

**CLEARLAKE OAKS COUNTY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

JULY 21, 2022

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.
Pledge of Allegiance
Roll Call

- Mrs. Margaret Medeiros, President, Mr. Stanley Archacki, Vice President
- Mr. Samuel Boucher, Director Mr. Michael Herman, Director Mr. James Burton, Director
- Mrs. Dianna Mann – General Manager Mrs. Olivia Mann – Board Secretary

- Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Staff Written Operational Reports

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Financial Reports for review and approval

- a. June 2022, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 06/16/2022

3. Bills

- a. MC Engineering invoice number 2211, dated 7/5/2022, in the amount of \$20,963.26 for the USDA Water Improvements Project

Action Taken _____

4. Agenda (New Business)

- a. Discussion and consideration of customer appeal for 9850 E. Highway 20, Clearlake Oaks

Action Taken: _____

- b. Discussion and consideration of Resolution 22-09, Notice of Elective Offices for the 2022 Election

Action Taken: _____

Adjournment

Time: _____

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

July 18, 2022

Administration

- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 1 consumer/appeal claim(s)
- ∂ There are 20 accounts on payment arrangements.
- ∂ The District continues to conduct its billing audit on vacant lots and unbilled properties within District boundaries. This will be an ongoing audit for an unknown period of time as I rely heavily on the DC and the rest of the Admin department for locating service connections.
- ∂ Annual Lead and Copper Sampling Requests will be mailed out this week, with a sample/ pick up date the last week of July
- ∂ 2nd Quarter Payroll Reporting will be completed this week
- ∂ 2nd Quarter Newsletters were mailed with the June billing statements, I welcome any comments or feedback to improve the newsletter! I hope everyone enjoyed reading conservation tips and District updates-
- ∂ I am awaiting more information on the CSDA Board Secretary Conference, this will be an action item on the agenda for the 2022 Certification, due to COVID, we have not been certified since 2019

All the best,

Olivia Mann
Administrative Services Manager
Board Secretary

Clearlake Oaks County Water District

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July 18, 2022

*Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709*

RE: DC board letter,

Water distribution main & service lines:

* T&S completed the new temporary tank install at Cerrito and is currently connected to our main. The old redwood tank is currently off-line and will be taken down within the next couple of weeks.

* We are still waiting on the delivery of the DMA meters so they can be installed.

* DC had their share of main repairs for June/July. We had 5 main repairs completed on Venus, Lakeland, Spinnaker, Pebble, and Anchor which included replacing 46' of pipe and a main valve. Anchor Village ended up having 2 different leaks on the main and one on the valve. In this section we also eliminated several other old repairs on this line.

* We only had 2 service lines replaced and 3 other repairs.

A hole through our main on Venus from a contractor boring under-ground, and after repair.



Lakeland

Margaret Medeiros
President

Anchor

Stanley Archacki
Vice President

Spinnaker

Samuel Boucher
Director

Pebble

Michael Herman
Director

James Burton
Director

A



Sample stations sites/Boil water notices:

*We had to distribute out Boil Water for the shut downs in the areas for Venus, Lakeland, Anchor, Spinnaker and Pebble due to main repairs. The samples in these areas all came back absent for total Coliforms and E.Coli.

*DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E.Coli except for Cerrito, but we believe this was due to operator error. This area was in a boil water notice state due to the new temporary tanks install and tie in. The next two samples did come back absent.

Sewer collections and Lift station sites:

*No new sewer spills to report.

Staff updating:

*DC crew includes;

- Jeremy- Chief - OP 3, Class B license.
- Jesse- Lead – OP 3, Class B license, Tech. Ham license.
- Hugo - DC OP 2, Class B license. Tech. Ham license.
- Jerry- DC OP 2, Class B license.
- Garrett-DC OP 2, Class B license. “now helping out in waste”
- Jake - Utility Tech with I.T. knowledge. “*Out on workmen’s comp*”.

District vehicles:

*Our Dodge crane truck’s AC is working well again.

Miscellaneous: N/A

Jeremy Backus
Clearlake Oaks County Water District
Chief D/C OP.
Cell: 707.350.5622

Clearlake Oaks County Water District

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June / July 2022

Board letter

- ◆ June raw water NTU from the extended intake has been fairly stable mostly under 10. As we get into July the NTU levels are increasing but are staying under 20 so far. The ammonia levels are staying at low levels as well. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored. Filter backwashes continue to be every other day.
- ◆ Water production for the month of June 2022 was 20.236 MG. Raw water intake is 21.922 MG. Down from June 2021 production of 26.387 MG. Demands are rising as the temperatures increase
- ◆ We are still getting regular plant shut downs.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Filter 1 is back to operational status.
- ◆ The clarifier is back online, the tank farm has been drained, the tanks have begun being moved for other projects. Four of these are in place at Cerrito. T&S is working to get these setup for the redwood tank removal and replacement. Cerrito tank farm is now online.
- ◆ Guy Schott from SWRCB was out on 7-6-22 to do tracer study on the clearwell to determine contact time in the clearwell with aeration running and returning on 7-13-22, to run another without aeration.

Water sample list is attached

Treatment staff:

James Simons T2 Operator Class B permit

Kurt Jensen T3, D2 Chief Class B permit

Helping treatment also

Jesse Seth T2 D3 operator

Thank you,

Kurt Jensen

WTP Chief Plant Operator

k.jensen@clocwd.org

Specific Conductance(A)				
Sulfate(A)				
Total Dissolved Solids(A)				
Turbidity, Laboratory(A)				
Zinc(A)				
Aluminum(A)				
MTBE(A)				
Color / Odor				
Asbestos				semi annually
Thiobencarb(A)				
Ethylene Dibromide				Every 9 Years
Heptachlor				Every 9 Years
Heptachlor Epoxide				Every 9 Years
BHC-Gamma				Every 9 Years
Methoxychlor				Every 9 Years
Toxaphene				Every 9 Years
Clearwell VOC Regulated SOC Bacti clearwell Regulated SOC 504				7/13/2022

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July 18, 2022

Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709

RE: June Board Letter

FLOWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:

- ❖ **INFLUENT: 7.607 MG (AVERAGE: 245,000 GPD)**
- ❖ **EFFLUENT: 6.353 MG (AVERAGE: 205,000GPD/142 GPM)**
- ❖ **CLEARLAKE AVERAGE DAILY LEVEL: -.31' RUMSEY GAUGE**

The month of June at the waste plant has been a very busy month. This is due mainly because of the dredging process as seen in the pictures below. During this process the supernatant is pumped out of the pond. Then we begin pumping sludge down the hill where it's received with a high dose of polymer for coagulation. After the injection process the thickened sludge is sent to our dewatering bags. This is done for Pond #1, #2 and the chlorine contact chamber. As noted in past reports the amount of sludge this year is huge. This reflects the amount of solids the waste plant took from the water plants operation.



After this dredge was completed we have gone back to having both stabilization ponds on line. This of course has brought up our Ph due to the detention time. There were a few occasions that our in house analysis results were above our permit discharge requirement. With some changes we have managed to control our Ph at this time. Worst case scenario would be going to one pond only. Other than the Ph the plant has run well. The additional aerator we installed in the oxidation ditch has not been required yet but it is ready for operation if needed. All maintenance and testing has been completed for the month as required.

Francisco Castro
Wastewater Chief Plant Operator

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

Clearlake Oaks County Water District
Board of Directors
Board Meeting July 21, 2022

Board Members,

2021-2022 fiscal year has officially ended and I'm excited to bring in 2022-2023. With the new emergency intake pump, water line repairs staff continue to fix, along with the eight million USDA water project continuing, I am in hopes that the water plant and our operators will have a much easier summer then they did last year.

2021-2022 Projected Budget:

Water income was at 125% with the expenses at 103%

Waste Water income was at 98% with the expenses at 92%

Once again, big thanks to the billing department for the hard work of filing for all the arears programs and reporting to the tax roll.

Water conservation remains at the top of the District's priority list and at last rough estimate, our water loss has went from approx. 50% down to the 20's. Keeping it in the 20's will be the challenge, however, until I can get a grant to replace the entire distribution system, this will be a never ending task.

With the completion of the clear well, T & S Construction has taken down the temporary tank farm at the Water Plant and have set the temporary tanks at Cerrito in preparation of replacing the old, leaky redwood tank. The Cerritos is now on the temporary tanks and the old tank is scheduled for demo next week.

I am giving my deposition to the US Attorney on the 19th, and hopefully will have a report for the Board by Thursdays' meeting.

The Clearlake Oaks Glen Haven Business Association dinner I was invited to speak at this month was postponed until August 25th due to a scheduling conflict with CPR training..

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,

Dianna Mann

General Manager

1:36 PM

07/08/22

Accrual Basis

Clearlake Oaks County Water District
Summary Balance Sheet
As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	2,054,071.17
Accounts Receivable	204,087.00
Other Current Assets	3,212,372.03
Total Current Assets	5,470,530.20
Fixed Assets	21,836,261.64
TOTAL ASSETS	27,306,791.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	8,779.24
Credit Cards	4,306.96
Other Current Liabilities	9,002,753.80
Total Current Liabilities	9,015,840.00
Long Term Liabilities	958,676.00
Total Liabilities	9,974,516.00
Equity	17,332,275.84
TOTAL LIABILITIES & EQUITY	27,306,791.84

Balance Sheet

As of June 30, 2022

Jun 30, 22

ASSETS

Current Assets

Checking/Savings

102.13 · SEWER RESERVES-9592	105,000.00
102.10 · CRP PC - 6192	31,687.95
102.12 · WATER RESERVES- 8503	437,700.00
102.001 · GL - 9122 (Old Acct. # 053420019)	315,183.89
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	874,547.38

Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) 1,063,547.38

102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CHECKING - WAS 101... 88.98

102.02 · CRP Water - 6990 20,764.55

102.03 · CRP Sewer - 3745 80,098.42

Total Checking/Savings 2,054,071.17

Accounts Receivable

CUSI Accounts Receivable 204,087.00

Total Accounts Receivable

204,087.00

Other Current Assets

116 · DEFERRED OUTFLOW- PENSION 236,756.00

103 · PETTY CASH (PETTY CASH - WAS 1013200) 306.59

104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201) 47,897.68

130 · Const In Progress - Studies

130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program) 3,569.45

130.96 · Const in Progress - WWP 2022 (Grant application for WWTP for all the work needed ... 12,215.00

