

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: October 20, 2022

Time: 2:00 P.M.

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423

AGENDA

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

Mrs. Margaret Medeiros, President, Mr. Stanley Archacki, Vice President Mr. Samuel Boucher, Director Mr. Michael Herman, Director Mr. James Burton, Director Mrs. Dianna Mann – General Manager Mrs. Olivia Mann – Board Secretary

Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water Mr. Jesse Seth, Distribution

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Interim Chief Distribution Operator
3. Water Plant Chief Operator
4. Wastewater Plant Chief Operator
5. General Manager

D. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. **Financial Reports for review and approval**
 - a. September 2022 QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary
 - e. Vendor aging report, accounts payable breakdown
2. **Minutes of previous meeting for review and approval**
 - a. Minutes of Regular Meeting 09/15/2022

3. **Bills**

- a. T & S Construction invoice number 16, dated 9/30/22, in the amount of \$145,920.00 for the USDA Water Improvements Project
- b. T & S Construction Invoice Number 1, dated 10/7/22, in the amount of \$109,326.28 for the Actiflo Pilot Project
- c. MC Engineering invoice number 2256, dated 10/5/2022, in the amount of \$19,600.91 for the USDA Water Improvements Project
- d. CPM invoice number 22054-1, dated 9/7/2022, in the amount of \$8,655.08 for WEG motor for the distribution system.

Action Taken: _____

F. NEW BUSINESS

- 1. Discussion and consideration of quotes from CPM for Effluent pump # 1 for Waste Water Plant

Action Taken: _____

- 2. Discussion and consideration of possibly purchasing 12555 E. Hwy. 20 from the County. This is the lot directly across from the Water Plant and can be used for future expansion. If interested, the cost of the appraisal or any other related costs will be paid by the District

Action Taken: _____

- 3. Discussion and approval of Agreement No. D2217002 between California State Water Resources Control Board and the District in the amount of \$415,150 for the Actiflo Pilot Project, giving General Manager permission to sign

Action Taken: _____

- 4. Discussion and consideration of purchasing 4000 gallons of Coagulant 9800 from NTU Technologies in the amount of \$29,406.60 for the Wastewater Treatment Plant

Action Taken: _____

ADJOURNMENT

Time: _____

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited of three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

October 14, 2022

Administration

- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 0 consumer/appeal claim(s)
- ∂ There are 13 accounts on payment arrangements.
 - We continue to receive payments from the LIHWAP program for past due balances, we are also referring customers to contact the program.
- ∂ The District continues to conduct its billing audit on vacant lots and unbilled properties within District boundaries. This will be an ongoing audit for an unknown period of time as I rely heavily on the DC and the rest of the Admin department for locating service connections.
- ∂ On October 13th we had our kickoff call with Docufree and received our login for the first look at our portal. We will begin sorting through documents and packing boxes, I would hope to have the boxes picked up with the next 4 weeks or so. Unfortunately, I underestimated the amount of boxes we would need. I did order additional boxes and we will have to pay an additional per box price for scanning.
 - The turnaround time for the full scanning project is approximately 3-5 weeks. Once complete, we will have 30 days to review all data that has been entered.
- ∂ We are still waiting on the last handful of Lead and Copper samples to return, once we receive those results, I will begin notifying customers and issuing credits.
- ∂ I have slowly started to make progress on reviewing the Admin Code prior to writing, I don't designate a specific amount of time to this, but I do try and get to it in spare time.
- ∂ I will be making increases and changes to our billable fees in the coming month which will force an amendment to the water and sewer code, I will also make grammar changes at that time.
- ∂ Dianna and I will be leaving for the CSDA Conference on November 6th, we will report back next Board meeting, I will have my laptop and be available by email all week, and phone calls may have to be returned due to the timing.
- ∂ 3rd Quarter payroll reporting has been filed
- ∂ Aflac Open enrollment has come and gone, our new district representative, Jason, was here on October 13th, he was an ease to work with

Olivia Mann
Administrative Services Manager
Board Secretary

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

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October 14, 2022

RE: October Board Letter

Board Members,

Water distribution main & service lines:

- *T&S Construction is disinfecting the Harvey and Cerrito tanks and finishing tie-in with Water main.
- *As far as leak repairs go, we had over 10 repairs this month,
- *Replaced a section of 4" AC Main that was leaking on Lakeview Dr.

Leaking Main



Installing New Service line



New Sewer lateral Shoreview



Sample stations sites/Boil water notices:

- *DC crew is still collecting the routine BacT samples every Wednesday. Every sample has come back absent. DC has also been helping out with tank runs.

Sewer collections and Lift station sites:

- *Jetted Sewer Main at Big Oaks & across the Hwy.
- *Jetted Sewer Main on Spinnaker.
- *Jetted Sewer Main on Blue Heron.
- *Precautionary Winterization of sewer lines
- *Replaced 10' of Sewer Lateral on Shoreview.

Staff updating:

- *DC crew includes;
 - Jeremy, Chief – OP. 3, Class B license.
 - Jesse, Lead – OP. 3, Class B license, Tech. Ham license.
 - Hugo - DC OP. 2, Class B license. Tech. Ham license.
 - Jerry - DC OP. 2,
 - Heaven – Temp. Utility Tech I (900 hours)

District vehicles: *Yellow Vaccon Is in the shop for steering pump Issue.

Thank You

Interim Chief DC, Jesse Seth

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director



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September / October 2022 Board letter

- ◆ September raw water NTU from the extended intake has been fairly stable, primarily in the range of 10-15, with some spikes up to mid 20s in September. October has been stable overall. The ammonia levels are staying at low levels as well. Charge analyzer and jar testing are being done regularly; adjustments are being made and monitored. Filter backwashes continue to be every other day.
- ◆ Water production for the month of September 2022 was 18.888 MG. Raw water intake is 23.747 MG. Down from July 2021 production of 24.735 MG. Demands have been decreasing as the temperatures drop. The daily range we are producing less than last year is running about 150-200,000 gallons.
- ◆ We are still getting regular plant shut downs.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ A new level transducer was installed in clarifier 1 surge tank.
- ◆ The Actiflo pilot trailer has been running to get dialed in. On 10-13-22 we ran the Actiflo into the plant flow for about an hour. On 10-14-22 we have ran in for multiple hours into the plant flow there will be some fine tuning along the way, however we are currently getting good results from it. The Actiflo operators last day was 10-13-22. James and I will be running from this point forward.

Water sample list is attached

Treatment staff:
James Simons T3 Operator Class B permit
Kurt Jensen T3, D2 Chief Class B permit
Helping treatment also
Jesse Seth T2 D3 operator

Thank you,

Kurt Jensen

WTP Chief Plant Operator
k.jensen@clocwd.org

Water Sample Testing

	DATE	DATE	DATE	
Bacti R(BW) & CW (M)	10/2/2022			A = Annually
Bacti R (BW)	9/23/2022	upcoming		Q = Quarterly
Bacti Tank Farm (once)				M = Monthly
TOC ALK R (M)	9/28/2022			BW = Bi-weekly
TOC CW (M)	9/28/2022			BA = Bi-annually
R & CW TCP123 (BA)				W = Weekly
Color / Odor (A)				
Cyano Toxin(W)	9/16/2022	9/30/2022	10/14/2022	
Bromate (Q)				
Perchlorate (A)				
TTHM (Q)	9/28/2022			
HAA5 (Q)	9/28/2022			
Lead & Copper (A)(1)	8/12/2022			
Lead & Copper (A)(1)				
Lead & Copper (A)(1)				
Nitrate (A)				
Nitrite (A)				
Antimony (A)				
Arsenic(A)				
Barium(A)				
Beryllium(A)				
Cadmium(A)				
Chromium Total (A)				
Fluoride Natural(A)				
Mercury(A)				
Nickel(A)				
Selenium(A)				
Thallium(A)				
Simazine(A)				
Bicarbonate Alaklinity(A)				
Calcium(A)				
Carbonate Alakalinity(A)				
Chloride(A)				
Copper(A)				
Foaming Agents (MBAS)(A)				
Hardness Total as CaCO3(A)				
Hydroxide Alakalinity(A)				
Iron(A)				
Magnesium(A)				
Manganese(A)				
PH, Laboratory(A)				
Silver(A)				
Sodium(A)				

Specific Coductance(A)				
Sulfate(A)				
Total Dissolved Solids(A)				
Turbidity, Laboratory(A)				
Zinc(A)				
Aluminum(A)				
MTBE(A)				
Color / Odor				
Asbestos				semi annually
Thiobencarb(A)				
Ethylene Dibromide				Every 9 Years
Heptachlor				Every 9 Years
Heptachlor Epoxide				Every 9 Years
BHC-Gamma				Every 9 Years
Methoxychlor				Every 9 Years
Toxaphene				Every 9 Years
Clearwell VOC				
Reg SOC 504 EDB				
Bacti clearwell				
Regulated SOC 504				

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October 17, 2022

Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709

RE: September Board Letter

FLWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:

- ❖ **INFLUENT: 8.644 MG (AVERAGE: 288,000 GPD)**
- ❖ **EFFLUENT: 7.892 MG (AVERAGE: 263,000GPD/182 GPM)**
- ❖ **CLEARLAKE AVERAGE DAILY LEVEL: -2.06' RUMSEY GAUGE**

During the month of September things at the waste plant were good. We are seeing some effects in or process form the algae we get from the water plant. Now that the active flow pilot program is in process the effects are noticeable. On the 16th the brush rotor tail bearing wore out. This rotor was pulled out of the water and worked on. On the 19th the rotor was repaired and put back in the water.



On October 8th one of the operator was called out for a effluent pump fail. Effluent pump #2 failed to start and at that point was taken out of service. On October 11th we ran a troubleshooting test and the diagnostic was not good. The motor is shot. I have received two qoutes which have been submitted. One to rewind and recondition the motor and the other is to do the pump and the motor. The last time this motor and pump were rebuilt was back in August of 2013. I will address this matter some more at the meeting.

Francisco Castro
Wastewater Chief Plant Operator

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

Clearlake Oaks County Water District
Board of Directors
Board Meeting October 20, 2022

Board Members,

Due to cooler weather and less water demand, things around the District have slowed down a bit. The only situation that has not slowed down are angry phone calls from our customers. It seems to be the census of the public these days that kindness and understanding have been replaced with anger and disrespect. Now that COVID is over and State programs are coming to an end, shutting water off for delinquencies are at an all-time high. Yet people continue to use COVID as an excuse to allow their accounts to become delinquent. I have instructed office staff to give the customers one chance to calm down and quit yelling/name calling and if they continue, they are to hang up. When they call back, staff has been directed to forward them to me. I will no longer tolerate rude people.

In addition to the above, more tampering is happening in the field. I have asked Olivia to present an updated billable fee resolution to the Board since they have not been updated since 2015. Hopefully you will see this update in the next couple of months.

Back on June 17th, a subcontractor for In-Land Engineering which is a sub-contractor for Media-com hit one of our mains on Venus Village. This resulted in the D/C staff working through the night to fix it. A long story short, their insurance denied our claim stating it was our fault due to not performing the USA ticket correctly. After proving Staff did perform the USA ticket correctly, their insurance denied the claim again stating that they did not provide coverage for the sub-contractors mistake. I then started dealing with In-Land Engineering directly and I am happy to say that they will be sending a check for \$5,885.47 to cover the District's expenses.

On another note, I have been calling the District Attorney's office almost every week since the hit and run at our Water Plant back in April. The DA's office finally decided to press charges and the arraignment is scheduled for November 8th. Unfortunately I will miss this due to training. However, I have supplied the DA with a copy of the invoice from the fencing company and I have given them a statement regarding the conversation I had with the individual. If I can, I will plan on making his court date.

I was the guest speaker on KPFZ 88.1 on September 30th to discuss the drought, our drought contingency plan, and our on-going projects.

Both water tanks, (Harvey and Cerrito) have been completed.

At first, the Actiflo was not performing as well as we thought it would, however, the more their Operators figured out our lake, the better the numbers. As of now, the painting of the Clarifiers is scheduled for the first week of November.

As mentioned last month, the USDA project continues to progress, however slowly. I am hoping that T & S will schedule the installation of the last DMA just west of Orchard Shores sooner rather than later to allow District to receive additional data regarding where our leaks are. Please refer to MC Engineering's monthly update for more details. This project remains approximately 82% completed.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,

Dianna Mann

General Manager

Report Date: October 6th, 2022

To: Dianna Mann, CLOCWD General Manager

From: Mark Carey, P.E., MC Engineering Principal Engineer

RE: CLOCWD USDA Funded Water System Improvements Project

Billing Period: September 2022

I. Project Status Update

Work on the project during September included the following:

- Contract facilitation and monthly invoicing
- Misc. correspondence with contractor
- Weekly meetings and minutes
- Onsite inspection services
- Coordination with environmental
- Coordination with geotechnical inspections

II. Budget Status Update

Total Contract w/Design	\$1,318,286.69
This Invoice:	\$19,600.91
Cost to Date:	\$1,244,099.06
Cost to Complete:	\$74,187.63

**Budget updated to include the remaining \$79,890 available under the "Additional Services" funds of the USDA Monthly Outlay Report No. 16.*

III. Projected Tasks for October 2022

- Continue to conduct weekly construction meetings (agenda and minutes)
- Coordination with geotechnical inspections (Harvey site subgrade and trench compaction)
- Continue efforts with DMA 4 installation and Actiflo unit
- Respond to and process RFIs and CCOs (above grade piping arrangement and boltup)
- Continue daily field inspections for Harvey site, Cerrito site and DMA installations
- Review of contractor's monthly pay request

1:13 PM

10/13/22

Accrual Basis

Clearlake Oaks County Water District
Summary Balance Sheet
As of September 30, 2022

	<u>Sep 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	2,388,471.50
Accounts Receivable	204,087.00
Other Current Assets	<u>3,236,297.03</u>
Total Current Assets	5,828,855.53
Fixed Assets	<u>22,675,447.56</u>
TOTAL ASSETS	<u>28,504,303.09</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	294,549.32
Credit Cards	9,024.04
Other Current Liabilities	<u>9,503,206.33</u>
Total Current Liabilities	9,806,779.69
Long Term Liabilities	<u>958,676.00</u>
Total Liabilities	10,765,455.69
Equity	<u>17,738,847.40</u>
TOTAL LIABILITIES & EQUITY	<u>28,504,303.09</u>

Clearlake Oaks County Water District
Balance Sheet
As of September 30, 2022

10/13/22

Accrual Basis

Sep 30, 22

ASSETS**Current Assets****Checking/Savings**

102.13 · SEWER RESERVES-9592	120,000.00
102.10 · CRP PC - 6192	86,922.85
102.12 · WATER RESERVES- 8503	475,200.00
102.001 · GL - 9122 (Old Acct. # 053420019)	530,382.39
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550...	876,538.56

Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013... 1,065,538.56

102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA ...	88.98
102.02 · CRP Water - 6990	2,147.44
102.03 · CRP Sewer - 3745	108,191.28

Total Checking/Savings 2,388,471.50

Accounts Receivable

CUSI Accounts Receivable 204,087.00

Total Accounts Receivable 204,087.00

Other Current Assets

116 · DEFERRED OUTFLOW- PENSION	236,756.00
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	47,897.68
130 · Const In Progress - Studies	
130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program)	3,569.45
130.96 · Const in Progress - WWP 2022 (Grant application for W...	17,165.00
130.95 · Source Capacity Studygrant prep	39,615.95
130 · Const In Progress - Studies - Other	1,091,441.10

