

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: November 21, 2024

Time: 2:00 P.M.

*Clearlake Oaks County Water District - Administration Building
12952 E. Highway 20, Clearlake Oaks, CA 95423*

AGENDA

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

- Mr. Stanley Archacki, President Mr. Michael Herman, Vice President Mr. Samuel Boucher, Director
- Mr. James Burton, Director Mr. William McHugh, Director Mrs. Dianna Mann – General Manager,
- Mrs. Olivia Mann – Board Secretary
- Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water, Mr. Jeremy Backus, Distribution

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board’s jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Chief Distribution Operator - Unavailable
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

D. COMMITTEE UPDATES

1. Offsite Effluent Storage

E. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. Financial Reports for review and approval (Page 12)

- a. October 2024 QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. **Minutes of the previous meeting for review and approval**

- a. Minutes of Regular Meeting 10/17/2024

Action Taken: _____

3. **Bills**

- a. Ryan Process, Inc., Quote # CLOW102324-JM, in the amount of \$19,098.00 plus tax, dated October 23, 2024, for sludge drying bags at the Wastewater Treatment Plant

Action Taken: _____

F. NEW BUSINESS

- 1. Discussion and consideration of policy pertaining to Returning to Work

Action Taken: _____

- 2. Discussion and consideration of quarterly newsletters

Action Taken: _____

- 3. Discussion and acceptance of resignation letter from Director Samuel Boucher, effective December 1, 2024

Action Taken: _____

G. CLOSED SESSION

- 1. Potential Litigation: CLOCWD v. Sparling Instruments, LLC.

Action Taken: _____

ADJOURNMENT

Time: _____

Where appropriate or deemed necessary, the Board may act on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District’s Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board’s consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
 Clearlake Oaks, CA 95423
 (707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

November 15, 2024

Administration

- ∂ We received 0 water quality complaints (WQC).
- ∂ We received 0 consumer/appeal claim(s)
- ∂ There are 11 accounts on payment arrangements
- ∂ We are moving along with backflow testing, as of today, 756/952 devices have been tested. Reminder letters will go out on Monday, November 18th.
- ∂ The Return-to-Work Policy (RTW) is on the agenda for approval, this policy has been vetted by both insurance and legal.
- ∂ As previously stated, we received a JPIA Wellness Grant in July 2024, we used those funds to purchase 3 picnic tables and umbrellas to encourage staff to take breaks and reset periods in the fresh air and promote wellness. Thank you to the DC staff for getting that setup, take a look next time you're at Admin.
 - I'm also working on obtaining more information on CSDA and CRWA grant opportunities for training in 2025.
- ∂ Hannah has been sorting through all the loose filing in DocuFree to prepare for our USDPW launch, we are almost there and will start shipping boxes again probably at the start of the new year.
 - We were able to clear out about 110 boxes from the shed and an additional file cabinet due to the scanning/retention policy. Hannah is working on the last file cabinet scanning as of this week.
- ∂ We had our initial kickoff call with VC3, our new IT Company, we will be picking back up with them after the New year, specifically January 6th, to prepare for the onsite visit.
- ∂ We have partnered with JPIA to conduct a Sprains/Strains Training class on December 3rd, this class will be for the field staff, including an obstacle course and in-class work.
- ∂ This time of year, slows down for billing, I'm shifting my focus to thew Admin Code after this week, I'm hoping to have a committee meeting in January.

Olivia Mann
 Administrative Services Manager
 Board Secretary

Stanley Archacki
 President

Michael Herman
 Vice President

Samuel Boucher
 Director

James Burton
 Director

William McHugh
 Director

Aged Accounts Receivable

As of 11/18/2024

| | 1-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | 120+ Days | Total Balance |
|------------------|-------------|-------------|-------------|-------------|--------------|---------------|
| | \$81,908.87 | \$42,415.85 | \$28,561.14 | \$21,352.49 | \$201,598.70 | \$375,837.05 |
| No. of Accounts: | 714 | 358 | 235 | 174 | 257 | 1738 |

These totals include all accounts on the Tax Roll

| | |
|-------------------|--------------|
| Water | \$115,478.70 |
| Water Penalty | \$9,545.46 |
| Sewer | \$123,157.49 |
| Sewer Penalty | \$8,226.69 |
| CRP Water | \$51,620.83 |
| CRP Water Penalty | \$4,249.49 |
| CRP Sewer | \$59,188.92 |
| CRP Sewer Penalty | \$3,942.07 |
| CRP PC | \$400.40 |
| CRP PC Penalty | \$27.00 |

Total Balance: \$375,837.05

****October Statements are due November 18, 2024****

Clearlake Oaks County Water District

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 (707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org

November 18, 2024

November 2024
 Board Letter

- ◆ August - Sept raw water NTU from the extended and pier intake was stable averaging 3-10.
 Ph running in the range of 7.7 – 9.1. Currently running off the West pier intake and filter 1.
- ◆ As of 11-12-24 the lake level is at 1.82, dropping .29 ft in the last month.
- ◆ Water production for the month of October was 18.739 MG down from 2023 production of 19.471 MG. Raw water intake was 22.883 MG. The daily production average dropped from 637,000 GPD in September to 604,000 GPD for October.
- ◆ We are having plant shutdowns with increasing frequency due to decreasing water demands.
- ◆ Treatment has been able to do the weekly tank runs for testing of chlorine residuals in all the tank locations.
- ◆ Continuing maintenance / cleanup through the plant area.
- ◆ Water sample list is attached – Please note 1,2,3-Trichloropropane was approved for a three-year testing waiver and Hexavalent Chromium has been added to testing within 6 months of 10-1-2024.

Treatment staff:

James Simons T4, D2 Operator Class B License
 Kurt Jensen T3, D2 Chief Class B License
 Helping treatment also
 Jesse Seth T2 D3 operator

Thank you,

Kurt Jensen

WTP Chief Plant Operator
k.jensen@clocwd.org

Water Sample Testing

| Sample Taken On | DATE | DATE | DATE | Month Due |
|----------------------------------|------------|------|------|------------|
| Bacti R(BW) & CW (M) | 11/6/24 | | | Nov |
| Bacti R (BW) | 10/16/24 | | | Oct /Nov |
| Bacti Tank Farm (once) | | | | |
| R & CW TCP123 (BA) | 3yr waiver | | | |
| Color / Odor (A) | | | | |
| Cyano Toxin Raw (Raw & Treated) | | | | |
| Bromate (Q) | | | | |
| Perchlorate (A) | | | | |
| TTHM (Q) | 10/30/24 | | | monitoring |
| HAA5 (Q) | 10/30/24 | | | monitoring |
| Lead & Copper (A)(1) | | | | |
| Lead & Copper (A)(1) | | | | |
| Lead & Copper (A)(1) | | | | |
| TOC / ALK | | | | |
| Nitrate (A) | | | | |
| Nitrite (A) | | | | |
| Antimony (A) | | | | |
| Arsenic(A) | | | | |
| Barium(A) | | | | |
| Beryllium(A) | | | | |
| Cadmium(A) | | | | |
| Chromium Total (A) | | | | |
| Fluoride Natural(A) | | | | |
| Mercury(A) | | | | |
| Nickel(A) | | | | |
| Selenium(A) | | | | |
| Thallium(A) | | | | |
| Simazine(A) | | | | |
| Bicarbonate Alaklinity(A) | | | | |
| Calcium(A) | | | | |
| Carbonate Alakalinity(A) | | | | |
| Chloride(A) | | | | |
| Copper(A) | | | | |
| Foaming Agents (MBAS)(A) | | | | |
| Hardness Total as CaCO3(A) | | | | |
| Hydroxide Alakalinity(A) | | | | |
| Iron(A) | | | | |
| Magnesium(A) | | | | |
| Manganese(A) | | | | |
| PH, Laboratory(A) | | | | |
| Silver(A) | | | | |
| Sodium(A) | | | | |
| Specific Coductance(A) | | | | |

A = Annually
 Q = Quarterly
 M = Monthly
 W = Weekly

**Please note:
 December is a
 large sampling
 month there are
 many samples
 taken this month.
 *****All samples
 showing on the
 state web site will
 populate at the
 beginning of each
 month as due now.**

| | | | | | |
|---------------------------|-----------|--|--|-------|---------------|
| Sulfate(A) | | | | | |
| Total Dissolved Solids(A) | | | | | |
| Turbidity, Laboratory(A) | | | | | |
| Zinc(A) | | | | | |
| Aluminum(A) | | | | | |
| MTBE(A) | | | | | |
| Color / Odor | | | | | |
| Asbestos | | | | | semi annually |
| Thiobencarb(A) | | | | | |
| Ethylene Dibromide | | | | | Every 9 Years |
| Heptachlor | | | | | Every 9 Years |
| Heptachlor Epoxide | | | | | Every 9 Years |
| BHC-Gamma | | | | | Every 9 Years |
| Methoxychlor | | | | | Every 9 Years |
| Toxaphene | | | | | Every 9 Years |
| Clearwell VOC | | | | | |
| Reg SOC 504 EDB | | | | | |
| Bacti clearwell | | | | | |
| Regulated SOC 504 | | | | | |
| Thiobencarb | | | | | |
| Hexavalent Chromium | 11/6/2024 | | | April | |
| Gross Alpha | 11/6/2024 | | | Nov | Every 9 years |



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 Website: www.clocwd.org

November 15, 2024

Clearlake Oaks County Water District
 P.O. Box 709
 Clearlake Oaks, CA 95423-0709

Pic 1



RE: October Board Letter

FLOWS FOR THE MONTH/CLEARLAKE LAKE LEVEL:

- ❖ **INFLUENT: 8.957 MG (AVERAGE: 289,000 GPD)**
- ❖ **EFFLUENT: 7.704 MG (AVERAGE: 249,000 GPD/172 GPM)**
- ❖ **CLEARLAKE AVERAGE LEVEL: 1.96' RUMSEY GAUGE**

Pic 2



As noted on the flow data above, flows continue to fall. The influent dropped by 380,000 gallons and the effluent dropped by 135,000 thousand gallons as compared to last month. Clearlake also continues to fall. The drop seen this month as compared to last is an average of .65' even after getting a total of .60" of rain during the month. The climate is beginning to shift to a colder condition. This begins to reflect in the process. From aeration to settling and other things. As noted on last month's board letter, the fail-safe valve located at the Secondary Effluent Pump Station failed. The fail-safe unit was pulled offline by an Auma Technician. The district packaged in a crate and shipped to Pennsylvania for repair (pic. 1). There has not been a response currently. Even though the actuator was reinstalled, it has continued to fail indicating a possible bad installation of the underground plug valve.

Staff will be conducting a troubleshooting process to confirm this. The Return Activated Sludge pump arrived and installed back to the process (pic. 2). The new pump that was ordered months ago also arrived and will be used as a backup for future unforeseen fails. At this time the process at the plant is doing well and will continue to do better as the climate continues to change. All labs in-house and outsourced were in compliance with the WDR issued to this plant.

Francisco Castro
 WWTP/CPO

Stanley Archacki
 President

Michael Herman
 Vice President

Samuel Boucher
 Director

James Burton
 Director

William McHugh
 Director

Clearlake Oaks County Water District
Board of Directors
Board Meeting November 21, 2024

Board of Directors,

October is historically a slow month, except for the Glenhaven Fire, allowing staff to catch up on some projects that slipped through the cracks during summer. Fire hydrants that were taken out of service will be repaired/replaced as needed. Filters at the water plant will be changed over to allow for maintenance, and the waste plant will be cleaning out ponds in preparation for winter.

The District met the deadline of October 16th for the Lead Service Line Inventory required by State and will now start preparing for the Cross-Connection Control Plan (CCCP) in accordance with Section 3.1.3 of the California Cross-Connection Control Policy Handbook. In the recent past, the District has opted not to train a staff member as a “Cross-Connection Specialist/Backflow Inspector”, however, with this new requirement, the District would have to hire a contractor to approve our plan and inspect every connection. Having no idea what these contractors would charge, let’s just say \$50/connection, that would cost the District well over \$100,000 to stay in compliance. With this being said, our Operations Manager, Jesse Seth, will be attending training to become a certified inspector. In addition, if his work schedule allows, the District will offer the option to our rate payers to use the District for their annual backflow inspections in-lieu of using a subcontractor.

As you are aware from the email I sent, we received our new crane truck. I will have Jeremy bring it to the meeting so you can see it. I know I sent pictures; however, you need to see it in person. It’s very impressive.

Pittsburg Tank has finally scheduled the warranty work for the Paradise Cove tank to fix all the bubbling and just an overall bad job that was performed when the District annexed PC. It has been a struggle between who was going to pay the bill for the aeration team to remove, store, sanitize, then replace upon completion. It was decided that Pittsburg Tank will be covering that charge also. I made it very clear that it wasn’t the District’s poor workmanship that caused this bubbling. Paradise Cove tank will be down for two to three weeks and will be fed straight from the distribution system.

As always, a big thank you to the staff for a job well done.