130.95 · Source Capacity Studygrant prep 23,965.95

130 · Const In Progress - Studies - Other 1,088,116.10

Total 130 · Const In Progress - Studies 1,127,866.50

132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200) 983,511.67

135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100) 249,148.33

114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010) 551,411.26

115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840) 15,474.00

Total Other Current Assets 3,212,372.03

Total Current Assets

5,470,530.20

Fixed Assets

138 · USDA Water Improvements 5,884,583.53

128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main) 3,952,787.28

121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes)

121.1 · Sidewalk Project - District Exp 115,500.66

121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes) - ... 250,195.76

Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes) 365,696.42

131 · Waste Water Plant

131.1 · Pumps/Equipment 99,784.99

131 · Waste Water Plant - Other 57,768.09

Total 131 · Waste Water Plant 157,553.08

126 · Forcemain (phase 1) Cap. Imprv. 1,253,598.85

123 · USDA - Sewer Plant Cap Imprvmt 4,265,559.43

USDA Project -523,819.00

127 · Water Plant

127.8 · Water Intake Pump Extension 577,546.43

127.7 · Ozone System 12,785.71

127.6 · Swan AMI Turbiwell Monitor 25,079.10

127.5 · A/C installation for Filter Rm 750.00

127.4 · PH System 9,959.72

127.2 · Harvy Vault Chlor Inject Proj 1,408.61

127.1 · Major Equipment 348,866.13

Clearlake Oaks County Water District
Balance Sheet
 As of June 30, 2022

	Jun 30, 22
127 · Water Plant - Other	211,458.66
Total 127 · Water Plant	1,187,854.36
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,386.51
120.90 · Vehicles/Generators/Trailers	753,972.38
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)	2,826,432.08
122 · Bldgs/Grounds Cap Improvements	8,547,329.06
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)	
124.2 · GIS Online Mapping System	6,985.17
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	79,242.80
Total 124.30 · Lift Stations	145,285.03
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other	3,146,308.39
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)	3,363,982.55
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-9,745,066.00
Total Fixed Assets	21,836,261.64
TOTAL ASSETS	27,306,791.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	8,779.24
Total Accounts Payable	8,779.24
Credit Cards	
211 · WAB Credit Card	
211.17 · WAB - Kurt - 0390	299.22
211.16 · WAB - Francisco - 5312	286.79
211.14 · WAB - Dianna - 3226 (211.14: - WAB - Dianna - 3226)	1,709.44
211.13 · WAB - Jeremy - 2499	2,011.51
Total 211 · WAB Credit Card	4,306.96
Total Credit Cards	4,306.96
Other Current Liabilities	
Annual Depreciation	249,035.55
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax deposit on time)	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	-9,433.43
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Proj total \$5 Million)	5,488,543.54
280.02 · KS State Bank - 2019 Vac-Con	213,171.91
280.12 · USDA Loan for Sewer Clarifier	3,049,172.41
Total 280 · Loan	8,741,454.43
221 · Health Ins - EE Portion	-2,187.94
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE CO SHERIFF - WAS ...	10,813.27
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-10,477.40
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	335.87

1:37 PM

07/08/22

Accrual Basis

Clearlake Oaks County Water District
Balance Sheet
As of June 30, 2022

	Jun 30, 22
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL TAX WITHHOLDING - ...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WAS 2097122)	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - INS CO-PAY - WAS ...	-11,991.03
223.80 · GASB 68 Pension (- WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - WAS 2097195)	5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLOYEE BENEFITS - W...	18,602.20
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or accrued, but not ye...	-19,894.80
Total Other Current Liabilities	9,002,753.80
Total Current Liabilities	9,015,840.00
Long Term Liabilities	
295 · NET PENSION LIABILITY	958,676.00
Total Long Term Liabilities	958,676.00
Total Liabilities	9,974,516.00
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,421,075.19
304 · Opening Balance Equity (Opening balances during setup post to this account. The balance o...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2011)	13,242,390.65
Net Income	1,253,093.24
Total Equity	17,332,275.84
TOTAL LIABILITIES & EQUITY	27,306,791.84

IK

Clearlake Oaks County Water District
Profit and Loss
July 2021 through June 2022

07/08/22

Accrual Basis

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL	TOTAL
Ordinary Income/Expense					
Income					
Income					
410 · Client Reg Pmt	0.00	1,116,291.22	1,420,541.44	2,536,832.66	2,536,832.66
420 · Connection Fees	0.00	0.00	10,419.00	10,419.00	10,419.00
430 · Penalty & Interest	0.00	26,086.91	32,442.07	58,528.98	58,528.98
440 · Misc Revenue	0.00	35,514.36	35,974.77	71,489.13	71,489.13
450 · Other - Non S/W Rev	28.90	85,774.68	87,883.64	173,687.22	173,687.22
Total Income	28.90	1,263,667.17	1,587,260.92	2,850,956.99	2,850,956.99
Total Income	28.90	1,263,667.17	1,587,260.92	2,850,956.99	2,850,956.99
Gross Profit	28.90	1,263,667.17	1,587,260.92	2,850,956.99	2,850,956.99
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	403,230.85	276,133.00	215,164.04	894,527.89	894,527.89
520 · FICA - District Share	29,926.36	20,402.61	16,105.64	66,434.61	66,434.61
530 · Med/Life Insurance- Di...	84,650.06	79,870.07	40,130.21	204,650.34	204,650.34
540 · PERS - District Share	86,544.46	19,738.87	9,794.46	116,077.79	116,077.79
550 · Unemployment	3,387.00	0.00	0.00	3,387.00	3,387.00
560 · Workers Comp Ins	2,397.69	6,852.56	7,162.94	16,413.19	16,413.19
Total Salaries & EE Benefits	610,136.42	402,997.11	288,357.29	1,301,490.82	1,301,490.82
Services & Supplies					
610 · Bank Fees	28,275.38	0.00	0.00	28,275.38	28,275.38
620 · Communications & Int...	6,120.52	11,967.59	11,687.79	29,775.90	29,775.90
622 · Board Exp	1,699.67	0.00	0.00	1,699.67	1,699.67
625 · Equip - Field (\$300-\$4...	0.00	429.13	429.12	858.25	858.25
630 · Equip - Office	2,434.93	623.98	1,315.74	4,374.65	4,374.65
640 · Fuel & Oil	0.00	11,150.03	7,035.68	18,185.71	18,185.71
645 · Insurance	0.00	37,050.55	37,050.54	74,101.09	74,101.09
657 · Lab	0.00	14,513.71	19,414.32	33,928.03	33,928.03
660 · Memberships & Subsc...	4,511.74	33,655.62	31,234.98	69,402.34	69,402.34
665 · Mileage Reimb	0.00	82.21	0.00	82.21	82.21
670 · Postage & Shipping	1,168.08	0.00	0.00	1,168.08	1,168.08
675 · Professional Services	82,391.01	18,322.92	21,764.43	122,478.36	122,478.36
685 · Rents	12,709.69	0.00	0.00	12,709.69	12,709.69
690 · Safety & Security	2,060.80	8,069.88	6,323.72	16,454.40	16,454.40
700 · Tools & Instruments	0.00	5,637.82	4,409.72	10,047.54	10,047.54
703 · Supplies - Clothing & ...	444.11	5,011.94	4,753.20	10,209.25	10,209.25
705 · Supplies - Office	6,045.69	1,052.86	1,185.98	8,284.53	8,284.53
715 · Supplies-Chemicals-O...	0.00	50,195.31	118,957.61	169,152.92	169,152.92
720 · Supplies - Inventory - ...	0.00	28,531.26	5,586.54	34,117.80	34,117.80
730 · Taxes - Licenses	3,571.08	0.00	0.00	3,571.08	3,571.08
735 · Training/Classes/Cert...	0.00	970.04	756.40	1,726.44	1,726.44
745 · Travel / Lodging	0.00	0.00	35.90	35.90	35.90
750 · Utilities	5,621.80	106,045.86	180,078.87	291,746.53	291,746.53
760 · Waste Disposal	609.46	45,122.92	3,676.06	49,408.44	49,408.44
795 · Yolo Co	0.00	0.00	50,624.84	50,624.84	50,624.84
799 · Misc					
799.1 · Customer Refund...	0.00	4,402.70	9,227.78	13,630.48	13,630.48
Total 799 · Misc	0.00	4,402.70	9,227.78	13,630.48	13,630.48
Total Services & Supplies	157,663.96	382,836.33	515,549.22	1,056,049.51	1,056,049.51
Repairs & Replacement					
810 · R&R Buildings & Grou...	757.01	1,310.23	1,304.75	3,371.99	3,371.99
840 · R&R Vehicles	0.00	2,004.40	1,997.40	4,001.80	4,001.80
Total Repairs & Replacement	757.01	3,314.63	3,302.15	7,373.79	7,373.79
Total Expense	768,557.39	789,148.07	807,208.66	2,364,914.12	2,364,914.12
Net Ordinary Income	-768,528.49	474,519.10	780,052.26	486,042.87	486,042.87

**Clearlake Oaks Co Water District
PROJECTED BUDGET 2021-2022**

12

Target % > **100%**

As of June 2022 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,267,621	1,267,621	1,587,261	125%	1,292,200	1,292,200	1,266,237	98%
Total Operating Expenses	1,150,876	1,150,876	1,182,258	103%	1,269,661	1,269,661	1,169,020	92%
Operating Balance (loss)	116,745	116,745	405,003		22,539	22,539	97,217	
420 Connection Fees	10,000	10,000	10,419	104%	10,000	10,000	-	0%
435								
450 Other - Non S/W Rev	100,000	100,000	87,884	88%	100,000	100,000	87,884	88%
Reserves	150,000	150,000	150,000	0%	-	-	60,000	0%
Net Change In Net Position (loss)	76,745	76,745	353,306		132,539	132,539	125,101	

Current Revenue Notes:

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

Past Revenue Notes

General Ledger	\$333,496.04
District CRP	\$100,862.97
Paradise Cove CRP	\$31,687.95
Water Reserve	\$437,700.00
Sewer Reserve	\$105,000.00
LAIF Account	\$1,063,547.38
Total	\$2,072,294.34

As of June 2022 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,232,621	1,232,621	1,420,541	115%	1,267,200	1,267,200	1,116,291	88%
430 Penalty & Interest	30,000	30,000	32,442	108%	25,000	25,000	26,087	104%
440 Misc	5,000	5,000	35,975	0%	0	0	35,975	0%
Total Revenue >	1,267,621	1,267,621	1,488,958	117%	1,292,200	1,292,200	1,178,353	91%