Total 130 · Const In Progress - Studies 1,151,791.50

132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199... 983,511.67

135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199... 249,148.33

114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1... 551,411.26

115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840) 15,474.00

Total Other Current Assets 3,236,297.03

Total Current Assets 5,828,855.53

Fixed Assets

138 · USDA Water Improvements	6,585,382.04
128 · Sewer Infrastructure & Rehab Proj (Phase 1 was the installation of t...	3,952,787.28
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of w...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation o...	250,195.76

Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installatio... 365,696.42

131 · Waste Water Plant

131.1 · Pumps/Equipment	99,784.99
131 · Waste Water Plant - Other	57,768.09

Total 131 · Waste Water Plant 157,553.08

126 · Forcemain (phase 1) Cap. Imprv. 1,253,598.85

123 · USDA - Sewer Plant Cap Imprvmt 4,265,559.43

USDA Project -523,819.00

127 · Water Plant

127.9 · Actiflo	112,606.28
127.8 · Water Intake Pump Extension	589,674.98
127.7 · Ozone System	12,785.71
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	357,521.21

Clearlake Oaks County Water District
Balance Sheet
 As of September 30, 2022

	Sep 30, 22
127 · Water Plant - Other	211,458.66
Total 127 · Water Plant	1,321,244.27
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER...	1,926,858.13
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,386.51
120.90 · Vehicles/Generators/Trailers	753,972.38
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,883.57
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)	2,826,432.08
122 · Bldgs/Grounds Cap Improvements	8,547,329.06
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER ...)	
124.2 · GIS Online Mapping System	7,453.92
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	83,302.80
Total 124.30 · Lift Stations	149,345.03
124.50 · Mains	14,788.58
124.60 · Meters	10,000.34
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEW...	3,146,777.14
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SE...	3,368,980.05
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-9,745,066.00
Total Fixed Assets	22,675,447.56
TOTAL ASSETS	28,504,303.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 209720...	294,549.32
Total Accounts Payable	294,549.32
Credit Cards	
211 · WAB Credit Card	
211.17 · WAB - Kurt - 0390	407.27
211.16 · WAB - Francisco - 5312	338.67
211.14 · WAB - Dianna - 3226 (211.14: - WAB - Dianna - 3226)	7,197.81
211.13 · WAB - Jeremy - 2499	1,080.29
Total 211 · WAB Credit Card	9,024.04
Total Credit Cards	9,024.04
Other Current Liabilities	
Annual Depreciation	249,035.55
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a fe...	-3,928.96
280 · Loan	
280.04 · 2021 Water Truck	-13,810.86
280.15 · USDA Water Improvement Project (USDA Wtr Improve...	6,015,441.90
280.02 · KS State Bank - 2019 Vac-Con	192,093.97
280.12 · USDA Loan for Sewer Clarifier	3,049,172.41
Total 280 · Loan	9,242,897.42
221 · Health Ins - EE Portion	-2,826.37
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT ...	12,405.55
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - ...	-12,069.68
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	335.87

Clearlake Oaks County Water District
Balance Sheet
As of September 30, 2022

	<u>Sep 30, 22</u>
223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAY...	-1,050.73
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYA...	-1.00
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUC...	-12,342.00
223.80 · GASB 68 Pension (- WAS 2097190)	26,313.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAY...	5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATE...	18,602.20
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts wit...	-19,895.86
Total Other Current Liabilities	<u>9,503,206.33</u>
Total Current Liabilities	<u>9,806,779.69</u>
Long Term Liabilities	
295 · NET PWNSION LIABILITY	958,676.00
Total Long Term Liabilities	<u>958,676.00</u>
Total Liabilities	<u>10,765,455.69</u>
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	3,421,075.19
304 · Opening Balance Equity (Opening balances during setup post to ...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporati...	14,492,587.86
Net Income	409,467.59
Total Equity	<u>17,738,847.40</u>
TOTAL LIABILITIES & EQUITY	<u><u>28,504,303.09</u></u>

Clearlake Oaks County Water District
Profit and Loss
 July through September 2022

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL
Ordinary Income/Expense				
Income				
Income				
410 · Client Reg Pmt	0.00	246,902.75	366,872.60	613,775.35
430 · Penalty & Interest	0.00	5,538.05	7,725.98	13,264.03
440 · Misc Revenue	0.00	1,783.37	1,896.86	3,680.23
450 · Other - Non S/W Rev	0.00	51,802.18	51,802.17	103,604.35
Total Income	0.00	306,026.35	428,297.61	734,323.96
Total Income	0.00	306,026.35	428,297.61	734,323.96
Gross Profit	0.00	306,026.35	428,297.61	734,323.96
Expense				
Salaries & EE Benefits				
505 · Salaries & Wages	104,343.09	62,332.46	38,140.45	204,816.00
520 · FICA - District Share	7,872.04	4,565.34	2,808.45	15,245.83
530 · Med/Life Insurance- Dist Share	25,179.54	21,530.76	8,488.86	55,199.16
540 · PERS - District Share	31,659.40	3,733.97	2,425.32	37,818.69
560 · Workers Comp Ins	599.07	1,590.91	1,317.11	3,507.09
Total Salaries & EE Benefits	169,653.14	93,753.44	53,180.19	316,586.77
Services & Supplies				
610 · Bank Fees	8,504.40	0.00	0.00	8,504.40
620 · Communications & Internet	1,857.01	2,886.09	2,669.01	7,412.11
622 · Board Exp	4,483.19	0.00	0.00	4,483.19
630 · Equip - Office	195.33	0.00	0.00	195.33
640 · Fuel & Oil	0.00	1,481.17	2,952.32	4,433.49
645 · Insurance	0.00	13,620.50	13,620.48	27,240.98
657 · Lab	0.00	4,060.00	5,660.00	9,720.00
660 · Memberships & Subscription	285.13	3,953.31	4,273.59	8,512.03
670 · Postage & Shipping	1,020.99	0.00	0.00	1,020.99
675 · Professional Services	17,510.59	1,331.01	1,691.30	20,532.90
685 · Rents	3,456.16	0.00	0.00	3,456.16
690 · Safety & Security	242.67	1,896.29	1,505.82	3,644.78
700 · Tools & Instruments	0.00	892.56	446.30	1,338.86
703 · Supplies - Clothing & Personal	0.00	255.83	114.31	370.14
705 · Supplies - Office	1,204.27	192.64	348.52	1,745.43
715 · Supplies-Chemicals-Operating	0.00	21,736.72	3,201.20	24,937.92
720 · Supplies - Inventory - Other	0.00	3,253.76	1,250.42	4,504.18
735 · Training/Classes/Certs/ClassB	0.00	137.50	137.50	275.00
745 · Travel / Lodging	0.00	26.43	26.41	52.84
750 · Utilities	1,997.31	24,514.24	72,125.74	98,637.29
760 · Waste Disposal	177.84	23,842.87	1,077.75	25,098.46
795 · Yolo Co	0.00	0.00	13,060.74	13,060.74
799 · Misc				
799.1 · Customer Refund - Acct cl...	0.00	0.00	1,789.22	1,789.22
Total 799 · Misc	0.00	0.00	1,789.22	1,789.22
Total Services & Supplies	40,934.89	104,080.92	125,950.63	270,966.44
Repairs & Replacement				
810 · R&R Buildings & Grounds	-32.93	291.00	-135.93	122.14
Total Repairs & Replacement	-32.93	291.00	-135.93	122.14
Total Expense	210,555.10	198,125.36	178,994.89	587,675.35
Net Ordinary Income	-210,555.10	107,900.99	249,302.72	146,648.61
Net Income	-210,555.10	107,900.99	249,302.72	146,648.61

Clearlake Oaks Co Water District PROJECTED BUDGET 2022-2023

3

Target % > **25%**

As of September 2022 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,298,210	324,553	428,298	33%	1,125,194	281,299	306,025	27%
Total Operating Expenses	1,231,792	307,948	282,481	23%	1,238,635	309,659	303,403	24%
Operating Balance (loss)	66,418	16,604	145,817		(113,441)	(28,360)	2,622	
420 Connection Fees	20,000	5,000	-	0%	20,000	5,000	-	0%
435			-				-	
450 Other - Non S/W Rev	150,000	37,500	51,802	35%	180,000	45,000	51,802	29%
Reserves	150,000	37,500	25,000	0%	60,000	15,000	10,000	0%
Net Change In Net Position (loss)	86,418	21,604	172,619		26,559	6,640	44,424	

Current Revenue Notes:

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

Past Revenue Notes

General Ledger	\$543,390.02
District CRP	\$121,280.81
Paradise Cove CRP	\$83,605.89
Water Reserve	\$487,700.00
Sewer Reserve	\$125,000.00
LAIF Account	\$1,065,538.56
Total	\$2,426,515.28

As of September 2022 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,268,210	317,053	366,873	29%	1,097,694	274,424	246,902	22%
430 Penalty & Interest	30,000	7,500	7,726	26%	27,500	6,875	5,538	20%
440 Misc	-	-	1,897	0%	0	0	1,783	0%
Total Revenue >	1,298,210	324,553	376,496	29%	1,125,194	281,299	254,223	23%

As of September 2022 Operating Expenses	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual		Budget		Actual	
	Annual	YTD	YTD	%	Annual	YTD	YTD	Spent
505 Salaries & Wages	393,050	98,263	90,312	23%	515,299	128,825	114,504	22%
520 FICA - District Share	33,023	8,256	6,744	20%	43,454	10,863	8,501	20%
530 Medical Ins - District Share	85,310	21,328	21,079	25%	130,491	32,623	34,121	26%
540 PERS - District Share	71,818	17,954	18,255	25%	83,236	20,809	19,564	24%
550 Unemployment	2,500	625	-	0%	2,500	625	-	0%
560 Workers Comp Ins	33,028	8,257	1,617	5%	9,102	2,276	1,891	21%
Salaries and Employee Benefits >	618,729	154,682	138,006	22%	784,082	196,020	178,580	23%
605 Advertising	200	50	-	0%	200	50	-	0%
610 Bank Fees	13,424	3,356	4,252	32%	13,414	3,353	4,252	32%
620 Communications & Internet	19,000	4,750	3,598	19%	19,000	4,750	3,815	20%
622 Board Exp	3,500	875	2,242	64%	3,500	875	2,242	64%
625 Equip - Field (\$300-\$4999)	2,500	625	-	0%	4,000	1,000	-	0%
630 Equip - Office	1,500	375	98	7%	2,000	500	98	5%
640 Fuel & Oil	13,500	3,375	2,952	22%	15,000	3,750	1,481	10%
645 Insurance	38,000	9,500	13,620	36%	38,000	9,500	13,621	36%
650 Interest	3,000	750	-	0%	3,000	750	-	0%

10

657	Lab	20,000	5,000	5,660	28%	11,000	2,750	4,060	37%
660	Memberships & Subscriptioi	32,000	8,000	4,417	14%	35,400	8,850	4,096	12%
665	Mileage Reimb	750	188	-	0%	500	125	-	0%
670	Postage & Shipping	6,500	1,625	511	8%	6,500	1,625	511	8%
675	Professional Services	54,000	13,500	10,447	19%	37,500	9,375	10,087	27%
685	Rents	7,250	1,813	1,728	24%	7,250	1,813	1,728	24%
690	Safety & Security	5,250	1,313	1,628	31%	10,250	2,563	2,018	20%
700	Tools & Instruments	3,700	925	446	12%	2,500	625	893	36%
703	Supplies - Clothing & Person	2,800	700	114	4%	3,100	775	256	8%
705	Supplies - Office	3,500	875	951	27%	3,500	875	795	23%
715	Treatment Chemicals	110,250	27,563	3,201	3%	50,000	12,500	21,737	43%
720	Supplies - Operating - Other	5,000	1,250	1,250	25%	25,000	6,250	3,254	13%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	2,250	563	138	6%	1,250	313	138	11%
745	Travel	1,000	250	26	3%	500	125	26	5%
750	Utilities	190,900	47,725	73,125	38%	107,900	26,975	25,513	24%
760	Waste Disposal	3,290	823	1,167	35%	48,290	12,073	23,932	50%
795	Yolo Co	61,000	15,250	13,061	21%				
799	Misc	-	-	-	0%	-	-	-	0%
	Services and Supplies >	604,064	151,016	144,628	24%	448,554	112,138	124,549	28%
810	R&R Buildings & Grounds	6,000	1,500	(152)	-3%	3,500	875	275	8%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	750	-	0%	2,500	625	-	0%
850	Maintenance Reserve Accou	-	-	-		-	-	-	
	Repairs & Replacement >	9,000	2,250	(152)	-2%	6,000	1,500	275	5%
	Total Expenses >	1,231,792	307,948	282,481	23%	1,238,635	309,659	303,403	24%

3 Administration - Budget Variance Report July 1, 2022 through June 30, 2023			Target % >	25.0%	GL ADMIN		
As of September 2022			2020-2021 Budget	Actual	%	Total	
Expenses			Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages		424,702	106,175	104,343	24.6%	320,359
520	FICA - District Share		36,577	9,144	7,872	21.5%	28,705
530	Medical Ins - District Share		95,918	23,980	25,180	26.3%	70,738
540	PERS-District Share (incl unfunded Liab, 78,867.)		122,615	30,654	31,659	25.8%	90,956
550	Unemployment		5,000	1,250		0.0%	5,000
560	Workers Comp Ins		2,982	745	599	20.1%	2,383
Salaries and Employee Benefits >			687,793	171,948	169,653	24.7%	518,140
605	Advertising		400	100	-	0.0%	400
610	Bank Fees		27,000	6,750	8,504	31.5%	18,496
620	Communications & Internet		7,000	1,750	1,857	26.5%	5,143
622	Board Exp		7,000	1,750	4,483	64.0%	2,517
625	Equip - Field (up to \$4999)		0	0		0.0%	0
630	Equip - Office		2,000	500	195	9.8%	1,805
640	Fuel & Oil		0	0		0.0%	0
645	Insurance		0	0		0.0%	0
650	Interest		0	0		0.0%	0
657	Outsource Lab / Internal Lab		0	0		0.0%	0
660	Memberships & Subscriptions		4,000	1,000	285	7.1%	3,715
665	Mileage Reimb		500	125		0.0%	500
670	Postage & Shipping		13,000	3,250	1,021	7.9%	11,979
675	Professional Services (Legal, IT, CUSI annual)		58,000	14,500	17,511	30.2%	40,489
685	Rents		14,500	3,625	3,456	23.8%	11,044
690	Safety & Security (boots)		1,500	375	243	16.2%	1,257
700	Tools & Instruments		0	0		0.0%	0
703	Supplies - Clothing & Personal		600	150		0.0%	600
705	Supplies - Office		5,000	1,250	1,204	24.1%	3,796
715	Treatment Chemicals		0	0		0.0%	0
720	Supplies - Operating - Other		0	0		0.0%	0
730	Taxes - Licenses		0	0		0.0%	0
735	Training, Certs (Classes, books)		500	125		0.0%	500
745	Travel / Lodging		1,000	250		0.0%	1,000
750	Utilities		5,800	1,450	1,997	34.4%	3,803
760	Waste Disposal		580	145	178	30.7%	402
795	Yolo Co		0	0		0.0%	0
799	Misc		0	0		0.0%	0
Services and Supplies >			148,380	37,095	40,934	27.6%	107,446
810	R&R Buildings & Grounds		2,000	500	(33)	-1.6%	2,033
815	R & R Damage Claims		0	0		0.0%	0
820	R&R Lift Stations		-	-		0.0%	-
830	R&R Equipment		0	0		0.0%	0
832	R&R Mains/Service Lines		0	0		0.0%	0
840	R&R Vehicles (\$2k/vehicle)		0	0		0.0%	0
Repairs & Replacement >			2,000	500	(33)	-1.6%	2,033
Total Expenses >			838,173	209,543	210,554	25.1%	627,619

