.

Please refer to individual department letters for additional details.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,  
Dianna Mann  
General Manager

**Report Date:** July 9, 2021

**To:** Dianna Mann, CLOCWD General Manager

**From:** Mark Carey, P.E., MC Engineering Principal Engineer

**RE: CLOCWD USDA Funded Water System Improvements Project**

**Billing Period:** June, 2021

**I. Project Status Update**

Work on the project during June included the following:

- Contract facilitation and monthly invoicing
- Misc. correspondence with contractor
- Weekly meetings and minutes
- Meter location data analysis
- On site inspection services and data logging of meter installations
- Coordination calls with contractor for permanent/temp easements
- Coordination with environmental
- Submittals Reviews
- Coordination with RGH for testing backfill compaction

**II. Budget Status Update**

**Total Contract w/Design            \$1,238,396.00**

**This Invoice:                                \$48,143.68**

**Cost to Date:                                \$789,342.36**

**Cost to Complete:                        \$449,053.64**

**III. Projected Tasks for July 2021**

- Continue to conduct weekly construction meetings (agenda and minutes)
- Coordination with geotechnical subconsultant at Harvey Tank and Harvey Distribution for compaction testing
- Review of submittals
- Respond to RFIs and CCO
- Continue daily field inspections for meter installs and tank site improvements

# Clearlake Oaks County Water District Summary Balance Sheet

As of June 30, 2021

	Jun 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	2,180,668.53
Other Current Assets	1,754,096.63
<b>Total Current Assets</b>	3,934,765.16
<b>Fixed Assets</b>	18,091,365.11
<b>TOTAL ASSETS</b>	<u>22,026,130.27</u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	727,146.57
Credit Cards	1,916.36
Other Current Liabilities	2,758,048.22
<b>Total Current Liabilities</b>	3,487,111.15
<b>Total Liabilities</b>	3,487,111.15
<b>Equity</b>	18,539,019.12
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u>22,026,130.27</u>

**Clearlake Oaks County Water District**  
**Balance Sheet**  
As of June 30, 2021

	Jun 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102.13 · SEWER RESERVES-9592	45,000.00
102.11 · PC ESCROW - 6184	132,707.32
102.10 · CRP PC - 6192	12,101.39
102.12 · WATER RESERVES- 8503	287,700.00
102.001 · GL - 9122 (Old Acct. # 053420019)	558,937.02
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	871,586.21
<b>Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)</b>	<b>1,060,586.21</b>
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK ...	88.98
102.02 · CRP Water - 6990	51,405.75
102.03 · CRP Sewer - 3745	32,141.86
<b>Total Checking/Savings</b>	<b>2,180,668.53</b>
<b>Other Current Assets</b>	
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	29,609.68
130 · Const In Progress - Studies	124,897.10
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	351,149.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	15,474.00
<b>Total Other Current Assets</b>	<b>1,754,096.63</b>
<b>Total Current Assets</b>	<b>3,934,765.16</b>
<b>Fixed Assets</b>	
138 · USDA Water Improvements	2,013,548.70
128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the For...	4,122,741.42
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water di...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water...	150,784.44
<b>Total 121 · Wtr Dist &amp; Wtr Storage Projects (Replacement or installation of w...</b>	<b>266,285.10</b>
131 · Waste Water Plant	
131.1 · Pumps/Equipment	99,784.99
131 · Waste Water Plant - Other	57,768.09
<b>Total 131 · Waste Water Plant</b>	<b>157,553.08</b>
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
USDA Project	-523,819.00
127 · Water Plant	
127.7 · Ozone System	12,785.71
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	182,836.13
127 · Water Plant - Other	211,458.66
<b>Total 127 · Water Plant</b>	<b>444,277.93</b>
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WA...	1,921,549.25
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,386.51
120.90 · Vehicles/Generators/Trailers	691,610.28
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,008.57
<b>Total 120 · District General CRP (EQUIPMENT - WAS 1011181)</b>	<b>2,757,886.10</b>

## Clearlake Oaks County Water District

## Balance Sheet

As of June 30, 2021

	Jun 30, 21
122 · Bldgs/Grounds Cap Improvements	8,535,149.57
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS...	
124.2 · GIS Online Mapping System	6,565.17
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	56,539.80
Total 124.30 · Lift Stations	122,582.03
124.50 · Mains	14,788.58
124.60 · Meters	24,010.72
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - W...	3,146,308.39
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...	3,354,869.93
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-8,856,056.00
Total Fixed Assets	18,091,365.11
<b>TOTAL ASSETS</b>	<b>22,026,130.27</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	727,146.57
Total Accounts Payable	727,146.57
Credit Cards	
211 · WAB Credit Card	
211.16 · WAB - Francisco - 5312	946.83
211.14 · WAB - Dianna - 3226 (211.14: - WAB - Dianna - 3226)	477.73
211.13 · WAB - Jeremy - 2499	491.80
Total 211 · WAB Credit Card	1,916.36
Total Credit Cards	1,916.36
Other Current Liabilities	
Annual Depreciation	249,035.55
224 · USDA Retainage	10,000.00
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal t...	-3,928.96
280 · Loan	
280.15 · USDA Water Improvement Project (USDA Wtr Improvement ...	1,206,473.05
280.02 · KS State Bank - 2019 Vac-Con	293,510.49
280.12 · USDA Loan	961,320.41
Total 280 · Loan	2,461,303.95
221 · Health Ins - EE Portion	322.38
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	-26,649.65
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAK...	10,900.57
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-10,746.65
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	153.92
223.45 · FICA & SOCIAL SEC PAYABLE (FICA & SOCIAL SEC PAYABLE ...	-12.40
223.50 · MEDICARE TAX PAYABLE (MEDICARE TAX PAYABLE - WAS 2...	-2.90
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - ...	-0.01
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION ...	-5,821.03
223.80 · GASB 68 Pension ( - WAS 2097190)	16,533.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE -...	6,261.14
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMP...	54,922.20
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld ...	-4,068.97
Total Other Current Liabilities	2,758,048.22
Total Current Liabilities	3,487,111.15

3:14 PM

07/08/21

Accrual Basis

# Clearlake Oaks County Water District

## Balance Sheet

As of June 30, 2021

	<u>Jun 30, 21</u>
Total Liabilities	3,487,111.15
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	5,956,568.19
304 · Opening Balance Equity (Opening balances during setup post to this ac...)	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - E...)	12,858,812.86
Net Income	307,921.31
Total Equity	<u>18,539,019.12</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>22,026,130.27</u></b>

14

# Clearlake Oaks County Water District Profit and Loss

07/08/21

Accrual Basis

## July 2020 through June 2021

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
410 · Client Reg Pmt	0.00	988,457.37	1,241,956.89	2,230,414.26	2,230,414.26
420 · Connection Fees	0.00	0.00	10,396.00	10,396.00	10,396.00
430 · Penalty & Interest	0.00	16,784.96	22,637.01	39,421.97	39,421.97
440 · Misc Revenue	0.00	42,858.26	30,968.36	73,826.62	73,826.62
450 · Other - Non S/W Rev	0.00	63,430.46	64,134.01	127,564.47	127,564.47
<b>Total Income</b>	<b>0.00</b>	<b>1,111,531.05</b>	<b>1,370,092.27</b>	<b>2,481,623.32</b>	<b>2,481,623.32</b>
<b>Total Income</b>	<b>0.00</b>	<b>1,111,531.05</b>	<b>1,370,092.27</b>	<b>2,481,623.32</b>	<b>2,481,623.32</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>1,111,531.05</b>	<b>1,370,092.27</b>	<b>2,481,623.32</b>	<b>2,481,623.32</b>
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	366,935.10	255,637.41	149,900.30	772,472.81	772,472.81
520 · FICA - District Share	27,379.05	18,748.39	10,887.12	57,014.56	57,014.56
530 · Medical Ins - Dist Share	85,406.76	91,216.57	43,953.44	220,576.77	220,576.77
540 · PERS - District Share	101,459.39	20,359.55	9,206.12	131,025.06	131,025.06
550 · Unemployment	11,549.88	0.00	0.00	11,549.88	11,549.88
560 · Workers Comp Ins	2,839.33	7,409.82	7,145.06	17,394.21	17,394.21
<b>Total Salaries &amp; EE Benefits</b>	<b>595,569.51</b>	<b>393,371.74</b>	<b>221,092.04</b>	<b>1,210,033.29</b>	<b>1,210,033.29</b>
<b>Services &amp; Supplies</b>					
605 · Advertising	400.58	0.00	0.00	400.58	400.58
610 · Bank Fees	24,937.21	0.00	0.00	24,937.21	24,937.21
620 · Communications & Inter...	4,661.20	11,894.98	13,109.22	29,665.40	29,665.40
622 · Board Exp	33.95	0.00	0.00	33.95	33.95
625 · Equip - Field (\$300-\$4999)	0.00	3,077.34	0.00	3,077.34	3,077.34
630 · Equip - Office	618.67	761.23	150.14	1,530.04	1,530.04
640 · Fuel & Oil	0.00	5,205.23	8,309.88	13,515.11	13,515.11
645 · Insurance	0.00	33,873.56	33,873.55	67,747.11	67,747.11
657 · Lab	0.00	20,897.06	17,350.19	38,247.25	38,247.25
660 · Memberships & Subscrip...	3,657.75	31,505.23	20,041.21	55,204.19	55,204.19
665 · Mileage Reimb	0.00	59.05	59.05	118.10	118.10
670 · Postage & Shipping	13,741.99	27.90	0.00	13,769.89	13,769.89
675 · Professional Services	42,248.88	7,592.30	10,980.07	60,821.25	60,821.25
685 · Rents	13,301.64	105.00	0.00	13,406.64	13,406.64
690 · Safety & Security	956.54	8,397.87	9,266.33	18,620.74	18,620.74
700 · Tools & Instruments	0.00	2,943.43	2,799.04	5,742.47	5,742.47
703 · Supplies - Clothing & Per...	136.72	2,557.93	2,022.11	4,716.76	4,716.76
705 · Supplies - Office	8,039.45	1,075.73	1,043.22	10,158.40	10,158.40
715 · Supplies-Chemicals-Ope...	0.00	53,350.77	44,621.71	97,972.48	97,972.48
720 · Supplies - Inventory - Ot...	0.00	20,698.74	2,236.79	22,935.53	22,935.53
735 · Training/Classes/Certs/C...	225.00	890.00	1,656.28	2,771.28	2,771.28
750 · Utilities	5,394.93	109,083.47	177,993.07	292,471.47	292,471.47
760 · Waste Disposal	665.79	36,271.10	3,914.73	40,851.62	40,851.62
795 · Yolo Co	0.00	0.00	61,783.26	61,783.26	61,783.26
799 · Misc					
799.1 · Customer Refund - ...	0.00	0.00	5,083.95	5,083.95	5,083.95
<b>Total 799 · Misc</b>	<b>0.00</b>	<b>0.00</b>	<b>5,083.95</b>	<b>5,083.95</b>	<b>5,083.95</b>
<b>Total Services &amp; Supplies</b>	<b>119,020.30</b>	<b>350,267.92</b>	<b>416,293.80</b>	<b>885,582.02</b>	<b>885,582.02</b>
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grounds	2,280.33	1,317.32	876.22	4,473.87	4,473.87
840 · R&R Vehicles	0.00	2,538.45	2,388.43	4,926.88	4,926.88
<b>Total Repairs &amp; Replacement</b>	<b>2,280.33</b>	<b>3,855.77</b>	<b>3,264.65</b>	<b>9,400.75</b>	<b>9,400.75</b>
<b>Total Expense</b>	<b>716,870.14</b>	<b>747,495.43</b>	<b>640,650.49</b>	<b>2,105,016.06</b>	<b>2,105,016.06</b>
<b>Net Ordinary Income</b>	<b>-716,870.14</b>	<b>364,035.62</b>	<b>729,441.78</b>	<b>376,607.26</b>	<b>376,607.26</b>
<b>Net Income</b>	<b>-716,870.14</b>	<b>364,035.62</b>	<b>729,441.78</b>	<b>376,607.26</b>	<b>376,607.26</b>

**Clearlake Oaks Co Water District**  
**PROJECTED BUDGET 2020-21**

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Target % > **100%**

As of June 2021 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
<b>Total Operating Revenue</b>	1,217,554	1,217,554	1,370,092	113%	1,157,800	1,157,800	1,111,530	96%
<b>Total Operating Expenses</b>	1,039,017	1,039,017	999,083	96%	1,193,337	1,193,337	1,105,929	93%
<b>Operating Balance (loss)</b>	<b>178,537</b>	<b>178,537</b>	<b>371,009</b>		<b>(35,537)</b>	<b>(35,537)</b>	<b>5,601</b>	
420 Connection Fees	10,000	10,000	10,396	104%	10,000	10,000	-	0%
435								
450 Other - Non S/W Rev	100,000	100,000	64,134	64%	100,000	100,000	63,430	63%
Reserves	150,000	150,000	100,000	67%	-	-		0%
<b>Net Change In Net Position (loss)</b>	<b>138,537</b>	<b>138,537</b>	<b>345,539</b>		<b>74,463</b>	<b>74,463</b>	<b>69,031</b>	