As of June 2022 Operating Expenses	Budget				Actual			
	Budget		Actual		Budget		Actual	
	Annual	YTD	YTD	% Spent	Annual	YTD	YTD	% Spent
505 Salaries & Wages	357,579	357,579	416,780	117%	481,584	481,584	477,749	99%
520 FICA - District Share	29,824	29,824	31,069	104%	40,251	40,251	35,366	88%
530 Medical Ins - District Share	107,214	107,214	82,455	77%	159,912	159,912	122,195	76%
540 PERS - District Share	66,236	66,236	53,066	80%	77,083	77,083	63,011	82%
550 Unemployment	9,000	9,000	1,694	19%	9,000	9,000	1,694	19%
560 Workers Comp Ins	21,103	21,103	8,362	40%	25,370	25,370	8,052	32%
Salaries and Employee Benefits >	590,956	590,956	593,425	100%	793,201	793,201	708,066	89%

605 Advertising	200	200	-	0%	200	200	-	0%
610 Bank Fees	12,430	12,430	14,138	114%	12,420	12,420	14,138	114%
620 Communications & Interne	19,000	19,000	14,749	78%	19,000	19,000	15,029	79%
622 Board Exp	3,750	3,750	850	23%	3,750	3,750	850	23%
625 Equip - Field (\$300-\$4999)	2,500	2,500	429	17%	4,000	4,000	429	11%
630 Equip - Office	1,500	1,500	2,534	169%	2,000	2,000	1,842	92%
640 Fuel & Oil	13,500	13,500	7,036	52%	15,000	15,000	11,150	74%
645 Insurance	35,000	35,000	37,051	106%	35,000	35,000	37,051	106%
650 Interest	3,000	3,000	-	0%	3,000	3,000	-	0%

657	Lab	20,000	20,000	19,414	97%	21,000	21,000	14,514	69%
660	Memberships & Subscriptic	26,500	26,500	33,491	126%	33,500	33,500	35,912	107%
665	Mileage Reimb	750	750	-	0%	500	500	82	16%
670	Postage & Shipping	2,000	2,000	584	29%	2,000	2,000	584	29%
675	Professional Services	54,000	54,000	62,960	117%	39,000	39,000	59,519	153%
685	Rents	6,550	6,550	6,355	97%	6,550	6,550	6,355	97%
690	Safety & Security	2,500	2,500	7,355	294%	7,500	7,500	9,101	121%
700	Tools & Instruments	2,000	2,000	4,410	221%	2,500	2,500	5,638	226%
703	Supplies - Clothing & Perso	2,500	2,500	4,975	199%	3,100	3,100	5,234	169%
705	Supplies - Office	3,500	3,500	4,209	120%	4,000	4,000	4,076	102%
715	Treatment Chemicals	75,000	75,000	118,958	159%	52,000	52,000	50,195	97%
720	Supplies - Operating - Othe	5,000	5,000	5,587	112%	22,000	22,000	28,531	130%
730	Taxes - Licenses	0	0	1,786	17855000%	0	0	1,786	17855000%
735	Training	2,750	2,750	756	27%	2,250	2,250	970	43%
745	Travel	1,000	1,000	36	4%	1,000	1,000	-	0%
750	Utilities	190,900	190,900	182,890	96%	125,900	125,900	108,857	86%
760	Waste Disposal	3,090	3,090	3,981	129%	52,290	52,290	45,428	87%
795	Yolo Co	61,000	61,000	50,625	83%				
799	Misc	-	-	-	0%	-	-	-	0%
	Services and Supplies >	549,920	549,920	585,156	106%	469,460	469,460	457,268	97%
810	R&R Buildings & Grounds	7,000	7,000	1,681	24%	4,500	4,500	1,686	37%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	3,000	1,997	67%	2,500	2,500	2,001	80%
850	Maintenance Reserve Acco	-	-	-		-	-	-	
	Repairs & Replacement >	10,000	10,000	3,678	37%	7,000	7,000	3,687	53%
	Total Expenses >	1,150,876	1,150,876	1,182,258	103%	1,269,661	1,269,661	1,169,020	92%

12	Administration - Budget Variance Report July 1, 2021 through June 30, 2022	Target % >	100.0%	GL ADMIN		
As of June 2022		2020-2021 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	394,151	394,151	403,231	102.3%	(9,080)
520	FICA - District Share	33,421	33,421	29,926	89.5%	3,495
530	Med - Life Insurance - District Share	109,031	109,031	84,650	77.6%	24,381
540	PERS-District Share (incl unfunded Liab, 78,867.)	112,884	112,884	86,544	76.7%	26,340
550	Unemployment	18,000	18,000	3,387	18.8%	14,613
560	Workers Comp Ins	8,035	8,035	2,398	29.8%	5,637
Salaries and Employee Benefits >		675,522	675,522	610,136	90.3%	65,386
605	Advertising	400	400	-	0.0%	400
610	Bank Fees	24,840	24,840	28,275	113.8%	(3,435)
620	Communications & Internet	7,000	7,000	6,121	87.4%	879
622	Board Exp	7,500	7,500	1,700	22.7%	5,800
625	Equip - Field (up to \$4999)	0	0	0	0.0%	0
630	Equip - Office	2,000	2,000	2,435	121.8%	(435)
640	Fuel & Oil	0	0	0	0.0%	0
645	Insurance	0	0	-	0.0%	0
650	Interest	0	0	0	0.0%	0
657	Outsource Lab / Internal Lab	0	0	0	0.0%	0
660	Memberships & Subscriptions	3,000	3,000	4,512	150.4%	(1,512)
665	Mileage Reimb	500	500	0	0.0%	500
670	Postage & Shipping	4,000	4,000	1,168	29.2%	2,832
675	Professional Services (Legal, IT, CUSI annual)	58,000	58,000	82,391	142.1%	(24,391)
685	Rents	13,100	13,100	12,710	97.0%	390
690	Safety & Security (boots)	1,000	1,000	2,061	206.1%	(1,061)
700	Tools & Instruments	0	0	0	0.0%	0
703	Supplies - Clothing & Personal	600	600	444	74.0%	156
705	Supplies - Office	5,000	5,000	6,046	120.9%	(1,046)
715	Treatment Chemicals	0	0	0	0.0%	0
720	Supplies - Operating - Other	0	0	0	0.0%	0
730	Taxes - Licenses	0	0	3,571	357100000.0%	(3,571)
735	Training, Certs (Classes, books)	1,500	1,500	0	0.0%	1,500
745	Travel / Lodging	1,000	1,000	0	0.0%	1,000
750	Utilities	5,800	5,800	5,622	96.9%	178
760	Waste Disposal	580	580	609	105.0%	(29)
795	Yolo Co	0	0	0	0.0%	0
799	Misc	0	0	0	0.0%	0
Services and Supplies >		135,820	135,820	157,665	116.1%	(21,845)
810	R&R Buildings & Grounds	4,000	4,000	751	18.8%	3,249
815	R & R Damage Claims	0	0	0	0.0%	0
820	R&R Lift Stations	-	-	0	0.0%	-
830	R&R Equipment	0	0	0	0.0%	0
832	R&R Mains/Service Lines	0	0	0	0.0%	0
840	R&R Vehicles (\$2k/vehicle)	0	0	0	0.0%	0
Repairs & Replacement >		4,000	4,000	751	18.8%	3,249
Total Expenses >		815,342	815,342	768,552	94.3%	46,790

505 = Three pay periods in the month of July

Sewer - Budget Variance Report July 1, 2021 through June 30, 2022

Target % >

100.0%

GL SEWER

As of June 2022		2020-2021 Budget		Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	284,509	284,509	276,133	97.1%	8,376
520	FICA - District Share	23,541	23,541	20,403	86.7%	3,138
530	Medical Ins - District Share	105,397	105,397	79,870	75.8%	25,527
540	PERS - District Share (\$14.5K Unfunded)	20,641	20,641	19,739	95.6%	902
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	21,353	21,353	6,853	32.1%	14,500
	Salaries and Employee Benefits >	455,440	455,440	402,998	88.5%	52,442
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	13,000	11,968	92.1%	1,032
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	1,500	429	28.6%	1,071
630	Equip - Office	1,000	1,000	624	62.4%	376
640	Fuel & Oil (Schaeffers)	10,000	10,000	11,150	111.5%	(1,150)
645	Insurance	35,000	35,000	37,051	105.9%	(2,051)
650	Interest	0	0	-	0.0%	0
657	Outsource Lab / Internal Lab	21,000	21,000	14,514	69.1%	6,486
660	Memberships & Subscriptions	32,000	32,000	33,656	105.2%	(1,656)
665	Mileage Reimb	250	250	82	32.8%	168
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)(CUSI Tech)	10,000	10,000	18,323	183.2%	(8,323)
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	7,000	7,000	8,070	115.3%	(1,070)
700	Tools & Instruments	2,500	2,500	5,638	225.5%	(3,138)
703	Supplies - Clothing & Personal	2,800	2,800	5,012	179.0%	(2,212)
705	Supplies - Office	1,500	1,500	1,053	70.2%	447
715	Treatment Chemicals	52,000	52,000	50,195	96.5%	1,805
720	Supplies-Operating-Other-Titan Tubes	22,000	22,000	28,531	129.7%	(6,531)
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,500	1,500	970	64.7%	530
745	Travel / Lodging	500	500		0.0%	500
750	Utilities	123,000	123,000	106,046	86.2%	16,954
760	Waste Disposal	52,000	52,000	45,123	86.8%	6,877
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund			4,403		
	Services and Supplies >	388,550	388,550	382,838	98.5%	5,712
810	R&R Buildings & Grounds	2,500	2,500	1,310	52.4%	1,190
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0		0.0%	0
840	R&R Vehicles	2,500	2,500	2,001	80.0%	499
		-	-		0.0%	-
	Repairs & Replacement >	5,000	5,000	3,311	66.2%	1,689
	Total Expenses >	848,990	848,990	789,147	93.0%	59,843