3 Sewer - Budget Variance Report July 1, 2022 through June 30, 2023			Target % >	25.0%	GL SEWER	
As of September 2022			Actual	%	Total	
Expenses			2020-2021 Budget	Spent	Remaining	
	Annual	YTD	YTD			
505	Salaries & Wages	302,948	75,737	62,332	20.6%	240,616
520	FICA - District Share	25,165	6,291	4,565	18.1%	20,600
530	Medical Ins - District Share	82,532	20,633	21,531	26.1%	61,001
540	PERS - District Share (\$14.5K Unfunded)	21,928	5,482	3,734	17.0%	18,194
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	7,611	1,903	1,591	20.9%	6,020
	Salaries and Employee Benefits >	440,185	110,046	93,753	21.3%	346,432
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	3,250	2,886	22.2%	10,114
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	375		0.0%	1,500
630	Equip - Office	1,000	250		0.0%	1,000
640	Fuel & Oil (Schaeffers)	10,000	2,500	1,481	14.8%	8,519
645	Insurance	38,000	9,500	13,621	35.8%	24,379
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	11,000	2,750	4,060	36.9%	6,940
660	Memberships/Subscriptions/Permits	33,400	8,350	3,953	11.8%	29,447
665	Mileage Reimb	250	63		0.0%	250
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	8,500	2,125	1,331	15.7%	7,169
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	9,500	2,375	1,896	20.0%	7,604
700	Tools & Instruments	2,500	625	893	35.7%	1,607
703	Supplies - Clothing & Personal	2,800	700	256	9.1%	2,544
705	Supplies - Office	1,000	250	193	19.3%	807
715	Treatment Chemicals	50,000	12,500	21,737	43.5%	28,263
720	Supplies-Operating-Other-Titan Tubes	25,000	6,250	3,254	13.0%	21,746
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,000	250	138	13.8%	862
745	Travel / Lodging	-	-	26	0.0%	(26)
750	Utilities	105,000	26,250	24,514	23.3%	80,486
760	Waste Disposal	48,000	12,000	23,843	49.7%	24,157
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund					
	Services and Supplies >	361,450	90,363	104,082	28.8%	257,368
810	R&R Buildings & Grounds	2,500	625	291	11.6%	2,209
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0	-	0.0%	-
840	R&R Vehicles	2,500	625		0.0%	2,500
		-	-		0.0%	-
	Repairs & Replacement >	5,000	1,250	291	5.8%	4,709
	Total Expenses >	806,635	201,659	198,126	24.6%	608,509

Expense Notes

3 Water - Budget Variance Report July 1, 2022 through June 30, 2023		Target % >		25.0%	GL WATER	
As of September 2022		2020-2021 Budget		%	Total	
Expenses		Annual	YTD	Actual	Spent	Remaining
				YTD		
505	Salaries & Wages	180,700	45,175	38,140	21.1%	142,560
520	FICA - District Share	14,734	3,684	2,808	19.1%	11,926
530	Medical Ins - District Share	37,351	9,338	8,489	22.7%	28,862
540	PERS - District Share	10,510	2,628	2,425	23.1%	8,085
550	Unemployment	0	0	-	0.0%	0
560	Workers Comp Ins	31,537	7,884	1,317	4.2%	30,220
Salaries and Employee Benefits >		274,832	68,708	53,179	19.3%	221,653
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	3,250	2,669	20.5%	10,331
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	125		0.0%	500
640	Fuel & Oil	8,500	2,125	2,952	34.7%	5,548
645	Insurance	38,000	9,500	13,620	35.8%	24,380
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	5,000	5,660	28.3%	14,340
660	Memberships/Subscriptions/Permits	30,000	7,500	4,274	14.2%	25,726
665	Mileage Reimb	500	125		0.0%	500
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	25,000	6,250	1,691	6.8%	23,309
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	4,500	1,125	1,506	33.5%	2,994
700	Tools & Instruments	3,700	925	446	12.1%	3,254
703	Supplies - Clothing & Personal	2,500	625	114	4.6%	2,386
705	Supplies - Office	1,000	250	349	34.9%	651
715	Treatment Chemicals	110,250	27,563	3,201	2.9%	107,049
720	Supplies - Operating - Other	5,000	1,250	1,250	25.0%	3,750
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	500	138	6.9%	1,862
745	Travel / Lodging	500	125	26	5.2%	474
750	Utilities	188,000	47,000	72,126	38.4%	115,874
760	Waste Disposal	3,000	750	1,078	35.9%	1,922
795	Yolo Co	61,000	15,250	13,061	21.4%	47,939
799	Misc	0	0		0.0%	0
799.1	Customer Refund			1,789		
Services and Supplies >		516,950	129,238	125,950	24.4%	391,000
810	R&R Buildings & Grounds	5,000	1,250	(136)	-2.7%	5,136
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0	-	0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	750		0.0%	3,000
Repairs & Replacement >		8,000	2,000	(136)	-1.7%	8,136
Total Expenses >		799,782	199,946	178,993	22.4%	620,789

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
 July through September 2022

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
Ordinary Income/Expense					
Income					
Income					
425 · CRP (Capital Replacment Plan)	88,946.49	102,129.53	114,174.01	305,250.03	305,250.03
430 · Penalty & Interest	114.29	2,264.26	2,297.69	4,676.24	4,676.24
Total Income	<u>89,060.78</u>	<u>104,393.79</u>	<u>116,471.70</u>	<u>309,926.27</u>	<u>309,926.27</u>
Total Income	<u>89,060.78</u>	<u>104,393.79</u>	<u>116,471.70</u>	<u>309,926.27</u>	<u>309,926.27</u>
Gross Profit	<u>89,060.78</u>	<u>104,393.79</u>	<u>116,471.70</u>	<u>309,926.27</u>	<u>309,926.27</u>
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	0.00	19,515.57	54,929.15	74,444.72	74,444.72
520 · FICA - District Share	0.00	1,395.84	4,098.69	5,494.53	5,494.53
530 · Med/Life Insurance- Dist Share	0.00	3,863.75	12,199.72	16,063.47	16,063.47
540 · PERS - District Share	0.00	1,271.68	4,192.48	5,464.16	5,464.16
560 · Workers Comp Ins	0.00	1,162.07	1,162.07	2,324.14	2,324.14
Total Salaries & EE Benefits	<u>0.00</u>	<u>27,208.91</u>	<u>76,582.11</u>	<u>103,791.02</u>	<u>103,791.02</u>
Services & Supplies					
620 · Communications & Internet	0.00	248.85	248.76	497.61	497.61
640 · Fuel & Oil	0.00	2,845.06	4,510.63	7,355.69	7,355.69
650 · Interest	0.00	866.75	1,133.04	1,999.79	1,999.79
657 · Lab	0.00	2,100.00	0.00	2,100.00	2,100.00
720 · Supplies - Inventory - Other	0.00	227.00	227.00	454.00	454.00
Total Services & Supplies	<u>0.00</u>	<u>6,287.66</u>	<u>6,119.43</u>	<u>12,407.09</u>	<u>12,407.09</u>
Repairs & Replacement					
810 · R&R Buildings & Grounds	0.00	6,550.00	36.91	6,586.91	6,586.91
830 · R&R Equipment	5,051.48	3,197.81	8,795.02	17,044.31	17,044.31
832 · R&R Mains and Sewer Lines	0.00	6,880.26	2,354.72	9,234.98	9,234.98
840 · R&R Vehicles	0.00	6,936.71	9,997.84	16,934.55	16,934.55
Total Repairs & Replacement	<u>5,051.48</u>	<u>23,564.78</u>	<u>21,184.49</u>	<u>49,800.75</u>	<u>49,800.75</u>
Total Expense	<u>5,051.48</u>	<u>57,061.35</u>	<u>103,886.03</u>	<u>165,998.86</u>	<u>165,998.86</u>
Net Ordinary Income	<u>84,009.30</u>	<u>47,332.44</u>	<u>12,585.67</u>	<u>143,927.41</u>	<u>143,927.41</u>
Net Income	<u>84,009.30</u>	<u>47,332.44</u>	<u>12,585.67</u>	<u>143,927.41</u>	<u>143,927.41</u>

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2022 through June 30, 2023

3

Target % > **25.0%** CRP-PC

As of September 2022

Summary		Budget Annual	YTD	Actual YTD		
				Amount	%	
PC CRP Revenue		19,536	4,884	89,061	455.9%	0%
PC CRP Expenses		0	0	5,051	0.0%	0%
Expenses		2021-2022 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
605	Advertising	-	-	-	0.0%	-
610	Bank Fees	-	-	-	0.0%	-
620	Communications & Internet	-	-	-	0.0%	-
622	Board Exp	-	-	-	0.0%	-
625	Equip - Field (up to \$4999)	-	-	-	0.0%	-
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	-	-	-	0.0%	-
645	Insurance	-	-	-	0.0%	-
650	Interest	-	-	-	0.0%	-
657	Outsource Lab / Internal Lab	-	-	-	0.0%	-
660	Memberships & Subscriptions	-	-	-	0.0%	-
665	Mileage Reimb	-	-	-	0.0%	-
670	Postage & Shipping	-	-	-	0.0%	-
675	Professional Services (SCADA)	-	-	-	0.0%	-
685	Rents	-	-	-	0.0%	-
690	Safety & Security (includes boots)	-	-	-	0.0%	-
700	Tools & Instruments	-	-	-	0.0%	-
703	Supplies - Clothing & Personal	-	-	-	0.0%	-
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	-	-	-	0.0%	-
720	Supplies - Operating - Other	-	-	-	0.0%	-
730	Taxes - Licenses	-	-	-	0.0%	-
735	Training, Certs (classes, books)	-	-	-	0.0%	-
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	-	-	-	0.0%	-
760	Waste Disposal	-	-	-	0.0%	-
795	Yolo Co	-	-	-	0.0%	-
799	Misc	0	0	-	0.0%	0
Services and Supplies >		0	0	-	0.0%	0
810	R&R Buildings & Grounds	-	-	-	0.0%	-
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	-	-	-	0.0%	-
830	R&R Equipment	-	-	5,051	0.0%	(5,051)
832	R&R Mains/Laterals	-	-	-	0.0%	-
840	R&R Vehicles	-	-	-	0.0%	-
Repairs & Replacement >		0	0	5,051	0.0%	(5,051)
Total Expenses >		0	0	5,051	0.0%	(5,051)

\$84,253.05 received from Lake County when closing CSA 16 account

\$5,051 approved by board to purchase new drive by meters

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2022 through June 30, 2023

3

Target % > 25.0% CRP-WATER

As of September 2022 Summary		<u>WATER - CRP</u>			Actual YTD			
		Budget	YTD					
		Annual	YTD	Amount	%			
WATER CRP Revenue		439,444	109,861	104,394	23.8%	0%		
WATER CRP Expenses		511,279	127,820	57,064	11.2%	0%		
Operating Balance		(71,835)	(17,959)	47,330				
Expenses		2020-2021 Budget	Annual	YTD	Actual YTD	%	Total Remaining	
		Annual	YTD	YTD	Spent			
505	Salaries & Wages		257,969	64,492	19,516	7.6%	238,453	
520	FICA - District Share		21,162	5,290	1,396	6.6%	19,766	
530	Medical Ins - District Share		70,407	17,602	3,864	5.5%	66,543	
540	PERS - District Share		16,469	4,117	1,272	7.7%	15,197	
550	Unemployment		0	0		0.0%	0	
560	Workers Comp Ins		8,122	2,030	1,162	14.3%	6,960	
Salaries and Employee Benefits >			374,129	93,532	27,210	7.3%	346,919	
605	Advertising		0	0	-	0.0%	0	
610	Bank Fees		0	0	-	0.0%	0	
620	Communications & Internet		3,500	875	249	7.1%	3,251	
622	Board Exp		0	0		0.0%	0	
625	Equip - Field (up to \$4999)		1,250	313		0.0%	1,250	
630	Equip - Office		-	-		0.0%	-	
640	Fuel & Oil		14,400	3,600	2,845	19.8%	11,555	
645	Insurance		0	0		0.0%	0	
650	Interest		0	0	867	0.0%	(867)	
657	Outsource Lab / Internal Lab		3,000	750	2,100	0.0%	900	
660	Memberships & Subscriptions		0	0		0.0%	0	
665	Mileage Reimb		0	0		0.0%	0	
670	Postage & Shipping		0	0		0.0%	0	
675	Professional Services Leak Chk		-	-		0.0%	-	
685	Rents		0	0		0.0%	0	
690	Safety & Sec (includes boots)		-	-		0.0%	-	
700	Tools & Instruments		2,000	500		0.0%	2,000	
703	Supplies - Clothing & Personal		1,500	375		0.0%	1,500	
705	Supplies - Office		-	-		0.0%	-	
715	Treatment Chemicals		0	0		0.0%	0	
720	Supplies - Operating - Other		3,000	750	227	0.0%	2,773	
730	Taxes - Licenses		0	0		0.0%	0	
735	Training, Certs (classes, books)		500	125		0.0%	500	
745	Travel / Lodging		-	-		0.0%	-	
750	Utilities		0	0		0.0%	0	
760	Waste Disposal		0	0		0.0%	0	
795	Yolo Co		0	0		0.0%	0	
799	Misc		0	0		0.0%	0	
Services and Supplies >			29,150	7,288	6,288	21.6%	22,862	
810	R&R Buildings & Grounds		5,000	1,250	6,550	131.0%	(1,550)	
815	R & R Damage Claims		0	0		0.0%	0	
820	R&R Lift Stations		0	0		0.0%	0	
830	R&R Equipment		35,000	8,750	3,198	9.1%	31,802	
830.1	Hydrants		-	-		0.0%	-	
832	R&R Mains/Service Lines/Tanks		50,000	12,500	6,881	13.8%	43,119	
840	R&R Vehicles		18,000	4,500	6,937	38.5%	11,063	
810	Fence Rpr for H/Run		Repairs & Replacement >	108,000	27,000	23,566	21.8%	84,434
830	Chlorine Analyzer		Total Expenses >	511,279	127,820	57,064	11.2%	454,215

23

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2022 through June 30, 2023

3

SEWER-CRP

Target % > **25.0%** CRP-SEWER

As of September 2022

Summary	Budget Annual	YTD	Actual YTD Amount	%
SEWER CRP Revenue	509,022	127,256	116,472	22.9%
SEWER CRP Expenses	474,523	118,631	103,887	21.9%