Respectfully Submitted,
Dianna Mann
General Manager

1:51 PM

11/08/24

Accrual Basis

Clearlake Oaks County Water District
Summary Balance Sheet
As of October 31, 2024

| | Oct 31, 24 |
|---------------------------------------|----------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | 1,100,505.24 |
| Accounts Receivable | 204,087.00 |
| Other Current Assets | 3,175,796.51 |
| Total Current Assets | 4,480,388.75 |
| Fixed Assets | 23,194,086.65 |
| TOTAL ASSETS | 27,674,475.40 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | 154,034.92 |
| Credit Cards | 15,366.30 |
| Other Current Liabilities | 8,378,844.77 |
| Total Current Liabilities | 8,548,245.99 |
| Long Term Liabilities | -973,084.43 |
| Total Liabilities | 7,575,161.56 |
| Equity | 20,099,313.84 |
| TOTAL LIABILITIES & EQUITY | 27,674,475.40 |

1:51 PM
11/08/24
Accrual Basis

Clearlake Oaks County Water District
Balance Sheet
As of October 31, 2024

| | Oct 31, 24 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 101.5 · CA CRP PC (California Class) | 124,474.44 |
| 101.4 · CA CRP Sewer (California Class) | 111,913.97 |
| 101.3 · CA CRP Water (California Class) | 168,192.38 |
| 101.2 · CA Sewer Reserves (California Class) | 113,557.38 |
| 101.1 · CA Water Reserves (California Class) | 198,894.30 |
| 102.001 · GL - 9122 (Old Acct. # 053420019) | 63,831.18 |
| 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) | |
| CIP Deposits 2014 | 189,000.00 |
| 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other | 130,552.61 |
| Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) | 319,552.61 |
| 102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CHECKING... | 88.98 |
| Total Checking/Savings | 1,100,505.24 |
| Accounts Receivable | |
| CUSI Accounts Receivable | 204,087.00 |
| Total Accounts Receivable | 204,087.00 |
| Other Current Assets | |
| 139 · Docufree (Purchasing space on the Cloud xfering hard copies) | 36,026.65 |
| 116 · DEFERRED OUTFLOW- PENSION | 279,080.00 |
| 103 · PETTY CASH (PETTY CASH - WAS 1013200) | 306.59 |
| 104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201) | 85,208.68 |
| 130 · Const In Progress - Studies | |
| 130.97 · Const in Progress - Actiflo Pil (Actiflo Pilot Program) | 3,280.00 |
| 130.96 · Const in Progress - WWP 2022 (Grant application for WWTP for all the w... | 5,585.00 |
| 130.95 · Source Capacity Studygrant prep | 18,190.25 |
| 130 · Const In Progress - Studies - Other | 691,882.44 |
| Total 130 · Const In Progress - Studies | 718,937.69 |
| 132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200) | 983,511.67 |
| 135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100) | 249,148.33 |
| 114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010) | 810,005.90 |
| 115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840) | 13,571.00 |
| Total Other Current Assets | 3,175,796.51 |
| Total Current Assets | 4,480,388.75 |
| Fixed Assets | |
| 136 · CUSI Software (All expenses related to billing software) | 23,172.00 |
| 138 · USDA Water Improvements | 8,782,506.04 |
| 128 · Sewer Infrstrcture & Rehab Proj (Phase 1 was the installation of the Force Main) | 3,890,219.87 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distribution ... | |
| 121.1 · Sidewalk Project - District Exp | 115,500.66 |
| 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distributi... | 279,432.11 |
| Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib... | 394,932.77 |
| 131 · Waste Water Plant | |
| 131.1 · Pumps/Equipment | 178,099.54 |
| 131 · Waste Water Plant - Other | 230,059.50 |
| Total 131 · Waste Water Plant | 408,159.04 |
| 126 · Forcemain (phase 1) Cap. Imprv. | 1,233,797.22 |
| 123 · USDA - Sewer Plant Cap Imprvmt | 4,265,559.43 |
| USDA Project | -523,819.00 |
| 127 · Water Plant | |
| 127.8 · Water Intake Pump Extension | -140,267.64 |
| 127.7 · Ozone System | 38,629.36 |

1:51 PM
11/08/24
Accrual Basis

Clearlake Oaks County Water District
Balance Sheet
As of October 31, 2024

| | Oct 31, 24 |
|--|----------------------|
| 127.6 · Swan AMI Turbiwell Monitor | 25,079.10 |
| 127.5 · A/C installation for Filter Rm | 750.00 |
| 127.4 · PH System | 9,959.72 |
| 127.2 · Harvy Vault Chlor Inject Proj | 1,408.61 |
| 127.1 · Major Equipment | 396,250.39 |
| 127 · Water Plant - Other | 239,426.30 |
| Total 127 · Water Plant | 571,235.84 |
| 120 · District General CRP (EQUIPMENT - WAS 1011181) | |
| 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190) | 1,922,818.13 |
| 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | 27,331.49 |
| 120.75 · SCADA | 48,335.49 |
| 120.90 · Vehicles/Generators/Trailers | 934,882.14 |
| 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other | 95,883.57 |
| Total 120 · District General CRP (EQUIPMENT - WAS 1011181) | 3,029,250.82 |
| 122 · Bldgs/Grounds Cap Improvements | 8,547,329.06 |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) | |
| 124.2 · GIS Online Mapping System | 8,277.92 |
| 124.30 · Lift Stations | |
| 124.31 · Lift Station 7 Bypass | 66,042.23 |
| 124.30 · Lift Stations - Other | 60,599.80 |
| Total 124.30 · Lift Stations | 126,642.03 |
| 124.50 · Mains | 14,788.58 |
| 124.60 · Meters | 10,000.34 |
| 124.90 · Water Tanks | 40,615.04 |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 101116... | 3,150,613.27 |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 101... | 3,350,937.18 |
| 125 · Land - Dist. Cap. Improvements | 299,770.00 |
| 129 · ALLOW. FOR DEPRECIATION | -11,078,963.62 |
| Total Fixed Assets | 23,194,086.65 |
| TOTAL ASSETS | 27,674,475.40 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200) | 154,034.92 |
| Total Accounts Payable | 154,034.92 |
| Credit Cards | |
| 211 · WAB Credit Card | |
| 211.18 · WAB - Jesse - 9134 | 899.04 |
| 211.16 · WAB - Francisco - 9149 | 1,229.40 |
| 211.14 · WAB - Dianna - 5782 (211.14: - WAB - Dianna - 3226) | 11,116.25 |
| 211.13 · WAB - Jeremy - 9140 | 2,121.61 |
| Total 211 · WAB Credit Card | 15,366.30 |
| Total Credit Cards | 15,366.30 |
| Other Current Liabilities | |
| 800 · Bulk Water Deposit | 2,025.00 |
| Annual Depreciation | 249,035.55 |
| 224 · USDA Retainage | 241,508.65 |
| 223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax deposit ... | -3,928.96 |
| 280 · Loan | |
| 280.04 · 2021 Water Truck | 41,473.49 |
| 280.15 · USDA Water Improvement Project (USDA Wtr Improvement Proj total \$... | 4,780,000.00 |
| 280.02 · KS State Bank - 2019 Vac-Con | 14,235.74 |

1:51 PM

Clearlake Oaks County Water District

11/08/24

Balance Sheet

Accrual Basis

As of October 31, 2024

| | Oct 31, 24 |
|---|----------------------|
| 280.12 · USDA Loan for Sewer Clarifier | 2,946,172.41 |
| Total 280 · Loan | 7,781,881.64 |
| 221 · Health Ins - EE Portion | 9,224.16 |
| 222 · Direct Deposit Liabilities (Direct Deposit Liabilities) | 20,551.59 |
| 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) | |
| 223.16 · GARNISHMENT - COURT DEBT ORDER (GARNISHMENT - COURT DEB... | -134.76 |
| 223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE CO SHE... | 22,817.47 |
| 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other | -21,816.08 |
| Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) | 866.63 |
| 223.55 · FEDERAL PAYROLL TAX WITHHOLDING (FEDERAL PAYROLL TAX WITH... | -1,050.73 |
| 223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WAS 20971... | -1.00 |
| 223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - INS CO-... | -24,117.10 |
| 223.80 · GASB 68 Pension (- WAS 2097190) | 26,313.00 |
| 223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - WAS 209... | 8,934.90 |
| 223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLOYEE BE... | 86,839.02 |
| 24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or accrued,... | -19,237.58 |
| Total Other Current Liabilities | 8,378,844.77 |
| Total Current Liabilities | 8,548,245.99 |
| Long Term Liabilities | |
| 228 · FEMA Interest on Overpaymnt/Pen | 743,915.57 |
| 227 · FEMA Overpayment/Penalties | -2,068,990.59 |
| 295 · NET PENSION LIABILITY | 723,163.00 |
| 225 · USDA Payment - Sewer Clarifier | -371,172.41 |
| Total Long Term Liabilities | -973,084.43 |
| Total Liabilities | 7,575,161.56 |
| Equity | |
| 302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300) | 3,334,114.80 |
| 304 · Opening Balance Equity (Opening balances during setup post to this account. Th... | -584,283.24 |
| 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/... | 17,148,646.12 |
| Net Income | 200,836.16 |
| Total Equity | 20,099,313.84 |
| TOTAL LIABILITIES & EQUITY | 27,674,475.40 |

1:52 PM

11/08/24

Accrual Basis

Clearlake Oaks County Water District
Capital Improvements
As of October 31, 2024

| Date | Name | Memo | Class | Amount |
|------------|--|--------------------------|-----------|-----------|
| | 130 · Const In Progress - Studies | | | |
| | 135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100) | | | |
| | 131 · Waste Water Plant | | | |
| | 131.1 · Pumps/Equipment | | | |
| 09/30/2024 | Xylem Water Solution... | Flygt Submersible P... | CRP:Sewer | 1,636.64 |
| 10/25/2024 | Xylem Water Solution... | Approved RM 07/18/... | GL:Sewer | 12,916.55 |
| | Total 131.1 · Pumps/Equipment | | | 14,553.19 |
| | 131 · Waste Water Plant - Other | | | |
| | Total 131 · Waste Water Plant - Other | | | |
| | Total 131 · Waste Water Plant | | | 14,553.19 |
| | 127 · Water Plant | | | |
| | 127.7 · Ozone System | | | |
| | Total 127.7 · Ozone System | | | |
| | 127.6 · Swan AMI Turbiwell Monitor | | | |
| | Total 127.6 · Swan AMI Turbiwell Monitor | | | |
| | 127.4 · PH System | | | |
| | Total 127.4 · PH System | | | |
| | 127.2 · Harvy Vault Chlor Inject Proj | | | |
| | Total 127.2 · Harvy Vault Chlor Inject Proj | | | |
| | 127.1 · Major Equipment | | | |
| 09/13/2024 | Ryan Process, Inc. | Double Wall Contain... | CRP:Water | 20,597.45 |
| | Total 127.1 · Major Equipment | | | 20,597.45 |
| | 127 · Water Plant - Other | | | |
| | Total 127 · Water Plant - Other | | | |
| | Total 127 · Water Plant | | | 20,597.45 |
| | 120 · District General CRP (EQUIPMENT - WAS 1011181) | | | |
| | 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190) | | | |
| | Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ... | | | |
| | 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | | | |
| | Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192) | | | |
| | 120.75 · SCADA | | | |
| 07/09/2024 | Mendo Mill | Scada Project at Wa... | CRP:Sewer | 320.21 |
| 07/23/2024 | Southport Control Sol... | Lift Station Counters... | CRP:Water | 992.00 |
| 07/23/2024 | Southport Control Sol... | | CRP:Sewer | 992.00 |
| | Total 120.75 · SCADA | | | 2,304.21 |
| | 120.90 · Vehicles/Generators/Trailers | | | |
| | Total 120.90 · Vehicles/Generators/Trailers | | | |
| | 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other | | | |
| | Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other | | | |
| | Total 120 · District General CRP (EQUIPMENT - WAS 1011181) | | | 2,304.21 |
| | 122 · Bldgs/Grounds Cap Improvements | | | |
| | Total 122 · Bldgs/Grounds Cap Improvements | | | |
| | 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) | | | |
| | 124.2 · GIS Online Mapping System | | | |
| | Total 124.2 · GIS Online Mapping System | | | |
| | 124.30 · Lift Stations | | | |
| | 124.50 · Mains | | | |

1:00 PM

Clearlake Oaks County Water District

11/08/24

Profit and Loss

Accrual Basis

July through October 2024

| | Admin (GL) | Sewer (GL) | Water (GL) | Total GL | TOTAL |
|---|--------------------|-------------------|-------------------|---------------------|---------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| Income | | | | | |
| 445 · Bulk Water | 0.00 | 0.00 | 4,475.40 | 4,475.40 | 4,475.40 |
| 410 · Client Reg Pmt | 0.00 | 380,058.78 | 505,236.88 | 885,295.66 | 885,295.66 |
| 420 · Connection Fees | 0.00 | 10,245.00 | 0.00 | 10,245.00 | 10,245.00 |
| 430 · Penalty & Interest | 0.00 | 8,012.67 | 9,427.74 | 17,440.41 | 17,440.41 |
| 450 · Other - Non S/W Rev | 0.00 | 71,584.52 | 72,134.17 | 143,718.69 | 143,718.69 |
| Total Income | 0.00 | 469,900.97 | 591,274.19 | 1,061,175.16 | 1,061,175.16 |
| Total Income | 0.00 | 469,900.97 | 591,274.19 | 1,061,175.16 | 1,061,175.16 |
| Gross Profit | 0.00 | 469,900.97 | 591,274.19 | 1,061,175.16 | 1,061,175.16 |
| Expense | | | | | |
| Salaries & EE Benefits | | | | | |
| 505 · Salaries & Wages | 145,426.71 | 109,849.57 | 82,518.14 | 337,794.42 | 337,794.42 |
| 520 · FICA - District Share | 11,007.32 | 8,132.63 | 6,199.12 | 25,339.07 | 25,339.07 |
| 530 · Med/Life Insurance- Dist Share | 16,371.66 | 23,806.22 | 11,252.64 | 51,430.52 | 51,430.52 |
| 540 · PERS - District Share | 43,464.84 | 7,613.72 | 5,001.80 | 56,080.36 | 56,080.36 |
| 560 · Workers Comp Ins | 2,059.87 | 5,593.08 | 6,063.89 | 13,716.84 | 13,716.84 |
| Total Salaries & EE Benefits | 218,330.40 | 154,995.22 | 111,035.59 | 484,361.21 | 484,361.21 |
| Services & Supplies | | | | | |
| 610 · Bank Fees | 13,230.70 | 0.00 | 0.00 | 13,230.70 | 13,230.70 |
| 620 · Communications & Internet | 2,817.51 | 3,491.19 | 3,591.46 | 9,900.16 | 9,900.16 |
| 630 · Equip - Office | 1,571.75 | 155.91 | 0.00 | 1,727.66 | 1,727.66 |
| 640 · Fuel & Oil | 0.00 | 2,698.70 | 1,981.57 | 4,680.27 | 4,680.27 |
| 645 · Insurance | 0.00 | 18,880.22 | 18,880.23 | 37,760.45 | 37,760.45 |
| 657 · Lab | 0.00 | 6,991.13 | 5,653.58 | 12,644.71 | 12,644.71 |
| 660 · Memberships & Subscription | 13,252.82 | 9,750.34 | 9,852.46 | 32,855.62 | 32,855.62 |
| 670 · Postage & Shipping | 3,479.34 | 0.00 | 0.00 | 3,479.34 | 3,479.34 |
| 675 · Professional Services | 17,592.53 | 5,261.71 | 11,030.79 | 33,885.03 | 33,885.03 |
| 685 · Rents | 3,029.84 | 0.00 | 0.00 | 3,029.84 | 3,029.84 |
| 690 · Safety & Security | 464.67 | 1,423.97 | 1,436.43 | 3,325.07 | 3,325.07 |
| 700 · Tools & Instruments | 0.00 | 87.64 | 146.40 | 234.04 | 234.04 |
| 703 · Supplies - Clothing & Personal | 916.96 | 1,329.68 | 1,597.82 | 3,844.46 | 3,844.46 |
| 705 · Supplies - Office | 708.43 | 36.24 | 75.16 | 819.83 | 819.83 |
| 715 · Supplies-Chemicals-Operating | 0.00 | 21,090.75 | 46,447.50 | 67,538.25 | 67,538.25 |
| 720 · Supplies - Inventory - Other | 0.00 | 3,160.23 | 1,433.24 | 4,593.47 | 4,593.47 |
| 735 · Training/Classes/Certs/ClassB | 0.00 | 203.00 | 0.00 | 203.00 | 203.00 |
| 745 · Travel / Lodging | 7.00 | 0.00 | 0.00 | 7.00 | 7.00 |
| 750 · Utilities | 3,139.69 | 30,529.41 | 114,124.83 | 147,793.93 | 147,793.93 |
| 760 · Waste Disposal | 196.84 | 19,243.62 | 1,187.15 | 20,627.61 | 20,627.61 |
| 795 · Yolo Co | 0.00 | 0.00 | 12,763.85 | 12,763.85 | 12,763.85 |
| 799 · Team Building | 923.00 | 0.00 | 0.00 | 923.00 | 923.00 |
| Total Services & Supplies | 61,331.08 | 124,333.74 | 230,202.47 | 415,867.29 | 415,867.29 |
| Repairs & Replacement | | | | | |
| 810 · R&R Buildings & Grounds | 1,769.62 | 99.75 | 0.00 | 1,869.37 | 1,869.37 |
| 830 · R&R Equipment | 0.00 | 0.00 | 17.10 | 17.10 | 17.10 |
| Total Repairs & Replacement | 1,769.62 | 99.75 | 17.10 | 1,886.47 | 1,886.47 |
| Total Expense | 281,431.10 | 279,428.71 | 341,255.16 | 902,114.97 | 902,114.97 |
| Net Ordinary Income | -281,431.10 | 190,472.26 | 250,019.03 | 159,060.19 | 159,060.19 |
| Net Income | -281,431.10 | 190,472.26 | 250,019.03 | 159,060.19 | 159,060.19 |