**Current Revenue Notes:**

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

**Past Revenue Notes**

General Ledger	\$1,461,185.35
District CRP	\$83,547.61
Paradise Cove CRP	\$12,101.39
Paradise Cove Escrow	\$132,707.32
Water Reserve	\$287,700.00
Sewer Reserve	\$45,000.00
LAIF Account	\$1,060,587.21
<b>Total</b>	<b>\$3,082,828.88</b>

As of June 2021 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,182,554	1,182,554	1,241,957	105%	1,132,800	1,132,800	988,457	87%
430 Penalty & Interest	30,000	30,000	22,637	75%	25,000	25,000	16,785	67%
440 Misc	5,000	5,000	30,968	0%	0	0	42,858	0%
<b>Total Revenue &gt;</b>	<b>1,217,554</b>	<b>1,217,554</b>	<b>1,295,562</b>	<b>106%</b>	<b>1,157,800</b>	<b>1,157,800</b>	<b>1,048,100</b>	<b>91%</b>

As of June 2021 Operating Expenses	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual		Budget		Actual	
	Annual	YTD	YTD	%	Annual	YTD	YTD	%
505 Salaries & Wages	318,237	318,237	333,368	105%	455,678	455,678	439,105	96%
520 FICA - District Share	26,341	26,341	24,577	93%	37,773	37,773	32,438	86%
530 Medical Ins - District Share	111,077	111,077	86,657	78%	166,616	166,616	133,921	80%
540 PERS - District Share	63,193	63,193	59,936	95%	73,976	73,976	71,090	96%
550 Unemployment	9,000	9,000	5,775	64%	9,000	9,000	5,775	64%
560 Workers Comp Ins	20,639	20,639	8,565	41%	26,543	26,543	8,830	33%

Salaries and Employee Benefits >	548,487	548,487	518,876	95%	769,587	769,587	691,157	90%
605 Advertising	200	200	201	100%	200	200	201	100%
610 Bank Fees	10,010	10,010	12,469	125%	10,000	10,000	12,469	125%
620 Communications & Internet	13,000	13,000	15,440	119%	10,000	10,000	14,226	142%
622 Board Exp	3,750	3,750	17	0%	3,750	3,750	17	0%
625 Equip - Field (\$300-\$4999)	2,500	2,500	-	0%	4,000	4,000	3,077	77%
630 Equip - Office	1,500	1,500	460	31%	2,000	2,000	1,071	54%
640 Fuel & Oil	15,020	15,020	8,310	55%	16,300	16,300	5,205	32%
645 Insurance	30,000	30,000	33,874	113%	26,250	26,250	33,874	129%
650 Interest	-	-	-	0%	-	-	-	0%

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657	Lab	20,000	20,000	17,350	87%	15,000	15,000	20,897	139%
660	Memberships & Subscriptions	25,750	25,750	21,870	85%	29,750	29,750	33,334	112%
665	Mileage Reimb	750	750	59	8%	500	500	59	12%
670	Postage & Shipping	6,000	6,000	6,871	115%	6,000	6,000	6,899	115%
675	Professional Services	36,000	36,000	32,105	89%	19,000	19,000	28,717	151%
685	Rents	6,200	6,200	6,651	107%	6,200	6,200	6,756	109%
690	Safety & Security	2,500	2,500	9,745	390%	5,500	5,500	8,877	161%
700	Tools & Instruments	2,000	2,000	2,799	140%	2,500	2,500	2,943	118%
703	Supplies - Clothing & Personal	2,050	2,050	2,091	102%	2,300	2,300	2,627	114%
705	Supplies - Office	4,750	4,750	5,063	107%	5,250	5,250	5,096	97%
715	Treatment Chemicals	75,000	75,000	44,622	59%	48,000	48,000	53,351	111%
720	Supplies - Operating - Other	5,000	5,000	2,237	45%	22,000	22,000	20,699	94%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	3,750	3,750	1,769	47%	3,250	3,250	1,003	31%
745	Travel	1,000	1,000	-	0%	1,000	1,000	-	0%
750	Utilities	162,750	162,750	180,691	111%	125,750	125,750	111,781	89%
760	Waste Disposal	3,050	3,050	4,248	139%	52,250	52,250	36,604	70%
795	Yolo Co	48,000	48,000	61,783	129%				
799.1	Customer Refund	-	-	5,084	0%	-	-	-	0%
	<b>Services and Supplies &gt;</b>	<b>480,530</b>	<b>480,530</b>	<b>475,804</b>	<b>99%</b>	<b>416,750</b>	<b>416,750</b>	<b>409,777</b>	<b>98%</b>
810	R&R Buildings & Grounds	7,000	7,000	2,016	29%	4,500	4,500	2,457	55%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	3,000	2,388	80%	2,500	2,500	2,538	102%
850	Maintenance Reserve Account	-	-	-	-	-	-	-	-
	<b>Repairs &amp; Replacement &gt;</b>	<b>10,000</b>	<b>10,000</b>	<b>4,404</b>	<b>44%</b>	<b>7,000</b>	<b>7,000</b>	<b>4,995</b>	<b>71%</b>
	<b>Total Expenses &gt;</b>	<b>1,039,017</b>	<b>1,039,017</b>	<b>999,083</b>	<b>96%</b>	<b>1,193,337</b>	<b>1,193,337</b>	<b>1,105,929</b>	<b>93%</b>

As of June 2021		2020-2021 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	375,051	375,051	366,935	97.8%	8,116
520	FICA - District Share	31,190	31,190	27,379	87.8%	3,811
530	Medical Ins - District Share	95,550	95,550	85,407	89.4%	10,143
540	PERS-District Share (incl unfunded Liab, 14.5K)	108,563	108,563	101,459	93.5%	7,104
550	Unemployment	18,000	18,000	11,550	64.2%	6,450
560	Workers Comp Ins	8,913	8,913	2,839	31.9%	6,074
Salaries and Employee Benefits >		637,268	637,268	595,569	<b>93.5%</b>	41,699
605	Advertising	400	400	401	100.3%	(1)
610	Bank Fees	20,000	20,000	24,937	124.7%	(4,937)
620	Communications & Internet	7,000	7,000	4,661	66.6%	2,339
622	Board Exp	7,500	7,500	34	0.5%	7,466
625	Equip - Field (up to \$4999)	0	0		0.0%	0
630	Equip - Office	2,000	2,000	619	31.0%	1,381
640	Fuel & Oil	0	0		0.0%	0
645	Insurance	0	0		0.0%	0
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	1,500	1,500	3,658	243.9%	(2,158)
665	Mileage Reimb	500	500		0.0%	500
670	Postage & Shipping	12,000	12,000	13,742	114.5%	(1,742)
675	Professional Services (Legal, IT, CUSI annual)	22,000	22,000	42,249	192.0%	(20,249)
685	Rents	12,400	12,400	13,302	107.3%	(902)
690	Safety & Security (boots)	1,000	1,000	957	95.7%	43
700	Tools & Instruments	0	0		0.0%	0
703	Supplies - Clothing & Personal	600	600	137	22.8%	463
705	Supplies - Office	7,500	7,500	8,039	107.2%	(539)
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	0	0		0.0%	0
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (Classes, books)	3,500	3,500	225	6.4%	3,275
745	Travel / Lodging	1,000	1,000		0.0%	1,000
750	Utilities	5,500	5,500	5,395	98.1%	105
760	Waste Disposal	500	500	665	133.0%	(165)
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
Services and Supplies >		104,900	104,900	119,021	<b>113.5%</b>	(14,121)
810	R&R Buildings & Grounds	4,000	4,000	2,280	57.0%	1,720
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	-	-		0.0%	-
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0
Repairs & Replacement >		4,000	4,000	2,280	<b>57.0%</b>	1,720
<b>Total Expenses &gt;</b>		<b>746,168</b>	<b>746,168</b>	<b>716,870</b>	<b>96.1%</b>	<b>29,298</b>

**Expense Notes**

**660 Memberships & Subscription - Quickbooks upgrade to 2021 covering all COVID related information - \$1,100**

**670 Postage - writing two checks per year instead of monthly checks**

**705 Office Supplies - Annual Billing Envelopes and paper**

## Sewer - Budget Variance Report July 1, 2020 through June 30, 2021

Target % &gt;

100.0%

GL SEWER

As of June 2021		2020-2021 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	268,152	268,152	255,637	95.3%	12,515
520	FICA - District Share	22,178	22,178	18,748	84.5%	3,430
530	Medical Ins - District Share	118,841	118,841	91,217	76.8%	27,624
540	PERS - District Share (\$14.5K Unfunded)	19,694	19,694	20,360	103.4%	(666)
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	22,087	22,087	7,410	33.5%	14,677
Salaries and Employee Benefits >		450,952	450,952	393,372	<b>87.2%</b>	57,580
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	4,000	4,000	11,895	297.4%	(7,895)
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	1,500	3,077	205.1%	(1,577)
630	Equip - Office	1,000	1,000	761	76.1%	239
640	Fuel & Oil (Schaeffers)	13,500	13,500	5,205	38.6%	8,295
645	Insurance	26,250	26,250	33,874	129.0%	(7,624)
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	15,000	15,000	20,897	139.3%	(5,897)
660	Memberships & Subscriptions	29,000	29,000	31,505	108.6%	(2,505)
665	Mileage Reimb	250	250	59	23.6%	191
670	Postage & Shipping	0	0	28	279000.0%	(28)
675	Professional Services (SCADA)	8,000	8,000	7,592	94.9%	408
685	Rents	0	0	105	1050000.0%	(105)
690	Safety & Security (includes boots)	5,000	5,000	8,398	168.0%	(3,398)
700	Tools & Instruments	2,500	2,500	2,943	117.7%	(443)
703	Supplies - Clothing & Personal	2,000	2,000	2,558	127.9%	(558)
705	Supplies - Office	1,500	1,500	1,076	71.7%	424
715	Treatment Chemicals	48,000	48,000	53,351	111.1%	(5,351)
720	Supplies-Operating-Other-Titan Tubes	22,000	22,000	20,699	94.1%	1,301
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,500	1,500	890	59.3%	610
745	Travel / Lodging	500	500		0.0%	500
750	Utilities	123,000	123,000	109,083	88.7%	13,917
760	Waste Disposal	52,000	52,000	36,271	69.8%	15,729
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund					
Services and Supplies >		356,500	356,500	350,267	<b>98.3%</b>	6,233
810	R&R Buildings & Grounds	2,500	2,500	1,317	52.7%	1,183
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0	-	0.0%	-
840	R&R Vehicles	2,500	2,500	2,538	101.5%	(38)
		-	-		0.0%	-
Repairs & Replacement >		5,000	5,000	3,855	<b>77.1%</b>	1,145
<b>Total Expenses &gt;</b>		<b>812,452</b>	<b>812,452</b>	<b>747,494</b>	<b>92.0%</b>	<b>64,959</b>

## Expense Notes

620 Communications and Internet

New I pads w/monthly data for SCADA, drawings and Internet

675 Professional Services

Annual Audit 50% due now

12	Water - Budget Variance Report July 1, 2020 through June 30, 2021	Target % >	100.0%	GL WATER		
	As of June 2021	2020-2021 Budget		Actual	%	Total
	Expenses	Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	130,712	130,712	149,900	114.7%	(19,188)
520	FICA - District Share	10,746	10,746	10,887	101.3%	(141)
530	Medical Ins - District Share	63,302	63,302	43,953	69.4%	19,349
540	PERS - District Share	8,911	8,911	9,206	103.3%	(295)
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	16,183	16,183	7,145	44.2%	9,038
	Salaries and Employee Benefits >	229,853	229,853	221,091	96.2%	8,762
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	7,000	7,000	13,109	187.3%	(6,109)
622	Board Exp	0	0		0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	500	150	30.0%	350
640	Fuel & Oil	12,220	12,220	8,310	68.0%	3,910
645	Insurance	30,000	30,000	33,874	112.9%	(3,874)
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	20,000	17,350	86.8%	2,650
660	Memberships & Subscriptions	25,000	25,000	20,041	80.2%	4,959
665	Mileage Reimb	500	500	59	11.8%	441
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	25,000	25,000	10,980	43.9%	14,020
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	2,000	2,000	9,266	463.3%	(7,266)
700	Tools & Instruments	2,000	2,000	2,799	140.0%	(799)
703	Supplies - Clothing & Personal	1,750	1,750	2,022	115.5%	(272)
705	Supplies - Office	1,000	1,000	1,043	104.3%	(43)
715	Treatment Chemicals	75,000	75,000	44,622	59.5%	30,378
720	Supplies - Operating - Other	5,000	5,000	2,237	44.7%	2,763
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	2,000	1,656	82.8%	344
745	Travel / Lodging	500	500		0.0%	500
750	Utilities	160,000	160,000	177,993	111.2%	(17,993)
760	Waste Disposal	2,800	2,800	3,915	139.8%	(1,115)
795	Yolo Co	48,000	48,000	61,783	128.7%	(13,783)
799	Misc	0	0		0.0%	0
799.1	Customer Refund			5,084		
	Services and Supplies >	420,270	420,270	416,293	99.1%	3,977
810	R&R Buildings & Grounds	5,000	5,000	876	17.5%	4,124
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	3,000	2,388	79.6%	612
	Repairs & Replacement >	8,000	8,000	3,264	40.8%	4,736
	<b>Total Expenses &gt;</b>	<b>658,123</b>	<b>658,123</b>	<b>640,648</b>	<b>97.3%</b>	<b>17,475</b>