Operating Balance (loss) **34,499** **8,625** **12,585**

Expenses		2020-2021 Budget		Actual	%	Total
		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	253,805	63,451	54,929	21.6%	198,876
520	FICA - District Share	21,334	5,333	4,099	19.2%	17,235
530	Medical Ins - District Share	50,738	12,684	12,200	24.0%	38,538
540	PERS - District Share	15,486	3,871	4,192	27.1%	11,294
550	Unemployment	-	-	-	0.0%	-
560	Workers Comp Ins	8,010	2,003	1,162	14.5%	6,848
Salaries and Employee Benefits >		349,373	87,343	76,582	21.9%	272,791
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	5,000	1,250	249	5.0%	4,751
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (up to \$4999)	1,250	313	-	0.0%	1,250
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	14,400	3,600	4,511	31.3%	9,889
645	Insurance	0	0	-	0.0%	0
650	Interest	0	0	1,133	0.0%	(1,133)
657	Outsource Lab / Internal Lab	0	0	-	0.0%	0
660	Memberships & Subscriptions	0	0	-	0.0%	0
665	Mileage Reimb	0	-	-	0.0%	0
670	Postage & Shipping	0	0	-	0.0%	0
675	Professional Services (SCADA)	0	0	-	0.0%	0
685	Rents	-	-	-	0.0%	-
690	Safety & Security (includes boots)	-	-	-	0.0%	-
700	Tools & Instruments	2,000	500	-	0.0%	2,000
703	Supplies - Clothing & Personal	1,500	375	-	0.0%	1,500
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	0	0	-	0.0%	0
720	Supplies - Operating - Other	3,000	750	227	0.0%	2,773
730	Taxes - Licenses	0	0	-	0.0%	0
735	Training, Certs (classes, books)	500	125	-	0.0%	500
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	0	0	-	0.0%	0
760	Waste Disposal	0	0	-	0.0%	0
795	Yolo Co	0	0	-	0.0%	0
799	Misc	0	0	-	0.0%	0
Services and Supplies >		27,650	6,913	6,120	22.1%	21,530
810	R&R Buildings & Grounds	7,500	1,875	37	0.5%	7,463
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	20,000	5,000	-	0.0%	20,000
830	R&R Equipment	35,000	8,750	8,795	25.1%	26,205
832	R&R Mains/Laterals	25,000	6,250	2,355	9.4%	22,645
840	R&R Vehicles	10,000	2,500	9,998	100.0%	2
Repairs & Replacement >		97,500	24,375	21,185	21.7%	76,315
Total Expenses >		474,523	118,631	103,887	21.9%	370,636

24

**Clearlake Oaks County Water District
 Capital Improvements
 As of September 30, 2022**

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
07/05/2022	MC Engineering, Inc	Construction in progr...	GL:Sewer	1,662.50
07/05/2022	MC Engineering, Inc		GL:Water	1,662.50
Total 130 · Const In Progress - Studies				3,325.00
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)				
138 · USDA Water Improvements				
07/05/2022	MC Engineering, Inc		Loan/Grant:...	20,963.26
07/15/2022	AES - Analytical Envir...	Vault installation proj...	Loan/Grant:...	1,975.73
07/31/2022	T & S Construction Co...	Payment #14	Loan/Grant:...	252,320.00
08/05/2022	MC Engineering, Inc	USDA Meters/Tank	Loan/Grant:...	15,697.63
08/31/2022	T & S Construction Co...	#15	Loan/Grant:...	245,416.04
09/07/2022	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	18,505.85
09/30/2022	T & S Construction Co...	USDA Water Improve	Loan/Grant:...	145,920.00
Total 138 · USDA Water Improvements				700,798.51
128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main)				
Total 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the F...				
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				
131 · Waste Water Plant				
131.1 · Pumps/Equipment				
Total 131.1 · Pumps/Equipment				
131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				
127 · Water Plant				
127.6 · Swan AMI Turbiwell Monitor				
Total 127.6 · Swan AMI Turbiwell Monitor				
127.5 · A/C installation for Filter Rm				
Total 127.5 · A/C installation for Filter Rm				
127.4 · PH System				
Total 127.4 · PH System				
127.2 · Harvy Vault Chlor Inject Proj				
Total 127.2 · Harvy Vault Chlor Inject Proj				
127.1 · Major Equipment				
09/07/2022	Commercial Pump & ...	Back-up meter for Di...	CRP:Water	8,655.08
Total 127.1 · Major Equipment				8,655.08
127 · Water Plant - Other				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				8,655.08
120 · District General CRP (EQUIPMENT - WAS 1011181)				
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
120.75 · SCADA				
Total 120.75 · SCADA				
120.90 · Vehicles/Generators/Trailers				
Total 120.90 · Vehicles/Generators/Trailers				
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				
122 · Bldgs/Grounds Cap Improvements				

**Clearlake Oaks County Water District
 Capital Improvements
 As of September 30, 2022**

Date	Name	Memo	Class	Amount
Total 122 · Bldgs/Grounds Cap Improvements				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)				
124.30 · Lift Stations				
07/26/2022	ABC Plumbing	Sewer camer survey...	CRP:Sewer	4,060.00
Total 124.30 · Lift Stations				4,060.00
124.50 · Mains				
Total 124.50 · Mains				
124.60 · Meters				
Total 124.60 · Meters				
124.90 · Water Tanks				
Total 124.90 · Water Tanks				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other				
07/05/2022	MC Engineering, Inc		GL:Water	468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				468.75
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				4,528.75
125 · Land - Dist. Cap. Improvements				
Total 125 · Land - Dist. Cap. Improvements				
129 · ALLOW. FOR DEPRECIATION				
Total 129 · ALLOW. FOR DEPRECIATION				
280 · Loan				
280.04 · 2021 Water Truck				
07/20/2022	Kansas State Bank - ...	Payment #8	CRP:Water	727.18
07/20/2022	Kansas State Bank - ...	3359488	CRP:Sewer	727.18
08/15/2022	Kansas State Bank - ...	Payment #9	CRP:Water	729.57
08/15/2022	Kansas State Bank - ...	3359488	CRP:Sewer	729.57
09/20/2022	Kansas State Bank - ...	Payment #10	CRP:Sewer	1,463.93
Total 280.04 · 2021 Water Truck				4,377.43
280.02 · KS State Bank - 2019 Vac-Con				
07/15/2022	Kansas State Bank - ...	Pymt #31	CRP:Water	3,409.30
07/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,409.29
08/15/2022	Kansas State Bank - ...	Pymt #32	CRP:Water	3,418.94
08/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	3,418.94
09/15/2022	Kansas State Bank - ...	Pymt #33	CRP:Sewer	6,857.21
09/15/2022	Kansas State Bank - ...	3343293	CRP:Sewer	564.26
Total 280.02 · KS State Bank - 2019 Vac-Con				21,077.94
Total 280 · Loan				25,455.37
TOTAL				742,762.71



Accounts

[Transfer](#) [Settings](#)

CRP PC *6192

Available	**\$83,605.89
Current	\$83,605.89

CRP SEWER *3745

Available	**\$86,507.86
Current	\$86,507.86

GENERAL LEDGER *9122

Available	**\$562,688.19
Current	\$537,375.96

PUBLIC REGULAR CHK *8503

Available	**\$487,700.00
Current	\$487,700.00

PUBLIC REGULAR CHK *9592

Available	**\$125,000.00
Current	\$125,000.00

CRP WATER *6990

Available	**\$43,428.03
Current	\$43,428.03

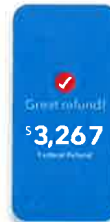
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Money Management

BALANCE TOTALS

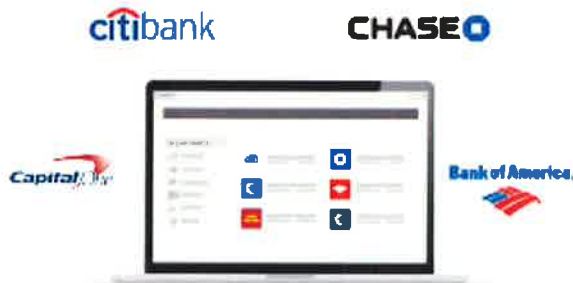
Total Deposit Accounts **\$1,363,617.74**

**This balance may include overdraft or line of credit funds

Budgets made easy!



Outside Accounts



No outside accounts added.

[Add account](#)

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October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 17, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)



Account Number: 90-17-001

September 2022 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,065,538.56
Total Withdrawal:	0.00	Ending Balance:	1,065,538.56

Clearlake Oaks County Water District
Payroll Summary
September 2022

	Hours	Rate	Sep 22
Employee Wages, Taxes and Adjustments			
Gross Pay			
CTO Saved	-32.5	58.31	-1,699.94
CTO Used	13.5	31.27	453.50
Holiday	138	27.90	4,672.24
Holiday Worked (x2.5)	6	97.18	601.32
Overtime (x1.5)	120	41.85	5,800.64
PTO	163.5	27.90	5,027.38
Straight	2,217.5	27.90	74,658.64
Board			500.00
Duty Pay			4,305.00
Total Gross Pay	2,626		94,318.78
Deductions from Gross Pay			
ACWA (pre-tax)			-3,092.92
AFLAC (pre-tax)			-469.62
AFLAC (taxable) AFTER TAX			-154.08
CALPers 457			-400.00
CALPers EE (Pretax)			-5,182.12
Total Deductions from Gross Pay			-9,298.74
Adjusted Gross Pay	2,626		85,020.04
Taxes Withheld			
Federal Withholding			-7,436.00
Medicare Employee			-1,315.96
Social Security Employee			-5,626.92
CA - Withholding			-3,018.49
CA - Disability			-998.31
Total Taxes Withheld			-18,395.68
Deductions from Net Pay			
Wage Garnishment			-530.76
Total Deductions from Net Pay			-530.76
Net Pay	2,626		66,093.60
Employer Taxes and Contributions			
Medicare Company			1,315.96
Social Security Company			5,626.92
Total Employer Taxes and Contributions			6,942.88

Clearlake Oaks County Water District

Trial Balance

As of September 30, 2022

	Sep 30, 22	
	Debit	Credit
102.13 · SEWER RESERVES-9592	120,000.00	
102.11 · PC ESCROW - 6184	0.00	
102.10 · CRP PC - 6192	86,922.85	
102.12 · WATER RESERVES- 8503	475,200.00	
102.001 · GL - 9122	530,382.39	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	876,538.56	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	2,147.44	
102.03 · CRP Sewer - 3745	108,191.28	
CUSI Accounts Receivable	204,087.00	
116 · DEFERRED OUTFLOW- PENSION	236,756.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	47,897.68	
130 · Const In Progress - Studies	1,091,441.10	
130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil	3,569.45	
130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022	17,165.00	
130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep	39,615.95	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	551,411.26	
115 · PRE-PAID INSURANCE	15,474.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	6,585,382.04	
128 · Sewer Infrstructure & Rehab Proj	3,952,787.28	
121 · Wtr Dist & Wtr Storage Projects	250,195.76	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	57,768.09	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.9 · Actiflo	112,606.28	
127 · Water Plant:127.8 · Water Intake Pump Extension	589,674.98	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	357,521.21	
120 · District General CRP	95,883.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,926,858.13	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,386.51	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	753,972.38	
122 · Bldgs/Grounds Cap Improvements	8,547,329.06	
124 · D/C System Cap Improvements	3,146,777.14	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	7,453.92	
124 · D/C System Cap Improvements:124.30 · Lift Stations	83,302.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station...	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	10,000.34	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		9,745,066.00
200 · ACCOUNTS PAYABLE		294,549.32
211 · WAB Credit Card:211.17 · WAB - Kurt - 0390		407.27
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312		338.67

Clearlake Oaks County Water District

Trial Balance

As of September 30, 2022

	Sep 30, 22	
	Debit	Credit
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226		7,197.81
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499		1,080.29
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage	0.00	
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.04 · 2021 Water Truck	13,810.86	
280 · Loan:280.15 · USDA Water Improvement Project		6,015,441.90
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		192,093.97
280 · Loan:280.12 · USDA Loan for Sewer Clarifier		3,049,172.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	2,826.37	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	12,069.68	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		12,405.55
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	0.00	
223.50 · MEDICARE TAX PAYABLE	0.00	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	1,050.73	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	1.00	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	12,342.00	
223.80 · GASB 68 Pension		26,313.00
223.85 · MISC DEDUCTIONS PAYABLE		5,684.17
223.90 · COMPENSATED EMPLOYEE BENEFITS		18,602.20
24000 · Payroll Liabilities	19,895.86	
295 · NET PENSION LIABILITY		958,676.00
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		3,421,075.19
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		14,492,587.86

Clearlake Oaks County Water District

Trial Balance

As of September 30, 2022

	Sep 30, 22	
	Debit	Credit
Income:410 · Client Reg Pmt		613,955.25
Income:425 · CRP		305,250.03
Income:430 · Penalty & Interest		17,940.27
Income:435 · Loans/Grants:435-8 · Intake Pump Extension		124,538.42
Income:440 · Misc Revenue		3,680.23
Income:450 · Other - Non S/W Rev		103,604.35
Salaries & EE Benefits:545 · CALPers 457	0.00	
Salaries & EE Benefits:505 · Salaries & Wages	279,260.72	
Salaries & EE Benefits:520 · FICA - District Share	20,740.36	
Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share	72,630.27	
Salaries & EE Benefits:540 · PERS - District Share	43,282.85	
Salaries & EE Benefits:560 · Workers Comp Ins	5,831.23	
Services & Supplies:610 · Bank Fees	8,516.40	
Services & Supplies:620 · Communications & Internet	7,947.46	
Services & Supplies:622 · Board Exp	4,483.19	
Services & Supplies:630 · Equip - Office	195.33	
Services & Supplies:640 · Fuel & Oil	11,789.18	
Services & Supplies:645 · Insurance	27,240.98	
Services & Supplies:650 · Interest	1,999.79	
Services & Supplies:657 · Lab	11,820.00	
Services & Supplies:660 · Memberships & Subscription	8,512.03	
Services & Supplies:670 · Postage & Shipping	1,020.99	
Services & Supplies:675 · Professional Services	20,532.90	
Services & Supplies:685 · Rents	3,456.16	
Services & Supplies:690 · Safety & Security	3,717.46	
Services & Supplies:700 · Tools & Instruments	1,338.86	
Services & Supplies:703 · Supplies - Clothing & Personal	370.14	
Services & Supplies:705 · Supplies - Office	1,745.43	
Services & Supplies:715 · Supplies-Chemicals-Operating	25,807.81	
Services & Supplies:720 · Supplies - Inventory - Other	4,958.18	
Services & Supplies:735 · Training/Classes/Certs/ClassB	275.00	
Services & Supplies:745 · Travel / Lodging	52.84	
Services & Supplies:750 · Utilities	98,637.29	
Services & Supplies:760 · Waste Disposal	25,098.46	
Services & Supplies:795 · Yolo Co	13,060.74	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	1,789.22	
Repairs & Replacement:810 · R&R Buildings & Grounds	6,709.05	
Repairs & Replacement:830 · R&R Equipment	18,189.91	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	9,234.98	
Repairs & Replacement:840 · R&R Vehicles	16,934.55	
66000 · Payroll Expenses	2,321.20	
TOTAL	<u>40,182,897.75</u>	<u>40,182,897.75</u>

Account Payable Breakdown

Date: 10/17/2022

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$543,390.02	\$537,375.96	\$562,688.19
CRP Water - 6990	\$34,772.95	\$43,428.03	\$43,428.03
CRP Sewer - 3745	\$86,507.86	\$86,507.86	\$86,507.86
CRP PC - 6192	\$83,605.89	\$83,605.89	\$83,605.89
Water Reserve - 8503	\$487,700.00	\$487,700.00	\$487,700.00
Sewer Reserve - 9592	\$125,000.00	\$125,000.00	\$125,000.00
LAIF Balance	\$1,065,538.56	\$1,065,538.56	\$1,065,538.56
Current A/P Aging	\$307,819.39		
ACWA/JPIA Ins.	\$25,859.52		
ACWA/JPIA W/C Ins.	\$9,678.73		
Kansas State Bank-VacCon	\$7,421.47	10/15/2022	
Kansas State Bank-Water Truck	\$1,730.25	10/20/2022	
TOTAL	\$352,509.36		

Paid On-line/Auto Out

9/28/2022 Cannon	\$556.27
9/28/2022 PG&E	\$27,349.17
10/5/2022 Credit Card	\$7,918.43
9/28/2022 Verizon	\$1,444.79
10/7/2022 Mediacom	\$359.03
TOTAL-Paid On-line/Auto Out	\$37,627.69