Expense Notes

675 half of CUSI membership/technical support

715 Supplies - Chemicals

More chemicals required due to additional algae from WTP

12	Water - Budget Variance Report July 1, 2021 through June 30, 2022	Target % >	100.0%	GL WATER		
	As of June 2022	2020-2021 Budget	Actual	%		
	Expenses	Annual	YTD	Spent		
			YTD	%	Total Remaining	
505	Salaries & Wages	160,503	160,503	215,164	134.1%	(54,661)
520	FICA - District Share	13,114	13,114	16,106	122.8%	(2,992)
530	Medical Ins - District Share	52,698	52,698	40,130	76.2%	12,568
540	PERS - District Share	9,794	9,794	9,794	100.0%	0
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	17,086	17,086	7,163	41.9%	9,923
	Salaries and Employee Benefits >	253,195	253,195	288,357	113.9%	(35,162)
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	13,000	11,688	89.9%	1,312
622	Board Exp	0	0		0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0	429	429.0%	(429)
630	Equip - Office	500	500	1,316	263.2%	(816)
640	Fuel & Oil	8,500	8,500	7,036	82.8%	1,464
645	Insurance	35,000	35,000	37,051	105.9%	(2,051)
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	20,000	19,414	97.1%	586
660	Memberships & Subscriptions	25,000	25,000	31,235	124.9%	(6,235)
665	Mileage Reimb	500	500		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Prof Services (SCADA, Mtce Prog)(CUSI Tech)	25,000	25,000	21,764	87.1%	3,236
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	2,000	2,000	6,324	316.2%	(4,324)
700	Tools & Instruments	2,000	2,000	4,410	220.5%	(2,410)
703	Supplies - Clothing & Personal	2,200	2,200	4,753	216.0%	(2,553)
705	Supplies - Office	1,000	1,000	1,186	118.6%	(186)
715	Treatment Chemicals	75,000	75,000	118,958	158.6%	(43,958)
720	Supplies - Operating - Other	5,000	5,000	5,587	111.7%	(587)
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	2,000	756	37.8%	1,244
745	Travel / Lodging	500	500	36	7.2%	464
750	Utilities	188,000	188,000	180,079	95.8%	7,921
760	Waste Disposal	2,800	2,800	3,676	131.3%	(876)
795	Yolo Co	61,000	61,000	50,625	83.0%	10,375
799	Misc	0	0		0.0%	0
799.1	Customer Refund			9,228		
	Services and Supplies >	469,000	469,000	515,551	109.9%	(46,551)
810	R&R Buildings & Grounds	5,000	5,000	1,305	26.1%	3,695
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	3,000	1,997	66.6%	1,003
	Repairs & Replacement >	8,000	8,000	3,302	41.3%	4,698
	Total Expenses >	730,195	730,195	807,210	110.5%	(77,015)

505 O.T. due to assisting at the 2nd & Hoover and Lakeview fires, working plant 24/7 due to drought conditions

675 half of CUSI annual membership/technical support, SCADA for Coagulant pump

715 Higer chemical expense due to the unforeseen extreme condition of the lake due to drought

Clearlake Oaks County Water District

07/08/22

CRP/CIP Profit and Loss

Accrual Basis

July 2021 through June 2022

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
Ordinary Income/Expense					
Income					
Income					
425 · CRP (Capital Replacment Plan)	19,085.16	438,188.28	493,231.55	950,504.99	950,504.99
430 · Penalty & Interest	463.19	10,616.47	11,744.55	22,824.21	22,824.21
440 · Misc Revenue	0.00	62.07	62.07	124.14	124.14
Total Income	<u>19,548.35</u>	<u>448,866.82</u>	<u>505,038.17</u>	<u>973,453.34</u>	<u>973,453.34</u>
Total Income	<u>19,548.35</u>	<u>448,866.82</u>	<u>505,038.17</u>	<u>973,453.34</u>	<u>973,453.34</u>
Gross Profit	<u>19,548.35</u>	<u>448,866.82</u>	<u>505,038.17</u>	<u>973,453.34</u>	<u>973,453.34</u>
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	0.00	198,145.17	147,444.05	345,589.22	345,589.22
520 · FICA - District Share	0.00	14,624.30	10,970.92	25,595.22	25,595.22
530 · Med/Life Insurance- Dist Share	0.00	43,426.12	29,079.47	72,505.59	72,505.59
540 · PERS - District Share	0.00	8,541.72	9,469.31	18,011.03	18,011.03
560 · Workers Comp Ins	0.00	3,891.70	3,891.67	7,783.37	7,783.37
Total Salaries & EE Benefits	<u>0.00</u>	<u>268,629.01</u>	<u>200,855.42</u>	<u>469,484.43</u>	<u>469,484.43</u>
Services & Supplies					
620 · Communications & Internet	0.00	1,479.47	4,029.96	5,509.43	5,509.43
625 · Equip - Field (\$300-\$4999)	0.00	2,110.68	0.00	2,110.68	2,110.68
640 · Fuel & Oil	0.00	15,229.95	15,221.27	30,451.22	30,451.22
650 · Interest	0.00	5,698.74	5,698.64	11,397.38	11,397.38
657 · Lab	0.00	4,022.00	0.00	4,022.00	4,022.00
675 · Professional Services	0.00	1,633.30	1,633.30	3,266.60	3,266.60
690 · Safety & Security	0.00	132.99	502.99	635.98	635.98
700 · Tools & Instruments	0.00	312.26	571.45	883.71	883.71
703 · Supplies - Clothing & Personal	0.00	190.57	191.64	382.21	382.21
720 · Supplies - Inventory - Other	0.00	575.84	2,093.65	2,669.49	2,669.49
Total Services & Supplies	<u>0.00</u>	<u>31,385.80</u>	<u>29,942.90</u>	<u>61,328.70</u>	<u>61,328.70</u>
Repairs & Replacement					
810 · R&R Buildings & Grounds	0.00	3,989.73	372.57	4,362.30	4,362.30
820 · R&R Lift Stations	0.00	0.00	18,571.80	18,571.80	18,571.80
830 · R&R Equipment					
830.1 · Hydrants	0.00	22,027.13	0.00	22,027.13	22,027.13
830 · R&R Equipment - Other	32.73	43,709.77	26,684.93	70,427.43	70,427.43
Total 830 · R&R Equipment	<u>32.73</u>	<u>65,736.90</u>	<u>26,684.93</u>	<u>92,454.56</u>	<u>92,454.56</u>
832 · R&R Mains and Sewer Lines	0.00	60,748.08	36,163.37	96,911.45	96,911.45
840 · R&R Vehicles	0.00	12,436.16	12,058.16	24,494.32	24,494.32
Total Repairs & Replacement	<u>32.73</u>	<u>142,910.87</u>	<u>93,850.83</u>	<u>236,794.43</u>	<u>236,794.43</u>
Total Expense	<u>32.73</u>	<u>442,925.68</u>	<u>324,649.15</u>	<u>767,607.56</u>	<u>767,607.56</u>
Net Ordinary Income	<u>19,515.62</u>	<u>5,941.14</u>	<u>180,389.02</u>	<u>205,845.78</u>	<u>205,845.78</u>
Net Income	<u>19,515.62</u>	<u>5,941.14</u>	<u>180,389.02</u>	<u>205,845.78</u>	<u>205,845.78</u>

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2021 through June 30, 2022

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Target % > **100.0%** CRP-PC

As of June 2022

Summary	Budget Annual	YTD	Actual YTD Amount	%		
PC CRP Revenue	19,536	19,536	19,548	100.1%	0%	
PC CRP Expenses	0	0	33	0.0%	0%	

Expenses		2021-2022 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
605	Advertising	-	-	-	0.0%	-
610	Bank Fees	-	-	-	0.0%	-
620	Communications & Internet	-	-	-	0.0%	-
622	Board Exp	-	-	-	0.0%	-
625	Equip - Field (up to \$4999)	-	-	-	0.0%	-
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	-	-	-	0.0%	-
645	Insurance	-	-	-	0.0%	-
650	Interest	-	-	-	0.0%	-
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-
660	Memberships & Subscriptions	-	-	-	0.0%	-
665	Mileage Reimb	-	-	-	0.0%	-
670	Postage & Shipping	-	-	-	0.0%	-
675	Professional Services (SCADA)	-	-	-	0.0%	-
685	Rents	-	-	-	0.0%	-
690	Safety & Security (includes boots	-	-	-	0.0%	-
700	Tools & Instruments	-	-	-	0.0%	-
703	Supplies - Clothing & Personal	-	-	-	0.0%	-
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	-	-	-	0.0%	-
730	Taxes - Licenses	-	-	-	0.0%	-
735	Training, Certs (classes, books)	-	-	-	0.0%	-
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	-	-	-	0.0%	-
760	Waste Disposal	-	-	-	0.0%	-
795	Yolo Co	-	-	-	0.0%	-
799	Misc	0	0	-	0.0%	0
Services and Supplies >		0	0	-	0.0%	0
810	R&R Buildings & Grounds	-	-	-	0.0%	-
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	-	-	-	0.0%	-
830	R&R Equipment	-	-	33	0.0%	(33)
832	R&R Mains/Laterals	-	-	-	0.0%	-
840	R&R Vehicles	-	-	-	0.0%	-
Repairs & Replacement >		0	0	33	0.0%	(33)
Total Expenses >		0	0	33	0.0%	(33)

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Clearlake Oaks Co Water District
Budget Variance Report July 1, 2021 through June 30, 2022