CLO Water and Wastewater District
PROJECTED BUDGET 2024-2025

4

Target % > **33%**

| As of October 2024 Summary | WATER | | | | WASTEWATER | | | |
|--|-----------------|----------------|----------------|-----|------------------|-----------------|----------------|------|
| | Budget | | Actual YTD | | Budget | | Actual YTD | |
| | Annual | YTD | Amount | % | Annual | YTD | Amount | % |
| Total Operating Revenue | 1,374,612 | 458,204 | 590,725 | 43% | 1,248,780 | 416,260 | 471,317 | 38% |
| Total Operating Expenses | 1,397,481 | 465,827 | 481,972 | 34% | 1,366,371 | 455,457 | 420,147 | 31% |
| Operating Balance (loss) | (22,869) | (7,623) | 108,753 | | (117,591) | (39,197) | 51,170 | |
| 420 Connection Fees | 10,000 | 3,333 | - | 0% | 10,000 | 3,333 | 10,245 | 102% |
| 445 Bulk Water Sales | 50,000 | | 4,475 | | | | | |
| 450 Non S/W Rev - ATT Cell Lease | 9,606 | 3,202 | 10,039 | | 9,606 | 3,202 | 10,039 | |
| 450 Non S/W Rev - County Treasury/misc | 100,000 | 33,333 | 61,546 | 62% | 165,000 | 55,000 | 61,546 | 37% |
| Reserves | 50,000 | 16,667 | - | 0% | 25,000 | 8,333 | | 0% |
| Net Change In Net Position (loss) | 96,737 | 15,579 | 184,813 | | 42,015 | 14,005 | 133,000 | |

Current Revenue Notes:

| | |
|-------------------|-----------------------|
| General Ledger | \$159,696.30 |
| District CRP | \$266,133.83 |
| Paradise Cove CRP | \$126,745.14 |
| Water Reserve | \$199,750.40 |
| Sewer Reserve | \$101,109.74 |
| LAIF Account | \$324,633.10 |
| Total | \$1,178,068.51 |

Past Revenue Notes

| As of October 2024 Operating Revenue | WATER | | | | WASTEWATER | | | |
|---|------------------|----------------|----------------|------------|------------------|----------------|----------------|------------|
| | Budget | | Actual YTD | | Budget | | Actual YTD | |
| | Annual | YTD | Amount | % | Annual | YTD | Amount | % |
| 410 Client Reg Pmt | 1,341,612 | 447,204 | 505,237 | 38% | 1,212,480 | 404,160 | 380,059 | 31% |
| 430 Penalty & Interest | 33,000 | 11,000 | 9,428 | 29% | 36,300 | 12,100 | 9,428 | 26% |
| 440 | - | - | - | 0% | - | - | - | 0% |
| Total Revenue > | 1,374,612 | 458,204 | 514,665 | 37% | 1,248,780 | 416,260 | 389,487 | 31% |

| As of October 2024 Operating Expenses | Budget | | | | Actual | | | |
|--|----------------|----------------|----------------|------------|----------------|----------------|----------------|------------|
| | Annual | YTD | YTD | % | YTD | % | Spent | % |
| 505 Salaries & Wages | 431,386 | 143,795 | 155,232 | 36% | 565,111 | 188,370 | 182,564 | 32% |
| 520 FICA - District Share | 35,003 | 11,668 | 11,703 | 33% | 46,986 | 15,662 | 13,637 | 29% |
| 530 Medical Ins - District Share | 69,968 | 23,323 | 19,439 | 28% | 120,067 | 40,022 | 31,992 | 27% |
| 540 CalPERS - District Share | 80,947 | 26,982 | 26,735 | 33% | 95,604 | 31,868 | 29,347 | 31% |
| 550 Unemployment | 2,500 | 833 | - | 0% | 2,500 | 833 | - | 0% |
| 560 Workmans Compensation | 28,460 | 9,487 | 7,094 | 25% | 30,435 | 10,145 | 6,623 | 22% |
| Salaries and Employee Benefits > | 648,263 | 216,088 | 220,202 | 34% | 860,703 | 286,901 | 264,162 | 31% |
| 605 Advertising | 200 | 67 | - | 0% | 200 | 67 | - | 0% |
| 610 Bank Fees | 19,810 | 6,603 | 6,616 | 33% | 19,800 | 6,600 | 6,616 | 33% |
| 620 Communications & Internet | 19,000 | 6,333 | 5,000 | 26% | 19,000 | 6,333 | 4,900 | 26% |
| 622 Board Exp | 3,500 | 1,167 | - | 0% | 3,500 | 1,167 | - | 0% |
| 625 Equip - Field <\$4,000.00 | 2,500 | 833 | - | 0% | 4,000 | 1,333 | - | 0% |
| 630 Equip - Office | 2,000 | 667 | 786 | 39% | 2,500 | 833 | 942 | 38% |
| 640 Fuel & Oil | 15,200 | 5,067 | 1,982 | 13% | 12,500 | 4,167 | 2,699 | 22% |
| 645 Insurance | 44,100 | 14,700 | 18,880 | 43% | 44,000 | 14,667 | 18,880 | 43% |

| | | | | | | | | | |
|--|------------------|----------------|----------------|------------|------------------|----------------|----------------|------------|----|
| 650 Interest | 2,000 | 667 | - | 0% | 2,000 | 667 | <u>17</u> | - | 0% |
| 657 Lab | 22,200 | 7,400 | 5,654 | 25% | 18,630 | 6,210 | 6,991 | 38% | |
| 660 Memberships/Subscriptions/Licenses | 45,500 | 15,167 | 16,479 | 36% | 54,500 | 18,167 | 16,377 | 30% | |
| 665 Mileage Reimb | 500 | 167 | - | 0% | 250 | 83 | - | 0% | |
| 670 Postage & Shipping | 13,000 | 4,333 | 1,740 | 13% | 13,000 | 4,333 | 1,740 | 13% | |
| 675 Professional Services | 30,000 | 10,000 | 19,828 | 66% | 25,000 | 8,333 | 14,059 | 56% | |
| 685 Rents | 8,338 | 2,779 | 1,515 | 18% | 8,338 | 2,779 | 1,515 | 18% | |
| 690 Safety & Security | 5,250 | 1,750 | 1,669 | 32% | 8,750 | 2,917 | 1,657 | 19% | |
| 700 Tools & Instruments | 3,700 | 1,233 | 146 | 4% | 2,500 | 833 | 88 | 4% | |
| 703 Apparel | 3,350 | 1,117 | 2,057 | 61% | 3,150 | 1,050 | 1,789 | 57% | |
| 705 Supplies - Office | 4,000 | 1,333 | 429 | 11% | 4,000 | 1,333 | 390 | 10% | |
| 715 Treatment Chemicals | 125,250 | 41,750 | 46,448 | 37% | 55,000 | 18,333 | 21,091 | 38% | |
| 720 Supplies - Operating - Other | 5,000 | 1,667 | 1,433 | 29% | 28,000 | 9,333 | 3,160 | 11% | |
| 730 Taxes - Licenses | 0 | 0 | - | 0% | 0 | 0 | - | 0% | |
| 735 Training | 3,750 | 1,250 | - | 0% | 2,750 | 917 | 203 | 7% | |
| 745 Travel | 2,000 | 667 | 4 | 0% | 1,750 | 583 | 4 | 0% | |
| 750 Utilities | 266,970 | 88,990 | 115,695 | 43% | 108,770 | 36,257 | 32,099 | 30% | |
| 760 Waste Disposal | 30,350 | 10,117 | 1,286 | 4% | 56,030 | 18,677 | 19,343 | 35% | |
| 795 Yolo Co | 61,000 | 20,333 | 12,764 | 21% | | | | | |
| 799 Misc | 1,750 | 583 | 462 | 0% | 1,750 | 583 | 462 | 0% | |
| Services and Supplies > | 740,218 | 246,739 | 260,869 | 35% | 499,668 | 166,556 | 155,001 | 31% | |
| Repairs & Replacement | | | | | | | | | |
| 810 R&R Buildings & Grounds | 6,000 | 2,000 | 885 | 15% | 3,500 | 1,167 | 985 | 28% | |
| 815 R&R Damage Claims | 0 | 0 | - | 0% | - | - | - | 0% | |
| 820 R&R Lift Stations | - | - | - | 0% | - | - | - | 0% | |
| 830 R&R Equipment | 0 | 0 | 17 | 113333% | 0 | 0 | - | 0% | |
| 832 R&R Mains/Service Lines | - | - | - | 0% | - | - | - | 0% | |
| 840 R&R Vehicles | 3,000 | 1,000 | - | 0% | 2,500 | 833 | - | 0% | |
| Repairs & Replacement > | 9,000 | 3,000 | 902 | 10% | 6,000 | 2,000 | 985 | 16% | |
| Total Expenses > | 1,397,481 | 465,827 | 481,972 | 34% | 1,366,371 | 455,457 | 420,147 | 31% | |

| 4 Administration Budget Variance Report July 1, 2024 through June 30, 2025 | | Target % > | | 33.3% | GL ADMIN | |
|--|--|------------------|----------------|----------------|--------------|----------------|
| As of October 2024 | | 2024-2025 Budget | | Actual | % | |
| Expenses | | Annual | YTD | YTD | Spent | Total |
| | | | | | | Remaining |
| 505 | Salaries & Wages | 419,495 | 139,832 | 145,427 | 34.7% | 274,068 |
| 520 | FICA - District Share | 33,155 | 11,052 | 11,007 | 33.2% | 22,148 |
| 530 | Medical Ins - District Share | 63,054 | 21,018 | 16,372 | 26.0% | 46,682 |
| 540 | CalPERS-District Share (Unfunded Liab \$103,000) | 132,659 | 44,220 | 43,465 | 32.8% | 89,194 |
| 550 | Unemployment | 5,000 | 1,667 | | 0.0% | 5,000 |
| 560 | Workers Comp Ins | 8,186 | 2,729 | 2,060 | 25.2% | 6,126 |
| Salaries and Employee Benefits > | | 661,548 | 220,516 | 218,331 | 33.0% | 443,217 |
| 605 | Advertising | 400 | 133 | - | 0.0% | 400 |
| 610 | Bank Fees | 39,600 | 13,200 | 13,231 | 33.4% | 26,369 |
| 620 | Communications & Internet | 7,000 | 2,333 | 2,818 | 40.3% | 4,182 |
| 622 | Board | 7,000 | 2,333 | | 0.0% | 7,000 |
| 625 | Equip - Field <\$4,999.00 | 0 | 0 | | 0.0% | 0 |
| 630 | Equip - Office | 3,000 | 1,000 | 1,572 | 52.4% | 1,428 |
| 640 | Fuel & Oil | 0 | 0 | | 0.0% | 0 |
| 645 | Insurance | 0 | 0 | | 0.0% | 0 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outsource Lab / Internal Lab | 0 | 0 | | 0.0% | 0 |
| 660 | Memberships/Subscriptions/licenses | 15,000 | 5,000 | 13,253 | 88.4% | 1,747 |
| 670 | Postage & Shipping | 26,000 | 8,667 | 3,479 | 13.4% | 22,521 |
| 675 | Professional Services (Legal, IT) | 40,000 | 13,333 | 17,593 | 44.0% | 22,407 |
| 685 | Rents | 16,675 | 5,558 | 3,030 | 18.2% | 13,645 |
| 690 | Safety & Security | 1,500 | 500 | 465 | 31.0% | 1,035 |
| 700 | Tools & Instruments | 0 | 0 | | 0.0% | 0 |
| 703 | Apparel | 700 | 233 | 917 | 131.0% | (217) |
| 705 | Supplies - Office | 6,000 | 2,000 | 708 | 11.8% | 5,292 |
| 715 | Treatment Chemicals | 0 | 0 | | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 0 | 0 | | 0.0% | 0 |
| 735 | Training, Certifications | 3,500 | 1,167 | | 0.0% | 3,500 |
| 745 | Travel | 3,000 | 1,000 | 7 | 0.2% | 2,993 |
| 750 | Utilities | 7,540 | 2,513 | 3,140 | 41.6% | 4,400 |
| 760 | Waste Disposal | 700 | 233 | 197 | 28.1% | 503 |
| 795 | Yolo Co | 0 | 0 | | 0.0% | 0 |
| 799 | Team Building | 3,500 | 1,167 | 923 | 26.4% | 2,577 |
| Services and Supplies > | | 181,115 | 60,372 | 61,333 | 33.9% | 119,782 |
| Repairs & Replacement | | | | | | |
| 810 | R&R Buildings & Grounds | 2,000 | 667 | 1,770 | 88.5% | 230 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | - | - | | 0.0% | - |
| 830 | R&R Equipment | 0 | 0 | | 0.0% | 0 |
| 832 | R&R Mains/Service Lines | 0 | 0 | | 0.0% | 0 |
| 840 | R&R Vehicles | 0 | 0 | | 0.0% | 0 |
| Repairs & Replacement > | | 2,000 | 667 | 1,770 | 88.5% | 230 |
| Total Expenses > | | 844,663 | 281,554 | 281,434 | 33.3% | 563,229 |
| 810 | Sprayed Admin for coachroaches | | | | | |