690 Safety & Security - Lock and door repair at Admin - multiple HEP B shots

# Clearlake Oaks County Water District

## CRP/CIP Profit and Loss

07/08/21

Accrual Basis

July 2020 through June 2021

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>Income</b>					
425 · CRP (Capital Replacment Plan)					
425.2 · Sewer	0.00	0.00	-34.84	-34.84	-34.84
425.1 · Water	0.00	-15.41	0.00	-15.41	-15.41
425 · CRP (Capital Replacment Plan) - Other	18,863.94	396,557.11	366,649.00	782,070.05	782,070.05
<b>Total 425 · CRP (Capital Replacment Plan)</b>	18,863.94	396,541.70	366,614.16	782,019.80	782,019.80
430 · Penalty & Interest	291.05	7,820.64	7,440.49	15,552.18	15,552.18
440 · Misc Revenue	0.00	0.00	2,763.07	2,763.07	2,763.07
<b>Total Income</b>	19,154.99	404,362.34	376,817.72	800,335.05	800,335.05
<b>Total Income</b>	19,154.99	404,362.34	376,817.72	800,335.05	800,335.05
<b>Gross Profit</b>	19,154.99	404,362.34	376,817.72	800,335.05	800,335.05
<b>Expense</b>					
<b>Salaries &amp; EE Benefits</b>					
505 · Salaries & Wages	0.00	186,544.85	95,031.63	281,576.48	281,576.48
520 · FICA - District Share	0.00	13,934.87	7,029.98	20,964.85	20,964.85
530 · Medical Ins - Dist Share	0.00	33,060.55	13,357.69	46,418.24	46,418.24
540 · PERS - District Share	0.00	9,557.26	4,836.27	14,393.53	14,393.53
560 · Workers Comp Ins	0.00	7,828.51	4,239.40	12,067.91	12,067.91
<b>Total Salaries &amp; EE Benefits</b>	0.00	250,926.04	124,494.97	375,421.01	375,421.01
<b>Services &amp; Supplies</b>					
620 · Communications & Internet	0.00	1,489.20	1,420.66	2,909.86	2,909.86
640 · Fuel & Oil	0.00	11,185.50	11,185.44	22,370.94	22,370.94
650 · Interest	0.00	5,698.07	5,698.02	11,396.09	11,396.09
657 · Lab	0.00	3,762.00	0.00	3,762.00	3,762.00
685 · Rents	0.00	0.00	10,801.00	10,801.00	10,801.00
690 · Safety & Security	0.00	1,320.53	1,081.72	2,402.25	2,402.25
703 · Supplies - Clothing & Personal	0.00	1,635.08	300.00	1,935.08	1,935.08
715 · Supplies-Chemicals-Operating	0.00	1,473.23	0.00	1,473.23	1,473.23
720 · Supplies - Inventory - Other	0.00	310.40	1,694.02	2,004.42	2,004.42
735 · Training/Classes/Certs/ClassB	0.00	225.00	225.00	450.00	450.00
<b>Total Services &amp; Supplies</b>	0.00	27,099.01	32,405.86	59,504.87	59,504.87
<b>Repairs &amp; Replacement</b>					
810 · R&R Buildings & Grounds	0.00	147.63	2,775.42	2,923.05	2,923.05
820 · R&R Lift Stations	0.00	0.00	14,436.56	14,436.56	14,436.56
830 · R&R Equipment					
830.1 · Hydrants	0.00	64,537.47	0.00	64,537.47	64,537.47
830 · R&R Equipment - Other	2,203.88	69,763.72	46,497.65	118,465.25	118,465.25
<b>Total 830 · R&amp;R Equipment</b>	2,203.88	134,301.19	46,497.65	183,002.72	183,002.72
832 · R&R Mains and Sewer Lines	815.18	21,493.19	11,311.44	33,619.81	33,619.81
840 · R&R Vehicles	0.00	12,133.42	9,662.40	21,795.82	21,795.82
<b>Total Repairs &amp; Replacement</b>	3,019.06	168,075.43	84,683.47	255,777.96	255,777.96
<b>Total Expense</b>	3,019.06	446,100.48	241,584.30	690,703.84	690,703.84
<b>Net Ordinary Income</b>	16,135.93	-41,738.14	135,233.42	109,631.21	109,631.21
<b>Net Income</b>	16,135.93	-41,738.14	135,233.42	109,631.21	109,631.21

Clearlake Oaks Co Water District

Budget Variance Report July 1, 2020 through June 30, 2021

12 Target % > 100.0% CRP-PC

As of June 2021

Summary	Budget Annual	YTD	Actual YTD Amount	%
PC CRP Revenue	19,536	19,536	19,155	98.0%
PC CRP Expenses	0	0	3,019	0.0%

Expenses	2020-2021 Budget Annual	YTD	Actual YTD	% Spent	Total Remaining
<b>Salaries and Employee Benefits &gt;</b>	-	-	-	0.0%	-
605 Advertising	-	-	-	0.0%	-
610 Bank Fees	-	-	-	0.0%	-
620 Communications & Internet	-	-	-	0.0%	-
622 Board Exp	-	-	-	0.0%	-
625 Equip - Field (up to \$4999)	-	-	-	0.0%	-
630 Equip - Office	-	-	-	0.0%	-
640 Fuel & Oil	-	-	-	0.0%	-
645 Insurance	-	-	-	0.0%	-
650 Interest	-	-	-	0.0%	-
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-
660 Memberships & Subscriptions	-	-	-	0.0%	-
665 Mileage Reimb	-	-	-	0.0%	-
670 Postage & Shipping	-	-	-	0.0%	-
675 Professional Services (SCADA)	-	-	-	0.0%	-
685 Rents	-	-	-	0.0%	-
690 Safety & Security (includes bc	-	-	-	0.0%	-
700 Tools & Instruments	-	-	-	0.0%	-
703 Supplies - Clothing & Personal	-	-	-	0.0%	-
705 Supplies - Office	-	-	-	0.0%	-
715 Treatment Chemicals	-	-	-	0.0%	-
720 Supplies - Operating - Other	-	-	-	0.0%	-
730 Taxes - Licenses	-	-	-	0.0%	-
735 Training, Certs (classes, book:	-	-	-	0.0%	-
745 Travel / Lodging	-	-	-	0.0%	-
750 Utilities	-	-	-	0.0%	-
760 Waste Disposal	-	-	-	0.0%	-
795 Yolo Co	-	-	-	0.0%	-
799 Misc	0	0	-	0.0%	0
<b>Services and Supplies &gt;</b>	0	0	-	0.0%	0
810 R&R Buildings & Grounds	-	-	-	0.0%	-
815 R & R Damage Claims	0	0	-	0.0%	0
820 R&R Lift Stations	-	-	-	0.0%	-
830 R&R Equipment	-	-	2,204	0.0%	(2,204)
832 R&R Mains/Laterals	-	-	815	0.0%	(815)
840 R&R Vehicles	-	-	-	0.0%	-
<b>Repairs &amp; Replacement &gt;</b>	0	0	3,019	0.0%	(3,019)
<b>Total Expenses &gt;</b>	0	0	3,019	0.0%	(3,019)

830 Dosage tank repair, starters for booster pumps

Budget Variance Report July 1, 2020 through June 30, 2021

**WATER - CRP**

As of June 2021 Summary	Budget		Actual YTD			
	Annual	YTD	Amount	%		
<b>WATER CRP Revenue</b>	411,876	411,876	404,362	98.2%	0%	
<b>WATER CRP Expenses</b>	265,148	265,148	446,101	168.2%	0%	

USDA Payment 1st year 140,000 140,000

**Operating Balance 6,728 6,728 (41,739)**

Expenses	2020-2021 Budget		Actual YTD	% Spent	Total Remaining
	Annual	YTD			
505 Salaries & Wages	91,124	91,124	186,545	204.7%	(95,421)
520 FICA - District Share	7,480	7,480	13,935	186.3%	(6,455)
530 Medical Ins - District Share	43,595	43,595	33,061	75.8%	10,534
540 PERS - District Share	6,670	6,670	9,557	143.3%	(2,887)
550 Unemployment	0	0		0.0%	0
560 Workers Comp Ins	8,779	8,779	7,829	89.2%	950
<b>Salaries and Employee Benefits &gt;</b>	<b>157,648</b>	<b>157,648</b>	<b>250,927</b>	<b>159.2%</b>	<b>(93,279)</b>
605 Advertising	0	0	-	0.0%	0
610 Bank Fees	0	0	-	0.0%	0
620 Communications & Internet	5,000	5,000	1,489	29.8%	3,511
622 Board Exp	0	0		0.0%	0
625 Equip - Field (up to \$4999)	1,250	1,250		0.0%	1,250
630 Equip - Office	-	-			
640 Fuel & Oil	6,500	6,500	11,186	172.1%	(4,686)
645 Insurance	0	0		0.0%	0
650 Interest	0	0	5,698	0.0%	(5,698)
657 Outsource Lab / Internal Lab	2,500	2,500	3,762	0.0%	(1,262)
660 Memberships & Subscriptions	0	0		0.0%	0
665 Mileage Reimb	0	0		0.0%	0
670 Postage & Shipping	0	0		0.0%	0
675 Professional Services Leak Chk	-	-		0.0%	-
685 Rents	0	0		0.0%	0
690 Safety & Sec (includes boots)	3,500	3,500	1,321	0.0%	2,179
700 Tools & Instruments	750	750		0.0%	750
703 Supplies - Clothing & Personal	1,500	1,500	1,635	0.0%	(135)
705 Supplies - Office	150	150		0.0%	150
715 Treatment Chemicals	0	0	1,473	0.0%	(1,473)
720 Supplies - Operating - Other	7,500	7,500	310	4.1%	7,190
730 Taxes - Licenses	0	0		0.0%	0
735 Training, Certs (classes, books)	750	750	225	0.0%	525
745 Travel / Lodging	600	600		0.0%	600
750 Utilities	0	0		0.0%	0
760 Waste Disposal	0	0		0.0%	0
795 Yolo Co	0	0		0.0%	0
799 Misc	0	0		0.0%	0
<b>Services and Supplies &gt;</b>	<b>30,000</b>	<b>30,000</b>	<b>27,099</b>	<b>90.3%</b>	<b>2,901</b>
810 R&R Buildings & Grounds	7,500	7,500	148	2.0%	7,352
815 R & R Damage Claims	0	0		0.0%	0
820 R&R Lift Stations	0	0		0.0%	0
830 R&R Equip. (includes Hydrants)	25,000	25,000	134,301	537.2%	(109,301)
832 R&R Mains/Service Lines/Tanks	25,000	25,000	21,493	86.0%	3,507
840 R&R Vehicles	20,000	20,000	12,133	60.7%	7,867
<b>Repairs &amp; Replacement &gt;</b>	<b>77,500</b>	<b>77,500</b>	<b>168,075</b>	<b>216.9%</b>	<b>(90,575)</b>
<b>Expense Notes Total Expenses &gt;</b>	<b>265,148</b>	<b>265,148</b>	<b>446,101</b>	<b>168.2%</b>	<b>(180,953)</b>

- 840 V-27 Transmission Repair
- 830 Hydrant Replacement/Repair
- 832 Excessive leaks in system