8:45 AM

10/17/22

Clearlake Oaks County Water District
A/P Aging Summary
As of October 17, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Alpha Analytical Labs	875.00	0.00	0.00	0.00	0.00	875.00
California State Disbursement Unit	530.76	0.00	0.00	0.00	0.00	530.76
Clearlake Lava	87.95	0.00	0.00	0.00	0.00	87.95
Deeper Cleaning	490.00	0.00	0.00	0.00	0.00	490.00
Hasa Inc	3,313.02	0.00	0.00	0.00	0.00	3,313.02
Inductive Automation	3,467.88	0.00	0.00	0.00	0.00	3,467.88
KonocTees	0.00	0.00	0.00	1,415.29	0.00	1,415.29
MC Engineering, Inc	31,521.05	0.00	0.00	0.00	0.00	31,521.05
Mendo Mill	490.90	0.00	0.00	0.00	0.00	490.90
Nave Law Office, P.C.	859.00	0.00	0.00	0.00	0.00	859.00
One Stop Automotive	1,097.09	0.00	0.00	0.00	0.00	1,097.09
Pace	0.00	393.26	0.00	-7,397.66	0.00	-7,004.40
People Services Inc	95.00	0.00	0.00	0.00	0.00	95.00
PG&E	0.00	24.64	0.00	0.00	0.00	24.64
Pitney Bowes, Inc	0.00	511.51	0.00	0.00	0.00	511.51
Quill	237.31	0.00	0.00	0.00	0.00	237.31
Redwood Coast Fuels	0.00	2,664.93	0.00	0.00	0.00	2,664.93
Ruth Metcho	125.57	0.00	0.00	0.00	0.00	125.57
SWRCB - WD Accounting	225.50	0.00	0.00	0.00	0.00	225.50
T & S Construction Co. Inc.	255,246.28	3,633.25	0.00	0.00	0.00	258,879.53
Tri-Cities Answering Service	249.10	0.00	0.00	0.00	0.00	249.10
Ukiah Truck Repair	0.00	3,660.00	0.00	0.00	0.00	3,660.00
Yolo County Flood Control	0.00	4,002.76	0.00	0.00	0.00	4,002.76
TOTAL	298,911.41	14,890.35	0.00	-5,982.37	0.00	307,819.39

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

SEPTEMBER 15, 2022

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- √ Mrs. Margaret Medeiros, President, √ Mr. Stanley Archacki, Vice President
- √ Mr. Samuel Boucher, Director √ Mr. Michael Herman, Director Mr. James Burton, Director, **ABSENT**
- √ Mrs. Dianna Mann – General Manager √ Mrs. Olivia Mann – Board Secretary

- √ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Staff Written Operational Reports

- a. Administration
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Financial Reports for review and approval

- a. August 2022, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 08/18/2022

3. Bills

- a. T & S Construction invoice number 15, dated 8/31/22, in the amount of \$245,416.04 for the USDA Water Improvements Project
- b. MC Engineering invoice number 2241, dated 9/7/2022, in the amount of \$18,505.85 for the USDA Water Improvements Project

Action Taken: Motion to approve the consent items.

ARCHACKI/BOUCHER M/S/C
AYES: MEDEIROS/ARCHACKI/HERMAN
NOES: NONE
ABSENT: BURTOM

4. Agenda (New Business)

- a. Discussion and consideration of approving the Memorandum of Agreement Regarding the Contracting for Sanitary and Source Water Assessment Survey of the Clear Lake Watershed Area and giving Dianna permission to sign on behalf of the District

Action Taken: Motion to approve the Memorandum of Agreement Regarding the Contracting for Sanitary and Source Water Assessment Survey of the Clear Lake Watershed Area and giving Dianna permission to sign on behalf of the District

HERMAN/BOUCHER M/S/C
AYES: MEDEIROS/ARCHACKI/HERMAN
NOES: NONE
ABSENT: BURTON

Adjournment

Time: 2:42 PM

SIGNED: _____
Margaret Medeiros, President

ATTESTED TO: _____
Olivia Mann, Board Secretary

Contractor's Application for Payment No. #16

Application Period:	9/1/2022-9/30/2022	Application Date:	9/30/2022
To (Owner):	CLOCWD	Via (Construction Manager):	Jared Nelson
Project:	USDA Water System Improvements	Contractor's Project No.:	20215
Owner's Contract No.:	USDA CFDA No. 10.760	Engineer's Project No.:	USDA CFDA No. 10.760

Approved Change Orders		Change Order Summary	
Number	Additions	Deductions	
1	\$16,009.53		\$ 6,034,124.00
2	\$22,623.87		\$ 131,977.56
3	\$2,011.49		\$ 6,166,101.56
4	\$7,269.00		\$5,030,804.56
5	\$110,978.00		\$ 251,540.23
6	\$54,136.00		\$ -
7	\$18,044.67		\$ 251,540.23
8			\$ 4,779,264.33
TOTALS			\$ 4,633,344.33
NET CHANGE BY			\$145,920.00
CHANGE ORDERS			\$131,977.56

1. ORIGINAL CONTRACT PRICE..... \$ 6,034,124.00
2. Net change by Change Orders..... \$ 131,977.56
3. Current Contract Price (Line 1 ± 2)..... \$ 6,166,101.56
4. TOTAL COMPLETED AND STORED TO DATE..... \$5,030,804.56
5. RETAINAGE:
 - a. 5% X \$5,030,804.56 Work Completed..... \$ 251,540.23
 - b. 5% X Stored Material..... \$ -
 - c. Total Retainage (Line 5a + Line 5b)..... \$ 251,540.23
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 4,779,264.33
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 4,633,344.33
8. AMOUNT DUE THIS APPLICATION..... \$ 145,920.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$1,386,837.23

<p>Contractor's Certification</p> <p>The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	<p>Payment of: \$ _____ (Date) <u>10-10-22</u></p> <p>is recommended by: _____ (Date) <u>10-10-22</u></p> <p>Payment of: \$ _____ (Date) <u>10-10-22</u></p> <p>is recommended by: _____ (Date) <u>10-10-22</u></p> <p>is approved by: _____ (Date) <u>10-11-22</u></p> <p>Approved by: _____ (Date) <u>10-11-22</u></p>
<p>By: <u>Anthony Spavella</u></p>	<p>Inspector: <u>[Signature]</u></p> <p>Engineer: <u>[Signature]</u></p> <p>Owner: <u>[Signature]</u></p> <p>Funding Agency (if applicable): _____</p>



T & S CONSTRUCTION CO. INC
 6100 HEDGE AVENUE
 SACRAMENTO CA 95829
 916 381-3052

License: 301528A

Progress Billing

Application: 1

Period: 09/30/2022

Contract #:

Job Number: 20226

Job Location: ACTIFLO PILOT PROJECT
 12952 E. HWY 20
 CLEARLAKE OAKS CA 95423

Owner: CLEAR LAKE OAKS COUNTY WATER D
 12952 E. HWY 20
 CLEARLAKE OAKS CA 95423

Application For Payment On Contract

Original Contract.....	127,867.00
Net Change by Change Orders.....	0.00
Contract Sum to Date.....	127,867.00
Total Complete to Date.....	115,080.30
Total Retained.....	5,754.02
Total Earned Less Retained.....	109,326.28
Less Previous Billings.....	0.00
Current Payment Due	109,326.28
Balance on Contract	18,540.72

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

Contractor: Stacy [Signature] Date: 10/7/2022

Terms: Invoices are due and payable 30DY from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % per anum. Please make checks payable to: T & S CONSTRUCTION CO. INC

Thank you for your prompt payment.

127.9 - Actiflo 1/6 Actiflo - DM



MC Engineering, Inc.

9294 Madison Ave
Orangevale, CA 95662

Invoice

Date	Invoice #
10/5/2022	2256

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

Job No.	Terms	Due Date	Project	
	Net 30	11/4/2022	USDA Meters and Water Tank PER	
Description	Qty	Rate	Amount	
Project Engineer, Jared P. Nelson	60.5	130.00	7,865.00	
Project Manager, Mark Carey, PE	9.5	165.00	1,567.50	
Operations Management Engineer, John Pedri, PE	6.5	160.00	1,040.00	
Administrative Support	2	65.00	130.00	
RGH Consultants Inv 082225	1.13	827.50	935.08	
RGH Consultants Inv 082226	1.13	5,355.00	6,051.15	
RGH Consultants Inv 0922138	1.13	800.00	904.00	
Reimbursable Expenses		1,108.18	1,108.18	
<i>138 USDA WTR Improvements</i>			Total	\$19,600.91
<i>4/6 USDA WTR Imp.</i>			Payments/Credits	\$0.00
<i>(Signature)</i>			Balance Due	\$19,600.91

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	mark.carey@mc-engineers.com



September 7, 2022

Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423

Invoice #22054-1
PO# 5275
Terms: Net 15 Days

INVOICE

RE: New Motor for High Pressure System Pump #1

1 - WEG 100 HP 3575 RPM Frame 365TS Motor	\$ 8,070.00
Sales Tax (7.25%)	\$ 585.08

Total Due Now

\$ 8,655.08

9/12/2022
[Signature]

127.1 Major eq. out

*gr-w
SM*

Bill has already been paid due to Net 15



August 23, 2022

Francisco Castro
Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423

RE: Quote to Recondition Motor and Rebuild Effluent Pump #1

1 – 1-1/2” Stainless Steel Head Shaft to Fit VSS Motor Coupling	\$ 657.00
1 – 1-1/2” John Crane 5610 Mechanical Seal with Flush Port	\$ 2,388.00
2 – 1-1/2” Suction/Discharge Bearing	\$ 477.00
12 – 1-1/2” Intermediate Bronze Bowl Bearing	\$ 1,956.00
1 – 1-1/2” Stainless Steel Bowl Shaft	\$ 1,016.00
12 – 12” Bowl Wear Ring	\$ 3,943.00
1 – Miscellaneous Hardware and Gaskets	\$ 120.00

Sales Tax (7.25%) \$ 765.39

Labor to Disassemble Pump	\$ 515.00
Labor to Disassemble Bowl	\$ 1,715.00
Labor to Clean and Refurbish Head	\$ 515.00
Labor to Rebuild Seal Plate	\$ 590.00
Labor to Machine Bowl Cases and Impellers for Wear Rings	\$ 2,575.00
Dynamically Balance 12” Impellers	\$ 4,225.00
Labor to Clean for Reassembly	\$ 1,375.00
Labor to Assemble Bowl	\$ 1,715.00
Labor to Assemble Pump	\$ 515.00
Labor to Sandblast and Epoxy Coat, 3 Coats with Amerlock NSF61	\$ 3,745.00
Motor Recondition of 125 HP 1785 RPM US Motor (Sales Tax Included on this Item)	\$ 2,980.00

Labor – Travel, Pull Pump and Motor, Transport to Shop (Estimated 8 Hours, 17 Ton Crane, Service Truck and 2 Man Crew @ \$370.00/Hour)	\$ 2,960.00
Labor – Return, Install Pump and Motor, Start-Up (Estimated 8 Hours, 17 Ton Crane Service Truck and 2 Man Crew @ \$370.00/Hour)	\$ 2,960.00

Lead Time – 6 – 8 Weeks ARO	Total Price	\$37,707.39
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Note: Field Labor is Estimated. Actual Labor will be billed at the rate shown.


Grant Stanley

Commercial Pump & Mechanical, Inc.



October 12, 2022

Francisco Castro
Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423

RE: Quote Motor Rewind for Effluent Pump #2

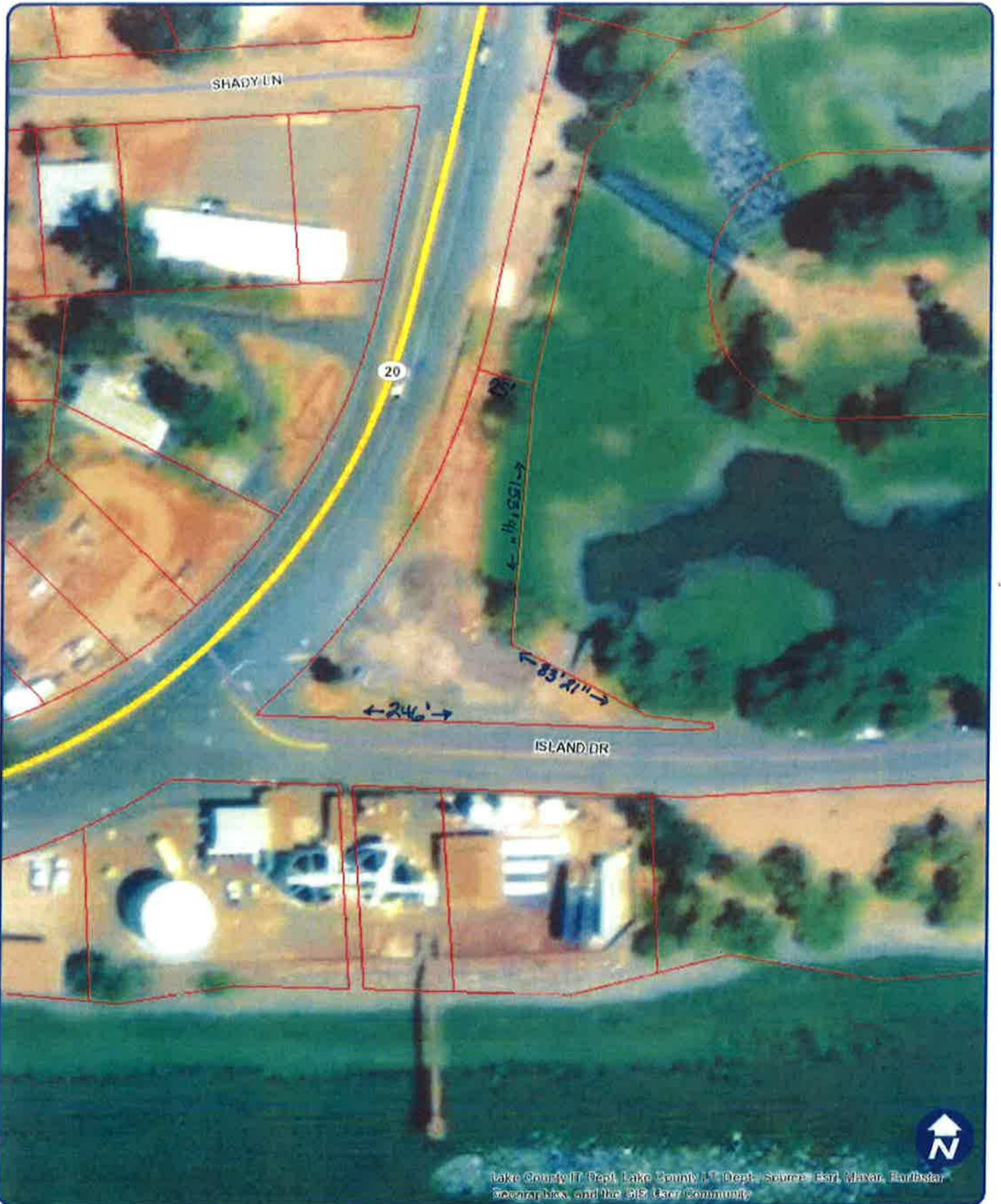
1 – Motor Rewind and Recondition of 125 HP 1785 RPM US Motor Includes dis-assembly, clean and inspect components, rewind stator with class “H” wire, inverter duty, dip, bake, clean bore and fits, assemble complete motor, test and paint, bearing kit. (Sales Tax Included on this Item).	\$ 6,932.00
Labor – Travel, Pull Motor, Transport to Shop, *Estimate 7 Hours, 2 Man Crew with Auto Crane @ \$255/Hour	\$ 1,785.00
Labor – Return, Install Motor, Start-Up, *Estimated 8 Hours, 2 Man Crew with Auto Crane @ \$255/Hour	\$ 2,040.00

Total Price	\$10,757.00
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Note: *Field Labor is estimated, actual labor will be billed at the rates show.