| 4 Wastewater Budget Variance Report July 1, 2024 through June 30, 2025 | | 2024-2025 Budget | | Target % > | 33.3% | GL WASTEWATER |
|--|----------------|------------------|----------------|--------------|-------|----------------|
| As of October 2024 | | Actual | % | | | |
| Expenses | Annual | YTD | YTD | Spent | Total | Remaining |
| 505 Salaries & Wages | 355,364 | 118,455 | 109,850 | 30.9% | | 245,514 |
| 520 FICA - District Share | 30,409 | 10,136 | 8,133 | 26.7% | | 22,276 |
| 530 Medical Ins - District Share | 88,540 | 29,513 | 23,806 | 26.9% | | 64,734 |
| 540 CalPERS - District Share | 29,274 | 9,758 | 7,614 | 26.0% | | 21,660 |
| 550 Unemployment | 0 | 0 | | 0.0% | | 0 |
| 560 Workmans Compensation | 26,342 | 8,781 | 5,593 | 21.2% | | 20,749 |
| Salaries and Employee Benefits > | 529,929 | 176,643 | 154,996 | 29.2% | | 374,933 |
| 605 Advertising | 0 | 0 | | 0.0% | | 0 |
| 610 Bank Fees | 0 | 0 | | 0.0% | | 0 |
| 620 Communications & Internet | 13,000 | 4,333 | 3,491 | 26.9% | | 9,509 |
| 622 Board | 0 | 0 | | 0.0% | | 0 |
| 625 Equip - Field <\$4,999.00 | 1,500 | 500 | | 0.0% | | 1,500 |
| 630 Equip - Office | 1,000 | 333 | 156 | 15.6% | | 844 |
| 640 Fuel & Oil | 7,500 | 2,500 | 2,699 | 36.0% | | 4,801 |
| 645 Insurance | 44,000 | 14,667 | 18,880 | 42.9% | | 25,120 |
| 650 Interest | 0 | 0 | | 0.0% | | 0 |
| 657 Outsource Lab / Internal Lab | 18,630 | 6,210 | 6,991 | 37.5% | | 11,639 |
| 660 Memberships/Subscriptions/Permits | 47,000 | 15,667 | 9,750 | 20.7% | | 37,250 |
| 665 Mileage Reimb | 250 | 83 | | 0.0% | | 250 |
| 670 Postage & Shipping | 0 | 0 | | 0.0% | | 0 |
| 675 Professional Services (SCADA) | 5,000 | 1,667 | 5,262 | 105.2% | | (262) |
| 685 Rents | 0 | 0 | | 0.0% | | 0 |
| 690 Safety & Security | 8,000 | 2,667 | 1,424 | 17.8% | | 6,576 |
| 700 Tools & Instruments | 2,500 | 833 | 88 | 3.5% | | 2,412 |
| 703 Apparel | 2,800 | 933 | 1,330 | 47.5% | | 1,470 |
| 705 Supplies - Office | 1,000 | 333 | 36 | 3.6% | | 964 |
| 715 Treatment Chemicals | 55,000 | 18,333 | 21,091 | 38.3% | | 33,909 |
| 720 Supplies-Operating-Other-Titan Tubes | 28,000 | 9,333 | 3,160 | 11.3% | | 24,840 |
| 730 Vacant | - | - | | | | - |
| 735 Training, Certifications | 1,000 | 333 | 203 | 20.3% | | 797 |
| 745 Travel | 250 | 83 | | 0.0% | | 250 |
| 750 Utilities | 105,000 | 35,000 | 30,529 | 29.1% | | 74,471 |
| 760 Waste Disposal | 55,680 | 18,560 | 19,244 | 34.6% | | 36,436 |
| 795 Yolo Co | 0 | 0 | | 0.0% | | 0 |
| 798 Customer Refund | | | | | | |
| 799.1 Team Building | | | | | | |
| Services and Supplies > | 397,110 | 132,370 | 124,334 | 31.3% | | 272,776 |
| Repairs & Replacement | | | | | | |
| 810 R&R Buildings & Grounds | 2,500 | 833 | 100 | 4.0% | | 2,400 |
| 815 R&R Damage Claims | 0 | 0 | | 0.0% | | 0 |
| 820 R&R Lift Stations | 0 | 0 | | 0.0% | | 0 |
| 830 R&R Equipment | 0 | 0 | | 0.0% | | 0 |
| 832 R&R Mains/Service Lines | 0 | 0 | - | 0.0% | | - |
| 840 R&R Vehicles | 2,500 | 833 | | 0.0% | | 2,500 |
| | - | - | | 0.0% | | - |
| Repairs & Replacement > | 5,000 | 1,667 | 100 | 2.0% | | 4,900 |
| Total Expenses > | 932,039 | 310,680 | 279,430 | 30.0% | | 652,609 |
| Expense Notes | | | | | | |

| 4 Water Budget Variance Report July 1, 2024 through June 30, 2025 | | 2024-2025 Budget | | Target % > | 33.3% | 20 GL WATER |
|---|--|------------------|----------------|----------------|--------------|----------------|
| As of October 2024 | | | | Actual | % | Total |
| Expenses | | Annual | YTD | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 221,639 | 73,880 | 82,518 | 37.2% | 139,121 |
| 520 | FICA - District Share | 18,426 | 6,142 | 6,199 | 33.6% | 12,227 |
| 530 | Medical Ins - District Share | 38,441 | 12,814 | 11,253 | 29.3% | 27,188 |
| 540 | CalPERS - District Share | 14,617 | 4,872 | 5,002 | 34.2% | 9,615 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workmans Compensation | 24,368 | 8,123 | 6,064 | 24.9% | 18,304 |
| Salaries and Employee Benefits > | | 317,490 | 105,830 | 111,036 | 35.0% | 206,454 |
| 605 | Advertising | 0 | 0 | | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | | 0.0% | 0 |
| 620 | Communications & Internet | 13,000 | 4,333 | 3,591 | 27.6% | 9,409 |
| 622 | Board Exp | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field <\$4,999.00 | 0 | 0 | | 0.0% | 0 |
| 630 | Equip - Office | 500 | 167 | | 0.0% | 500 |
| 640 | Fuel & Oil | 10,200 | 3,400 | 1,982 | 19.4% | 8,218 |
| 645 | Insurance | 44,100 | 14,700 | 18,880 | 42.8% | 25,220 |
| 650 | Interest | 0 | 0 | | 0.0% | 0 |
| 657 | Outside Lab / Internal Lab | 22,200 | 7,400 | 5,654 | 25.5% | 16,546 |
| 660 | Memberships/Subscriptions/Permits | 38,000 | 12,667 | 9,852 | 25.9% | 28,148 |
| 665 | Mileage Reimb | 500 | 167 | | 0.0% | 500 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services (SCADA, Mtce Prog) | 10,000 | 3,333 | 11,031 | 110.3% | (1,031) |
| 685 | Rents | 0 | 0 | | 0.0% | 0 |
| 690 | Safety & Security (includes boots) | 4,500 | 1,500 | 1,436 | 31.9% | 3,064 |
| 700 | Tools & Instruments | 3,700 | 1,233 | 146 | 3.9% | 3,554 |
| 703 | Apparel | 3,000 | 1,000 | 1,598 | 53.3% | 1,402 |
| 705 | Supplies - Office | 1,000 | 333 | 75 | 7.5% | 925 |
| 715 | Treatment Chemicals | 125,250 | 41,750 | 46,448 | 37.1% | 78,802 |
| 720 | Supplies - Operating - Other | 5,000 | 1,667 | 1,433 | 28.7% | 3,567 |
| 730 | Vacant | 0 | 0 | | 0.0% | 0 |
| 735 | Training, Certifications | 2,000 | 667 | | 0.0% | 2,000 |
| 745 | Travel | 500 | 167 | | 0.0% | 500 |
| 750 | Utilities | 263,200 | 87,733 | 114,125 | 43.4% | 149,075 |
| 760 | Waste Disposal | 30,000 | 10,000 | 1,187 | 4.0% | 28,813 |
| 795 | Yolo Co | 61,000 | 20,333 | 12,764 | 20.9% | 48,236 |
| 798 | Customer Refund | | | | | |
| 799 | Team Building | 0 | 0 | | 0.0% | 0 |
| Services and Supplies > | | 637,650 | 212,550 | 230,202 | 36.1% | 407,448 |
| Repairs & Replacement | | | | | | |
| 810 | R&R Buildings & Grounds | 5,000 | 1,667 | | 0.0% | 5,000 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 0 | 0 | 17 | 0.0% | (17) |
| 832 | R&R Mains | 0 | 0 | | 0.0% | - |
| 840 | R&R Vehicles | 3,000 | 1,000 | | 0.0% | 3,000 |
| Repairs & Replacement > | | 8,000 | 2,667 | 17 | 0.2% | 7,983 |
| Total Expenses > | | 963,140 | 321,047 | 341,255 | 35.4% | 621,885 |

675 Profesional Services: \$8K contract with MC for Lead Service Line Inventory

1:05 PM

Clearlake Oaks County Water District

CRP/CIP Profit and Loss

July through October 2024

11/08/24

Accrual Basis

| | PC (CRP) | Water (CRP) | Sewer (CRP) | Total CRP | TOTAL |
|---|-----------------|-------------------|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| Income | | | | | |
| 425 · CRP (Capital Replacment Plan) | 6,546.58 | 155,189.77 | 177,246.99 | 338,983.34 | 338,983.34 |
| 430 · Penalty & Interest | 130.42 | 3,691.99 | 4,436.69 | 8,259.10 | 8,259.10 |
| 440 · Misc Revenue | 0.00 | 41.76 | 71.55 | 113.31 | 113.31 |
| 450 · Other - Non S/W Rev | 0.00 | 17.28 | 17.28 | 34.56 | 34.56 |
| Total Income | 6,677.00 | 158,940.80 | 181,772.51 | 347,390.31 | 347,390.31 |
| Total Income | 6,677.00 | 158,940.80 | 181,772.51 | 347,390.31 | 347,390.31 |
| Gross Profit | 6,677.00 | 158,940.80 | 181,772.51 | 347,390.31 | 347,390.31 |
| Expense | | | | | |
| Salaries & EE Benefits | | | | | |
| 505 · Salaries & Wages | 0.00 | 88,177.25 | 66,171.70 | 154,348.95 | 154,348.95 |
| 520 · FICA - District Share | 0.00 | 6,597.58 | 4,001.95 | 10,599.53 | 10,599.53 |
| 530 · Med/Life Insurance- Dist Share | 0.00 | 9,553.64 | 9,555.70 | 19,109.34 | 19,109.34 |
| 540 · PERS - District Share | 0.00 | 4,029.59 | 5,046.87 | 9,076.46 | 9,076.46 |
| 560 · Workers Comp Ins | 0.00 | 6,668.13 | 6,668.13 | 13,336.26 | 13,336.26 |
| Total Salaries & EE Benefits | 0.00 | 115,026.19 | 91,444.35 | 206,470.54 | 206,470.54 |
| Services & Supplies | | | | | |
| 620 · Communications & Internet | 0.00 | 370.20 | 370.20 | 740.40 | 740.40 |
| 640 · Fuel & Oil | 0.00 | 6,049.71 | 6,049.69 | 12,099.40 | 12,099.40 |
| 650 · Interest | 0.00 | 485.58 | 485.59 | 971.17 | 971.17 |
| 657 · Lab | 0.00 | 1,100.00 | 0.00 | 1,100.00 | 1,100.00 |
| 660 · Memberships & Subscription | 0.00 | 48.75 | 48.75 | 97.50 | 97.50 |
| 690 · Safety & Security | 0.00 | 2,004.46 | 2,004.39 | 4,008.85 | 4,008.85 |
| 700 · Tools & Instruments | 0.00 | 1,042.62 | 1,042.57 | 2,085.19 | 2,085.19 |
| 703 · Supplies - Clothing & Personal | 0.00 | 1,379.91 | 1,379.87 | 2,759.78 | 2,759.78 |
| 705 · Supplies - Office | 0.00 | 7.90 | 7.89 | 15.79 | 15.79 |
| 720 · Supplies - Inventory - Other | 0.00 | 4,516.59 | 557.78 | 5,074.37 | 5,074.37 |
| 735 · Training/Classes/Certs/ClassB | 0.00 | 859.56 | 859.56 | 1,719.12 | 1,719.12 |
| Total Services & Supplies | 0.00 | 17,865.28 | 12,806.29 | 30,671.57 | 30,671.57 |
| Repairs & Replacement | | | | | |
| 810 · R&R Buildings & Grounds | 0.00 | 0.00 | 335.70 | 335.70 | 335.70 |
| 820 · R&R Lift Stations | 0.00 | 0.00 | 3,798.24 | 3,798.24 | 3,798.24 |
| 830 · R&R Equipment | 0.00 | 11,058.99 | 11,713.62 | 22,772.61 | 22,772.61 |
| 832 · R&R Mains and Sewer Lines | 0.00 | 7,967.45 | 2,345.75 | 10,313.20 | 10,313.20 |
| 840 · R&R Vehicles | 0.00 | 3,009.37 | 2,999.29 | 6,008.66 | 6,008.66 |
| Total Repairs & Replacement | 0.00 | 22,035.81 | 21,192.60 | 43,228.41 | 43,228.41 |
| Total Expense | 0.00 | 154,927.28 | 125,443.24 | 280,370.52 | 280,370.52 |
| Net Ordinary Income | 6,677.00 | 4,013.52 | 56,329.27 | 67,019.79 | 67,019.79 |
| Net Income | 6,677.00 | 4,013.52 | 56,329.27 | 67,019.79 | 67,019.79 |