**Clearlake Oaks Co Water District**  
**Budget Variance Report July 1, 2020 through June 30, 2021**

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**SEWER-CRP**

Target % > **100.0%** CRP-SEWER

As of June 2021

Summary	Budget		Actual YTD		
	Annual	YTD	Amount	%	
<b>SEWER CRP Revenue</b>	396,097	396,097	376,818	95.1%	0%
<b>SEWER CRP Expenses</b>	430,722	430,722	241,584	56.1%	0%
bridge Loan Interest	-	-	-		
USDA Annual Payment	-	-	-		
<b>Operating Balance (loss)</b>	<b>(34,625)</b>	<b>(34,625)</b>	<b>135,234</b>		

Expenses	2020-2021 Budget		Actual YTD	%	Total Remaining
	Annual	YTD			
505 Salaries & Wages	210,135	210,135	95,032	45.2%	115,103
520 FICA - District Share	17,317	17,317	7,030	40.6%	10,287
530 Medical Ins - District Share	59,719	59,719	13,358	22.4%	46,361
540 PERS - District Share	7,884	7,884	4,836	61.3%	3,048
550 Unemployment	-	-	-	0.0%	-
560 Workers Comp Ins	20,716	20,716	4,239	20.5%	16,477
<b>Salaries and Employee Benefits &gt;</b>	<b>315,772</b>	<b>315,772</b>	<b>124,495</b>	<b>39.4%</b>	<b>191,277</b>
605 Advertising	0	0	-	0.0%	0
610 Bank Fees	0	0	-	0.0%	0
620 Communications & Internet	5,000	5,000	1,421	28.4%	3,579
622 Board Exp	0	0	-	0.0%	0
625 Equip - Field (up to \$4999)	1,250	1,250	-	0.0%	1,250
630 Equip - Office	-	-	-	0.0%	-
640 Fuel & Oil	6,500	6,500	11,185	172.1%	(4,685)
645 Insurance	0	0	-	0.0%	0
650 Interest	0	0	5,698	0.0%	(5,698)
657 Outsource Lab / Internal Lab	0	0	-	0.0%	0
660 Memberships & Subscriptions	0	0	-	0.0%	0
665 Mileage Reimb	0	-	-	0.0%	0
670 Postage & Shipping	0	0	-	0.0%	0
675 Professional Services (SCADA)	0	0	-	0.0%	0
685 Rents	-	-	10,801	0.0%	(10,801)
690 Safety & Security (includes boots)	1,500	1,500	1,082	72.1%	418
700 Tools & Instruments	200	200	-	0.0%	200
703 Supplies - Clothing & Personal	300	300	300	100.0%	-
705 Supplies - Office	100	100	-	0.0%	100
715 Treatment Chemicals	0	0	-	0.0%	0
720 Supplies - Operating - Other	7,500	7,500	1,694	22.6%	5,806
730 Taxes - Licenses	0	0	-	0.0%	0
735 Training, Certs (classes, books)	1,200	1,200	225	0.0%	975
745 Travel / Lodging	400	400	-	0.0%	400
750 Utilities	0	0	-	0.0%	0
760 Waste Disposal	0	0	-	0.0%	0
795 Yolo Co	0	0	-	0.0%	0
799 Misc	0	0	-	0.0%	0
<b>Services and Supplies &gt;</b>	<b>23,950</b>	<b>23,950</b>	<b>32,406</b>	<b>135.3%</b>	<b>(8,456)</b>
810 R&R Buildings & Grounds	10,000	10,000	2,775	27.8%	7,225
815 R & R Damage Claims	0	0	-	0.0%	0
820 R&R Lift Stations	20,000	20,000	14,437	72.2%	5,563
830 R&R Equipment	25,000	25,000	46,498	186.0%	(21,498)
832 R&R Mains/Laterals	25,000	25,000	11,311	45.2%	13,689
840 R&R Vehicles	11,000	11,000	9,662	87.8%	1,338
	-	-	-	0.0%	-
<b>Repairs &amp; Replacement &gt;</b>	<b>91,000</b>	<b>91,000</b>	<b>84,683</b>	<b>93.1%</b>	<b>6,317</b>
<b>Total Expenses &gt;</b>	<b>430,722</b>	<b>430,722</b>	<b>241,584</b>	<b>56.1%</b>	<b>189,138</b>

Expense Notes

- 640 Back up generator ran during main breaker outage**
- 830 Main Breaker failure and back up generator failure**
- 685 Back up generator failed during PSPS - had to rent one at last minute**
- 830 two out of three effluent pumps rebuilt**

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# Clearlake Oaks County Water District Capital Improvements

As of June 30, 2021

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
<b>138 · USDA Water Improvements</b>				
07/05/2020	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	37,570.58
07/15/2020	BKF Engineers	Services May 25, 20...	Loan/Grant:...	960.00
08/01/2020	AES - Analytical Envir...	Professional service...	Loan/Grant:...	1,182.50
08/03/2020	Badger Meter	2 ea. IR Communica...	Loan/Grant:...	195.87
08/05/2020	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	26,802.80
08/06/2020	BKF Engineers	Services 6/29/2020 - ...	Loan/Grant:...	1,440.00
09/01/2020	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	800.00
09/01/2020	AES - Analytical Envir...	Services thru 8/31/2...	Loan/Grant:...	291.90
09/05/2020	MC Engineering, Inc	USDA Water Project	Loan/Grant:...	31,641.59
10/01/2020	AES - Analytical Envir...	Professional service...	Loan/Grant:...	570.00
10/05/2020	MC Engineering, Inc	USDA Water	Loan/Grant:...	48,994.53
10/07/2020	Badger Meter	Meters	Loan/Grant:...	3,679.39
10/07/2020	Badger Meter	Meters	Loan/Grant:...	2,618.45
10/08/2020	First American Title C...	Preliminary report - ...	Loan/Grant:...	500.00
10/31/2020	AES - Analytical Envir...	10/31/2020	Loan/Grant:...	887.50
11/05/2020	MC Engineering, Inc	USDA Meters/Water...	Loan/Grant:...	48,004.91
11/06/2020	BKF Engineers	Harvey Tank Access...	Loan/Grant:...	1,200.00
11/19/2020	PG&E	2746605 - EP 9940 ...	Loan/Grant:...	2,500.00
11/29/2020	BKF Engineers	C20149030-30 - Har...	Loan/Grant:...	1,200.00
12/05/2020	MC Engineering, Inc	USDA Water Project	Loan/Grant:...	32,976.13
12/29/2020	Badger Meter	Meter reading for PC	Loan/Grant:...	74.76
01/05/2021	MC Engineering, Inc	USDA Water Project	Loan/Grant:...	18,146.38
02/05/2021	MC Engineering, Inc		Loan/Grant:...	26,028.08
02/15/2021	Badger Meter	15 ea - Install kits	Loan/Grant:...	3,536.77
02/22/2021	Geo Land	Legal description an...	Loan/Grant:...	2,500.00
02/22/2021	Badger Meter	Billing integration	Loan/Grant:...	965.25
02/23/2021	Badger Meter	12 - mobile read mo...	Loan/Grant:...	600.00
03/05/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	18,466.99
03/16/2021	Charles G May Jr	Harvey Tank Easem...	Loan/Grant:...	4,000.00
03/16/2021	Badger Meter	Drive-by tablet for m...	Loan/Grant:...	4,692.19
03/22/2021	Badger Meter	Mobil Data Collector	Loan/Grant:...	3,212.14
03/26/2021	The Weist Law Firm	5,000,000 Bond Cou...	Loan/Grant:...	42,700.00
03/26/2021	CA Municipal Public F...	Water System Impro...	Loan/Grant:...	5,000.00
03/30/2021	Badger Meter	Meter reading	Loan/Grant:...	121.93
04/05/2021	MC Engineering, Inc	USDA Water project	Loan/Grant:...	12,735.00
04/14/2021	Badger Meter	24 each	Loan/Grant:...	5,690.89
04/29/2021	Badger Meter	Meter reading - April ...	Loan/Grant:...	121.93
05/05/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	21,172.68
05/07/2021	Badger Meter	147 ea meters	Loan/Grant:...	33,778.12
05/17/2021	Badger Meter	308 meters	Loan/Grant:...	70,773.20
05/18/2021	Badger Meter	429 meters	Loan/Grant:...	76,978.16
05/18/2021	Pace	106 ea Watts backfl...	Loan/Grant:...	15,802.22
05/18/2021	Pace	8 ea. Watts backflow...	Loan/Grant:...	1,192.62
05/18/2021	Pace	6 ea. Watts backflow...	Loan/Grant:...	894.47
05/20/2021	Pace	4 ea. Watts backflow...	Loan/Grant:...	596.31
05/21/2021	Badger Meter	1,015 meters	Loan/Grant:...	233,229.87
05/27/2021	Badger Meter	6 ea. meters	Loan/Grant:...	5,155.72
05/28/2021	Badger Meter	Meter reading servic...	Loan/Grant:...	121.93
05/28/2021	Badger Meter	6 ea. meters	Loan/Grant:...	4,005.33
05/28/2021	Geo Land	Provide easement st...	Loan/Grant:...	2,395.00
06/01/2021	Pace	24 ea. Watts backflo...	CRP:Water	3,577.86
06/01/2021	AES - Analytical Envir...	Professional service...	Loan/Grant:...	3,118.58
06/05/2021	MC Engineering, Inc	USDA Water project	Loan/Grant:...	34,330.47
06/29/2021	Badger Meter	Meter reading - June...	Loan/Grant:...	121.93
06/30/2021	T & S Construction Co...	6/1/2021 - 6/30/2021	Loan/Grant:...	684,742.90
Total 138 · USDA Water Improvements				1,584,595.83
<b>128 · Sewer Infstrcture &amp; Rehab Proj (Phase 1 was the installation of the Force Main)</b>				
09/01/2020	MC Engineering, Inc	Inflow & Infiltration ...	Loan/Grant:...	168.66
09/28/2020		State of CA - State ...	Loan/Grant:...	-75,572.00
02/05/2021	MC Engineering, Inc	Sewer Inflow/infiltra...	Loan/Grant:...	650.00
04/05/2021	MC Engineering, Inc	Jared 3/8/21	Loan/Grant:...	1,310.00
05/19/2021	T & S Construction Co...	USDA Water Project...	Loan/Grant:...	219,335.05
06/05/2021	MC Engineering, Inc	Inflow & Infiltration	Loan/Grant:...	1,700.00
Total 128 · Sewer Infstrcture & Rehab Proj (Phase 1 was the installation of the F...				147,591.71
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				

# Clearlake Oaks County Water District Capital Improvements

07/08/21

Accrual Basis

As of June 30, 2021

Date	Name	Memo	Class	Amount
<b>131 · Waste Water Plant</b>				
<b>131.1 · Pumps/Equipment</b>				
08/20/2020	Commercial Pump & ...	WWTP - Effluent Pu...	CRP:Sewer	9,680.00
09/27/2020	Leete Generators Inc	Repair backup gener...	CRP:Sewer	3,261.92
10/26/2020	Coastal Mountain Ele...	Emergency work - b...	CRP:Sewer	17,577.00
12/05/2020	Leete Generators Inc	Repair Generattor S...	CRP:Sewer	1,838.65
12/07/2020	Coastal Mountain Ele...	7576 GE Service Te...	CRP:Sewer	3,392.00
12/09/2020	Commercial Pump & ...	Rebuild Effluent Pu...	CRP:Sewer	30,167.24
01/19/2021	WECO Industries	Push Camera	GL:Sewer	14,522.72
Total 131.1 · Pumps/Equipment				80,439.53
<b>131 · Waste Water Plant - Other</b>				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				80,439.53
<b>127 · Water Plant</b>				
<b>127.6 · Swan AMI Turbiwell Monitor</b>				
Total 127.6 · Swan AMI Turbiwell Monitor				
<b>127.5 · A/C installation for Filter Rm</b>				
Total 127.5 · A/C installation for Filter Rm				
<b>127.4 · PH System</b>				
Total 127.4 · PH System				
<b>127.2 · Harvy Vault Chlor Inject Proj</b>				
Total 127.2 · Harvy Vault Chlor Inject Proj				
<b>127.1 · Major Equipment</b>				
11/24/2020	Instrument Technolog...	HL-7000 Electro-Aco...	CRP:Water	5,758.31
Total 127.1 · Major Equipment				5,758.31
<b>127 · Water Plant - Other</b>				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				5,758.31
<b>120 · District General CRP (EQUIPMENT - WAS 1011181)</b>				
<b>120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)</b>				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
<b>120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)</b>				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
<b>120.75 · SCADA</b>				
12/14/2020	Southport Control Sol...	IIFT sTATION 12 cO...	CRP:Sewer	17,330.00
Total 120.75 · SCADA				17,330.00
<b>120.90 · Vehicles/Generators/Trailers</b>				
09/30/2020	101 Trailer & RV	2021 New Load trailer	GL:Sewer	3,886.82
09/30/2020	101 Trailer & RV	2021 New Load Trailer	GL:Water	3,886.81
10/06/2020				409,026.92
Total 120.90 · Vehicles/Generators/Trailers				416,800.55
<b>120 · District General CRP (EQUIPMENT - WAS 1011181) - Other</b>				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				434,130.55
<b>122 · Bldgs/Grounds Cap Improvements</b>				
Total 122 · Bldgs/Grounds Cap Improvements				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)</b>				
<b>124.30 · Lift Stations</b>				
08/04/2020	Southport Control Sol...	Lift station PLC and ...	CRP:Sewer	1,950.00
09/14/2020	Southport Control Sol...	9/2/2020 - L/S #12 u...	CRP:Sewer	1,372.00
09/14/2020	Southport Control Sol...	Remote service call ...	CRP:Sewer	237.00
09/14/2020	Southport Control Sol...	9/8/2020 - Service c...	CRP:Sewer	948.00
09/14/2020	Southport Control Sol...	Mileage 9/8/2020	CRP:Sewer	108.00
10/30/2020	Municipal Maintenanc...	Garnajet 8 Manhole ...	CRP:Sewer	5,660.32