Thank you for the opportunity to quote and for your confidence in Commercial Pump and Mechanical.

Grant Stanley
Commercial Pump & Mechanical, Inc.



Lake County IT Dept, Lake County IT Dept, Source: Esri, Maxar, Earthstar, GeoGraphics, and the GIS User Community



All spatial content is the property of its respective owner. All other content is the property of its respective owner. All other content is the property of its respective owner.

Page 2 of 2



Property Detail

Lake, CA RICHARD FORD, ASSESSOR

Parcel # (APN): **035-111-230-000**Use Description: **RETAIL SALES**Parcel Status: **ACTIVE**Owner Name: **COUNTY OF LAKE**Mailing Address: **255 FORBES ST LAKEPORT CA 95453**Situs Address: **12555 STATE HWY 20 CLEARLAKE OAKS CA 95423-8335 H073**

Legal

Description:

ASSESSMENT

Total Value:	Use Code: 2340	Zoning:
Land Value:	Tax Rate Area: 060011	Census Tract: 6.01/2
Impr Value:	Year Assd: 2021	Improve Type:
Other Value:	Property Tax:	Price/SqFt:
% Improved	Delinquent Yr	
Exempt Amt:	HO Exempt?: N	

SALES HISTORY

	<u>Sale 1</u>	<u>Sale 2</u>	<u>Sale 3</u>	<u>Transfer</u>
Recording Date:	03/26/2012	04/19/1991		03/26/2012
Recorded Doc #:	2012R0005476	1991R0008022		2012R0005476
Recorded Doc Type:				
Transfer Amount:		\$75,000		
Sale 1 Seller (Grantor):	BRISCO PAUL J & U LORRAI			
1st Trst Dd Amt:	Code1:		2nd Trst Dd Amt:	Code2:

PROPERTY CHARACTERISTICS

Lot Acres: 0.430	Year Built:	Fireplace:
Lot SqFt: 18,730	Effective Yr: 1956	A/C:
Bldg/Liv Area: 890		Heating:
Units:	Total Rooms:	Pool:
Buildings:	Bedrooms: 2	
Stories:	Baths (Full): 1	Park Type:
Style:	Baths (Half):	Spaces:
Construct:		Site Infnce:
Quality: 4.5	Garage SqFt:	
Building Class: D		Timber Preserve:
Condition:		Ag Preserve:
Other Rooms:		

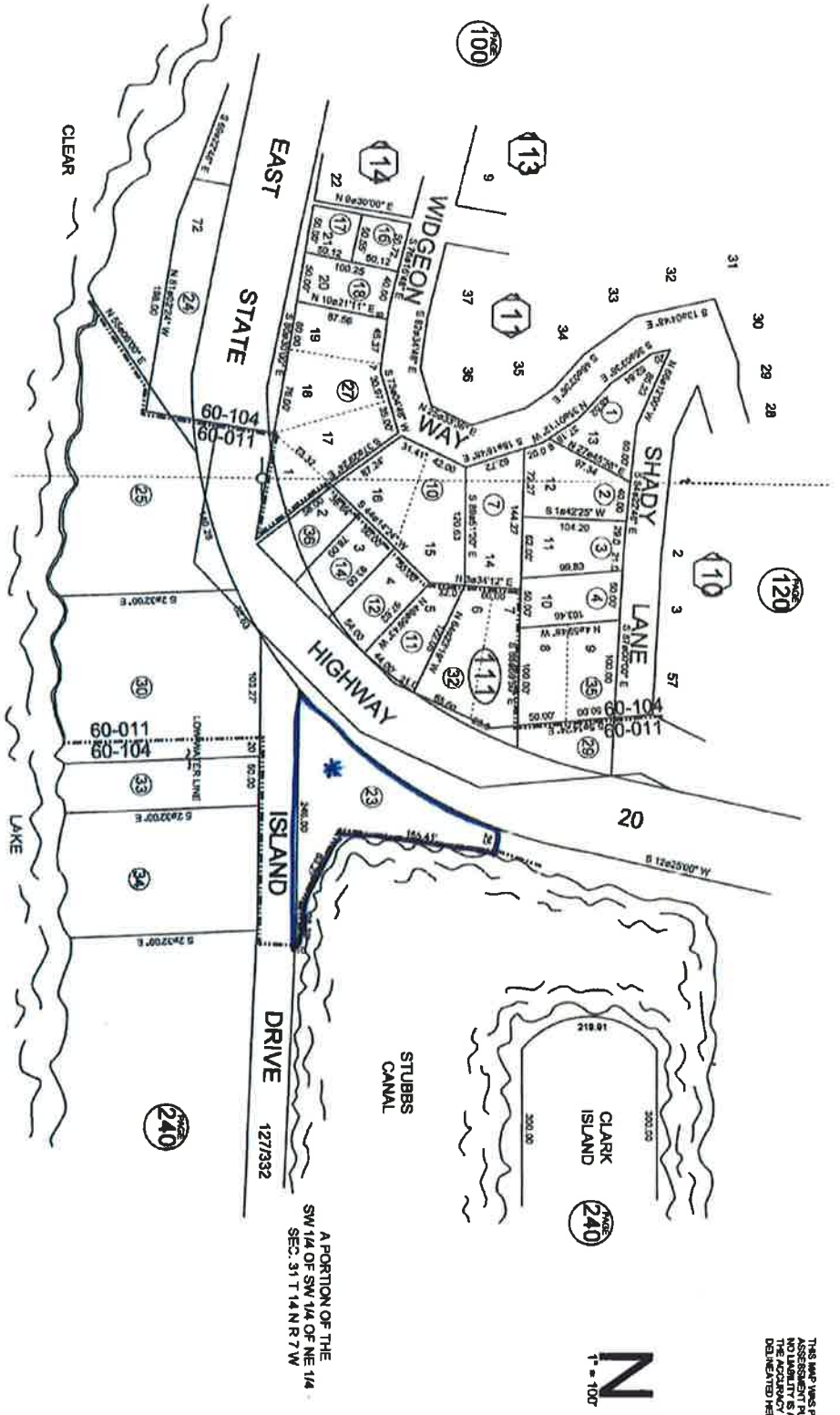
*** The information provided here is deemed reliable, but is not guaranteed.

49

CLEARLAKE OAKS SUBDIVISION NO. 1

T.R.A. 35-110
60-011
60-104

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSES ONLY.
NO LIABILITY IS ASSUMED FOR
ANY ERRORS OR OMISSIONS
HEREIN.



A PORTION OF THE
SW 1/4 OF SW 1/4 OF NE 1/4
SEC. 31 T.14N R.7W

N
1" = 100'



URGENT DRINKING WATER NEEDS GRANT

AGREEMENT NO. D2217002

by and between

CLEARLAKE OAKS COUNTY WATER DISTRICT ("Recipient")

AND

CALIFORNIA STATE WATER RESOURCES CONTROL BOARD ("State Water Board")

for the purpose of the

**CLEARLAKE OAKS COUNTY WATER DISTRICT ACTIFLO PILOT
PROCESS ("Project")**

-
- **Section 116766 of the Health and Safety Code.**

**PROJECT FUNDING AMOUNT: \$415,150
ESTIMATED REASONABLE PROJECT COST: \$415,150**

**ELIGIBLE WORK START DATE: MAY 20, 2022
ELIGIBLE CONSTRUCTION START DATE: MAY 20, 2022
WORK COMPLETION DATE: APRIL 30, 2023
CONSTRUCTION COMPLETION DATE: APRIL 30, 2023
FINAL REIMBURSEMENT REQUEST DATE: MAY 31, 2023
RECORDS RETENTION END DATE: APRIL 30, 2030**

M

1. The State Water Board and the Recipient mutually promise, covenant, and agree to the terms, provisions, and conditions of this Agreement, including the following Exhibits, which are attached hereto or are incorporated by reference:
 - EXHIBIT A – SCOPE OF WORK AND SCHEDULE
 - EXHIBIT B – FUNDING TERMS
 - EXHIBIT C – GENERAL TERMS AND CONDITIONS 2019-NOV
 - EXHIBIT D – SPECIAL CONDITIONS

2. RESERVED.

3. Party Contacts during the term of this Agreement are:

State Water Board		Clearlake Oaks County Water District	
Section:	Division of Financial Assistance		
Name:	Mally Vue, Project Manager	Name:	Dianna Mann, General Manager
Address:	1001 I Street, 16th Floor	Address:	P.O. Box 709
City, State, Zip:	Sacramento, CA 95814	City, State, Zip:	Clearlake Oaks, CA 95423
Phone:	(916)341-5827	Phone:	(707)998-3322
Email:	mally.vue@waterboards.ca.gov	Email:	d.mann@clocwd.org

State Water Board	
Section:	Division of Drinking Water
Name:	Zachary Rounds, Mendocino District Engineer
Address:	50 D St., Ste 200
City, State, Zip:	Santa Rosa, CA 95404
Phone:	(707)576-2145
Email:	Zachary.Rounds@waterboards.ca.gov

Each party may change its contact upon written notice to the other party. While Party Contacts are contacts for day-to-day communications regarding Project work, the Recipient must provide official communications and notices to the Division's Deputy Director.

4. Conditions precedent to this Agreement are set forth as follows:
 - (a) The Recipient must deliver to the Division a resolution authorizing this Agreement and identifying its Authorized Representative by title.
 - (b) The Recipient must deliver an opinion of general counsel satisfactory to the State Water Board's counsel dated on or after the date that the Recipient signs this Agreement.
5. The Recipient represents, warrants, and commits to the following as of the Eligible Work Start Date and continuing thereafter for the term of this Agreement, which shall be at least until the Records Retention End Date:
 - (a) The Recipient agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents.
 - (b) The execution and delivery of this Agreement, including all incorporated documents, has been duly authorized by the Recipient. Upon execution by both parties, this Agreement constitutes a valid and binding obligation of the Recipient, enforceable in accordance with its terms, except as such enforcement may be limited by law.
 - (c) None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of the Recipient. The Recipient is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Recipient is able to pay its debts as they become due. The Recipient maintains sufficient insurance coverage considering the scope of this Agreement including, for example but not necessarily limited to, general liability, automobile liability, workers compensation and employer liability, and professional liability.
 - (d) The Recipient is in compliance with all State Water Board funding agreements to which it is a party.
6. This Agreement, and any amendments hereto, may be executed and delivered in any number of counterparts, each of which when delivered shall be deemed to be an original, but such counterparts shall together constitute one document. The parties may sign this Agreement, and any amendments hereto, either by an electronic signature using a method approved by the State Water Board or by a physical, handwritten signature. The parties mutually agree that an electronic signature using a method approved by the State Water Board is the same as a physical, handwritten signature for the purposes of validity, enforceability, and admissibility.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CLEARLAKE OAKS COUNTY WATER
DISTRICT:

STATE WATER RESOURCES CONTROL
BOARD:

By:

By:

Name: Dianna Mann
Title: General Manager

Name: Joe Karkoski
Title: Deputy Director
Division of Financial Assistance

Date:

Date:

EXHIBIT A – SCOPE OF WORK AND SCHEDULE

A.1 PROJECT PURPOSE AND DESCRIPTION.

The Project is for the benefit of the Recipient. The funding under this Agreement shall be used to implement a pilot project with Actiflo system to address impacts of algal blooms due to worsening drought conditions in Clear Lake for the residents of Clearlake Oaks in Lake County.

A.2 SCOPE OF WORK.

The Recipient agrees to do the following:

1. Project Management

- 1.1 Provide all technical and administrative services as needed for Project completion; monitor, supervise, and review all work performed; and coordinate budgeting and scheduling to ensure the Project is completed within budget, on schedule, and in accordance with approved procedures, applicable laws, and regulations.
- 1.2 Conduct pre-, during, and post-construction photo documentation and submit to the Project Manager with the associated quarterly progress reports.
- 1.3 Conduct periodic and final site visits with the Project Manager, as necessary.

2. Planning and Design

- 2.1 Prepare and submit conceptual design plans and specifications to the Technical Contact for approval. The conceptual design plans shall include:
 - 2.1.1 Installation of Actiflo system and associated appurtenances.
- 2.2 Submit the approved conceptual design plans and specifications to the Project Manager.
- 2.3 Select an appropriately qualified and licensed contractor for the construction work.

2.3.1 Submit a copy of the signed contract(s) and list of subcontractors to the Project Manager.

3. Permitting

3.1 Obtain all public agency approvals, entitlements, or permits required for project implementation before field work begins. If the Project is carried out on lands not owned by the Recipient, the Recipient must obtain adequate rights of way for the useful life of the Project. Submit a list and signed copies of public agency approvals, entitlements or permits to the Project Manager and Technical Contact.

4. Construction and Implementation

4.1 Notify the Project Manager and Technical Contact at least ten (10) business days prior to the start of construction.

4.2 Construct the Project in accordance with the approved conceptual design plans and specifications in Item 2.2.

4.3 Conduct a final inspection of the Project with the Project Manager and Technical Contact.

4.4 Notify the Project Manager of any proposed changes that arise during construction that may affect the Project's scope, schedule, or costs.

5. Monitoring and Performance

5.1 Submit Phase A and Phase B summaries to the Project Manager and Technical Contact within seven (7)-days after the conclusion of the Project's Phase A and Phase B operations.

Upon Completion of Construction, the Recipient must expeditiously initiate Project operations.

A.3 PROGRESS REPORTS.

The Recipient must submit quarterly progress reports, using a format provided by the Project Manager, within forty-five (45) days following the end of the calendar quarter (March, June, September, and December) to the Project Manager. Progress reports must provide a brief description of activities that have occurred, milestones achieved, monitoring results (if applicable), and any problems encountered in the performance of the work under this Agreement during the applicable reporting period. Reporting is required even if no project-related activities occurred during the reporting period. The Recipient must document all activities and expenditures in progress reports, including work performed by contractors.

A.4 SPECIAL REPORTS.

The Recipient must submit information required for compliance with Greenhouse Gas Reduction Fund requirements, as required by the Division.

A.5 FINAL REPORTS.

At the conclusion of the Project, the Recipient must submit the following to the Project Manager:

(a) Draft Final Project Report

Prepare and submit to the Project Manager, for review and comment, a draft Final Project Report in a format provided by the Project Manager.

(b) Final Project Report

Prepare a Final Project Report that addresses, to the extent feasible, comments made by the Project Manager on the draft Final Project Report. Submit one (1) reproducible master copy and an electronic copy of the Final Project Report. Upload an electronic copy of the Final Project Report in pdf format to the Financial Assistance Application Submittal Tool System.

If the Recipient fails to submit a timely Final Project Report, the State Water Board may stop processing pending or future applications for new financial assistance, withhold reimbursements under this Agreement or other agreements, and begin administrative proceedings.

A.6 FINAL PROJECT INSPECTION AND CERTIFICATION.

Upon completion of the Project, the Recipient must provide for a final inspection and must certify that the Project has been completed in accordance with this Agreement, any final plans and specifications submitted to the State Water Board, and any amendments or modifications thereto. If the Project involves the planning, investigation, evaluation, design, or other work requiring interpretation and proper application of engineering, or other professionals, the final inspection and certification must be conducted by a California Registered Civil Engineer or other appropriate California registered professional. The results of the final inspection and certification must be submitted to the Project Manager.

A.7 SIGNAGE.

The Recipient must place a professionally prepared sign at least four (4) feet tall by eight (8) feet wide made of 3/4-inch-thick exterior grade plywood or other approved

material in a prominent location on the Project site and must maintain the sign in good condition for the duration of Project implementation. The sign may include another agency’s required information and must include, prominently displayed, the following disclosure statement and color logos (available from the Division):



“Funding for this project has been provided in full or in part under the Safe and Affordable Funding for Equity and Resiliency (SAFER) Drinking Water Program through an agreement with the State Water Resources Control Board.”