Budget Variance Report July 1, 2024 through June 30, 2025

4 Target % > 33.3% CRP-PC
As of October 2024

| Summary | | Budget Annual | YTD | Actual YTD Amount | % | |
|-----------------|--|---------------|-------|-------------------|-------|----|
| PC CRP Revenue | | 19,536 | 6,512 | 6,677 | 34.2% | 0% |
| PC CRP Expenses | | 0 | 0 | - | 0.0% | 0% |

| Expenses | | 2024-2025 Budget | | Actual YTD | % Spent | Total Remaining |
|---------------------------------------|-------------------------------|------------------|----------|------------|-------------|-----------------|
| | | Annual | YTD | YTD | | |
| 605 | Advertising | - | - | - | 0.0% | - |
| 610 | Bank Fees | - | - | - | 0.0% | - |
| 620 | Communications & Internet | - | - | - | 0.0% | - |
| 622 | Board | - | - | - | 0.0% | - |
| 625 | Equip - Field <\$4,999.00 | - | - | - | 0.0% | - |
| 630 | Equip - Office | - | - | - | 0.0% | - |
| 640 | Fuel & Oil | - | - | - | 0.0% | - |
| 645 | Insurance | - | - | - | 0.0% | - |
| 650 | Interest | - | - | - | 0.0% | - |
| 657 | Outsource Lab / Internal Lab | - | - | - | 0.0% | - |
| 660 | Memberships & Subscriptions | - | - | - | 0.0% | - |
| 665 | Mileage Reimb | - | - | - | 0.0% | - |
| 670 | Postage & Shipping | - | - | - | 0.0% | - |
| 675 | Professional Services (SCADA) | - | - | - | 0.0% | - |
| 685 | Rents | - | - | - | 0.0% | - |
| 690 | Safety & Security | - | - | - | 0.0% | - |
| 700 | Tools & Instruments | - | - | - | 0.0% | - |
| 703 | Apparel | - | - | - | 0.0% | - |
| 705 | Supplies - Office | - | - | - | 0.0% | - |
| 715 | Treatment Chemicals | - | - | - | 0.0% | - |
| 720 | Supplies - Operating - Other | - | - | - | 0.0% | - |
| 730 | Vacant | - | - | - | 0.0% | - |
| 735 | Training, Certifications | - | - | - | 0.0% | - |
| 745 | Travel / Lodging | - | - | - | 0.0% | - |
| 750 | Utilities | - | - | - | 0.0% | - |
| 760 | Waste Disposal | - | - | - | 0.0% | - |
| 795 | Yolo Co | - | - | - | 0.0% | - |
| 799 | Team Building | 0 | 0 | - | 0.0% | 0 |
| Services and Supplies > | | 0 | 0 | - | 0.0% | 0 |
| Repairs & Replacement | | | | | | |
| 810 | R&R Buildings & Grounds | - | - | - | 0.0% | - |
| 815 | R&R Damage Claims | 0 | 0 | - | 0.0% | 0 |
| 820 | R&R Lift Stations | - | - | - | 0.0% | - |
| 830 | R&R Equipment | - | - | - | 0.0% | - |
| 832 | R&R Mains/Laterals | - | - | - | 0.0% | - |
| 840 | R&R Vehicles | - | - | - | 0.0% | - |
| Repairs & Replacement > | | 0 | 0 | - | 0.0% | 0 |
| Total Expenses > | | 0 | 0 | - | 0.0% | 0 |

Budget Variance Report July 1, 2024 through June 30, 2025

Target % > 33.3% CRP-WATER

4

| As of October 2024 Summary | WATER - CRP Budget | | | Actual YTD | |
|-------------------------------|-----------------------|---------|---------|------------|----|
| | Annual | YTD | | Amount | % |
| WATER CRP Revenue | 474,875 | 158,292 | 158,941 | 33.5% | 0% |
| WATER CRP Expenses | 462,264 | 154,088 | 154,929 | 33.5% | 0% |

Operating Balance 12,611 4,204 4,012

| Expenses | | 2020-2021 Budget Annual | YTD | Actual YTD | % Spent | Total Remaining |
|--|------------------------------------|----------------------------|----------------|----------------|--------------|--------------------|
| 505 | Salaries & Wages | 227,056 | 75,685 | 88,177 | 38.8% | 138,879 |
| 520 | FICA - District Share | 18,919 | 6,306 | 6,598 | 34.9% | 12,321 |
| 530 | Medical Ins - District Share | 31,527 | 10,509 | 9,554 | 30.3% | 21,973 |
| 540 | CalPERS - District Share | 15,402 | 5,134 | 4,030 | 26.2% | 11,372 |
| 550 | Unemployment | 0 | 0 | | 0.0% | 0 |
| 560 | Workmans Compensation | 20,710 | 6,903 | 6,668 | 32.2% | 14,042 |
| Salaries and Employee Benefits > | | 313,614 | 104,538 | 115,027 | 36.7% | 198,587 |
| 605 | Advertising | 0 | 0 | - | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | - | 0.0% | 0 |
| 620 | Communications & Internet | 3,500 | 1,167 | 370 | 10.6% | 3,130 |
| 622 | Board | 0 | 0 | | 0.0% | 0 |
| 625 | Equip - Field <\$4,999.00 | 1,250 | 417 | | 0.0% | 1,250 |
| 630 | Equip - Office | - | - | | | |
| 640 | Fuel & Oil | 14,400 | 4,800 | 6,050 | 42.0% | 8,350 |
| 645 | Insurance | 0 | 0 | | 0.0% | 0 |
| 650 | Interest | 6,000 | 2,000 | 486 | 8.1% | 5,514 |
| 657 | Outsource Lab / Internal Lab | 5,000 | 1,667 | 1,100 | 22.0% | 3,900 |
| 660 | Memberships/Subscriptions/Licenses | 0 | 0 | 49 | 0.0% | (49) |
| 665 | Mileage Reimb | 0 | 0 | | 0.0% | 0 |
| 670 | Postage & Shipping | 0 | 0 | | 0.0% | 0 |
| 675 | Professional Services Leak Chk | - | - | | 0.0% | - |
| 685 | Rents | 0 | 0 | | 0.0% | 0 |
| 690 | Safety & Security | 5,000 | 1,667 | 2,005 | 40.1% | 2,995 |
| 700 | Tools & Instruments | 2,000 | 667 | 1,042 | 52.1% | 958 |
| 703 | Apparel | 2,000 | 667 | 1,380 | 69.0% | 620 |
| 705 | Supplies - Office | - | - | 7 | 0.0% | (7) |
| 715 | Treatment Chemicals | 0 | 0 | | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 3,000 | 1,000 | 4,517 | 150.6% | (1,517) |
| 735 | Training, Certifications | 500 | 167 | 860 | 172.0% | (360) |
| 745 | Travel | - | - | | 0.0% | - |
| 750 | Utilities | 0 | 0 | | 0.0% | 0 |
| 760 | Waste Disposal | 0 | 0 | | 0.0% | 0 |
| 795 | Yolo Co | 0 | 0 | | 0.0% | 0 |
| 799 | Team Building | 0 | 0 | | 0.0% | 0 |
| Services and Supplies > | | 42,650 | 14,217 | 17,866 | 41.9% | 24,784 |
| Repairs & Replacement | | | | | | |
| 810 | R&R Buildings & Grounds | 3,000 | 1,000 | | 0.0% | 3,000 |
| 815 | R & R Damage Claims | 0 | 0 | | 0.0% | 0 |
| 820 | R&R Lift Stations | 0 | 0 | | 0.0% | 0 |
| 830 | R&R Equipment | 35,000 | 11,667 | 11,060 | 31.6% | 23,940 |
| 830.1 | Hydrants | - | - | | | |
| 832 | R&R Mains/Service Lines/Tanks | 50,000 | 16,667 | 7,967 | 15.9% | 42,033 |
| 840 | R&R Vehicles | 18,000 | 6,000 | 3,009 | 16.7% | 14,991 |
| Repairs & Replacement > | | 106,000 | 35,333 | 22,036 | 20.8% | 83,964 |
| 505=PTO C/O | Total Expenses > | 462,264 | 154,088 | 154,929 | 33.5% | 307,335 |
| 720 6" Vlve LVE | | | | | | |

Budget Variance Report July 1, 2024 through June 30, 2025

SEWER-CRP

Target % > **33.3%** CRP-SEWER

4

As of October 2024

| Summary | Budget | | Actual YTD | | |
|--------------------|---------|---------|------------|-------|----|
| | Annual | YTD | Amount | % | |
| SEWER CRP Revenue | 599,800 | 199,933 | 181,773 | 30.3% | 0% |
| SEWER CRP Expenses | 588,962 | 196,321 | 111,420 | 18.9% | 0% |

Operating Balance (loss) **10,838** 3,613 70,353

| Expenses | | 2020-2021 Budget | | Actual | % | Total |
|----------|--|------------------|----------------|----------------|--------------|----------------|
| | | Annual | YTD | YTD | Spent | Remaining |
| 505 | Salaries & Wages | 302,823 | 100,941 | 66,172 | 21.9% | 236,651 |
| 520 | FICA - District Share | 24,988 | 8,329 | 4,002 | 16.0% | 20,986 |
| 530 | Medical Ins - District Share | 90,580 | 30,193 | 9,556 | 10.5% | 81,024 |
| 540 | CalPERS - District Share | 22,235 | 7,412 | 5,047 | 22.7% | 17,188 |
| 550 | Unemployment | - | - | - | 0.0% | - |
| 560 | Workmans Compensation | 26,186 | 8,729 | 6,668 | 25.5% | 19,518 |
| | Salaries and Employee Benefits > | 466,812 | 155,604 | 91,445 | 19.6% | 375,367 |
| 605 | Advertising | 0 | 0 | - | 0.0% | 0 |
| 610 | Bank Fees | 0 | 0 | - | 0.0% | 0 |
| 620 | Communications & Internet | 5,000 | 1,667 | 370 | 7.4% | 4,630 |
| 622 | Board | 0 | 0 | - | 0.0% | 0 |
| 625 | Equip - Field <\$4,999.00 | 1,250 | 417 | - | 0.0% | 1,250 |
| 630 | Equip - Office | - | - | - | 0.0% | - |
| 640 | Fuel & Oil | 14,400 | 4,800 | 6,050 | 42.0% | 8,350 |
| 645 | Insurance | 0 | 0 | - | 0.0% | 0 |
| 650 | Interest | 6,000 | 2,000 | 486 | 8.1% | 5,514 |
| 657 | Outsource Lab / Internal Lab | 0 | 0 | - | 0.0% | 0 |
| 660 | Memberships/Subscriptions/Licenses | 0 | 0 | - | 0.0% | 0 |
| 665 | Mileage Reimb | 0 | - | 49 | 0.0% | (49) |
| 670 | Postage & Shipping | 0 | 0 | - | 0.0% | 0 |
| 675 | Professional Services (SCADA) | 0 | 0 | - | 0.0% | 0 |
| 685 | Rents | - | - | - | 0.0% | - |
| 690 | Safety & Security (includes Boots) | 5,000 | 1,667 | 2,004 | 40.1% | 2,996 |
| 700 | Tools & Instruments | 2,000 | 667 | 1,043 | 0.0% | 957 |
| 703 | Apparel | 2,000 | 667 | 1,380 | 69.0% | 620 |
| 705 | Supplies - Office | - | - | 8 | 0.0% | (8) |
| 715 | Treatment Chemicals | 0 | 0 | - | 0.0% | 0 |
| 720 | Supplies - Operating - Other | 3,000 | 1,000 | 558 | 18.6% | 2,442 |
| 735 | Training, Certification | 500 | 167 | 860 | 0.0% | (360) |
| 745 | Travel | - | - | - | 0.0% | - |
| 750 | Utilities | 0 | 0 | - | 0.0% | 0 |
| 760 | Waste Disposal | 0 | 0 | - | 0.0% | 0 |
| 795 | Yolo Co | 0 | 0 | - | 0.0% | 0 |
| 799 | Team Building | 0 | 0 | - | 0.0% | 0 |
| | Services and Supplies > | 39,150 | 13,050 | 12,808 | 32.7% | 26,342 |
| | Repairs & Replacement | | | | | |
| 810 | R&R Buildings & Grounds | 3,000 | 1,000 | 336 | 11.2% | 2,664 |
| 815 | R & R Damage Claims | 0 | 0 | - | 0.0% | 0 |
| 820 | R&R Lift Stations | 20,000 | 6,667 | 1,929 | 9.6% | 18,071 |
| 830 | R&R Equipment | 30,000 | 10,000 | 2,017 | 6.7% | 27,983 |
| 832 | R&R Mains/Laterals | 20,000 | 6,667 | 1,596 | 8.0% | 18,404 |
| 840 | R&R Vehicles | 10,000 | 3,333 | 1,289 | 12.9% | 8,711 |
| | | - | - | - | 0.0% | - |
| | Repairs & Replacement > | 83,000 | 27,667 | 7,167 | 8.6% | 75,833 |
| | Total Expenses > | 588,962 | 196,321 | 111,420 | 18.9% | 477,542 |