# Clearlake Oaks County Water District Capital Improvements

As of June 30, 2021

Date	Name	Memo	Class	Amount
Total 124.30 · Lift Stations				10,275.32
<b>124.50 · Mains</b>				
Total 124.50 · Mains				
<b>124.60 · Meters</b>				
11/19/2020	Badger Meter	3 - Compound meter...	CRP:Water	14,010.38
Total 124.60 · Meters				14,010.38
<b>124.90 · Water Tanks</b>				
Total 124.90 · Water Tanks				
<b>124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other</b>				
07/30/2020	Mendo Mill	Repair hydrant in fro...	CRP:Water	124.32
07/31/2020	Mendo Mill	Paint for hydrant rep...	CRP:Water	91.70
09/01/2020	MC Engineering, Inc	Lead Pipe response	CRP:Water	2,937.50
09/01/2020	MC Engineering, Inc	Lead pipe response	CRP:Water	2,183.27
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				5,336.79
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				29,622.49
<b>125 · Land - Dist. Cap. Improvements</b>				
Total 125 · Land - Dist. Cap. Improvements				
<b>129 · ALLOW. FOR DEPRECIATION</b>				
Total 129 · ALLOW. FOR DEPRECIATION				
<b>TOTAL</b>				<b><u>2,282,138.42</u></b>



## Accounts

[Transfer](#)[Settings](#)

### CRP PC \*6192

Available	**\$12,101.39
Current	\$12,101.39

### CRP SEWER \*3745

Available	**\$32,141.86
Current	\$32,141.86

### GENERAL LEDGER \*9122

Available	**\$1,524,447.39
Current	\$1,516,872.55

### PC ESCROW \*6184

Available	**\$132,707.32
Current	\$132,707.32

### PUBLIC REGULAR CHK \*8503

Available	**\$287,700.00
Current	\$287,700.00

### PUBLIC REGULAR CHK \*9592

Available	**\$45,000.00
Current	\$45,000.00

## Make a Payment

Make paying bills fast and easy

Pay your bills on one screen in seconds.

[Sign up for payments](#)

## Purchase Rewards

You currently have no rewards available. Check back soon.



\*6192-CRP PC

[change account](#) ▼

[How does this work?](#)

## Money Management

CRP WATER \*6990

Available \*\*\$51,405.75

Current \$51,405.75

### BALANCE TOTALS

Total Deposit Accounts \$2,077,928.87

\*\*This balance may include overdraft or line of credit funds

## Budgets made easy!



### Banking on the Go with the Westamerica Mobile Banking App

Our mobile banking app makes it simple for you to check your account at any time so you can safeguard your finances and enjoy peace of mind knowing your money is always at your fingertips. Simply use the same login and password you use for your desktop account and start enjoying the freedom of banking from your mobile device.

**Enjoy the convenience of Banking on the Go and download the app today!**

### Outside Accounts



No outside accounts added.

Add account

< July 2021 >						
Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	<b>12</b>	13	14	15	16	17
18	19	20	21	22	23	24

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

July 12, 2021

LAIF Home  
PMIA Average Monthly  
Yields

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY  
P.O. BOX 709  
12952 HIGHWAY 20  
CLEARLAKE OAKS, CA 95423-0709

Tran Type Definitions

**Account Number:** 90-17-001

June 2021 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	1,060,586.21
Total Withdrawal:	0.00	Ending Balance:	1,060,586.21

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## Aged Accounts Receivable

As of 07/12/2021

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0-30 Days	31-60 Days	61-90 Days	91-120 Days	Over 120 Days	Total Balance
\$125,342.99	\$34,080.02	\$19,937.37	\$16,700.26	\$246,934.94	<u>\$442,995.58</u>

Total number of accounts with open balances: 1141

These totals include all accounts on the Tax Roll

Water	\$123,264.85
Water Penalty	\$10,241.32
Sewer	\$172,745.74
Sewer Penalty	\$12,685.56
CRP Water	\$51,787.55
CRP Water Penalty	\$3,259.89
CRP Sewer	\$63,952.31
CRP Sewer Penalty	\$3,990.01
CRP PC	\$999.69
CRP PC Penalty	\$68.66

**Total Balance:           \$442,995.58**

***\*\*June Statements are due July 19 2021\*\****

**Clearlake Oaks County Water District**  
**Payroll Summary**  
**June 2021**

	Hours	Rate	Jun 21
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
CTO Saved	-35.75	39.48	-1,623.32
CTO Used	26.46	26.32	893.35
Holiday	114	26.09	3,313.30
Holiday Worked (x2.5)	6	65.80	475.76
Overtime (x1.5)	90.25	39.48	4,054.68
PTO	235.89	26.09	6,914.39
Straight	2,071.5	26.09	61,119.48
Board			900.00
Duty Pay			4,025.00
<b>Total Gross Pay</b>	<b>2,508.35</b>		<b>80,072.64</b>
<b>Deductions from Gross Pay</b>			
ACWA (pre-tax)			-2,174.20
AFLAC (pre-tax)			-505.02
AFLAC (taxable) AFTER TAX			-128.88
CALPers 457			-400.00
CALPers EE (Pretax)			-4,294.00
<b>Total Deductions from Gross Pay</b>			<b>-7,502.10</b>
<b>Adjusted Gross Pay</b>	<b>2,508.35</b>		<b>72,570.54</b>
<b>Taxes Withheld</b>			
Federal Withholding			-6,075.00
Medicare Employee			-1,122.19
Social Security Employee			-4,798.39
CA - Withholding			-2,132.89
CA - Disability			-928.71
<b>Total Taxes Withheld</b>			<b>-15,057.18</b>
<b>Deductions from Net Pay</b>			
Miscellaneous Deduction			-156.43
Wage Garnishment			-1,276.58
<b>Total Deductions from Net Pay</b>			<b>-1,433.01</b>
<b>Net Pay</b>	<b>2,508.35</b>		<b>56,080.35</b>
<b>Employer Taxes and Contributions</b>			
Medicare Company			1,122.19
Social Security Company			4,798.39
<b>Total Employer Taxes and Contributions</b>			<b>5,920.58</b>



## Trial Balance

As of June 30, 2021

	Jun 30, 21	
	Debit	Credit
102.13 · SEWER RESERVES-9592	45,000.00	
102.11 · PC ESCROW - 6184	132,707.32	
102.10 · CRP PC - 6192	12,101.39	
102.12 · WATER RESERVES- 8503	287,700.00	
102.001 · GL - 9122	558,937.02	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	871,586.21	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	51,405.75	
102.03 · CRP Sewer - 3745	32,141.86	
CUSI Accounts Receivable	0.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	29,609.68	
130 · Const In Progress - Studies	124,897.10	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	351,149.26	
115 · PRE-PAID INSURANCE	15,474.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	2,013,548.70	
128 · Sewer Infrstrcture & Rehab Proj	4,122,741.42	
121 · Wtr Dist & Wtr Storage Projects	150,784.44	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	57,768.09	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	182,836.13	
120 · District General CRP	95,008.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,921,549.25	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,386.51	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	691,610.28	
122 · Bldgs/Grounds Cap Improvements	8,535,149.57	
124 · D/C System Cap Improvements	3,146,308.39	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	6,565.17	
124 · D/C System Cap Improvements:124.30 · Lift Stations	56,539.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	24,010.72	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		8,856,056.00
200 · ACCOUNTS PAYABLE		727,146.57
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312		946.83
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226		477.73
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499		491.80
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	

## Trial Balance

As of June 30, 2021

	Jun 30, 21	
	Debit	Credit
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage		10,000.00
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.15 · USDA Water Improvement Project		1,206,473.05
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		293,510.49
280 · Loan:280.12 · USDA Loan		961,320.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion		322.38
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities	26,649.65	
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	10,746.65	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		10,900.57
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	12.40	
223.50 · MEDICARE TAX PAYABLE	2.90	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	0.00	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	0.01	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	5,821.03	
223.80 · GASB 68 Pension		16,533.00
223.85 · MISC DEDUCTIONS PAYABLE		6,261.14
223.90 · COMPENSATED EMPLOYEE BENEFITS		54,922.20
24000 · Payroll Liabilities	4,068.97	
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		5,956,568.19
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		12,858,812.86
Income:410 · Client Reg Pmt		2,230,414.26
Income:420 · Connection Fees		10,396.00
Income:425 · CRP		782,128.13
Income:425 · CRP:425.2 · Sewer	34.84	
Income:425 · CRP:425.1 · Water	15.41	
Income:430 · Penalty & Interest		54,986.68
Income:430 · Penalty & Interest:430.2 · Bank Interest		8.79
Income:435 · Loans/Grants:435-7 · Water Master Plan:435-7.3 · WTP, Meters, and Backflow		1,918.62
Income:440 · Misc Revenue		76,589.69

3K

**Trial Balance**

As of June 30, 2021

	Jun 30, 21	
	Debit	Credit
Income:450 · Other - Non S/W Rev		127,564.47
Loans/Grants:925 · PC Escrow Acct	118,289.76	
Salaries & EE Benefits:545 · CALPers 457		200.00
Salaries & EE Benefits:505 · Salaries & Wages	1,054,049.29	
Salaries & EE Benefits:520 · FICA - District Share	77,979.41	
Salaries & EE Benefits:530 · Medical Ins - Dist Share	266,995.01	
Salaries & EE Benefits:540 · PERS - District Share	145,418.59	
Salaries & EE Benefits:550 · Unemployment	16,290.21	
Salaries & EE Benefits:560 · Workers Comp Ins	29,462.12	
Services & Supplies:605 · Advertising	400.58	
Services & Supplies:610 · Bank Fees	24,957.21	
Services & Supplies:620 · Communications & Internet	32,653.90	
Services & Supplies:622 · Board Exp	33.95	
Services & Supplies:625 · Equip - Field (\$300-\$4999)	3,077.34	
Services & Supplies:630 · Equip - Office	1,530.04	
Services & Supplies:640 · Fuel & Oil	35,886.05	
Services & Supplies:645 · Insurance	67,747.11	
Services & Supplies:650 · Interest	65,676.09	
Services & Supplies:657 · Lab	42,009.25	
Services & Supplies:660 · Memberships & Subscription	55,204.19	
Services & Supplies:665 · Mileage Reimb	118.10	
Services & Supplies:670 · Postage & Shipping	13,769.89	
Services & Supplies:675 · Professional Services	60,821.25	
Services & Supplies:685 · Rents	24,207.64	
Services & Supplies:690 · Safety & Security	21,022.99	
Services & Supplies:700 · Tools & Instruments	5,742.47	
Services & Supplies:703 · Supplies - Clothing & Personal	6,651.84	
Services & Supplies:705 · Supplies - Office	10,158.40	
Services & Supplies:715 · Supplies-Chemicals-Operating	99,445.71	
Services & Supplies:720 · Supplies - Inventory - Other	24,939.95	
Services & Supplies:735 · Training/Classes/Certs/ClassB	3,221.28	
Services & Supplies:750 · Utilities	292,471.47	
Services & Supplies:760 · Waste Disposal	40,851.62	
Services & Supplies:795 · Yolo Co	61,783.26	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	5,083.95	
Repairs & Replacement:810 · R&R Buildings & Grounds	7,396.92	
Repairs & Replacement:820 · R&R Lift Stations	14,436.56	
Repairs & Replacement:830 · R&R Equipment	118,465.25	
Repairs & Replacement:830 · R&R Equipment:830.1 · Hydrants	64,537.47	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	33,619.81	
Repairs & Replacement:840 · R&R Vehicles	26,722.70	
66000 · Payroll Expenses	166.97	
COVID-19 Expense Account	2,939.48	
<b>TOTAL</b>	<b>35,017,804.41</b>	<b>35,017,804.41</b>