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Target % > 100.0% CRP-WATER

As of June 2022 Summary		WATER - CRP Budget			Actual YTD		
	Annual	YTD		Amount	%		
WATER CRP Revenue	416,123	416,123	448,867	107.9%	0%		
WATER CRP Expenses	356,883	356,883	442,926	124.1%	0%		
Operating Balance	59,240	59,240	5,941				
Expenses		2020-2021 Annual	Budget YTD	Actual YTD	% Spent	Total Remaining	
505	Salaries & Wages	158,120	158,120	198,145	125.3%	(40,025)	
520	FICA - District Share	12,939	12,939	14,624	113.0%	(1,685)	
530	Medical Ins - District Share	64,088	64,088	43,426	67.8%	20,662	
540	PERS - District Share	9,876	9,876	8,542	86.5%	1,334	
550	Unemployment	0	0		0.0%	0	
560	Workers Comp Ins	13,862	13,862	3,892	28.1%	9,970	
	Salaries and Employee Benefits >	258,883	258,883	268,629	103.8%	(9,746)	
605	Advertising	0	0	-	0.0%	0	
610	Bank Fees	0	0	-	0.0%	0	
620	Communications & Internet	3,500	3,500	1,479	42.3%	2,021	
622	Board Exp	0	0		0.0%	0	
625	Equip - Field (up to \$4999)	1,250	1,250	2,111	168.9%	(861)	
630	Equip - Office	-	-				
640	Fuel & Oil	12,000	12,000	15,230	126.9%	(3,230)	
645	Insurance	0	0		0.0%	0	
650	Interest	0	0	5,699	0.0%	(5,699)	
657	Outsource Lab / Internal Lab	4,000	4,000	4,022	0.0%	(22)	
660	Memberships & Subscriptions	0	0		0.0%	0	
665	Mileage Reimb	0	0		0.0%	0	
670	Postage & Shipping	0	0		0.0%	0	
675	Professional Services Leak Chk	-	-	1,633	0.0%	(1,633)	
685	Rents	0	0		0.0%	0	
690	Safety & Sec (includes boots)	1,500	1,500	133	0.0%	1,367	
700	Tools & Instruments	750	750	312	0.0%	438	
703	Supplies - Clothing & Personal	1,500	1,500	191	0.0%	1,309	
705	Supplies - Office	-	-		0.0%	-	
715	Treatment Chemicals	0	0		0.0%	0	
720	Supplies - Operating - Other	-	-	576	0.0%	(576)	
730	Taxes - Licenses	0	0		0.0%	0	
735	Training, Certs (classes, books)	500	500		0.0%	500	
745	Travel / Lodging	-	-		0.0%	-	
750	Utilities	0	0		0.0%	0	
760	Waste Disposal	0	0		0.0%	0	
795	Yolo Co	0	0		0.0%	0	
	Services and Supplies >	25,000	25,000	31,386	125.5%	(6,386)	
810	R&R Buildings & Grounds	5,000	5,000	3,990	79.8%	1,010	
820	R&R Lift Stations	0	0		0.0%	0	
830	R&R Equipment	25,000	25,000	43,710	174.8%	(18,710)	
830.1	Hydrants			22,027			
832	R&R Mains/Service Lines/Tanks	25,000	25,000	60,748	243.0%	(35,748)	
840	R&R Vehicles	18,000	18,000	12,436	69.1%	5,564	
	Repairs & Replacement >	73,000	73,000	142,911	195.8%	(69,911)	
	Total Expenses >	356,883	356,883	442,926	124.1%	(86,043)	

625 - Aerator for intake pump at WTP

720 - Chemical Feed Tubes

830 - Xfer switch and new starter @ High Valley Booster pump, repair clamps/corp stops

832 - Repair of all asphalt/driveways throughout District - Approved in prev Board Mtg

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Clearlake Oaks Co Water District
Budget Variance Report July 1, 2021 through June 30, 2022

12

SEWER-CRP

Target % > **100.0%** CRP-SEWER

As of June 2022

Summary	Budget Annual	YTD	Actual YTD Amount	%
SEWER CRP Revenue	551,245	551,245	505,038	91.6%
SEWER CRP Expenses	376,230	376,230	324,649	86.3%

USDA Annual Payment	105,280	105,280	
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Operating Balance (loss)	69,735	69,735	180,389
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Expenses		2020-2021 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	180,886	180,886	147,444	81.5%	33,442
520	FICA - District Share	14,845	14,845	10,971	73.9%	3,874
530	Medical Ins - District Share	33,861	33,861	29,079	85.9%	4,782
540	PERS - District Share	10,466	10,466	9,469	90.5%	997
550	Unemployment	-	-		0.0%	-
560	Workers Comp Ins	15,172	15,172	3,892	25.7%	11,280
	Salaries and Employee Benefits >	255,230	255,230	200,855	78.7%	54,375
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	5,000	5,000	4,030	80.6%	970
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,250	1,250		0.0%	1,250
630	Equip - Office	-	-		0.0%	-
640	Fuel & Oil	12,000	12,000	15,221	126.8%	(3,221)
645	Insurance	0	0		0.0%	0
650	Interest	0	0	5,699	0.0%	(5,699)
657	Outsource Lab / Internal Lab	0	0		0.0%	0
660	Memberships & Subscriptions	0	0		0.0%	0
665	Mileage Reimb	0	-		0.0%	0
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	0	0	1,633	0.0%	(1,633)
685	Rents	-	-		0.0%	-
690	Safety & Security (includes boots)	2,500	2,500	503	0.0%	1,997
700	Tools & Instruments	750	750	571	0.0%	179
703	Supplies - Clothing & Personal	1,500	1,500	192	0.0%	1,308
705	Supplies - Office	-	-		0.0%	-
715	Treatment Chemicals	0	0		0.0%	0
720	Supplies - Operating - Other	-	-	2,094	0.0%	(2,094)
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	500	500		0.0%	500
745	Travel / Lodging	-	-		0.0%	-
750	Utilities	0	0		0.0%	0
760	Waste Disposal	0	0		0.0%	0
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0	-	0.0%	0
	Services and Supplies >	23,500	23,500	29,943	127.4%	(6,443)
810	R&R Buildings & Grounds	7,500	7,500	373	5.0%	7,127
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	20,000	20,000	18,572	92.9%	1,428
830	R&R Equipment	35,000	35,000	26,685	76.2%	8,315
832	R&R Mains/Laterals	25,000	25,000	36,163	144.7%	(11,163)
840	R&R Vehicles	10,000	10,000	12,058	120.6%	(2,058)
		-	-		0.0%	-
	Repairs & Replacement >	97,500	97,500	93,851	96.3%	3,649
	Total Expenses >	376,230	376,230	324,649	86.3%	51,581

832-Repair of all asphalt and driveway, approved in previous board meeting

OT due to assisting at Hoover & 2nd and Lakeview fires, Jesse is assisting @ WTP to give relief to Operators

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Clearlake Oaks County Water District
Capital Improvements
As of June 30, 2022

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
12/03/2021	MC Engineering, Inc	On Call Services	GL:Water	2,270.00
06/05/2022	MC Engineering, Inc	Wastewater grant ap...	GL:Sewer	875.00
06/05/2022	MC Engineering, Inc		GL:Water	875.00
Total 130 · Const In Progress - Studies				4,020.00
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
138 · USDA Water Improvements				
07/01/2021	AES - Analytical Envir...	June 2021 professio...	Loan/Grant:...	3,954.36
07/07/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	48,143.68
07/12/2021	Pace	150 ea Watts backfl...	Loan/Grant:...	22,361.63
07/19/2021	Pace	2 Watts backflow de...	Loan/Grant:...	298.16
07/22/2021	Badger Meter	2 meters, 2 endpoints	Loan/Grant:...	1,501.06
08/05/2021	MC Engineering, Inc	USDA Improvements	Loan/Grant:...	56,363.36
08/05/2021	T & S Construction Co...	7/1/2021 - 7/20/2021	Loan/Grant:...	324,597.90
08/09/2021	Pace	150 Watts backflow ...	Loan/Grant:...	22,361.63
08/24/2021	Badger Meter	12655 E Hwy 20 Fire...	Loan/Grant:...	979.44
08/31/2021	T & S Construction Co...	USDA Water Improv...	Loan/Grant:...	281,158.20
09/06/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	48,598.41
09/14/2021	Badger Meter	1 - 3" meter and 1-4"...	Loan/Grant:...	4,588.71
09/15/2021	Pace	2" backflow device - ...	Loan/Grant:...	772.90
09/28/2021	Pace	150 Watts backflow ...	Loan/Grant:...	22,361.63
09/30/2021	T & S Construction Co...	USDA Water Improv...	Loan/Grant:...	342,679.25
10/05/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	43,940.92
10/06/2021	Badger Meter	Hydrant meter at Fir...	Loan/Grant:...	979.44
10/11/2021	Badger Meter	Bulk water meter for ...	Loan/Grant:...	979.63
10/13/2021	Pace	150 ea backflow devi...	Loan/Grant:...	22,361.63
10/31/2021	T & S Construction Co...	USDA Water Improv...	Loan/Grant:...	282,270.65
11/05/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	35,787.36
11/15/2021	Pace	30 backflow devices	Loan/Grant:...	4,472.33
11/30/2021	T & S Construction Co...	USDA Water Improv...	Loan/Grant:...	541,973.58
12/02/2021	Pace	1 - 2" backflow devis...	Loan/Grant:...	725.28
12/03/2021	BKF Engineers	Services from 10/25/...	Loan/Grant:...	1,104.00
12/03/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	43,202.49
12/08/2021	Pace	1 - Backflow device	Loan/Grant:...	271.12
12/21/2021	Badger Meter	1 meter	Loan/Grant:...	848.35
12/22/2021	Pace	1 backflow device	Loan/Grant:...	271.12
12/30/2021	Pace	7 backflow devices	Loan/Grant:...	1,043.54
12/31/2021	T & S Construction Co...	12/1/2021 - 12/31/20...	Loan/Grant:...	233,348.38
01/05/2022	MC Engineering, Inc		Loan/Grant:...	29,428.72
01/31/2022	T & S Construction Co...	USDA Water Improv...	Loan/Grant:...	220,125.92
02/05/2022	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	35,791.91
02/15/2022	AES - Analytical Envir...	Services through Ja...	Loan/Grant:...	156.25
02/28/2022	T & S Construction Co...	Invoice #10 Februar...	Loan/Grant:...	105,546.43
03/05/2022	MC Engineering, Inc	USDA Meters and W...	Loan/Grant:...	26,932.94
03/15/2022	AES - Analytical Envir...	Vault Installation Pro...	Loan/Grant:...	2,090.00
03/30/2022	T & S Construction Co...	USDA Water Syste...	Loan/Grant:...	180,500.00
04/11/2022	MC Engineering, Inc	USDA Meters and W...	Loan/Grant:...	25,843.24
04/15/2022	AES - Analytical Envir...	Valt installation project	Loan/Grant:...	4,495.77
04/30/2022	T & S Construction Co...	USDA Water Syste...	Loan/Grant:...	465,081.53
05/05/2022	MC Engineering, Inc	USDA Meters and W...	Loan/Grant:...	14,780.04
05/16/2022	AVR Tree Service	emove small pine tre...	Loan/Grant:...	1,250.00
05/31/2022	T & S Construction Co...	USDA Water Improv...	Loan/Grant:...	254,248.50
06/05/2022	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	19,319.66
06/15/2022	AES - Analytical Envir...	Vault installation proj...	Loan/Grant:...	6,042.23
Total 138 · USDA Water Improvements				3,785,933.28
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main)				
08/13/2021	T & S Construction Co...	Phase 3 Invoice #13...	Loan/Grant:...	112,484.95
08/13/2021	T & S Construction Co...	Phase 3 Retention 5...	Loan/Grant:...	141,593.61
01/20/2022	MC Engineering, Inc	Inv. dated 3/5/2021 -...	Loan/Grant:...	5,604.50
Total 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F...				259,683.06
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution pipes)				
09/29/2021	PG&E CFM/PPC Dep...	9940 Harvey Blvd.	Loan/Grant:...	99,411.32
Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water ...				99,411.32
131 · Waste Water Plant				
131.1 · Pumps/Equipment				