A.8 SCHEDULE.

Failure to provide items by the due dates indicated in the table below may constitute a material violation of this Agreement. The Project Manager may adjust the dates in the “Estimated Due Date” column of this table, but Critical Due Date adjustments will require an amendment to this Agreement. The Recipient must complete and submit all work in time to be approved by the Division prior to the Work Completion Date. As applicable for specific submittals, the Recipient must plan adequate time to solicit, receive, and address comments prior to submitting the final submittal. The Recipient must submit the final Reimbursement Request prior to the Final Reimbursement Request Date set forth on the Cover Page.

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
EXHIBIT A – SCOPE OF WORK AND SCHEDULE			
A.2	SCOPE OF WORK		
1.	Project Management		
1.2	Photo Documentation of Pre-, During and Post-Construction		With Associated Quarterly Progress Report
2.	Planning and Design		
2.2	Approved Design Plans and Specifications		30 Days After Execution

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
2.3.1	Copy of Signed Contract(s) and List of Subcontractors		30 Days After Execution
3.	Permitting		
3.1	List and Signed Copies of Approvals, Entitlements or Permits		30 Days After Execution
4.	Construction and Implementation		
4.1	Notification of Start of Construction		Complete
4.3	Final Inspection		30 Days After Construction Completion
5.	Monitoring and Performance		
5.1	Progress Summaries for Phase A and Phase B		7 Days After the Completion of Phase A and Phase B
A.3	Progress Reports	Quarterly	
A.4	Special Reports		As Needed
A.5(a)	Draft Final Project Report		March 2023
A.5(b)	Final Project Report		April 2023
A.6	Final Project Inspection and Certification		April 2023
EXHIBIT B – FUNDING TERMS			
	REIMBURSEMENT		
B.6.(e)	Reimbursement Requests	Quarterly	
B.6.(b)(5)	Final Reimbursement Request	May 31, 2023	

The Recipient must award the prime construction contract and begin construction timely. The Recipient must deliver any request for extension of the Work Completion Date or Construction Completion Date no less than ninety (90) days prior to the Work Completion Date or Construction Completion Date, respectively.

The Division may require corrective work to be performed prior to Project Completion. Any work occurring after the Work Completion Date will not be reimbursed under this Agreement.

EXHIBIT B – FUNDING TERMS

B.1 ESTIMATED REASONABLE COST AND PROJECT FUNDS.

The estimated reasonable cost of the total Project is set forth on the Cover Page of this Agreement, and is greater than or equal to the funding anticipated to be provided by the State Water Board under this Agreement. Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds not to exceed the amount of the Project Funding Amount set forth on the Cover Page of this Agreement.

B.2 RECIPIENT CONTRIBUTIONS.

The Recipient must pay any and all costs connected with the Project including, without limitation, any and all Project Costs. If the Project Funds are not sufficient to pay the Project Costs in full, the Recipient must nonetheless complete the Project and pay that portion of the Project Costs in excess of available Project Funds, and shall not be entitled to any reimbursement therefor from the State Water Board.

If the Recipient recovers funds from any responsible parties, the Recipient shall immediately notify the Division. The amount of this Agreement may be reduced to reflect the recovered funds.

B.3 VERIFIABLE DATA.

Upon request by the Division, the Recipient must submit verifiable data to support deliverables specified in the Scope of Work. The Recipient's failure to comply with this requirement may be construed as a material breach of this Agreement.

B.4 BUDGET COSTS.

LINE ITEM	PROJECT FUNDING AMOUNT	TOTAL ESTIMATED PROJECT COSTS
Direct Project Administration Costs	\$10,000	\$10,000
Planning/Design/Engineering/Environmental	\$30,283	\$30,283
Construction/Implementation	\$374,867	\$374,867
TOTAL	\$415,150	\$415,150

The Recipient is prohibited from requesting disbursement amounts that represent the Recipient's mark-ups to costs invoiced or otherwise requested by consultants or contractors.

B.5 LINE ITEM ADJUSTMENTS.

- (a) Subject to the prior review and approval of the Project Manager, adjustments between existing line items may be used to defray allowable direct costs up to fifteen percent (15%) of the total Project Funding Amount, including any amendment(s) thereto. Line Item adjustments approved by the Project Manager must be de minimis, less than fifteen percent (15%) of the total Project Funding Amount, and may not include any changes to the Scope of Work. Line item adjustments in excess of fifteen percent (15%) or line item adjustments that result in a change to the Scope of Work will require an Agreement amendment. If the detailed budget includes an amount for the Recipient's Administration costs, that amount is based on the hours, classifications, and rates submitted by the Recipient in its application. Any changes to the hours, classifications, and rates must be approved, in advance and in writing, by the Project Manager.
- (b) The Recipient may submit a request for an adjustment in writing to the Project Manager. Such adjustment may not increase or decrease the total Project Funding Amount. The Recipient shall submit a copy of the original Agreement budget reflecting the requested changes and shall note proposed changes by striking out the original amount(s) followed with proposed change(s) in bold and underlined. Budget adjustments deleting a budget line item or adding a new budget line item shall require a formal amendment. The Division may also propose budget adjustments.
- (c) The sum of adjusted line items shall not exceed the total Project Funding Amount.

B.6 REIMBURSEMENT PROCEDURE.

Except as may be otherwise provided in this Agreement, reimbursement of Project Funds will be made as follows:

- (a) Upon execution and delivery of this Agreement by both parties, the Recipient may request reimbursement of any eligible Project Costs specified in this Exhibit through submission to the State Water Board of the Reimbursement Request forms provided by the Division.
- (b) Reimbursement Requests must contain the following information:
 - (1) The date of the request;
 - (2) The time period covered by the request, i.e., the term "from" and "to";
 - (3) The total amount requested;

- (4) Original signature and date (in ink) or electronic signature, consistent with the State Water Board's approved procedures, of the Recipient's Project Director or his/her designee; and
 - (5) The final Reimbursement Request must be clearly marked "FINAL REIMBURSEMENT REQUEST" and must be submitted NO LATER THAN the Final Reimbursement Request Date.
- (c) The Recipient may sign Reimbursement Requests either by an electronic signature consistent with the State Water Board's approved procedures or by a physical, handwritten signature. The parties mutually agree that an electronic signature consistent with the State Water Board's approved procedures is the same as a physical, handwritten signature for the purposes of validity, enforceability, and admissibility.
 - (d) Reimbursement Requests must be itemized based on the line items specified in the budget in this Exhibit. Reimbursement Requests must be complete, signed by the Recipient's Project Director or his/her designee, and addressed to the Project Manager as set forth in this Agreement. Reimbursement Requests submitted in any other format than the one provided by the State Water Board will cause a Reimbursement Request to be disputed. In the event of such a dispute, the Project Manager will notify the Recipient. Payment will not be made until the dispute is resolved and a corrected Reimbursement Request is submitted. The Project Manager has the responsibility for approving Reimbursement Requests. Project Costs incurred prior to the Eligible Work Start Date of this Agreement will not be reimbursed.
 - (e) Project Funds must be requested quarterly via Reimbursement Request forms for eligible costs incurred during the reporting period of the corresponding Progress Report, describing the activities and expenditures for which the reimbursement is being requested. Each Reimbursement Request must be accompanied by a Progress Report. Failure to provide timely Reimbursement Requests may result in such requests not being honored.
 - (f) The Recipient agrees that it will not submit any Reimbursement Requests that include any Project Costs until such costs have been incurred and are currently due and payable by the Recipient, although the actual payment of such costs by the Recipient is not required as a condition of reimbursement. Supporting documentation (e.g., receipts) must be submitted with each Reimbursement Request as well as to support Match Contribution claimed, if any. The amount requested for administration costs must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = total amount claimed). Reimbursement of Project Funds will be made only after receipt of a complete, adequately supported, properly documented and accurately addressed Reimbursement Request.

- (g) The Recipient will not seek reimbursement of any Project Costs that have been reimbursed from other funding sources.
- (h) The Recipient must use Project Funds within thirty (30) days of receipt to reimburse contractors, vendors, and other Project Costs. Any interest earned on Project Funds must be reported to the State Water Board and will either be required to be returned to the State Water Board or deducted from future reimbursements. In the event that the Recipient fails to disburse Project Funds to contractors or vendors within thirty (30) days from receipt of the Project Funds, the Recipient must immediately return such Project Funds to the State Water Board. Interest shall accrue on such Project Funds from the date of reimbursement through the date of mailing of Project Funds to the State Water Board. If the Recipient held such Project Funds in interest-bearing accounts, any interest earned on the Project Funds shall also be due to the State Water Board.
- (i) The Recipient must submit its final Reimbursement Request no later than the Final Reimbursement Request Date specified herein. If the Recipient fails to do so, then the undisbursed balance of this Agreement may be deobligated.
- (j) The Recipient agrees that it will not request a reimbursement unless that cost is allowable, reasonable, and allocable.
- (k) Notwithstanding any other provision of this Agreement, no reimbursement shall be required at any time or in any manner that is in violation of or in conflict with federal or state laws, policies, or regulations.
- (l) The Recipient agrees that it shall not be entitled to interest earned on undisbursed Project Funds.
- (m) The Recipient must include any other documents or requests required or allowed under this Agreement.
- (n) Any reimbursement for necessary travel and per diem shall be at rates not to exceed those set by the California Department of Human Resources. These rates may be found at: <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the state travel and per diem amounts that are current as of the date costs are incurred by the Recipient. No travel outside the State of California shall be reimbursed unless prior written authorization is obtained from the Project Manager.

B.7 CONTINGENT DISBURSEMENT.

Notwithstanding any other provision of this Agreement, the Recipient agrees that the State Water Board may retain an amount equal to ten percent (10%) of the Project Funding Amount until Project Completion. Any retained amounts due to the Recipient will be promptly disbursed to the Recipient, without interest, upon Project Completion.

B.8 REVERTING FUNDS AND DISENCUMBRANCE.

In the event the Recipient does not submit Reimbursement Requests for all funds encumbered under this Agreement timely, any remaining funds revert to the State. The State Water Board may notify the Recipient that the project file is closed, and any remaining balance will be disencumbered and unavailable for further use under the Agreement.

EXHIBIT C – GENERAL TERMS AND CONDITIONS 2019-NOV

GENERAL TERMS AND CONDITIONS 2019-NOV is incorporated by reference and is posted at https://www.waterboards.ca.gov/water_issues/programs/grants_loans/general_terms.html

EXHIBIT D – SPECIAL CONDITIONS

D.1 DEFINITIONS.

Each capitalized term used in this Agreement has the following meaning:

- “Allowance” means an amount based on a percentage of the accepted bid for an eligible project to help defray the planning, design, and construction engineering and administration costs of the Project.
- “Authorized Representative” means the duly appointed representative of the Recipient as set forth in the certified original of the Recipient’s authorizing resolution that designates the Authorized Representative by title.
- “Completion of Construction” means the date, as determined by the Division after consultation with the Recipient, that the work of building and erection of the Project is substantially complete, and is established on the Cover Page of this Agreement.
- “District Office” means District Office of the Division of Drinking Water of the State Water Board.
- “Division of Drinking Water” means the Division of Drinking Water of the State Water Board.
- “Eligible Construction Start Date” means the date set forth on the Cover Page of this Agreement, establishing the date on or after which construction costs may be incurred and eligible for reimbursement hereunder.
- “Eligible Work Start Date” means the date set forth on the Cover Page of this Agreement, establishing the date on or after which any non-construction costs may be incurred and eligible for reimbursement hereunder.
- “Enterprise Fund” means the enterprise fund of the Recipient in which Revenues are deposited.
- “Event of Default” means, in addition to the meanings set forth in Exhibit C, the occurrence of any of the following events:
 - (a) A material adverse change in the condition of the Recipient, the Revenues, or the System, which the Division reasonably determines would materially impair the Recipient’s ability to satisfy its obligations under this Agreement.
 - (b) Failure to operate the System or the Project, unless the Division has consented to such non-operation.

- "Initiation of Construction" means the date that notice to proceed with work is issued for the Project, or, if notice to proceed is not required, the date of commencement of building and erection of the Project.
- "Net Revenues" means, for any Fiscal Year, all Revenues received by the Recipient less the Operations and Maintenance Costs for such Fiscal Year.
- "Operations and Maintenance Costs" means the reasonable and necessary costs paid or incurred by the Recipient for maintaining and operating the System, determined in accordance with GAAP, including all reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the System in good repair and working order, and including all reasonable and necessary administrative costs of the Recipient that are charged directly or apportioned to the operation of the System, such as salaries and wages of employees, overhead, taxes (if any), the cost of permits, licenses, and charges to operate the System and insurance premiums; but excluding, in all cases depreciation, replacement, and obsolescence charges or reserves therefor and amortization of intangibles.
- "Project Director" means an employee of the Recipient designated by the Authorized Representative to be responsible for the overall management of the administrative and technical aspects of the executed Agreement.
- "Recipient" means Clearlake Oaks County Water District.
- "Revenues" means, for each Fiscal Year, all gross income and revenue received or receivable by the Recipient from the ownership or operation of the System, determined in accordance with GAAP, including all rates, fees, and charges (including connection fees and charges) as received by the Recipient for the services of the System, and all other income and revenue howsoever derived by the Recipient from the ownership or operation of the System or arising from the System, including all income from the deposit or investment of any money in the Enterprise Fund or any rate stabilization fund of the Recipient or held on the Recipient's behalf, and any refundable deposits made to establish credit, and advances or contributions in aid of construction.
- "System" means all drinking water collection, transport, treatment, storage, and delivery facilities, including land and easements thereof, owned by Clearlake Oaks County Water District, or its successor agency, and all other properties, structures, or works hereafter acquired and constructed by the Recipient and determined to be a part of the System, together with all additions, betterments, extensions, or improvements to such facilities, properties, structures, or works, or any part thereof hereafter acquired and constructed.
- "Useful Life" means the economically useful life of the Project beginning at Project Completion and is set forth in Exhibit A.

D.2 ADDITIONAL REPRESENTATIONS AND WARRANTIES.

The Recipient has not made any untrue statement of a material fact in its application for this financial assistance or omitted to state in its application a material fact that makes the statements in its application not misleading.

The Recipient agrees to fulfill all assurances, declarations, representations, and commitments in its application, accompanying documents, and communications filed in support of its request for funding under this Agreement.

The execution, delivery, and performance by the Recipient of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date of execution of this Agreement by the Recipient, or result in any breach or default under any contract, obligation, indenture, or other instrument to which the Recipient is a party or by which the Recipient is bound as of the date of execution of the Agreement by the Recipient.

Except as set forth in this paragraph, there are, as of the date of execution of this Agreement by the Recipient, no pending or, to the Recipient's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which materially affect the financial condition or operations of the Recipient, the Revenues, and/or the Project.

There are no proceedings, actions, or offers by a public entity to acquire by purchase or the power of eminent domain any of the real or personal property related to or necessary for the Project.

The Recipient is duly organized and existing and in good standing under the laws of the State of California. The Recipient must at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority. Within the preceding ten (10) years, the Recipient has not failed to demonstrate compliance with state or federal audit disallowances.

Any financial statements or other financial documentation of the Recipient previously delivered to the State Water Board as of the date(s) set forth in such financial statements or other financial documentation: (a) are materially complete and correct; (b) present fairly the financial condition of the Recipient; and (c) have been prepared in accordance with GAAP. Since the date(s) of such financial statements or other financial documentation, there has been no material adverse change in the financial condition of the Recipient, nor have any assets or properties reflected on such financial statements or other financial documentation been sold, transferred, assigned, mortgaged, pledged or encumbered, except as previously disclosed in writing by the Recipient and approved in writing by the State Water Board.