1:52 PM
11/08/24
Accrual Basis

Clearlake Oaks County Water District
Capital Improvements
As of October 31, 2024

| Date | Name | Memo | Class | Amount |
|--|-------------------------|------------------------|----------------|------------------|
| Total 124.50 · Mains | | | | |
| 124.60 · Meters | | | | |
| Total 124.60 · Meters | | | | |
| 124.90 · Water Tanks | | | | |
| Total 124.90 · Water Tanks | | | | |
| 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other | | | | |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE... | | | | |
| Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ... | | | | |
| 125 · Land - Dist. Cap. Improvements | | | | |
| Total 125 · Land - Dist. Cap. Improvements | | | | |
| 129 · ALLOW. FOR DEPRECIATION | | | | |
| Total 129 · ALLOW. FOR DEPRECIATION | | | | |
| 280 · Loan | | | | |
| 280.04 · 2021 Water Truck | | | | |
| 07/22/2024 | Kansas State Bank - ... | Payment #32 | CRP:Water | 786.69 |
| 07/22/2024 | Kansas State Bank - ... | 3359488 | CRP:Sewer | 786.69 |
| 08/20/2024 | Kansas State Bank - ... | Payment #33 | CRP:Water | 789.27 |
| 08/20/2024 | Kansas State Bank - ... | 3359488 | CRP:Sewer | 789.28 |
| 09/20/2024 | Kansas State Bank - ... | Payment #33 | CRP:Water | 791.86 |
| 09/20/2024 | Kansas State Bank - ... | 3359488 | CRP:Sewer | 791.87 |
| 10/21/2024 | Kansas State Bank - ... | Payment #35 | CRP:Water | 794.47 |
| 10/21/2024 | Kansas State Bank - ... | 3359488 | CRP:Sewer | 794.46 |
| Total 280.04 · 2021 Water Truck | | | | 6,324.59 |
| 280.02 · KS State Bank - 2019 Vac-Con | | | | |
| 07/15/2024 | Kansas State Bank - ... | Pymt #55 | CRP:Water | 3,648.38 |
| 07/15/2024 | Kansas State Bank - ... | 3343293 | CRP:Sewer | 3,648.38 |
| 08/15/2024 | Kansas State Bank - ... | Payment #56 | CRP:Water | 3,658.70 |
| 08/15/2024 | Kansas State Bank - ... | 3343293 | CRP:Sewer | 3,658.70 |
| 09/15/2024 | Kansas State Bank - ... | Pymt #57 | CRP:Water | 3,669.05 |
| 09/15/2024 | Kansas State Bank - ... | 3343293 | CRP:Sewer | 3,669.05 |
| 10/15/2024 | Kansas State Bank - ... | Payment #58 | CRP:Water | 3,679.43 |
| 10/15/2024 | Kansas State Bank - ... | 3343293 | CRP:Sewer | 3,679.43 |
| Total 280.02 · KS State Bank - 2019 Vac-Con | | | | 29,311.12 |
| Total 280 · Loan | | | | 35,635.71 |
| 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ENDS 06/31/2011) | | | | |
| Total 306 · Retained Earnings - OLD (Undistributed earnings of the corporation - ... | | | | |
| Loans/Grants | | | | |
| 945 · Wastewater I and I Phase IV | | | | |
| 08/05/2024 | MC Engineering, Inc | Prep of scope work ... | Loan/Grant:... | 450.00 |
| 09/05/2024 | MC Engineering, Inc | Agreement for Phas... | Loan/Grant:... | 594.00 |
| Total 945 · Wastewater I and I Phase IV | | | | 1,044.00 |
| Total Loans/Grants | | | | 1,044.00 |
| TOTAL | | | | 74,134.56 |



Accounts

[Transfer](#) [Settings](#)

GENERAL LEDGER *9122

Available ****\$178,510.72**

Current **\$159,696.30**

BALANCE TOTALS

Total Deposit Accounts **\$159,696.30**

**This balance may include overdraft or line of credit funds

Make a Payment

Make paying bills fast and easy

Pay your bills on one screen in seconds.

[Sign up for payments](#)

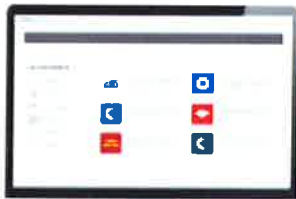
Get Help with Taxes



We've teamed up with TurboTax to help you get your **maximum refund, guaranteed.**

[Start for free](#)

Outside Accounts



No outside accounts added.

[Add account](#)

Money Management

Clearlake Oaks County Water District (CA-01-0184)

Total Balance As Of 11/18/24: \$693,739.11

California CLASS

As of 11/18/24

\$693,739.11

[Detail ->](#)

California CLASS

Enhanced Cash

As of 11/15/24

\$0.00

[Detail ->](#)

Subaccounts

| Account # | Name | Avail. Balance | Fund Name |
|-----------------|-----------------|----------------|--------------------------------|
| CA-01-0184-0001 | Water Reserves | \$199,750.40 | California CLASS |
| CA-01-0184-0002 | Sewer Reserves | \$101,109.74 | California CLASS |
| CA-01-0184-0003 | CRP Water | \$151,731.18 | California CLASS |
| CA-01-0184-0004 | CRP Sewer | \$114,402.65 | California CLASS |
| CA-01-0184-0005 | CRP PC | \$126,745.14 | California CLASS |
| CA-01-0184-0006 | General Savings | \$0.00 | California CLASS |
| CA-01-0184-E001 | General Savings | \$0.00 | California CLASS Enhanced Cash |
| CA-01-0184-E002 | Water Reserves | \$0.00 | California CLASS Enhanced Cash |
| CA-01-0184-E003 | Sewer Reserves | \$0.00 | California CLASS Enhanced Cash |

[View ->](#)



California State Treasurer Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

November 18, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

Account Number: 90-17-001

October 2024 Statement

| Effective Date | Transaction Date | Tran Type | Confirm Number | Web Confirm Number | Authorized Caller | Amount |
|----------------|------------------|-----------|----------------|--------------------|-------------------|-------------|
| 10/15/2024 | 10/14/2024 | QRD | 1761753 | N/A | SYSTEM | 5,080.49 |
| 10/22/2024 | 10/21/2024 | RW | 1762788 | N/A | DIANNA MANN | -124,000.00 |

Account Summary

| | | | |
|-------------------|-------------|--------------------|------------|
| Total Deposit: | 5,080.49 | Beginning Balance: | 443,552.61 |
| Total Withdrawal: | -124,000.00 | Ending Balance: | 324,633.10 |

1:53 PM

11/08/24

Clearlake Oaks County Water District
Payroll Summary
October 2024

| | Hours | Rate | Oct 24 |
|---|----------------|-------|-------------------|
| Employee Wages, Taxes and Adjustments | | | |
| Gross Pay | | | |
| CTO Saved | -56 | 56.64 | -3,435.97 |
| CTO Used | 106 | 37.74 | 4,922.07 |
| Holiday | 126 | 37.76 | 4,992.76 |
| Holiday Worked (x2.5) | 6 | 94.40 | 583.56 |
| Overtime (x1.5) | 233.5 | 56.64 | 13,680.42 |
| PTO | 230.75 | 37.76 | 9,466.48 |
| Straight | 3,294.25 | 37.76 | 131,736.72 |
| Board | | | 1,500.00 |
| Duty Pay | | | 7,670.00 |
| Total Gross Pay | 3,940.5 | | 171,116.04 |
| Deductions from Gross Pay | | | |
| ACWA (pre-tax) | | | -1,630.52 |
| AFLAC (pre-tax) | | | -792.51 |
| AFLAC (taxable) AFTER TAX | | | -259.92 |
| CALPers 457 | | | -900.00 |
| CALPers EE (Pretax) | | | -10,731.57 |
| Total Deductions from Gross Pay | | | -14,314.52 |
| Adjusted Gross Pay | 3,940.5 | | 156,801.52 |
| Taxes Withheld | | | |
| Federal Withholding | | | -13,459.00 |
| Medicare Employee | | | -2,446.07 |
| Social Security Employee | | | -10,090.99 |
| CA - Withholding | | | -5,775.30 |
| CA - Disability | | | -1,855.63 |
| Total Taxes Withheld | | | -33,626.99 |
| Deductions from Net Pay | | | |
| Wage Garnishment | | | -404.28 |
| Total Deductions from Net Pay | | | -404.28 |
| Net Pay | 3,940.5 | | 122,770.25 |
| Employer Taxes and Contributions | | | |
| Medicare Company | | | 2,446.07 |
| Social Security Company | | | 10,090.99 |
| ACWA (company paid) | | | 15.18 |
| Total Employer Taxes and Contributions | | | 12,552.24 |

1:53 PM
11/08/24
Accrual Basis

Clearlake Oaks County Water District
Trial Balance
As of October 31, 2024

| | Oct 31, 24 | |
|---|--------------|------------|
| | Debit | Credit |
| 101.5 · CA CRP PC | 124,474.44 | |
| 101.4 · CA CRP Sewer | 111,913.97 | |
| 101.3 · CA CRP Water | 168,192.38 | |
| 101.2 · CA Sewer Reserves | 113,557.38 | |
| 101.1 · CA Water Reserves | 198,894.30 | |
| 102.05 · CRP WATER - 9385 | 0.00 | |
| 102.14 · CalPERS RESERVE - 7355 | 0.00 | |
| 102.13 · SEWER RESERVES-9592 | 0.00 | |
| 102.11 · PC ESCROW - 6184 | 0.00 | |
| 102.10 · CRP PC - 6192 | 0.00 | |
| 102.12 · WATER RESERVES- 8503 | 0.00 | |
| 102.001 · GL - 9122 | 63,831.18 | |
| 102.04 · DWR - CHECKING | 0.00 | |
| 101 · LAIF - CASH IN BANK | 130,552.61 | |
| 101 · LAIF - CASH IN BANK:CIP Deposits 2014 | 189,000.00 | |
| 102.01 · WEST AMERICA - REGULAR CHECKING | 88.98 | |
| 102.02 · CRP Water - 6990 | 0.00 | |
| 102.03 · CRP Sewer - 3745 | 0.00 | |
| CUSI Accounts Receivable | 204,087.00 | |
| 139 · Docufree | 36,026.65 | |
| 116 · DEFERRED OUTFLOW- PENSION | 279,080.00 | |
| 103 · PETTY CASH | 306.59 | |
| 104 · COUNTY TREASURY | 85,208.68 | |
| 130 · Const In Progress - Studies | 691,882.44 | |
| 130 · Const In Progress - Studies:130.97 · Const in Progress - Actiflo Pil | 3,280.00 | |
| 130 · Const In Progress - Studies:130.96 · Const in Progress - WWP 2022 | 5,585.00 | |
| 130 · Const In Progress - Studies:130.95 · Source Capacity Studygrant prep | 18,190.25 | |
| 130 · Const In Progress - Studies:130.75 · SCADA | 0.00 | |
| 132 · CRP SEWER | 983,511.67 | |
| 132 · CRP SEWER:132.05 · CIP SEWER LABOR | 0.00 | |
| 135 · CRP WATER | 249,148.33 | |
| 135 · CRP WATER:135.02 · Aircon Project | 0.00 | |
| 135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3 | 0.00 | |
| 135 · CRP WATER:135.10 · High Valley Project 2013 | 0.00 | |
| 135 · CRP WATER:135.20 · CIP WATER LABOR | 0.00 | |
| 111 · INVENTORY - WATER | 0.00 | |
| 114 · ACCOUNTS RECEIVABLE. | 810,005.90 | |
| 115 · PRE-PAID INSURANCE | 13,571.00 | |
| 1890 · ACCOUNTS RECEIVABLE - OTHER | 0.00 | |
| 12000 · Undeposited Funds | 0.00 | |
| 136 · CUSI Software | 23,172.00 | |
| 138 · USDA Water Improvements | 8,782,506.04 | |
| 128 · Sewer Infstrcture & Rehab Proj | 3,890,219.87 | |
| 121 · Wtr Dist & Wtr Storage Projects | 279,432.11 | |
| 121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp | 115,500.66 | |
| 131 · Waste Water Plant | 230,059.50 | |
| 131 · Waste Water Plant:131.1 · Pumps/Equipment | 178,099.54 | |
| 126 · Forcemain (phase 1) Cap. Imprv. | 1,233,797.22 | |
| 123 · USDA - Sewer Plant Cap Imprvmt | 4,265,559.43 | |
| USDA Project | | 523,819.00 |
| 127 · Water Plant | 239,426.30 | |
| 127 · Water Plant:127.8 · Water Intake Pump Extension | | 140,267.64 |
| 127 · Water Plant:127.7 · Ozone System | 38,629.36 | |
| 127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor | 25,079.10 | |
| 127 · Water Plant:127.5 · A/C installation for Filter Rm | 750.00 | |
| 127 · Water Plant:127.4 · PH System | 9,959.72 | |
| 127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj | 1,408.61 | |
| 127 · Water Plant:127.1 · Major Equipment | 396,250.39 | |
| 120 · District General CRP | 95,883.57 | |
| 120 · District General CRP:120.01 · General Equipment/Tools | 1,922,818.13 | |
| 120 · District General CRP:120.60 · Office | 27,331.49 | |
| 120 · District General CRP:120.75 · SCADA | 48,335.49 | |
| 120 · District General CRP:120.90 · Vehicles/Generators/Trailers | 934,882.14 | |
| 122 · Bldgs/Grounds Cap Improvements | 8,547,329.06 | |