Clearlake Oaks County Water District

Capital Improvements

As of June 30, 2022

Date	Name	Memo	Class	Amount
Total 131.1 · Pumps/Equipment				
131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
127 · Water Plant				
127.6 · Swan AMI Turbiwell Monitor				
Total 127.6 · Swan AMI Turbiwell Monitor				
127.5 · A/C installation for Filter Rm				
Total 127.5 · A/C installation for Filter Rm				
127.4 · PH System				
Total 127.4 · PH System				
127.2 · Harvy Vault Chlor Inject Proj				
Total 127.2 · Harvy Vault Chlor Inject Proj				
127.1 · Major Equipment				
06/07/2022	ERS Industrial Servic...	Filter #1 Rehab - A...	GL:Water	53,330.00
06/07/2022	ERS Industrial Servic...	Filter #1 Rehab - Bo...	GL:Water	112,700.00
Total 127.1 · Major Equipment				166,030.00
127 · Water Plant - Other				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				166,030.00
120 · District General CRP (EQUIPMENT - WAS 1011181)				
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
120.75 · SCADA				
Total 120.75 · SCADA				
120.90 · Vehicles/Generators/Trailers				
09/11/2021	Matt Mazzei Chevrolet	2018 Acura - GM ve...	GL:Admin	25,400.10
11/05/2021	Matt Mazzei Chevrolet	2020 Dodge Ram for...	GL:Sewer	36,962.00
Total 120.90 · Vehicles/Generators/Trailers				62,362.10
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
03/15/2022	Southport Control Sol...	Add Filter 1, 2, and 3...	CRP:Water	875.00
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				875.00
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				63,237.10
122 · Bldgs/Grounds Cap Improvements				
07/21/2021	Arrow Fencing	Replace/Repair - Tre...	CRP:PC	12,179.49
Total 122 · Bldgs/Grounds Cap Improvements				12,179.49
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)				
124.30 · Lift Stations				
01/20/2022	MC Engineering, Inc	Inv dated 8/5/2021 - ...	GL:Water	1,360.00
04/18/2022	Coastal Mountain Ele...	\$14,729.00 Approve...	CRP:Sewer	18,523.00
04/26/2022	Coastal Mountain Ele...	Troubleshoot and re...	CRP:Sewer	2,820.00
Total 124.30 · Lift Stations				22,703.00
124.50 · Mains				
Total 124.50 · Mains				
124.60 · Meters				
Total 124.60 · Meters				
124.90 · Water Tanks				
Total 124.90 · Water Tanks				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other				

Clearlake Oaks County Water District
Capital Improvements
As of June 30, 2022

Date	Name	Memo	Class	Amount
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				22,703.00
125 · Land - Dist. Cap. Improvements				
Total 125 · Land - Dist. Cap. Improvements				
129 · ALLOW. FOR DEPRECIATION				
Total 129 · ALLOW. FOR DEPRECIATION				
280 · Loan				
280.04 · 2021 Water Truck				
12/07/2021	Kansas State Bank - ...	Payment #1 - Water ...	CRP:Water	403.33
12/07/2021	Kansas State Bank - ...	3359488	CRP:Sewer	403.33
01/12/2022	Kansas State Bank - ...	2,000 gallon water tr...	CRP:Water	713.02
01/12/2022	Kansas State Bank - ...	3359488	CRP:Sewer	713.02
02/17/2022	Kansas State Bank - ...	Payment #3	CRP:Water	715.36
02/17/2022	Kansas State Bank - ...	3359488	CRP:Sewer	715.36
03/20/2022	Kansas State Bank - ...	Water truck payment...	CRP:Water	717.71
03/20/2022	Kansas State Bank - ...		CRP:Sewer	717.71
04/20/2022	Kansas State Bank - ...	Payment #5	CRP:Water	720.07
04/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	720.06
05/20/2022	Kansas State Bank - ...	Payment #6	CRP:Water	722.43
05/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	722.43
06/20/2022	Kansas State Bank - ...	Water Truck	CRP:Water	724.80
06/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	724.80
Total 280.04 · 2021 Water Truck				9,433.43
280.02 · KS State Bank - 2019 Vac-Con				
07/15/2021	Kansas State Bank - ...	Pymt #19	CRP:Water	3,295.69
07/15/2021	Kansas State Bank - ...	3343293	CRP:Sewer	3,295.69
08/15/2021	Kansas State Bank - ...	Pymt #20	CRP:Water	3,305.01
08/15/2021	Kansas State Bank - ...	3343293	CRP:Sewer	3,305.01
09/14/2021	Kansas State Bank - ...	Pymt #21	CRP:Water	3,314.36
09/14/2021	Kansas State Bank - ...	3343293	CRP:Sewer	3,314.36
10/15/2021	Kansas State Bank - ...	Pymt #22	CRP:Water	3,323.73
10/15/2021	Kansas State Bank - ...	3343293	CRP:Sewer	3,323.73
11/09/2021	Kansas State Bank - ...	Pymt #23	CRP:Water	3,333.13
11/09/2021	Kansas State Bank - ...	3343293	CRP:Sewer	3,333.13
12/15/2021	Kansas State Bank - ...	Pymt #24	CRP:Water	3,342.56
12/15/2021	Kansas State Bank - ...	3343293	CRP:Sewer	3,342.56
01/12/2022	Kansas State Bank - ...	Vacon Pymt #25	CRP:Water	3,352.01
01/12/2022	Kansas State Bank - ...	3356496	CRP:Sewer	3,352.01
02/15/2022	Kansas State Bank - ...	Pymt #26	CRP:Water	3,361.49
02/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,361.49
03/15/2022	Kansas State Bank - ...	VacCon payment #27	CRP:Water	3,371.00
03/15/2022	Kansas State Bank - ...		CRP:Sewer	3,371.00
04/15/2022	Kansas State Bank - ...	Pymt #28	CRP:Water	3,380.53
04/15/2022	Kansas State Bank - ...	3356496	CRP:Sewer	3,380.53
05/15/2022	Kansas State Bank - ...	Pymt #29	CRP:Water	3,390.10
05/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,390.10
06/15/2022	Kansas State Bank - ...	Vacon	CRP:Water	3,399.68
06/15/2022	Kansas State Bank - ...	3356496	CRP:Sewer	3,399.68
Total 280.02 · KS State Bank - 2019 Vac-Con				80,338.58
Total 280 · Loan				89,772.01
TOTAL				4,502,969.26



Accounts

[Transfer](#) [Settings](#)

CRP PC *6192

Available ****\$31,687.95**

Current \$31,687.95

CRP SEWER *3745

Available ****\$80,098.42**

Current \$80,098.42

GENERAL LEDGER *9122

Available ****\$392,835.73**

Current \$384,356.72

PUBLIC REGULAR CHK *8503

Available ****\$437,700.00**

Current \$437,700.00

PUBLIC REGULAR CHK *9592

Available ****\$105,000.00**

Current \$105,000.00

CRP WATER *6990

Available ****\$20,764.55**

Current \$20,764.55

Make a Payment

Make paying bills fast and easy

Pay your bills on one screen in seconds.

[Sign up for payments](#)

Get Help with Taxes



We've teamed up with TurboTax to help you get your **maximum refund, guaranteed.**

[Start for free](#)

Money Management

BALANCE TOTALS

Total Deposit Accounts **\$1,059,607.64**

**This balance may include overdraft or line of credit funds

Budgets made easy!



Outside Accounts



No outside accounts added.

[Add account](#)

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Enjoy the convenience of Banking on the Go and download the app today!

July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 18, 2022

[LAIF Home](#)
[PMIA Average Monthly](#)
[Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

//

Account Number: 90-17-001

June 2022 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,063,547.38
Total Withdrawal:	0.00	Ending Balance:	1,063,547.38

Clearlake Oaks County Water District
Payroll Summary
 June 2022

	Hours	Rate	Jun 22
Employee Wages, Taxes and Adjustments			
Gross Pay			
CTO Saved	-95	43.04	-4,255.77
CTO Used	90.5	25.02	2,382.98
Holiday	110	26.75	3,528.48
Holiday Worked (x2.5)	6	92.55	498.76
Overtime (x1.5)	190.5	43.04	8,155.37
PTO	344.56	24.58	11,716.95
Straight	2,991.25	26.75	96,515.05
Board			1,400.00
Duty Pay			6,440.00
Total Gross Pay	3,637.81		126,381.82
Deductions from Gross Pay			
ACWA (pre-tax)			-2,871.64
AFLAC (pre-tax)			-704.43
AFLAC (taxable) AFTER TAX			-231.12
CALPers 457			-600.00
CALPers EE (Pretax)			-6,814.71
Total Deductions from Gross Pay			-11,221.90
Adjusted Gross Pay	3,637.81		115,159.92
Taxes Withheld			
Federal Withholding			-9,482.00
Medicare Employee			-1,780.70
Social Security Employee			-7,613.96
CA - Withholding			-3,521.86
CA - Disability			-1,350.86
Total Taxes Withheld			-23,749.38
Deductions from Net Pay			
Wage Garnishment			-978.09
Total Deductions from Net Pay			-978.09
Net Pay	3,637.81		90,432.45
Employer Taxes and Contributions			
Medicare Company			1,780.70
Social Security Company			7,613.96
Total Employer Taxes and Contributions			9,394.66

Clearlake Oaks County Water District

Trial Balance

As of June 30, 2022

	Jun 30, 22	
	Debit	Credit
102.13 · SEWER RESERVES-9592	105,000.00	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	31,687.95	
102.12 · WATER RESERVES- 8503	437,700.00	
102.001 · GL - 9122	315,183.89	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	874,547.38	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	20,764.55	
102.03 · CRP Sewer - 3745	80,098.42	
CUSI Accounts Receivable	204,087.00	
116 · DEFERRED OUTFLOW- PENSION	236,756.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	47,897.68	
130 · Const In Progress - Studies	1,088,116.10	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil	3,569.45	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	12,215.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep	23,965.95	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	551,411.26	
115 · PRE-PAID INSURANCE	15,474.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	5,884,583.53	
128 · Sewer Infstrcture & Rehab Proj	3,952,787.28	
121 · Wtr Dist & Wtr Storage Projects	250,195.76	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	57,768.09	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.8 · Water Intake Pump Extension	577,546.43	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	348,866.13	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,386.51	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	753,972.38	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,146,308.39	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	6,985.17	
124 · D/C System Cap Improvements:124.30 · Lift Stations	79,242.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		9,745,066.00
200 · ACCOUNTS PAYABLE		8,779.24
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390		299.22
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312		286.79
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	