Clearlake Oaks County Water District

**A/P Aging Summary**

All Transactions

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Alpha Analytical Labs	188.00	0.00	0.00	0.00	0.00	188.00
Badger Meter	121.93	0.00	0.00	0.00	0.00	121.93
California State Disbursement Unit	456.34	0.00	0.00	0.00	0.00	456.34
Clearlake Lava	452.47	0.00	0.00	0.00	0.00	452.47
Deeper Cleaning	350.00	0.00	0.00	0.00	0.00	350.00
Jayle Goucher	98.41	0.00	0.00	0.00	0.00	98.41
Karola Kennedy	495.00	0.00	0.00	0.00	0.00	495.00
Lake County Waste Solutions	707.46	0.00	0.00	0.00	0.00	707.46
Nave Law Office, P.C.	2,179.00	0.00	0.00	0.00	0.00	2,179.00
Pace	0.00	8,111.26	0.00	0.00	0.00	8,111.26
PETTY CASH - Bailey Anderson	0.00	8.00	9.78	0.00	0.00	17.78
PG&E	20,762.01	0.00	0.00	0.00	0.00	20,762.01
Redwood Coast Fuels	3,712.30	0.00	0.00	0.00	0.00	3,712.30
State of California - Franchise Tax Board	0.00	181.95	0.00	0.00	0.00	181.95
T & S Construction Co. Inc.	684,742.90	0.00	0.00	0.00	0.00	684,742.90
Terminix	225.00	0.00	0.00	0.00	0.00	225.00
Yolo County Flood Control	0.00	5,339.10	0.00	0.00	0.00	5,339.10
<b>TOTAL</b>	<b><u>714,490.82</u></b>	<b><u>13,640.31</u></b>	<b><u>9.78</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>728,140.91</u></b>

## Account Payable Breakdown

Date: 7/12/2021

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$1,461,185.35	\$1,516,872.55	\$1,524,447.39
CRP Water - 6990	\$51,405.75	\$51,405.75	\$51,405.75
CRP Sewer - 3745	\$32,141.86	\$32,141.86	\$32,141.86
CRP PC - 6192	\$12,101.39	\$12,101.39	\$12,101.39
PC Escrow	\$132,707.32	\$132,707.32	\$132,707.32
Water Reserve - 8503	\$287,700.00	\$287,700.00	\$287,700.00
Sewer Reserve - 9592	\$45,000.00	\$45,000.00	\$45,000.00
LAIF Balance	\$1,060,586.21	\$1,060,586.21	
Current A/P Aging	\$728,140.91		
Kansas State Bank-VacCon	\$7,421.47	EFT - 7/15/2021	
Credit Card	\$8,211.17	Estimate	
<b>TOTAL</b>	<b>\$743,773.55</b>		

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building  
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

**JUNE 17, 2021**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 2:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

- √ Mrs. Margaret Medeiros, President    √ Mr. Stanley Archacki, Vice President
- √ Mr. Samuel Boucher, Director    √ Mr. Michael Herman, Director    □ Mr. James Burton, Director, **ABSENT**
- √ Mrs. Dianna Mann – General Manager    √ Mrs. Olivia Mann – Board Secretary
  
- √ Mr. Francisco Castro, Wastewater    √ Mr. Kurt Jensen, Water    √ Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Staff Written Operational Reports**

- a. Customer Service
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

**Consent Items**

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

**1. Financial Reports for review and approval**

- a. May 2021, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

**2. Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 05/20/2021

**3. Bills**

- a. MC Engineering invoice number 2071, dated 06/05/2021, in the amount of \$34,330.47 for the USDA Water Projects
- b. Badger Meter invoice number 1437405, dated 5/27/21, in the amount of \$5,155.72 for the USDA Water Projects
- c. Badger Meter invoice number 1436165, dated 5/21/21, in the amount of \$233,229.87 for the USDA Water Projects
- d. Badger Meter invoice number 1435284, dated 5/18/21, in the amount of 76,978.16 for the USDA Water Projects
- e. Badger Meter invoice number 1435034, dated 5/17/21, in the amount of \$70,773.20 for the USDA Water Projects
- f. Badger Meter invoice number 1433444, dated 5/7/21, in the amount of 33,778.12 for the USDA Water Projects
- g. Pace Supply invoice number 026856416-1, dated 05/18/21, in the amount of \$15,802.22 for the USDA Water Projects
- h. T&S invoice number 1, dated 5/19/21, in the amount of \$219,335.05 for the USDA Water Projects
- i. T&S invoice number 13, dated 5/19/21, in the amount of \$112,484.95 for Phase 3 of the Inflow and Infiltration Project
- j. T&S invoice number "Retention Billing", in the amount of \$141,593.61 for Phase 3 of the Inflow and Infiltration Project

**Action Taken: Motion to approve the consent items**

**BOUCHER/HERMAN M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: BURTON**

**4. Agenda (Old Business)**

- a. Discussion and update of the Prop 218 study

**Action Taken: NO ACTION**

- b. Discussion of Fire Hydrants in the District

**Action Taken: NO ACTION**

**5. Agenda (New Business)**

- a. Discussion and consideration of Resolution 21-15, Authorizing investment of monies in the Local Agency Investment Fund (LAIF)

**Action Taken: Motion to approve Resolution 21-15, Authorizing investment of monies in the Local Agency Investment Fund (LAIF)**

**ARCHACKI/HERMAN M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: BURTON**

- b. Discussion and consideration of Resolution 21-16, Declaring and adopting a revised drought contingency plan due to drought conditions

**Action Taken: NO ACTION, COUPLED WITH ITEM 5D**

- c. Discussion and review of water conservation spreadsheet

**Action Taken: NO ACTION**

- d. Discussion and consideration of Resolution 21-17, Amending the Clearlake Oaks County Water District 'Water' Code

**Action Taken: Motion to approve Resolution 21-17, Amending the Clearlake Oaks County Water District 'Water' Code**

**HERMAN/BOUCHER M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: BURTON**

- e. Discussion and update of Lift Station 10 electrical and easements

**Action Taken: NO ACTION**

- f. Discussion and acceptance of the 2021-2022 budget

**Action Taken: Motion to accept the 2021-2022 budget on contingency of the approved rate increase on July 1, 2021**

**HERMAN/ ARCHACKI M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: BURTON**

- g. Discussion and consideration of purchasing 800 gallons of Protek 301 (Zinc Orthophosphate) from NTU Technologies in the amount of \$11, 296.56, not including tax

**Action Taken: Motion to approve purchasing 800 gallons of Protek 301 (Zinc Orthophosphate) from NTU Technologies in the amount of \$11, 296.56, not including tax**

**ARCHACKI/HERMAN M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: BURTON**

**Closed Session**

**Time: 3:51 pm**

- a. Discussion and evaluation of Administrative Services Manager, pursuant to Government Code Section 54957 (b)(1)  
b. Discussion and evaluation of the General Manager, pursuant to Government Code Section 54957 (b)(1)

**Action Taken: In closed session, the Board evaluated the Administrative Services Manager and the General Manager, a motion was made by Director Archacki and seconded by Director Boucher to give both positions a 2.5% raise.**

**Open Session**

**Time: 4:17 pm**

**Adjournment**

**Time: 4:18 PM**

**SIGNED: \_\_\_\_\_**  
**Margaret Medeiros, President**

**ATTESTED TO: \_\_\_\_\_**  
**Olivia Mann, Board Secretary**



**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

*Live Oaks Senior Center  
12502 Foothill Blvd, Clearlake Oaks, CA 95423 (707) 998-3322*

**June 22, 2021**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 5:00 p.m.  
Pledge of Allegiance  
Roll Call**

√ Mrs. Margaret Medeiros, President √ Mr. Stanley Archacki, Vice President √ Mr. Samuel Boucher, Director,  
√ Mr. Michael Herman, Director □ Mr. James Burton, Director, **ABSENT**  
√ Mrs. Dianna Mann– General Manager √ Mrs. Olivia Mann - Secretary to the Board  
√ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**Submission of Prop 218 Public Hearing Notice**

**Olivia Mann, Board Secretary officiated the submission of the Proposition 218 Public Hearing Notice into the minutes for the Special Meeting on June 22, 2021**

**New Business**

- a. **PUBLIC HEARING:** Approval of Resolution 21-18, "A Resolution of the Board of Directors of Clearlake Oaks County Water District Setting the Water and Sewer Rates"

**Action Taken: Motion to approve Resolution 21-18, a Resolution of the Board of Directors of Clearlake Oaks County Water District Setting the Water and Sewer Rates.**

**ARCHACKI/HERMAN M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: BURTON**

**Adjournment**

**Time: 5:19 PM**

**SIGNED: \_\_\_\_\_  
Margaret Medeiros, President**

**ATTESTED TO: \_\_\_\_\_  
Olivia Mann, Board Secretary**

**CLEARLAKE OAKS COUNTY WATER DISTRICT  
MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

*Clearlake Oaks County Water District- Administration  
12952 E. Highway 20, Clearlake Oaks, CA 95423*

**July 6, 2021**

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**AGENDA**

**Call to Order – 1:00 p.m.**

**Pledge of Allegiance**

**Roll Call**

√ Mrs. Margaret Medeiros, President √ Mr. Stanley Archacki, Vice President √ Mr. Samuel Boucher, Director,  
√ Mr. Michael Herman, Director √ Mr. James Burton, Director

√ Mrs. Dianna Mann– General Manager √ Mrs. Olivia Mann - Secretary to the Board

**Public comment on non-agenda items**

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

**New Business**

- a. Discussion and consideration of establishing a Water Conservation stage

**Action Taken: Motion to Enact Level 2 of the Districts *revised* Water Conservation Plan**

**BURTON/ARCHACKI M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: NONE**

- b. Discussion and consideration of purchasing a 30 KW generator, not to exceed \$30,000.00

**Action Taken: Motion to approve purchasing a 30KW generator, not to exceed \$30,000.00**

**ARCHACKI/BOUCHER M/S/C**

**AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN**

**NOES: NONE**

**ABSENT: NONE**

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c. Discussion and approval of Lift Station 10 easements

**Action Taken: The board appointed Director Boucher and Director Herman to an Easement Ad Hoc Committee**

**Adjournment**

**Time: 1:52 PM**

**SIGNED: \_\_\_\_\_**  
**Margaret Medeiros, President**

**ATTESTED TO: \_\_\_\_\_**  
**Olivia Mann, Board Secretary**



# MC Engineering, Inc.

9294 Madison Ave  
Orangevale, CA 95662

# Invoice

Date	Invoice #
7/7/2021	2077

### Bill To

Clearlake Oaks Water District  
12545 Highway 20  
Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Project	
	Net 30	8/6/2021	USDA Meters and Water Tank PER	
Description	Qty	Rate	Amount	
Assistant Engineer, Jose Diaz-Mendez	41	105.00	4,305.00	
Project Engineer 2, Richard Relyea	137	130.00	17,810.00	
Assistant Engineer, Jared P. Nelson	100.5	130.00	13,065.00	
Operations Management Engineer, John Pedri, PE	30	160.00	4,800.00	
Project Manager, Mark Carey, PE	14	165.00	2,310.00	
Administrative Support	3	65.00	195.00	
OV Copy Inv 37347		207.16	207.16	
OV Copy Inv 37418		61.16	61.16	
OV Copy Inv 37345		10.77	10.77	
Island Park RV		1,571.39	1,571.39	
RV Rental 5/10-6/30 (MCE Expense at \$750/mo.)		1,258.00	1,258.00	
324 mi @ \$0.56 / mi 6/1-6/3 - Jose	324	0.56	181.44	
290 mi @ \$0.56 / mi 6/28-6/29 - Jared	290	0.56	162.40	
300 mi @ \$0.56 / mi 6/21-6/25 - Jared	300	0.56	168.00	
280 mi @ \$0.56 / mi 6/16-6/18 - Jared	280	0.56	156.80	
250 mi @ \$0.56 / mi 6/8 - Jared	250	0.56	140.00	
325 mi @ \$0.56 / mi 6/21-6/25 - Rick	325	0.56	182.00	
381 mi @ \$0.56 / mi 6/11-6/15 - Rick	381	0.56	213.36	
195 mi @ \$0.56 / mi 6/30 - Rick	195	0.56	109.20	
Reimbursable Expenses (Perdiem)		1,237.00	1,237.00	

<b>Total</b>	<b>\$48,143.68</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$48,143.68</b>