The Recipient is current in its continuing disclosure obligations associated with its material debt, if any.

The Recipient has no conflicting or Material Obligations, except as set forth in this paragraph.

The Recipient has sufficient real or personal property rights necessary for the purposes of this Agreement, not subject to third party revocation, which rights extend at least to the Records Retention End Date of this Agreement, except as disclosed to the State Water Board. The Recipient has disclosed to the State Water Board all proceedings, actions, or offers of which the Recipient has knowledge or belief that may in any way affect the Recipient's ability to access or legally possess all of the property necessary for the purpose of this Agreement, including any proceedings, actions, or offers to lease, purchase, or acquire by eminent domain any of the real or personal property related to or necessary for the Project.

The Recipient legally possesses property access rights to any real or personal property necessary for the purposes of this Agreement for which the Recipient does not legally possess all real or personal property rights. The Recipient has disclosed to the State Water Board all proceedings, actions, or offers of which the Recipient has knowledge or belief that may in any way affect the Recipient's ability to access or legally possess all of the property necessary for the purpose of this Agreement, including any proceedings, actions, or offers to lease, purchase, or acquire by eminent domain any of the real or personal property related to or necessary for the Project.

The Recipient and its principals, contractors, and subcontractors, to the best of the Recipient's knowledge and belief, are not presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in any work overseen, directed, funded, or administered by the State Water Board program for which this funding is authorized; nor have they engaged or permitted the performance of services covered by this Agreement from parties that are debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the State Water Board program for which this funding is authorized.

The Recipient possesses all water rights necessary for this Project.

D.3 ACKNOWLEDGEMENTS.

The Recipient must include the following acknowledgement in any document, written report, or brochure to be shared with the general public prepared in whole or in part pursuant to this Agreement:

“Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.”

D.4 RATES, FEES, AND CHARGES.

The Recipient must, to the extent permitted by law, fix, prescribe and collect rates, fees and charges for the System during each Fiscal Year which are reasonable, fair, and nondiscriminatory and which will be sufficient to generate Revenues in the amounts necessary to cover Operations and Maintenance Costs, and must ensure that Net Revenues are in an amount necessary to meet its obligations under this Agreement. The Recipient may make adjustments from time to time in such fees and charges and may make such classification thereof as it deems necessary, but shall not reduce the rates, fees and charges then in effect unless the Net Revenues from such reduced rates, fees, and charges will at all times be sufficient to meet the requirements of this section.

D.5 RESERVED.

D.6 RESERVED.

D.7 FUNDS RELATED TO CONTAMINATION.

- (a) As a condition precedent to this Agreement and prior to any disbursement, the Recipient shall (i) notify the Division of any demands made by the Recipient against third parties for monetary damages, reimbursement of costs, or other relief, including litigation, related to drinking water contamination including, but not limited to, contamination by 1,2,3-trichloropropane (1,2,3-TCP); and (ii) unless waived by the Division, notify and provide to the Division copies of any agreements with third parties (e.g., settlement agreements, consent agreements, etc.) or court or administrative orders arising out of litigation or disputes related to contamination of the drinking water associated with the Project.
- (b) After execution of this Agreement, the Recipient shall notify the Division promptly of the new occurrence of any matters requiring notice under paragraph (a), above. Upon request, the Recipient shall promptly provide information and copies of documents as requested by the Division.
- (c) The Recipient shall place all funds received after the date of this Agreement under any order or agreement described in paragraphs (a)(ii) and (b), above, into a restricted account to be used either for a capital improvement project that addresses the contamination, or for operation and maintenance of treatment or remediation of the contamination. Alternatively, upon consent of the Division, the funds received after the date of this Agreement under any such order or agreement shall be used as match funding for the Project or held in a restricted reserve account to support the financial capacity of the System.
- (d) The amount of this Agreement may be reduced, and/or disbursements withheld, to offset amounts received under any contamination-related order or agreement described in paragraphs (a)(ii) or (b), above, to avoid double recovery.

Noncompliance with paragraphs (a), (b), or (c) above shall be an Event of Default.

D.8 APPOINTMENT OF RECEIVER OR CUSTODIAN.

Upon the filing of a suit or other commencement of judicial proceedings to enforce the rights of the State Water Board under this Agreement, the State Water Board may make application for the appointment of a receiver or custodian of the Revenues, pending such proceeding, with such power as the court making such appointment may confer.

D.9 RETURN OF FUNDS.

Notwithstanding any other provision of this Agreement, if the Division determines that an Event of Default has occurred, the Recipient may be required, upon demand, to immediately return to the State Water Board any disbursed Project Funds received pursuant to this Agreement and pay interest at the highest legal rate on all of the foregoing.

D.10 OPERATION AND MAINTENANCE.

The Recipient shall sufficiently and properly staff, operate, and maintain the facility and structures constructed or improved as part of the Project throughout the term of this Agreement, consistent with the purposes of this Agreement. The Recipient assumes all Operations and Maintenance Costs of the facilities and structures; the State Water Board shall not be liable for any cost of such maintenance, management or operation.

D.11 INSURANCE.

The Recipient will procure and maintain or cause to be maintained insurance on the Project with responsible insurers, or as part of a reasonable system of self-insurance, in such amounts and against such risks (including damage to or destruction of the Project) as are usually covered in connection with systems similar to the Project. Such insurance may be maintained by a self-insurance plan so long as such plan provides for (i) the establishment by the Recipient of a separate segregated self-insurance fund in an amount determined (initially and on at least an annual basis) by an independent insurance consultant experienced in the field of risk management employing accepted actuarial techniques and (ii) the establishment and maintenance of a claims processing and risk management program.

In the event of any damage to or destruction of the Project caused by the perils covered by such insurance, the net proceeds thereof shall be applied to the reconstruction, repair or replacement of the damaged or destroyed portion of the Project. The Recipient must begin such reconstruction, repair or replacement as expeditiously as possible, and must pay out of such net proceeds all costs and expenses in connection

with such reconstruction, repair or replacement so that the same must be completed and the Project must be free and clear of all claims and liens.

The Recipient agrees that for any policy of insurance concerning or covering the construction of the Project, it will cause, and will require its contractors and subcontractors to cause, a certificate of insurance to be issued showing the State Water Board, its officers, agents, employees, and servants as additional insured; and must provide the Division with a copy of all such certificates prior to the commencement of construction of the Project.

D.12 CONTINUOUS USE OF PROJECT; NO LEASE, SALE, TRANSFER OF OWNERSHIP, OR DISPOSAL OF PROJECT.

The Recipient agrees that, except as provided in this Agreement, it will not abandon, substantially discontinue use of, lease, sell, transfer ownership of, or dispose of all or a significant part or portion of the Project during the Useful Life of the Project without prior written approval of the Division. Such approval may be conditioned as determined to be appropriate by the Division, including a condition requiring repayment of all disbursed Project Funds or all or any portion of all remaining funds covered by this Agreement together with accrued interest and any penalty assessments that may be due.

D.13 NOTICE.

Upon the occurrence of any of the following events, the Recipient must promptly notify the Division's Deputy Director and Party Contacts by email:

- (a) Within 24 hours, the Recipient must notify the Party Contacts by phone and by email, and also notify the Division by phone at (916) 327-9978 and by email to DrinkingWaterSRF@waterboards.ca.gov of any discovery of any potential tribal cultural resource and/or archaeological or historical resource. Should a potential tribal cultural resource and/or archaeological or historical resource be discovered during construction or Project implementation, the Recipient must ensure that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the Division has determined what actions should be taken to protect and preserve the resource. The Recipient must implement appropriate actions as directed by the Division.
- (b) Bankruptcy, insolvency, receivership or similar event of the Recipient, or actions taken in anticipation of any of the foregoing;
- (c) Change of ownership of the Project (no change of ownership may occur without written consent of the Division);
- (d) Loss, theft, damage, or impairment to Project;
- (e) Events of Default, except as otherwise set forth in this section;

- (f) A proceeding or action by a public entity to acquire the Project by power of eminent domain;
- (g) Any litigation pending or threatened with respect to the Project or the Recipient's technical, managerial or financial capacity or the Recipient's continued existence;
- (h) Consideration of dissolution, or disincorporation;
- (i) Enforcement actions by or brought on behalf of the State Water Board or Regional Water Board;
- (j) The discovery of a false statement of fact or representation made in this Agreement or in the application to the Division for this funding, or in any certification, report, or request for reimbursement made pursuant to this Agreement, by the Recipient, its employees, agents, or contractors;
- (k) Any substantial change in scope of the Project. The Recipient must undertake no substantial change in the scope of the Project until prompt written notice of the proposed change has been provided to the Division and the Division has given written approval for the change;
- (l) Any circumstance, combination of circumstances, or condition, which is expected to or does delay Completion of Construction or Work Completion for a period of ninety (90) days or more;
- (m) Cessation of all major construction work on the Project where such cessation of work is expected to or does extend for a period of thirty (30) days or more;
- (n) Any Project monitoring, demonstration, or other implementation activities required in this Agreement;
- (o) Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by state representatives with at least ten (10) working days' notice to the Division;
- (p) Any event requiring notice to the Division pursuant to any other provision of this Agreement;
- (q) The award of the prime construction contract for the Project; and the initiation of construction of the Project; and
- (r) Work Completion, Completion of Construction, and Project Completion.

D.14 FRAUD, WASTE, AND ABUSE.

The Recipient shall prevent fraud, waste, and the abuse of Project Funds, and shall cooperate in any investigation of such activities that are suspected in connection with this Agreement. The Recipient understands that discovery of any evidence of

misrepresentation or fraud related to Reimbursement Requests, invoices, proof of payment of invoices, or other supporting information including, but not limited to, double or multiple billing for time, services, or any other eligible cost, may result in referral to the Attorney General's Office or the applicable District Attorney's Office for appropriate action. The Recipient further understands that any suspected occurrences of false claims, misrepresentation, fraud, forgery, theft or any other misuse of Project Funds may result in withholding of reimbursements and/or the termination of this Agreement requiring the immediate repayment of all Project Funds disbursed hereunder.

D.15 DISPUTES.

The Recipient must continue with the responsibilities under this Agreement during any dispute. The Recipient may, in writing, appeal a staff decision within thirty (30) days to the Deputy Director of the Division or designee, for a final Division decision. The Recipient may appeal a final Division decision to the State Water Board within thirty (30) days. The Office of the Chief Counsel of the State Water Board will prepare a summary of the dispute and make recommendations relative to its final resolution, which will be provided to the State Water Board's Executive Director and each State Water Board Member. Upon the motion of any State Water Board Member, the State Water Board will review and resolve the dispute in the manner determined by the State Water Board. Should the State Water Board determine not to review the final Division decision, this decision will represent a final agency action on the dispute. This provision does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the State Water Board, or any official or representative thereof, on any question of law. This section relating to disputes does not establish an exclusive procedure for resolving claims within the meaning of Government Code sections 930 and 930.4.

D.16 STATE CROSS-CUTTERS.

The Recipient represents that, as applicable, it complies and covenants to maintain compliance with the following for the term of the Agreement:

- The California Environmental Quality Act (CEQA), as set forth in Public Resources Code 21000 et seq. and in the CEQA Guidelines at Title 14, Division 6, Chapter 3, section 15000 et seq.
- Water Conservation requirements, including regulations in Division 3 of Title 23 of the California Code of Regulations.
- Monthly Water Diversion Reporting requirements, including requirements set forth in Water Code section 5103.
- Public Works Contractor Registration with Department of Industrial Relations requirements, including requirements set forth in sections 1725.5 and 1771.1 of the Labor Code.

- Volumetric Pricing & Water Meters requirements, including the requirements of Water Code sections 526 and 527.
- Urban Water Management Plan requirements, including the Urban Water Management Planning Act (Water Code, § 10610 et seq.).
- Urban Water Demand Management requirements, including the requirements of the Water Code section 10608.56.
- Delta Plan Consistency Findings requirements, including the requirements of Water Code Section 85225 and California Code of Regulations, Title 23, section 5002.
- Agricultural Water Management Plan Consistency requirements, including the requirements of Water Code section 10852.
- Charter City Project Labor Requirements, including the requirements of Labor Code Section 1782 and Public Contract Code section 2503.
- The Recipient agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with directives or orders issued pursuant to Division 7 of the Water Code.

D.17 EXECUTIVE ORDER N-6-22 — RUSSIAN SANCTIONS.

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State Water Board determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. The State Water Board shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State Water Board.

The Recipient represents that the Recipient is not a target of economic sanctions imposed in response to Russia’s actions in Ukraine imposed by the United States government or the State of California. The Recipient is required to comply with the economic sanctions imposed in response to Russia’s actions in Ukraine, including with respect to, but not limited to, the federal executive orders identified in California Executive Order N-6-22, located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf> and the sanctions identified on the United States Department of the Treasury website

<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). The Recipient is required to comply with all applicable reporting requirements regarding compliance with the economic sanctions, including, but not limited to, those reporting requirements set forth in California Executive Order N-6-22 for all Recipients with one or more agreements with the State of California with an aggregated value of Five Million Dollars (\$5,000,000) or more. Notwithstanding any other provision in this Agreement, failure to comply with the economic sanctions and all applicable reporting requirements may result in termination of this Agreement.

For Recipients with an aggregated agreement value of Five Million Dollars (\$5,000,000) or more with the State of California, reporting requirements include, but are not limited to, information related to steps taken in response to Russia's actions in Ukraine, including but not limited to:

- (a) Desisting from making any new investments or engaging in financial transactions with Russian institutions or companies that are headquartered or have their principal place of business in Russia;
- (b) Not transferring technology to Russia or companies that are headquartered or have their principal place of business in Russia; and
- (c) Direct support to the government and people of Ukraine.



Clearlake Oaks County Water District

P.O. Box 709 Clearlake Oaks, CA 95423 - P: (707) 998-3322 F: (707) 998-1245

Purchase Order

PO#: 5291

Vendor: NTUtech
 Address: _____

Phone: _____
 Fax: _____
 Contact: _____

Item	Description	Quantity	Unit Price	Amount
	coagulant 9800 Ntu tech		.66lb	\$29,409.60
	4000 gallons			\$0.00
	.66 per lb			\$0.00
	4000 gal = 44560 lbs			\$0.00
	.66 * 44560 = 29409.6			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
			Sub-total	\$29,409.60
			Sales Tax:	\$0.00
			Freight:	\$0.00
			Total Due:	\$29,409.60

Comments:

Water	Sewer	DC
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Ship to: _____

GL

Requested By: Kurt Jensen

Date: 9/22/2022

Ordered By: _____

Date: _____

Authorized By:

Date: 9-22-22



P. O. Box 1107 Davis, CA 95617
Orders:(800) 342-6733Fax: (844) 270-1688

Quote

Clearlake Oaks CWD

12545 Hwy 20
Clearlake Oaks, CA 95423

June 13, 2022

PRICE QUOTE

Valid September 1, 2022 – October 31, 2022

PRODUCT	PACKAGING	PRICE	QUANTITY	AVAILABILITY
Pro Pac 9800	Bulk Tanker Truck	\$0.66/lb/del*	4,000 GallonsMinimum	ARO 7 – 15 Business Days

* Pricing subject to 5% Tariff and Freight Surcharge
Pro Pac 9800 weighs 11.14 lbs/gal

Please call our office to place all orders at (800) 342-6733

- or -

EMAIL: evie@ntutechnologies.com

This quote supersedes any and all prior quotes