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Clearlake Oaks County Water District

07/08/22

Trial Balance

Accrual Basis

As of June 30, 2022

	Jun 30, 22	
	Debit	Credit
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226		1,709.44
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499		2,011.51
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage	0.00	
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck	9,433.43	
280 · Loan:280.15 · USDA Water Improvement Project		5,488,543.54
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		213,171.91
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		3,049,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	2,187.94	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	10,477.40	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		10,813.27
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	11,991.03	
223.80 · GASB 68 Pension		26,313.00
223.85 · MISC DEDUCTIONS PAYABLE		5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS		18,602.20
24000 · Payroll Liabilities	19,894.80	
295 · NET PWNISION LIABILITY		958,676.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		3,421,075.19
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		13,242,390.65
Income:410 · Client Reg Pmt		2,536,951.03

Clearlake Oaks County Water District

Trial Balance

07/08/22

As of June 30, 2022

Accrual Basis

Jun 30, 22

Debit Credit

Income:420 · Connection Fees		10,419.00
Income:425 · CRP		950,505.30
Income:430 · Penalty & Interest		81,357.78
Income:430 · Penalty & Interest:430.2 · Bank Interest		74.41
Income:435 · Loans/Grants:435-8 · Intake Pump Extension		425,508.43
Income:435 · Loans/Grants:435-6 · I & I Const Grant		204,087.00
Income:440 · Misc Revenue		71,613.27
Income:450 · Other - Non S/W Rev		173,687.22
Salaries & EE Benefits:545 · CALPers 457		250.00
Salaries & EE Benefits:505 · Salaries & Wages	1,241,562.11	
Salaries & EE Benefits:520 · FICA - District Share	92,140.38	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	278,523.57	
Salaries & EE Benefits:540 · PERS - District Share	140,711.07	
Salaries & EE Benefits:550 · Unemployment	3,387.00	
Salaries & EE Benefits:560 · Workers Comp Ins	24,196.56	
Services & Supplies:610 · Bank Fees	28,339.53	
Services & Supplies:620 · Communications & Internet	35,285.33	
Services & Supplies:622 · Board Exp	1,699.67	
Services & Supplies:625 · Equip - Field (\$300-\$4999)	2,968.93	
Services & Supplies:630 · Equip - Office	4,374.65	
Services & Supplies:640 · Fuel & Oil	48,636.93	
Services & Supplies:645 · Insurance	77,305.84	
Services & Supplies:650 · Interest	64,657.38	
Services & Supplies:657 · Lab	37,950.03	
Services & Supplies:660 · Memberships & Subscription	69,402.34	
Services & Supplies:665 · Mileage Reimb	82.21	
Services & Supplies:670 · Postage & Shipping	1,168.08	
Services & Supplies:675 · Professional Services	126,043.96	
Services & Supplies:685 · Rents	12,709.69	
Services & Supplies:690 · Safety & Security	17,090.38	
Services & Supplies:700 · Tools & Instruments	10,931.25	
Services & Supplies:703 · Supplies - Clothing & Personal	10,591.46	
Services & Supplies:705 · Supplies - Office	8,284.53	
Services & Supplies:715 · Supplies-Chemicals-Operating	169,152.92	
Services & Supplies:720 · Supplies - Inventory - Other	36,787.29	
Services & Supplies:730 · Taxes - Licenses	3,571.08	
Services & Supplies:735 · Training/Classes/Certs/ClassB	1,726.44	
Services & Supplies:745 · Travel / Lodging	35.90	
Services & Supplies:750 · Utilities	291,746.53	
Services & Supplies:760 · Waste Disposal	49,408.44	
Services & Supplies:795 · Yolo Co	50,624.84	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	13,630.48	
Repairs & Replacement	87.94	
Repairs & Replacement:810 · R&R Buildings & Grounds	7,734.29	
Repairs & Replacement:820 · R&R Lift Stations	18,571.80	
Repairs & Replacement:830 · R&R Equipment	70,427.43	
Repairs & Replacement:830 · R&R Equipment:830.1 · Hydrants	22,027.13	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	96,911.45	
Repairs & Replacement:840 · R&R Vehicles	28,496.12	
7130 · Sewer Ops - Emp Bens -hold	469.13	
66000 · Payroll Expenses	1,908.11	

TOTAL

41,420,285.57

41,420,285.57

3K

Account Payable Breakdown

Date: 7/18/2022

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$333,496.04	\$384,356.72	\$392,835.73
CRP Water - 6990	\$20,764.55	\$20,764.55	\$20,764.55
CRP Sewer - 3745	\$80,098.42	\$80,098.42	\$80,098.42
CRP PC - 6192	\$31,687.95	\$31,687.95	\$31,687.95
Water Reserve - 8503	\$437,700.00	\$437,700.00	\$437,700.00
Sewer Reserve - 9592	\$105,000.00	\$105,000.00	\$105,000.00
LAIF Balance	\$1,063,547.38	\$1,063,547.38	\$1,063,547.38
Current A/P Aging	\$22,541.00		
ACWA/JPIA Ins.	\$26,721.79		
Kansas State Bank-VacCon	\$7,421.47	7/15/2022	
Kansas State Bank-Water Truck	\$1,730.25	7/20/2022	
TOTAL	\$58,414.51		
 Paid on-line/Auto Out			
6/29/2022 - Canon Financial	\$758.17		
6/29/2022 - PG&E	\$30,580.90		
6/29/2022 Credit Card	\$2,272.52		
6/29/2022 - Verizon	\$1,426.63		
7/7/2022 - Mediacom	\$332.11		
TOTAL-Paid On-line/Auto Out	\$35,370.33		

6:59 AM

07/18/22

Clearlake Oaks County Water District
A/P Aging Summary
As of July 18, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Alpha Analytical Labs	855.00	0.00	0.00	0.00	0.00	855.00
Badger Meter	126.38	0.00	0.00	0.00	0.00	126.38
Goldstar Products Inc.	2,550.50	0.00	0.00	0.00	0.00	2,550.50
Hayden Solar, LLC	5,727.10	0.00	0.00	0.00	0.00	5,727.10
Karola Kennedy	330.00	0.00	0.00	0.00	0.00	330.00
KonocTees	1,415.29	0.00	0.00	0.00	0.00	1,415.29
Leete Generators Inc	1,196.69	0.00	0.00	0.00	0.00	1,196.69
Mendo Mill	150.25	0.00	0.00	0.00	0.00	150.25
Pace	0.00	515.98	0.00	0.00	0.00	515.98
Pitney Bowes, Inc	0.00	511.51	0.00	0.00	0.00	511.51
PNP CPA	6,050.00	0.00	0.00	0.00	0.00	6,050.00
Potrero Hills Landfill	2,709.58	0.00	0.00	0.00	0.00	2,709.58
Steve Petty	124.52	0.00	0.00	0.00	0.00	124.52
Tri-Cities Answering Service	278.20	0.00	0.00	0.00	0.00	278.20
TOTAL	<u>21,513.51</u>	<u>1,027.49</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,541.00</u>

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

JUNE 16, 2022

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- Mrs. Margaret Medeiros, President, ✓ Mr. Stanley Archacki, Vice President
- ✓ Mr. Samuel Boucher, Director ✓ Mr. Michael Herman, Director ✓ Mr. James Burton, Director
- ✓ Mrs. Dianna Mann – General Manager ✓ Mrs. Olivia Mann – Board Secretary

- ✓ Mr. Francisco Castro, Wastewater ✓ Mr. Kurt Jensen, Water ✓ Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Director Boucher commented on the effluent pumping progress and congratulated the chiefs on their assistance with the improving numbers.

Staff Written Operational Reports

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Financial Reports for review and approval

- a. May 2022, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary

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e. Vendor aging report, accounts payable breakdown

2. Minutes of previous meeting for review and approval

a. Minutes of Regular Meeting 05/19/2022

3. Bills

- a. MC Engineering invoice number 2199, dated 6/5/2022, in the amount of \$19,319.66 for the USDA Water Improvements Project
- b. T & S Construction invoice number 13, dated 5/31/2022, in the amount of \$254,248.50 for the USDA Water Improvements Project
- c. T & S Construction invoice number 2, dated 6/8/2022, in the amount of \$66,465.00 for the Water Intake Pump Extension

Action Taken: Motion to approve the consent items.

BURTON/BOUCHER M/S/C

AYES: ARCHACKI/HERMAN/BURTON

NOES: NONE

ABSENT: MEDEIROS

Agenda (Old Business)

- d. Discussion of quotes provided from DocuFree and Docstar for the Districts' transition to a cloud based filing system

Action Taken: Motion to approve Quote #CLOCWD-001 and agreement with DocuFree, not to exceed \$24,000.00, giving the General Manager permission to execute agreement

BOUCHER/ARCHACKI M/S/C

AYES: ARCHACKI/HERMAN/BURTON

NOES: NONE

ABSENT: MEDEIROS

4. Agenda (New Business)

- a. Discussion and approval of the 2022-2023 Annual Budget

Action Taken: Motion to approve the 2022-2023 annual budget

ARCHACKI/BOUCHER M/S/C

AYES: ARCHACKI/HERMAN/BURTON

NOES: NONE

ABSENT: MEDEIROS

- b. Discussion and consideration of approving the engagement letter from Pehling and Pehling, CPA for year ending 6/31/2022 in the amount of \$12,100.00

Action Taken: Motion to approve the engagement letter from Pehling and Pehling, CPA for year ending 06/31/2022 in the amount of \$12,100.00

BURTON/BOUCHER M/S/C

AYES: ARCHACKI/HERMAN/BURTON

NOES: NONE

ABSENT: MEDEIROS

- c. Discussion and consideration of allowing the General Manager to use the Water/Sewer Reserve accounts as a bridge loan for grants.