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	markacarey@msn.com

138-USA Water Corp. Proj

AK

# Contractor's Application for Payment No. #2

Application Period:	6/1/2021 - 6/30/2021	Application Date:	6/30/2021
To (Owner):	CLOCWD		
From (Contractor):	T & S Construction Co. Inc.		
Project:	USDA Water System Improvements		
Contract:	USDA CFDA No. 10.760	Via (Construction Manager):	Jared Nelson
Owner's Contract No.:	USDA CFDA No. 10.760	Contractor's Project No.:	20215
	USDA CFDA No. 10.760	Engineer's Project No.:	USDA CFDA No. 10.760

**Application For Payment  
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions	
1. ORIGINAL CONTRACT PRICE..... \$ <b>6,034,124.00</b>				
2. Net change by Change Orders..... \$ <b>0</b>				
3. Current Contract Price (Line 1 ± 2)..... \$ <b>6,034,124.00</b>				
4. TOTAL COMPLETED AND STORED TO DATE..... \$ <b>9951,661.00</b>				
5. RETAINAGE:				
		a. 5% <input checked="" type="checkbox"/>	\$951,661.00	Work Completed..... \$ <b>47,583.05</b>
		b. 5% <input checked="" type="checkbox"/>		Stored Material.....
		c. Total Retainage (Line 5a + Line 5b).....		
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ <b>904,077.95</b>				
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ <b>219,335.05</b>				
8. AMOUNT DUE THIS APPLICATION..... \$ <b>\$684,742.90</b>				
9. BALANCE TO FINISH, PLUS RETAINAGE.....				
(Column G on Progress Estimate + Line 5 above)..... \$ <b>\$5,130,046.05</b>				

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account of discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Anthony Spinella Date: 6/30/2021

Payment of: \$ J. S. Nelson ~~(Line 8 or other - attach explanation of the other amount)~~ 6-29-2021 (Date)  
Inspector

is recommended by: [Signature] (Date)

Payment of: \$ [Signature] ~~(Line 8 or other - attach explanation of the other amount)~~ 6-29-2021 (Date)  
Engineer

is recommended by: [Signature] (Date)

is approved by: [Signature] 6-29-2021 (Date)  
Owner

Approved by: \_\_\_\_\_ (Date)  
Funding Agency (if applicable)

138 - USDA wtr pros

TS

THIRD AMENDMENT TO THE JOINT POWERS AGREEMENT CREATING THE LAKE COUNTY COMMUNITY RISK REDUCTION AUTHORITY

This third amendment to the Joint Powers Agreement Creating the Lake County Community Risk Reduction Authority is made this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

RECITALS

WHEREAS, on October 16, 2018, both the Board of Supervisors of the County of Lake and the Board of Directors of the Lake County Watershed Protection District approved the County's participation in the Joint Powers Agreement creating the Lake County Community Risk Reduction Authority (hereinafter, the "Agreement"); and

WHEREAS, on or about that same time, the Lakeport Fire Protection District, the Northshore Fire Protection District, and the South Lake Fire Protection District also agreed to participate in the Agreement; and

WHEREAS, the Agreement was first amended on or about December 18, 2018, to include the Kelseyville Fire Protection District as a participant in the Agreement; and

WHEREAS, the Agreement was amended a second time on or about February 26, 2019, to include the Lake County Fire Protection District as a participant in the Agreement; and

WHEREAS, the Lake County Community Risk Reduction Authority has worked diligently to reach out to community stakeholders, to communicate and advance the Authority's goals as described in the Agreement, and to create the building blocks to achieve those goals on behalf of the residents of the County of Lake; and

WHEREAS, it is the desire of the Lake County Community Risk Reduction Authority (hereinafter, the "Authority") to now expand the membership in the Authority to other public agencies and thereby continue its mission to develop programs and to secure funding to address, reduce, and manage risks due to fire from hazardous vegetation, earthquakes, and various environmental causes as a united community of public agencies in Lake County; and

WHEREAS, the Authority requests that the Agreement be amended to add four additional public agencies as voting members to the Agreement: A representative of the County's tribal nations, a representative from the City of Lakeport, a representative from the City of Clearlake, and a representative of the County's independent water districts.

NOW THEREFORE, the Parties hereto agree as follows:

The first paragraph of the Agreement is hereby amended to read as follows:

"This JOINT POWERS AGREEMENT CREATING THE LAKE COUNTY COMMUNITY RISK REDUCTION AUTHORITY (the "Agreement"), as amended, is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the County of Lake, the Lake County Watershed Protection District, the City of Lakeport, the City of Clearlake, each signatory representing a county fire protection district, each signatory representing a tribal nation, and each signatory representing an independent county water district. The County of Lake, the Lake County Watershed Protection District, the City of Lakeport, and the City of Clearlake shall each be entitled to one membership vote on the Board of Directors of the Authority. All tribal nations that are

signatories to this Agreement shall collectively be one party to this Agreement, (hereinafter referred to as the "Tribal Nations") and entitled to one membership vote on the Board of Directors of the Authority. All fire protection districts that are signatories to this Agreement shall collectively be one party to this Agreement, (hereinafter referred to as the "Fire Districts") and entitled to one membership vote on the Board of Directors of the Authority. All independent county water districts that are signatories to this Agreement, (hereinafter referred to as the "Water Districts") shall collectively be one party to this Agreement and entitled to one membership vote on the Board of Directors of the Authority. Each signatory to this Agreement may hereinafter be referred to as the "Parties" (collectively) or "Party" (individually)."

Except as specifically modified herein, all other terms and conditions of this Agreement shall remain in full force and effect.

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Executed at \_\_\_\_\_, California on the day and year first written above.

\_\_\_\_\_  
Bruno Sabatier, Chair  
Lake County Board of Supervisors

\_\_\_\_\_  
Bruno Sabatier, Chair  
Board of Directors  
Lake County Watershed Protection District

ATTEST: Carol J. Huchingson  
Clerk of the Board

APPROVED AS TO FORM:  
County Counsel

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Jeffrey Thomas, Fire Chief  
Lakeport Fire Protection District

\_\_\_\_\_  
Mike Ciancio, Fire Chief  
Northshore Fire Protection District

\_\_\_\_\_  
Mike Wink, Fire Chief  
Southlake Fire Protection District

\_\_\_\_\_  
Joe Huggins, Fire Chief  
Kelseyville Fire Protection District

\_\_\_\_\_  
Willie Sapeta, Fire Chief  
Lake County Fire Protection District

\_\_\_\_\_  
Kevin Ingram, City Manager  
City of Lakeport

AA

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Alan Flora, City Manager  
City of Clearlake

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Philip Gomez, Tribal Chair  
Big Valley Band of Pomo Indians

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Agustin Garcia, Tribal Chair  
Elem Indian Colony of Pomo Indians

---

Sherry Treppa, Tribal Chair  
Habematolel Pomo of Upper Lake

---

Joseph Franklin Velarde, Tribal Representative  
Middletown Rancheria of Pomo Indians

---

Beni Cromwell, Tribal Chair  
Robinson Rancheria of Pomo Indians

---

Shawn Davis, Tribal Chair  
Scotts Valley Band of Pomo Indians

---

Ahimsah Wonderwheel, General Manager  
Buckingham Park Water District

---

Benjamin Murphy, General Manager  
Cobb Area County Water District

---

Frank Costner, General Manager  
Konocti County Water District

---

Billy Inman, General Manager  
Lower Lake County Water District

---

Rachelle Henry, General Manager  
Upper Lake County Water District

---

Dianna Mann, General Manager  
Clearlake Oaks County Water District

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Todd Fiora, General Manager  
Callayomi County Water District



Agricultural • Commercial • Residential  
 State & Federal  
 License # 585041

ARROW FENCING  
 CALPELLA, CA 95418  
 Arrowfencingca.com

P.O. BOX 385  
 707-485-1128 Fax: 707-485-1142  
 chris@arrowfencingca.com

## PROPOSAL/CONTRACT

Page 1  
 07/12/2021

**Customer Information:**

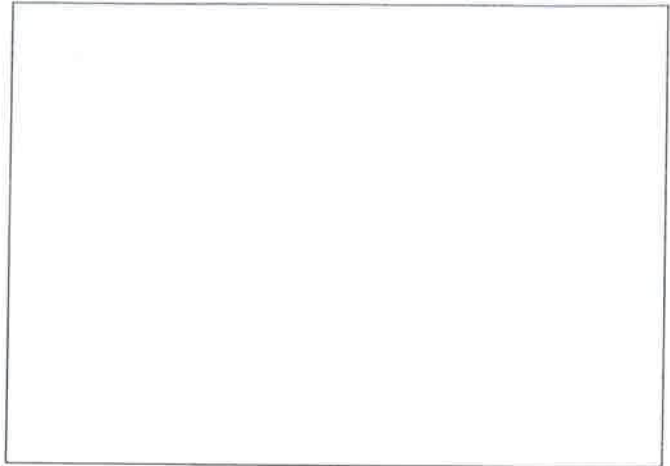
ClearLake Oaks County Water  
 P.O. Box 709  
 Clearlake Oaks, CA 95423

**Job Information:**

350-3222  
 PC Fence

**Notes:**

- Cutt Off old fence and remove  
 Install new 130' of 6' 9 ga plus barbwire  
 Drivern post  
 1-20' DBLE Swing gate only post are to not  
 be removed



ARROW FENCING - CALIFORNIA CONTRACTORS LICENSE #585041

NOTICE TO OWNER: (SECTION 7019 - CONTRACTORS LICENSE LAW) UNDER THE MECHANIC'S LIEN LAW, ANY CONTRACTOR, SUBCONTRACTOR, LABORER, MATERIALMAN OR OTHER PERSON WHO HELPS TO IMPROVE YOUR PROPERTY AND IS NOT PAID FOR HIS LABOR, SERVICES OR MATERIAL, HAS A RIGHT TO ENFORCE HIS CLAIM AGAINST YOUR PROPERTY.

UNDER THE LAW, YOU MAY PROTECT YOURSELF AGAINST SUCH CLAIMS BY FILING, BEFORE COMMENCING SUCH WORK OR IMPROVEMENT, AN ORIGINAL CONTRACT FOR THE WORK OF IMPROVEMENT OR A MODIFICATION THEREOF, IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY WHERE THE PROPERTY IS SITUATED AND REQUIRING THAT A CONTRACTOR'S PAYMENT BOND BE RECORDED IN SUCH OFFICE. SAID BOND SHALL BE IN AN AMOUNT NOT LESS THAN FIFTY PERCENT (50/5) OF THE CONTRACT PRICE AND SHALL, IN ADDITION TO ANY CONDITIONS FOR THE PERFORMANCE OF THE CONTRACT, BE CONDITIONED FOR THE PAYMENT IN FULL OF THE CLAIMS OF ALL PERSONS FURNISHING LABOR, SERVICES, EQUIPMENT OR MATERIALS FOR THE WORK DESCRIBED IN SAID CONTRACT.

The responsibility for complying with local zoning regulations and obtaining any required permits shall rest with the customer. ARROW FENCING will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does ARROW FENCING assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

ARROW FENCING assumes no responsibility for damage to underground utilities, public or private. The customer will assume all liability for any damage caused by directing ARROW FENCING to dig in the immediate vicinity of known utilities.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates.

Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of ARROW FENCING until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTOR'S STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS STATE LICENSE BOARD, [9835 Goethe Road], Sacramento, California. [Mailing Address; P.O. Box 26000, Sacramento, California 95827.]

**Approved & Accepted for Customer:**

\_\_\_\_\_  
 Customer Date

**Accepted for ARROW FENCING:**

\_\_\_\_\_  
 Salesperson Date

Contract Amount: \$ 13179.49  
 Down Payment: \$ \_\_\_\_\_  
 Balance Due: \$ 13179.49

01



Agricultural • Commercial • Residential  
State & Federal  
License # 585041

ARROW FENCING  
P.O. BOX 385  
CALPELLA, CA 95418  
707-485-1128 Fax: 707-485-1142  
Arrowfencingca.com  
chris@arrowfencingca.com

## CHAINLINK FENCE SPECIFICATION

FABRIC: 72" 9 GA. GALVANIZED (2" Mesh) BK CHAIN LINK FABRIC.

TOP RAIL: 1 5/8" O.D. STRUCTURAL PIPE, 1.73 lbs. per foot. Top rail 21' in length, joined with 1 5/8" SLEEVE.

LINE POST: 1 7/8" O.D. STRUCTURAL PIPE, 2.20 lbs. per foot. Line posts set 10' on center maximum spacing. Concrete footing: 8" diameter, 32" depth.

TERMINAL POST: 2 3/8" O.D. STRUCTURAL PIPE, 2.78 lbs. per foot. Concrete footing: 8" diameter, 36" depth.