1:53 PM

Clearlake Oaks County Water District

Trial Balance

11/08/24

As of October 31, 2024

Accrual Basis

| | Oct 31, 24 | |
|---|--------------|---------------|
| | Debit | Credit |
| 124 · D/C System Cap Improvements | 3,150,613.27 | |
| 124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System | 8,277.92 | |
| 124 · D/C System Cap Improvements:124.30 · Lift Stations | 60,599.80 | |
| 124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass | 66,042.23 | |
| 124 · D/C System Cap Improvements:124.50 · Mains | 14,788.58 | |
| 124 · D/C System Cap Improvements:124.60 · Meters | 10,000.34 | |
| 124 · D/C System Cap Improvements:124.90 · Water Tanks | 40,615.04 | |
| 125 · Land - Dist. Cap. Improvements | 299,770.00 | |
| 129 · ALLOW. FOR DEPRECIATION | | 11,078,963.62 |
| 200 · ACCOUNTS PAYABLE | | 154,034.92 |
| 8-81000 · Amazon Business Prime Card | 0.00 | |
| 211 · WAB Credit Card:211.18 · WAB - Jesse - 9134 | | 899.04 |
| 211 · WAB Credit Card:211.17 · WAB - Kurt - 0390 | 0.00 | |
| 211 · WAB Credit Card:211.16 · WAB - Francisco - 9149 | | 1,229.40 |
| 211 · WAB Credit Card:211.15 · WAB - Kurt - 9133 | 0.00 | |
| 211 · WAB Credit Card:211.14 · WAB - Dianna - 5782 | | 11,116.25 |
| 211 · WAB Credit Card:211.13 · WAB - Jeremy - 9140 | | 2,121.61 |
| 211 · WAB Credit Card:211.12 · WAB- Francisco - 2481 | 0.00 | |
| 211 · WAB Credit Card:211.11 · WAB - Dan - 2507 | 0.00 | |
| 211 · WAB Credit Card:211.10 · WAB - Dianna - 2473 | 0.00 | |
| 210 · Cal Card | 0.00 | |
| 210 · Cal Card:210-09 · Cal Card - 5855 | 0.00 | |
| 210 · Cal Card:210-08 · Cal Card - 5848 | 0.00 | |
| 210 · Cal Card:210-07 · Cal-Card | 0.00 | |
| 210 · Cal Card:210.06 · Cal Card - 3879 | 0.00 | |
| 210 · Cal Card:210.05 · Cal Card - 4075 | 0.00 | |
| 210 · Cal Card:210.04 · Cal Card - 7397 | 0.00 | |
| 210 · Cal Card:210.01 · Cal Card - | 0.00 | |
| 210 · Cal Card:210.02 · Cal Card 0010 | 0.00 | |
| 210 · Cal Card:210.03 · Cal Card | 0.00 | |
| 800 · Bulk Water Deposit | | 2,025.00 |
| Annual Depreciation | | 249,035.55 |
| 224 · USDA Retainage | | 241,508.65 |
| 223.56 · FEDERAL PAYROLL TAX PENALTY | 3,928.96 | |
| 280 · Loan:280.04 · 2021 Water Truck | | 41,473.49 |
| 280 · Loan:280.15 · USDA Water Improvement Project | | 4,780,000.00 |
| 280 · Loan:280.02 · KS State Bank - 2019 Vac-Con | | 14,235.74 |
| 280 · Loan:280.12 · USDA Loan for Sewer Clarifier | | 2,946,172.41 |
| 280 · Loan:280.10 · Bridge for I & I Rehab Project | 0.00 | |
| 280 · Loan:280.07 · Bridge Loan for Forced Main | 0.00 | |
| 280 · Loan:280.05 · USDA Bridge Loan | 0.00 | |
| 280 · Loan:280.01 · Kansas State Bk - VACON | 0.00 | |
| 280 · Loan:280.03 · Kansas State Bk - Camera Traile | 0.00 | |
| 220 · Restricted - Expansion Fee's | 0.00 | |
| 221 · Health Ins - EE Portion | | 9,224.16 |
| 221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical | 0.00 | |
| 222 · Direct Deposit Liabilities | | 20,551.59 |
| 223 · COMP DUMP ACCOUNT | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED | 0.00 | |
| 223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED | 0.00 | |
| 223.15 · GARNISHMENTS | 21,816.08 | |
| 223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER | 134.76 | |
| 223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF | | 22,817.47 |
| 223.20 · STATE UNEMPLOYMENT TAX PAYABLE | 0.00 | |
| 223.25 · Vacation Dump Account | 0.00 | |
| 223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time | 0.00 | |
| 223.25 · Vacation Dump Account:223.27 · Sewer - Vacation | 0.00 | |
| 223.25 · Vacation Dump Account:223.28 · Water - Vacation | 0.00 | |
| 223.30 · Sick Dump Account | 0.00 | |
| 223.30 · Sick Dump Account:223.31 · Admin - Sick | 0.00 | |
| 223.30 · Sick Dump Account:223.32 · Sewer - Sick | 0.00 | |
| 223.30 · Sick Dump Account:223.33 · Water - Sick | 0.00 | |
| 223.40 · ACCRUED PAYROLL | 0.00 | |

1:53 PM

Clearlake Oaks County Water District

Trial Balance

11/08/24

As of October 31, 2024

Accrual Basis

| | Oct 31, 24 | |
|---|--------------|---------------|
| | Debit | Credit |
| 223.45 · FICA & SOCIAL SEC PAYABLE | 0.00 | |
| 223.50 · MEDICARE TAX PAYABLE | 0.00 | |
| 223.55 · FEDERAL PAYROLL TAX WITHHOLDING | 1,050.73 | |
| 223.60 · STATE PAYROLL TAX WITHHOLDING | 0.00 | |
| 223.65 · STATE DISABILITY PAYABLE | 1.00 | |
| 2135 · CALPERS RETIREMENT PAYABLE | 0.00 | |
| 223.70 · WORKERS COMP PAYABLE | 0.00 | |
| 223.75 · PAYROLL DEDUCTION - INS CO-PAY | 24,117.10 | |
| 223.80 · GASB 68 Pension | | 26,313.00 |
| 223.85 · MISC DEDUCTIONS PAYABLE | | 8,934.90 |
| 223.90 · COMPENSATED EMPLOYEE BENEFITS | | 86,839.02 |
| 24000 · Payroll Liabilities | 19,237.58 | |
| 228 · FEMA Interest on Overpaymnt/Pen | | 743,915.57 |
| 227 · FEMA Overpayment/Penalties | 2,068,990.59 | |
| 295 · NET PENSION LIABILITY | | 723,163.00 |
| 226 · USDA Int Pymnt-Swr Clarifier | 0.00 | |
| 225 · USDA Payment - Sewer Clarifier | 371,172.41 | |
| 281 · BOND PAYABLE | 0.00 | |
| 302 · RETAINED EARNINGS | | 3,334,114.80 |
| 304 · Opening Balance Equity | 584,283.24 | |
| 306 · Retained Earnings - OLD | | 17,148,646.12 |
| Income:445 · Bulk Water | | 4,475.40 |
| Income:410 · Client Reg Pmt | | 885,295.66 |
| Income:420 · Connection Fees | | 10,245.00 |
| Income:425 · CRP | | 338,983.34 |
| Income:430 · Penalty & Interest | | 25,699.51 |
| Income:430 · Penalty & Interest:430.2 · Bank Interest | | 8,350.53 |
| Income:435 · Loans/Grants:435-11 · Wellness | | 680.00 |
| Income:440 · Misc Revenue | | 113.31 |
| Income:450 · Other - Non S/W Rev | | 143,753.25 |
| Loans/Grants:950 · Wellness | 801.06 | |
| Loans/Grants:945 · Wastewater I and I Phase IV | 1,044.00 | |
| Loans/Grants:905 · MC WWTP Reclamation | 2,152.50 | |
| Salaries & EE Benefits:545 · CALPers 457 | | 550.00 |
| Salaries & EE Benefits:505 · Salaries & Wages | 492,143.37 | |
| Salaries & EE Benefits:520 · FICA - District Share | 35,938.60 | |
| Salaries & EE Benefits:530 · Med/Life Insurance- Dist Share | 70,539.86 | |
| Salaries & EE Benefits:540 · PERS - District Share | 65,156.82 | |
| Salaries & EE Benefits:560 · Workers Comp Ins | 27,053.10 | |
| Services & Supplies:610 · Bank Fees | 13,230.70 | |
| Services & Supplies:620 · Communications & Internet | 10,640.56 | |
| Services & Supplies:630 · Equip - Office | 1,727.66 | |
| Services & Supplies:640 · Fuel & Oil | 16,779.67 | |
| Services & Supplies:645 · Insurance | 37,760.45 | |
| Services & Supplies:650 · Interest | 30,846.17 | |
| Services & Supplies:657 · Lab | 13,744.71 | |
| Services & Supplies:660 · Memberships & Subscription | 32,953.12 | |
| Services & Supplies:670 · Postage & Shipping | 3,479.34 | |
| Services & Supplies:675 · Professional Services | 33,885.03 | |
| Services & Supplies:675 · Professional Services:675-7 · MC On Call Services/Pre Grant | 900.00 | |
| Services & Supplies:685 · Rents | 3,029.84 | |
| Services & Supplies:690 · Safety & Security | 7,333.92 | |
| Services & Supplies:700 · Tools & Instruments | 2,319.23 | |
| Services & Supplies:703 · Supplies - Clothing & Personal | 6,604.24 | |
| Services & Supplies:705 · Supplies - Office | 835.62 | |
| Services & Supplies:715 · Supplies-Chemicals-Operating | 67,538.25 | |
| Services & Supplies:720 · Supplies - Inventory - Other | 9,667.84 | |
| Services & Supplies:735 · Training/Classes/Certs/ClassB | 1,922.12 | |
| Services & Supplies:745 · Travel / Lodging | 7.00 | |
| Services & Supplies:750 · Utilities | 147,793.93 | |
| Services & Supplies:760 · Waste Disposal | 20,627.61 | |
| Services & Supplies:795 · Yolo Co | 12,763.85 | |
| Services & Supplies:799 · Team Building | 923.00 | |
| Repairs & Replacement:810 · R&R Buildings & Grounds | 2,205.07 | |

1:53 PM

Clearlake Oaks County Water District

Trial Balance

11/08/24

As of October 31, 2024

Accrual Basis

| | Oct 31, 24 | |
|---|-----------------------------|-----------------------------|
| | Debit | Credit |
| Repairs & Replacement:820 · R&R Lift Stations | 3,798.24 | |
| Repairs & Replacement:830 · R&R Equipment | 22,789.71 | |
| Repairs & Replacement:832 · R&R Mains and Sewer Lines | 10,313.20 | |
| Repairs & Replacement:840 · R&R Vehicles | 6,045.27 | |
| 45 · ACWA Health Ins (Co Paid) | 15.18 | |
| 66000 · Payroll Expenses | 0.00 | |
| TOTAL | <u>43,729,567.95</u> | <u>43,729,567.95</u> |

Account Payable Breakdown

Date: 11/18/2024

| | <u>QuickBooks</u> | <u>Balance</u> | <u>Available</u> |
|------------------------------------|---------------------|---------------------------------|------------------|
| General Ledger - 9122 | \$175,222.95 | \$178,510.72 | \$159,696.30 |
| Cal Class CRP Water | \$151,731.18 | \$151,731.18 | \$151,731.18 |
| Cal Class CRP Sewer | \$114,402.65 | \$114,402.65 | \$114,402.65 |
| Cal Class CRP PC | \$126,745.14 | \$126,745.14 | \$126,745.14 |
| Cal Class Water Reserves | \$199,750.40 | \$199,750.40 | \$199,750.40 |
| Cal Class Sewer Reserves | \$101,109.74 | \$101,109.74 | \$101,109.74 |
| LAIF Balance | \$324,633.10 | \$324,633.10 | \$324,633.10 |
| | | | |
| Current A/P Aging | \$157,289.27 | (PG&E Payment Plan for True-Up) | |
| Kansas State Bank-Water Truck | \$1,730.25 | 11/20/2024 | |
| TOTAL | \$159,019.52 | | |
| | | | |
| Paid On-line/Auto Out | | | |
| 11/7/2024 ACWA Health Ins. | \$19,319.41 | | |
| 11/15/2024 Kansas St. VacCon | \$7,421.47 | | |
| 11/7/2024 Amazon Amex Card | \$1,693.89 | | |
| 11/7/2024 WAB Credit Card | \$15,366.30 | | |
| 11/4/2024 PG&E | \$38,921.54 | | |
| 11/4/2024 Canon Financial | \$870.30 | | |
| 11/4/2024 Bluefin | \$4,329.64 | | |
| 10/21/2024 Kansas St. Water Truck | \$1,730.25 | | |
| TOTAL-Paid On-line/Auto Out | \$89,652.80 | | |

9:02 AM

Clearlake Oaks County Water District

11/18/24

A/P Aging Summary

As of November 18, 2024

| | Current | 1 - 30 | 31 - 60 | 61 - 90 | > 90 | TOTAL |
|---|------------------|------------------|-----------------|-------------|------------------|-------------------|
| AirMedCare Network | 1,417.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,417.00 |
| Alpha Analytical Labs | 1,850.00 | 135.00 | 0.00 | 0.00 | 0.00 | 1,985.00 |
| Amanda Chew | 266.22 | 0.00 | 0.00 | 0.00 | 0.00 | 266.22 |
| Association of California Water Agencies | 0.00 | 14,455.00 | 0.00 | 0.00 | 0.00 | 14,455.00 |
| Badger Meter | 0.00 | 2,364.39 | 0.00 | 0.00 | 0.00 | 2,364.39 |
| California Special Districts Asso | 0.00 | 5,038.25 | 0.00 | 0.00 | 0.00 | 5,038.25 |
| California State Disbursement Unit | 269.52 | 0.00 | 0.00 | 0.00 | 0.00 | 269.52 |
| Clearlake Lava | 372.16 | 0.00 | 0.00 | 0.00 | 0.00 | 372.16 |
| Coastal Mountain Electric | 652.00 | 0.00 | 0.00 | 0.00 | 0.00 | 652.00 |
| Compressed Air Repair Inc. | 0.00 | 1,162.43 | 0.00 | 0.00 | 0.00 | 1,162.43 |
| County of Lake - Health Services Departme | 1,118.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,118.00 |
| County of Lake - Special Districts | 0.00 | 2,136.25 | 0.00 | 0.00 | 0.00 | 2,136.25 |
| CUSI | 103.75 | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,103.75 |
| Dean A Enderlin, P.G. | 0.00 | 984.19 | 0.00 | 0.00 | 0.00 | 984.19 |
| Eureka Oxygen | 0.00 | 1,539.43 | 0.00 | 0.00 | 0.00 | 1,539.43 |
| Granite Constr | 787.22 | 0.00 | 0.00 | 0.00 | 0.00 | 787.22 |
| Hach | 399.55 | 0.00 | 0.00 | 0.00 | 0.00 | 399.55 |
| Hasa Inc | 5,274.13 | 4,794.66 | 0.00 | 0.00 | 0.00 | 10,068.79 |
| Hayden Solar, LLC | 3,957.99 | 0.00 | 0.00 | 0.00 | 0.00 | 3,957.99 |
| HC3 | 1,638.36 | 1,638.36 | 0.00 | 0.00 | 0.00 | 3,276.72 |
| High Country Security | 342.00 | 0.00 | 0.00 | 0.00 | 0.00 | 342.00 |
| Johanna Fogl | 11.75 | 0.00 | 0.00 | 0.00 | 0.00 | 11.75 |
| John Stobel | 40.91 | 0.00 | 0.00 | 0.00 | 0.00 | 40.91 |
| Kelseyville Lumber | 0.00 | 21.43 | 0.00 | 0.00 | 0.00 | 21.43 |
| Lake County Waste Solutions | 850.95 | 0.00 | 0.00 | 0.00 | 0.00 | 850.95 |
| Leete Generators Inc | 3,369.58 | 0.00 | 0.00 | 0.00 | 0.00 | 3,369.58 |
| Linda Stone, Trustee | 24.76 | 0.00 | 0.00 | 0.00 | 0.00 | 24.76 |
| MC Engineering, Inc | 6,923.25 | 540.00 | 0.00 | 0.00 | 0.00 | 7,463.25 |
| Mendo Mill | 278.64 | 201.27 | 0.00 | 0.00 | 0.00 | 479.91 |
| Miracle Janitorial Service | 1,625.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,625.00 |
| N & S Tractor | 760.00 | 0.00 | 0.00 | 0.00 | 0.00 | 760.00 |
| Napa Auto Parts | 762.61 | 659.76 | 0.00 | 0.00 | 0.00 | 1,422.37 |
| Nave Law Office, P.C. | 1,507.50 | 0.00 | 0.00 | 0.00 | 0.00 | 1,507.50 |
| New Pig | 0.00 | 69.24 | 1,178.25 | 0.00 | 0.00 | 1,247.49 |
| North Counties Development Corp. | 2,805.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,805.00 |
| Northern Safety & Industrial | 0.00 | 564.92 | 0.00 | 0.00 | 0.00 | 564.92 |
| Patricia D Goodin | 62.26 | 0.00 | 0.00 | 0.00 | 0.00 | 62.26 |
| Peg Burr | 50.27 | 0.00 | 0.00 | 0.00 | 0.00 | 50.27 |
| People Services Inc | 130.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130.00 |
| PETTY CASH - Hannah Jensen | 78.83 | 0.00 | 0.00 | 0.00 | 0.00 | 78.83 |
| PG&E | 0.00 | 0.00 | 0.00 | 0.00 | 47,033.80 | 47,033.80 |
| Redwood Coast Fuels | 2,485.81 | 2,006.74 | 0.00 | 0.00 | 0.00 | 4,492.55 |
| Ryan Process, Inc. | 0.00 | 0.00 | 2,382.54 | 0.00 | 0.00 | 2,382.54 |
| Streamline | 350.00 | 0.00 | 0.00 | 0.00 | 0.00 | 350.00 |
| SWRCB/DWOCP | 80.00 | 0.00 | 0.00 | 0.00 | 0.00 | 80.00 |
| Uline | 0.00 | 648.74 | 0.00 | 0.00 | 0.00 | 648.74 |
| United States Post Office | 0.00 | 342.00 | 0.00 | 0.00 | 0.00 | 342.00 |
| Xylem Water Solutions USA Inc. | 12,916.55 | 0.00 | 0.00 | 0.00 | 0.00 | 12,916.55 |
| Yolo County Flood Control | 0.00 | 3,831.05 | 0.00 | 0.00 | 0.00 | 3,831.05 |
| TOTAL | 53,561.57 | 53,133.11 | 3,560.79 | 0.00 | 47,033.80 | 157,289.27 |