Action Taken: Motion to allow the General Manager to use the reserve accounts as a bridge loan for grant

ARCHACKI/BOUCHER M/S/C
AYES: ARCHACKI/HERMAN/BURTON
NOES: NONE
ABSENT: MEDEIROS

- d. Discussion and consideration of purchasing ten (10), 9100 gallon, used water tanks from T & S Construction for a total of \$30,000

Action Taken: Motion to approve the purchase of ten (10), 9100 gallon, used water tanks from T&S Construction, not to exceed \$30,000.00

BURTON/ARCHACKI M/S/C
AYES: ARCHACKI/HERMAN/BURTON
NOES: NONE
ABSENT: MEDEIROS

- e. Discussion and nomination for the Lake Local Agency Formation Commission (LAFCO)

Action Taken: Motion to nominate Director Archacki for the Local Agency Formation Commission (LAFCO)

BOUCHER/HERMAN M/S/C
AYES: ARCHACKI/HERMAN/BURTON
NOES: NONE
ABSENT: MEDEIROS

- f. Discussion and consideration of Resolution 22-07, Amending the Employee Handbook

Action Taken: Motion to approve Resolution 22-07, amending the employee handbook, as revised, with the insertion of a floating holiday rather than Juneteenth

HERMAN/BOUCHER M/S/C
AYES: ARCHACKI/HERMAN/BURTON
NOES: NONE
ABSENT: MEDEIROS

- g. Discussion and consideration of Resolution 22-08, Authorizing Agent for SWRCB Actiflo Project

Action Taken: Motion to approve Resolution 22-08, authorizing agent for SWRCB Actiflo Project, as written

BURTON/BOUCHER M/S/C
AYES: ARCHACKI/HERMAN/BURTON
NOES: NONE
ABSENT: MEDEIROS

- h. Discussion and consideration of purchasing Pro Pac 9800 from NTU Technologies in the amount of \$26,736.00 for the Water Treatment Plant

Action Taken: Motion to approve the purchase of Pro Pac 9800 from NTU technologies in the amount of \$26,736.00 for the Water Treatment Plant

ARCHACKI/BURTON M/S/C
AYES: ARCHACKI/HERMAN/BURTON
NOES: NONE
ABSENT: MEDEIROS

5. Closed Session Time: 3:19 PM

- a. Discussion and evaluation of Administrative Services Manager, pursuant to Government Code Section 54957 (b)(1)
- b. Discussion and evaluation of the General Manager, pursuant to Government Code Section 54957 (b)(1)

Action Taken: In Closed Session, the Board evaluated both the Administrative Services Manager and the General Manager, a motion to give a 5% pay increase as allocated in the 2022-2023 budget was made by Director Herman and seconded by Director Boucher.

Open Session Time: 3:49 PM

Adjournment Time: 3:49 PM

**SIGNED: _____
Stanley Archacki, Vice President**

**ATTESTED TO: _____
Olivia Mann, Board Secretary**



MC Engineering, Inc.

9294 Madison Ave
Orangevale, CA 95662

Invoice

Date	Invoice #
7/5/2022	2211

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Project	
	Net 30	8/4/2022	USDA Meters and Water Tank PER	
Description	Qty	Rate	Amount	
Operations Management Engineer, John Pedri, PE	20	160.00	3,200.00	
Project Engineer, Jared P. Nelson	80	130.00	10,400.00	
Project Manager, Mark Carey, PE	6	165.00	990.00	
Assistant Engineering Tech, Julia Asbenson	7.5	75.00	562.50	
Administrative Support	2	65.00	130.00	
RGH Consultants Inv 0522218	1.13	1,198.75	1,354.59	
CSI Services Inv 11379	1.13	2,500.00	2,825.00	
Reimbursable Expenses		1,501.17	1,501.17	
Total			\$20,963.26	
Payments/Credits			\$0.00	
Balance Due			\$20,963.26	

138 - 2/6 USDA WTR Improvement

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	mark.carey@mc-engineers.com

RECEIVED
JUL 13 2022
BY: *Mj*

Clearlake Oaks County Water District

12952 East Highway 20, P.O. Box 709
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

Name: LAKESIDE PROPERTIES, LLC

Mailing Address: 969-G EDGEWATER BLVD, #237
FOSTER CITY, CA 94404

Property Address
(If different than above): 9850 E HWY 20
CLEARLAKE OAKS, CA 95423

APPEAL

Please select the charge that you are appealing:

Misc. Charge Late Fee Waiver High Usage / Bill

Other: _____

Date of the charge that you are appealing: FEB - MAY 2022

Please describe below in detail the reason for your appeal: CLOWD PERFORMED A LEAK REPAIR ON THE DISTRICT SIDE OF WATER METER ON OR ABOUT 14 DEC 2021. IN SO DOING, DISTRICT STAFF CAUSED STRAIN ON A VALVE ON CUSTOMER SIDE OF METER RESULTING IN JOINT FAILURE AND A LEAK. (SEE PHOTOS - SHOWING A "GAP" ON ONE SIDE OF PIPE ENTRY INTO VALVE)

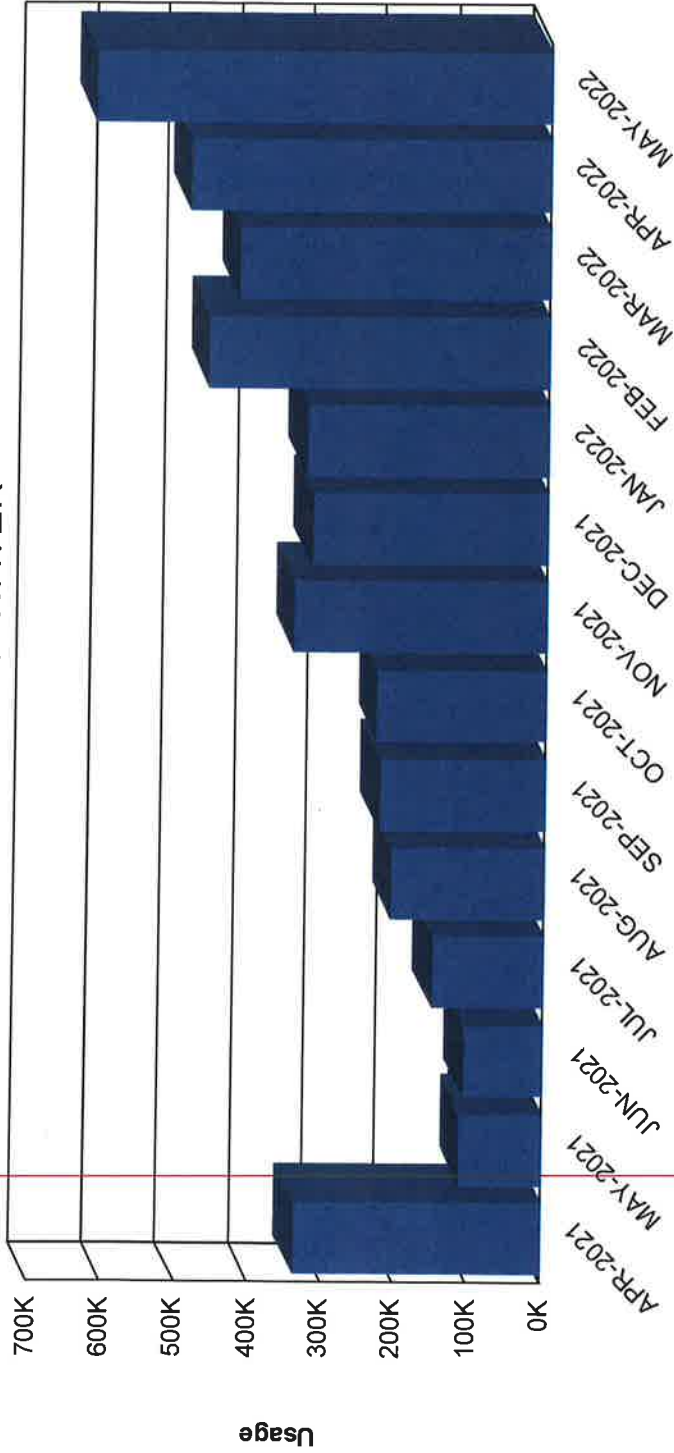
[Signature]
Signature

13 JUL 2022
/ Date

AZ

Consumption History

For WATER







AS

CLEARLAKE OAKS COUNTY WATER DISTRICT

P.O. Box 709, 12952 E. HWY. 20

CLEARLAKE OAKS, CA 95423

(707) 998-3322

RESOLUTION NO. 22-09

**REOLUTION OF THE BOARD OF DIRECTORS OF THE
CLEARLAKE OAKS COUNTY WATER DISTRICT, COUNTY OF
LAKE, STATE OF CALIFORNIA**

WHEREAS, the Clearlake Oaks County Water District is governed by five (5) Directors elected by the registered voters of the District; and

WHEREAS, two (2) full four-year terms of offices of Director will expire in December 2022; and

WHEREAS, pursuant to Section 10400 et seq. of the Elections Code, State of California, the Clearlake Oaks County Water District election may be consolidated with elections called to be held on the same day as the General Election by other political subdivisions, in the same territory, or in territory that is in part the same.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Supervisors and the Registrar of Voters office are requested to consent to and order the consolidation of said election with such other elections as may be held Tuesday, November 8, 2022, anywhere within the territory of the district.
2. All voting places, precincts, and election officials within the boundaries of the Clearlake Oaks County Water District shall be the same as those utilized for the November 8, 2022, General Election.

THE ABOVE RESOLUTION is hereby adopted by the Board of Directors of the Clearlake Oaks County Water District at a meeting thereof held on the 21st day of July 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: _____
Margaret Medeiros, Board President

Attest: _____
Olivia Mann, Board Secretary



COUNTY OF LAKE
Registrar of Voters Office

325 N. Forbes St.
Lakeport, CA 95453
Phone (707) 263-2372
Fax (707) 263-2742
email elections@lakecountyca.gov

MARIA VALADEZ
Registrar of Voters

LOURDES PANTALEON
Deputy Registrar of Voters

M E M O R A N D U M

TO: CLEARLAKE OAKS COUNTY WATER DISTRICT
Olivia Mann, District Secretary
o.mann@clocwd.org

FROM: MARIA VALADEZ, Registrar of Voters
By: s/Lourdes Pantaleon, Deputy Registrar of Voters
elections@lakecountyca.gov

SUBJECT: November 8, 2022 General District Election

DATE: July 12, 2022

Enclosed please find the following:

1. **A resolution of Consolidation to be adopted by the District Board of Directors.** The Resolution should be adopted by the District Board and submitted to the Registrar of Voters office by **August 12, 2022.**

If you have any questions or if you feel any of the enclosures are incorrect, please contact me or Maria in the Registrar of Voters office or by phone at (707) 263-2372 as soon as possible.

Enclosures