BRACING: Terminal posts braced and trussed to the nearest line post with 1 5/8" O.D. STRUCTURAL PIPE and 3/8" TRUSS ROD & TRUSS ROD TIGHTENER.

GATES: Framework of 1 7/8" STRUCTURAL PIPE, 2.20 lbs. per foot. Gates braced and trussed as necessary. Same fabric as fence. Barbed wire included on all gates.

GATE POST: 6 5/8" O.D. FULL WEIGHT PIPE, 18.97 lbs. per foot. Concrete footing: 20" diameter, 48" depth.

TENSION WIRE: 7 GA. COIL SPRING GALVANIZED TENSION WIRE attached to bottom of fence fabric with 9 GA. STEEL HOG RING spaced 24" on center.

BARBED WIRE: 3 strands of 12 1/2 GA. 4 PT. GALVANIZED BARB WIRE on 45 Deg. PRESSED STEEL BARB WIRE ARM.

FITTINGS: REGULAR BRACE BAND & CARRIAGE BOLT, PRESSED STEEL RAIL-END, 45 Deg. PRESSED STEEL BARB WIRE ARM, PRESSED STEEL CORNER BARB WIRE ARM, 3/16" X 3/4" TENSION BAR, REGULAR TENSION BAND & CARRIAGE BOLT.

TIE WIRE: 8 1/2" 11 GA. STEEL TIE WIRE & 6 1/2" 11 GA. STEEL TIE WIRE spaced 15" on center for line posts & 24" on center for rails.

POST FOOTING: *Driven Post*

No Recording Fees  
Required Per  
Government Code  
Section 27383

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:

Clearlake Oaks County Water District  
12952 State Hwy 20  
Clearlake Oaks, California

APN: Portion 035-435-14, 035-435-15

Above Space for Recorder's Use

**GRANT OF EASEMENT**  
(5.00 Foot Electrical Easement)

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, RICHARD A. KUEHN ("Grantor") hereby grants to CLEARLAKE OAKS COUNTY WATER DISTRICT ("Grantee") and its agents, representatives, contractors, successors and assigns, a five-foot wide non-exclusive Electrical Easement and Right of Way under, in, across, and through that portion of Grantor's Property more particularly described in **Exhibit "A"** and depicted on **Exhibit "B"**, attached hereto ("5' Electrical Easement"), for the purpose of installation, maintenance, repair, and replacement, and associated access of Grantee, of underground electrical transmission line facilities.

The Grantee will install underground service from a new pole provided by Grantee to Lift Station 10. The Grantee and Grantor agree that in the event Grantor needs to excavate near Grantee services, Grantor will notify Grantee and Grantee will pothole and uncover said service at which time Grantor will be solely responsible for any damages to Grantee's facilities.

Said Grant of Easement includes the right of Grantee and its agents, representatives, contractors, successors, and assigns access to this 5' Electrical Easement to and from the Grantee's 15.00' Ingress/Egress Access Easement. This Grant of Easement shall run with the lands herein unless and until Grantee shall expressly disclaim any further interest in said 5' Electrical Easement.

Counterpart signature pages may be attached hereto for purposes of recording.

***[SIGNATURES APPEAR ON THE FOLLOWING PAGE]***

ENG RW-020  
(Rev. 7/30/15)

**GRANTOR**

Date \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

\_\_\_\_\_  
(mailing address)

\_\_\_\_\_  
(city) (state) (zip code)

Doc. No. \_\_\_\_\_

ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA            )

COUNTY OF \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_,  
Notary Public, personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

**EXHIBIT A**

**5' WIDE ELECTRICAL EASEMENT**

THAT CERTAIN PARCEL OF LAND SITUATED IN SECTION 32, TOWNSHIP 14 NORTH, RANGE 7 WEST, MDB&M, BEING A PORTION OF LAND LYING WITHIN SUBDIVISION NO. 5 CLEARLAKE OAKS, AS FILED IN BOOK 5 OF TOWN MAPS AT PAGES 18-21, INCLUSIVE, ALSO BEING A PORTION OF LAND DESCRIBED TO RICHARD A. KUEHN IN DOCUMENT # 2004036440, ON FILE IN THE LAKE COUNTY RECORDER'S OFFICE, STATE OF CALIFORNIA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS;

A STRIP OF LAND 5.00 FEET WIDE, LYING 2.50' ON EITHER SIDE OF THE FOLLOWING DESCRIBED CENTERLINE,

**COMMENCING** AT THE NORTHEAST CORNER OF LOT 2 IN BLOCK 156 OF SAID SUBDIVISION NO. 5, ALSO BEING COMMON WITH THE BEGINNING OF "LINE A" AND "LINE B" OF SAID DOCUMENT #2004036440, ALSO BEING COMMON WITH THE BEGINNING OF A 30 FOOT WIDE ROAD RIGHT-OF-WAY EASEMENT AS DESCRIBED IN GRANT DEED FROM FLORENCE E. HALL TO REAL TECH, INC IN DEED RECORDED IN BOOK 550 AT PAGE 203, ON FILE IN SAID LAKE COUNTY RECORDER'S OFFICE, THENCE, LEAVING SAID LINE OF 30 FOOT WIDE ROAD RIGHT-OF-WAY EASEMENT, N 00°24' 59" WEST, A DISTANCE OF 318.15 FEET MORE OR LESS, TO A POINT THAT IS 2.50 FEET EAST OF AND PERPENDICULAR TO THE EAST LINE OF LOT 1 OF SAID BLOCK 156 OF SAID SUBDIVISION NO. 5 CLEARLAKE OAKS, BEING THE TRUE POINT OF **BEGINNING**;

THENCE, PARALLEL TO SAID EAST LINE OF LOT 1, N 00°52' 00" WEST, A DISTANCE OF 159.31,

THENCE, N 41°12'57" E, A DISTANCE OF 56.99 FEET,

THENCE, S 81°09'37" E, A DISTANCE OF 62.10 FEET, MORE OR LESS, TO A POINT ON THE WESTERLY LINE OF A LIFT STATION EASEMENT, AND THE TERMINIUS OF SAID CENTERLINE;

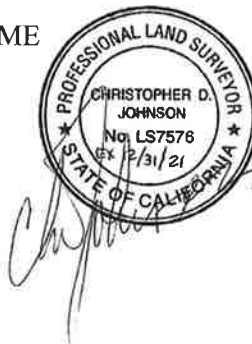
ALL SIDELINES SHALL BE PROLONGED OR SHORTENED TO TERMINATE ON SAID WESTERLY LINE OF LIFT STATION EASEMENT, AND BE PERPENDICULAR AND PARALLEL TO SAID POINT OF BEGINNING, TO FORM A UNIFORM 5.00 FOOT WIDE EASEMENT;

AS SHOWN ON EXHIBIT B ATTACHED HERETO AND MADE A PART HEREOF:

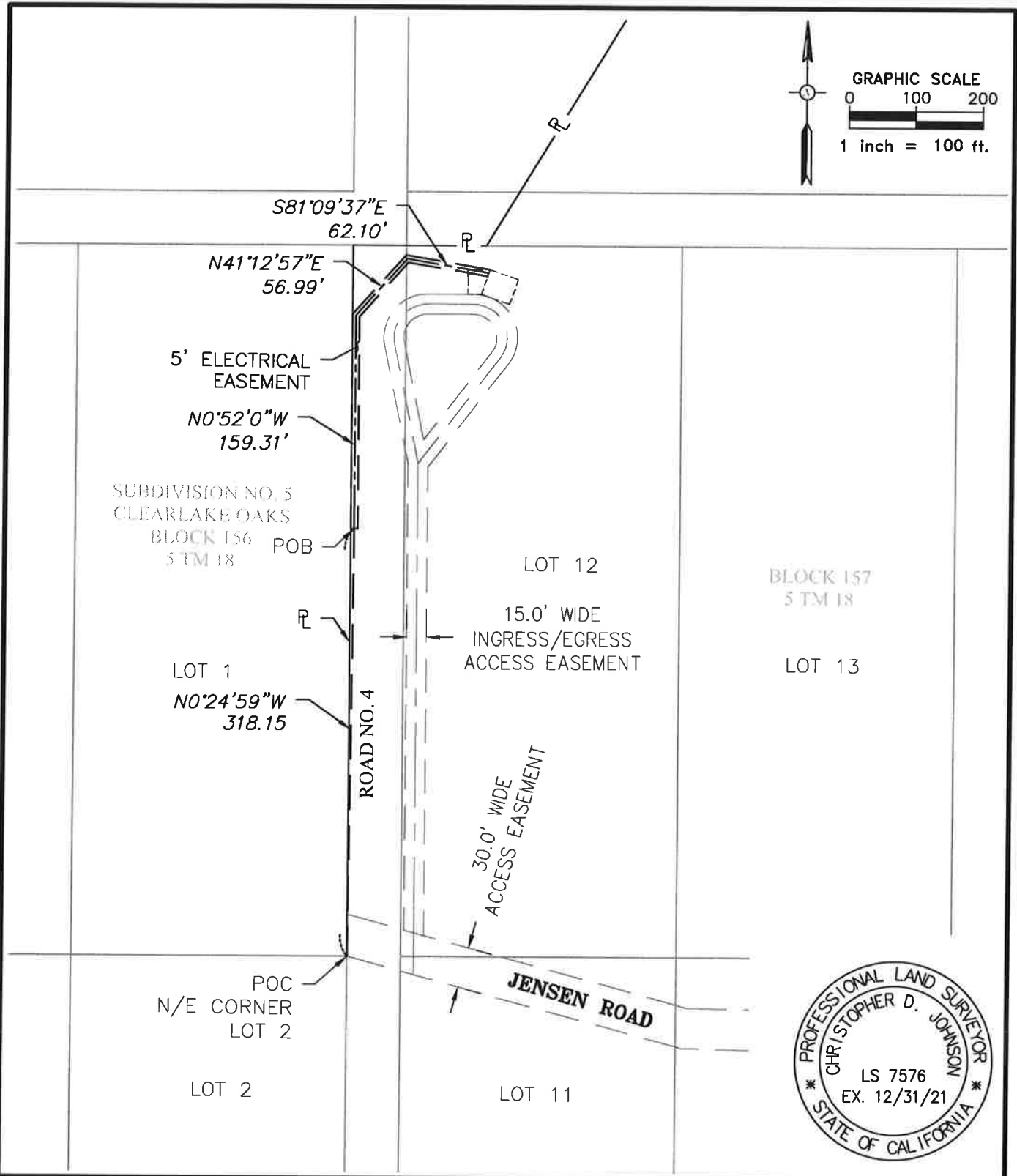
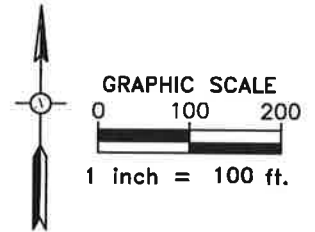
SUBJECT TO: ALL COVENANTS, RIGHTS, RIGHTS-OF-WAY AND EASEMENTS OF RECORD.

THIS DESCRIPTION WAS PREPARED BY ME  
OR UNDER MY DIRECTION:

\_\_\_\_\_  
Christopher D. Johnson, L.S. 7576







**GEO** SURVEYING  
**LAND** MAPPING  
 LEGAL DOCS

8854 GREENBACK LANE, STE. 3  
 ORANGEVALE, CA 95662  
 916.871.4789

**EXHIBIT 'B'**  
**5' ELECTRICAL EASEMENT**  
 SECTION 32, T14N, R7W, MDB&M  
 LAKE COUNTY, CALIFORNIA

JobNo	1CL00101
Scale	1"=100'
Date	06/23/21
Drawn	AS
Checked	CDJ
Sheet	5 OF 5



P. O. Box 1107 Davis, CA 95617  
Orders: (800) 342-6733 Fax: (844) 270-1688

Quote

## Clearlake Oaks CWD

12545 East Highway 20  
Clearlake Oaks, CA 95423  
[k.jensen@clowd.org](mailto:k.jensen@clowd.org)

**February 9, 2021**

PRODUCT	PACKAGING	PRICE	QUANTITY	AVAILABILITY
Pro Pac 9800	Bulk Tanker Truck	\$0.38/lb/del	Full Truck load (50,000 lbs) <sup>1</sup>	ARO 7 – 15 business days

<sup>1</sup>Pro Pac 9800 weighs 11.14 lb/gal

**Please call our office to place all orders at (800) 342-6733**

- or -

**EMAIL: [evie@ntutechnologies.com](mailto:evie@ntutechnologies.com)**

\*This quote supersedes any and all prior quotes\*

*total cost = \$21,166 -  
Net including tax or delivery - 18m*

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