CLEARLAKE OAKS COUNTY WATER DISTRICT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: October 17, 2024

Time: 2:00 P.M.

*Clearlake Oaks County Water District - Administration Building
12952 E. Highway 20, Clearlake Oaks, CA 95423*

MINUTES

A. CALL TO ORDER

- Pledge of Allegiance
- Roll Call

√ Mr. Stanley Archacki, President √ Mr. Michael Herman, Vice President √ Mr. Samuel Boucher, Director
√ Mr. James Burton, Director, **ABSENT** √ Mr. William McHugh, Director √ Mrs. Dianna Mann – General
Manager, √ Mrs. Olivia Mann – Board Secretary
√ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water, √ Mr. Jeremy Backus, Distribution, √ MS.
Bailey Anderson, Office Manager

B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

The public may comment on items not on the agenda within the Board's jurisdiction. Speakers are limited to three (3) minutes each.

C. STAFF REPORTS

1. Administration
2. Chief Distribution Operator
3. Chief Water Plant Operator
4. Chief Wastewater Plant Operator
5. General Manager

D. CONSENT ITEMS

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. **Financial Reports for review and approval (Page 12)**
 - a. September 2024 QB balance sheet and profit & loss statements
 - b. Bank account balances and accounts receivable
 - c. Employee payroll report
 - d. Aged trial balance summary
 - e. Vendor aging report, accounts payable breakdown

2. **Minutes of previous meeting for review and approval**

- a. Minutes of Regular Meeting 09/19/2024 (*Page 35*)
- b. Minutes of Special meeting 09/23/2024 (*Page 38*)

Action Taken: Motion to approve the consent items
HERMAN/MCHUGH M/S/C
AYES: ARCHACKI/HERMAN/BOUCHER/MCHUGH
NOES: NONE
ABSENT: BURTON

E. NEW BUSINESS

- 1. Discussion and approval to transfer \$124,318.52 from LAIF to General Ledger for second payment to Federal and State due October 31, 2024.

Action Taken: Motion to approve the transfer of \$124,318.52 from LAIF to General Ledger for second payment to Federal and State due October 31, 2024.
BOUCHER/MCHUGH M/S/C
AYES: ARCHACKI/HERMAN/BOUCHER/MCHUGH
NOES: NONE
ABSENT: BURTON

- 2. Discussion and consideration of Continental Utility Solutions Inc. (CUSI) Sales Agreement for the Billing System Upgrade from UMS Desktop to UB4 Web Based (*Page 39*)

Action Taken: Motion to approve the Continental Utility Solutions Inc. Sales Agreement for the Billing System and giving Administrative Services Manager permission to execute agreement as needed.
BOUCHER/HERMAN M/S/C
AYES: ARCHACKI/HERMAN/BOUCHER/MCHUGH
NOES: NONE
ABSENT: BURTON

- 3. Discussion and approval of Resolution 24-08, Approval to Purchase One Crane Truck (*Page 47*)

Action Taken: Motion to approve Resolution 24-08, approving the purchase of one crane truck
BOUCHER/MCHUGH M/S/C
AYES: ARCHACKI/HERMAN/BOUCHER/MCHUGH
NOES: NONE
ABSENT: BURTON

- 4. Discussion and approval of lease with Geolinks to rent a 10x10 area for solar panels for cell tower (Lease will be handed out at meeting, not available at packet time)

Action Taken: Motion to approve lease with Geolinks to rent a 10x10 area for solar panels for cell tower at \$3.00/ Sq. Ft. and give General Manager permission to execute lease as needed.
MCHUGH/BOUCHER M/S/C
AYES: ARCHACKI/HERMAN/BOUCHER/MCHUGH
NOES: NONE
ABSENT: BURTON

ADJOURNMENT

Time: 2:45 PM

SIGNED: _____ **ATTESTED TO:** _____
Stanley Archacki, Board President **Olivia Mann, Board Secretary**

Where appropriate or deemed necessary, the Board may act on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CLEARLAKE OAKS COUNTY WATER DISTRICT

POLICY PERTAINING TO THE RETURN TO WORK AFTER AN INDUSTRIAL INJURY

The attached policy pertaining to Returning to Work after an Industrial Injury is hereby passed and adopted by the Board of Directors of the Clearlake Oaks County Water District at a regular meeting thereof held on the 21st day of November 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

CLEARLAKE OAKS COUNTY WATER DISTRICT

By: _____
Stanley Archacki, President

Attest: _____
Olivia Mann, Secretary

CLEARLAKE OAKS COUNTY WATER DISTRICT

Returning to Work after an Industrial Injury

Purpose

Clearlake Oaks County Water District (CLOCWD) strives to assist employees to return to work as soon as possible following an injury or illness. A return-to-work (RTW) program has several benefits for both the employer and employees by minimizing time lost from work. This policy is not intended to supersede or modify the procedures applicable to employees eligible for reasonable accommodation under the Americans with Disabilities Act (ADA) or leave benefits under the California Family Rights Act (CFRA) or the Family and Medical Leave Act (FMLA). Inquiries about the ADA, CFRA or FMLA should be directed to the human resource department (HR).

It is CLOCWD's goal to bring an employee back to work, as soon as possible, in a capacity commensurate with the doctor's restrictions. We are looking at transitional duty from the positive point of view that our employees want to work. Each employee must recognize that this program is set up as a benefit for them. The RTW Program is designed to assist the recovery process by providing a focus and a goal for the return of the injured employee. The employees benefit by maintaining some or all of their earnings, maintaining their skills and remaining productive contributors to the District. In addition, they are more likely to return to their pre-injury jobs more quickly, and can maintain social connections and a sense of purpose with their work routine.

Eligibility

The policy applies to regular full and part-time employees who are on leave because of injury or illness or who are receiving workers' compensation benefits.

Definitions

- a. "On The Job" injury means an injury or illness that arises out of and during the employee's job. These injuries may be covered under Workers' Compensation Insurance.
- b. "Off-The-Job" Injury means an injury or illness that is not related to the employee's employment and is not covered under Worker' Compensation Insurance.
- c. "Transitional Duty" means modified job requirements to meet short-term disabilities as prescribed by the health care provider.

Transitional / Light Duty Work

CLOCWD defines "transitional work" as temporary, modified or alternate work assignments within the worker's physical abilities, knowledge and skills which should typically not exceed 90 days. When possible, transitional positions will be made available to injured workers to minimize or eliminate time lost from work. CLOCWD cannot guarantee a transitional position and is under no obligation to offer, create or encumber any specific position for purposes of offering placement to such a position.

Procedures

The Administrative Services Manager has been designated as the RTW Coordinator. This person will act as a liaison between the employee, supervisor, doctor, and CLOCWD.

To obtain a transitional work assignment the Administrative Services Manager will coordinate with the Workers Compensation Examiner to obtain the information regarding transitional work.

The Administrative Services Manager will work closely with the employees' immediate supervisor and will review the return-to-work form and determine transitional work for the employee if appropriate and if the transitional work falls within the District's business needs. Upon completion of the return-to-work form and approval from the General Manager, a written notice will be prepared by CLOCWD and shared with the employee noting the start date, hours, wage, duration and location of the transitional work assignment. The employee will be asked to sign a notice indicating their acceptance or refusal of the transitional work and return the notice to HR. In the event an employee

refuses transitional work, and the employee satisfies the restrictions and ability to perform the transitional work, CLOCWD will notify the worker's compensation insurance carrier of the employee's refusal of the transitional work, if applicable.

CLOCWD will determine appropriate work hours, shifts, duration and locations of all work assignments. CLOCWD reserves the right to determine the availability, appropriateness and continuation of all transitional work assignments.

Responsibilities

It is the responsibility of the employee to provide HR with a current telephone number and address so the employee may be contacted. The employee must notify HR immediately of all changes in medical conditions.

It is the responsibility of the employee and the employee's supervisor to notify HR immediately of any work-related injuries, if the employee misses time from transitional work, or of any changes to transitional work assignments.

Any employee returning to transitional work must not exceed the duties of the position or go beyond the restrictions indicated by the health care provider. If any medical restrictions change, the employee must immediately notify their supervisor and provide the supervisor with a copy of the new medical release.

Supervisors will monitor work performance to ensure the employee does not exceed the requirements set by the health care provider.

Light Duty Job Bank

For ease of identifying work assignments and an injured work restriction, this light duty job bank was developed.

District Wide Tasks

- Ordering Inventory
- Scada
- Online training
- Filing paperwork
- Fire extinguishers inspections
- Assist in admin office

Water Treatment

Sit in Place Tasks:

- Daily Logbook
- Clean Tools
 - Hand Tools
 - Small Power Tools
- Alarm Checks
- Cleaning & Maintenance
 - Wiping Surfaces
- Labs

On Your Feet Tasks:

- Rounds
- Filling Day Tanks
- Labs
- Logbook
- Tank Runs (No Climbing)
- Samples
- Monthly Inspections & Greasing

'One' Arm tasks:

- Maintenance
 - Cleaning Hand Tools
 - Cleaning Work Areas
- Monthly Inspections
- Fill Day Tanks
- Logbook
- Labs
- Greasing Motors, Etc.

Partner Tasks:

- Tank Runs
- Backwash
- Samples
- GAC

Distribution and Collections**Sit in Place Tasks:**

- Assist with USA's
 - Open & Close
- Road Permits
- Inventory Preparation
- Filling & Organization
 - Scada & Lift Station Reporting
 - Bac-T Paperwork & Reporting

On Your Feet Tasks:

- Lift Station Checks
- Bac-T Samples (If Applicable)
- Monthly Inspections
- Organization & Maintenance
 - Sharpen Chain Saw Blades
 - Clean & Organize Storage Rooms
 - Clean & Maintain Trucks
 - Clean & Maintain Hand Tools
 - Organize Inventory & Equipment
- Assist with Hydrant Flushing & Reporting
- Vaccon Operation
- Alarm Checks

'One' Arm tasks:

- Vaccon Boom Operation
- General Maintenance
 - Painting
 - Clearing Cobwebs
 - Wiping Surfaces
- Work Orders (Assigned by Chief)
- Assist in Alarm Checks
 - SCADA Calls
 - Completing Work Orders

Partner Tasks:

- Alarm Checks
- Hydrant Flushing
- Cleaning Vaccon
- General Maintenance
- Clean Gutters
- Clean Lift Stations
- Spray Down Outside Buildings
- Weed Whacking

Waste Water Treatment**Sit in Place Tasks:**

- Filing Paperwork

On Your Feet Tasks:

- Wash Downs
- Labs
- Maintenance & House Keeping
 - Wiping Surfaces
 - Clearing Cobwebs
 - Sweeping
 - Clean Equipment & Hand Tools
- Organizing
 - Reorganization & Maintain Inventory
 - Organize Filing Systems
 - Organize Tools & Workshop
 - Organize Lab & Equipment
- Monthly Inspections
- Grabs
- Wasting

'One' Arm Tasks:

- Wash downs
 - Headworks
 - Buildings & Sidewalks
- Organizing
 - Paperwork & Electronic Filing
 - Organize Inventory at Chest Height or Lower

Partner Tasks:

- Organizing & Maintenance
 - Cleaning Plant Grounds
- Wash Downs
- Ground Water Monitoring
- Labs
- Samples
- Grabs

Supervisors are also encouraged to consider administrative work assignments at the District Office.

Dianna Mann

From: sam boucher <samandko@earthlink.net>
Sent: Thursday, November 14, 2024 1:49 PM
To: Dianna Mann
Subject: FW: Resignation

From: sam boucher [mailto:s
Sent: Thursday, November 14, 2024 12:20 PM
To: Dianna Mann <d.mann@clocwd.org>
Cc: Bill/Patty McHugh < >; Mike Herman < >
Subject: Resignation

Hi Dianna, due to personal health issues, I wish to submit my resignation effective December 1,2024. I have enjoyed my term of office & wish all of the District support staff well.

VTY

Sam Boucher

Board Director CLOCWD