

# ***CLEARLAKE OAKS COUNTY WATER DISTRICT***

## **PUBLIC NOTICE**

### **NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Date: March 19, 2026**

**Time: 10:00 A.M.**

*Clearlake Oaks County Water District - Administration Building  
12952 E. Highway 20, Clearlake Oaks, CA 95423*

### **MINUTES**

#### **A. CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

X Mr. Stanley Archacki, President	X Mr. William McHugh, Director
X Mr. Michael Herman, Vice President	X Mr. A. Whittier, Director
X Mr. James Burton, Director	X Mrs. Dianna Mann – General Manager
X Mrs. Olivia Mann – Board Secretary	X Ms. Bailey Anderson – Office Manager
<input type="checkbox"/> Mr. Francisco Castro, Chief Wastewater, Excused	X Mr. Kurt Jensen, Chief Water
X Mr. Jeremy Backus, Chief Distribution	

#### **B. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

The public may comment on items not on the agenda within the Board’s jurisdiction. Speakers are limited to three (3) minutes each.

#### **C. STAFF REPORTS (Page 3)**

1. Administration
2. Billing
3. Chief Distribution Operator
4. Chief Water Plant Operator
5. Chief Wastewater Plant Operator, Excused
6. General Manager

#### **D. COMMITTEE UPDATES**

#### **E. CONSENT ITEMS**

The Board will be asked to approve all Consent Items at one time without discussion. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered under New Business.

1. **Financial Reports for review and approval (Page 15)**
  - a. February 2026 QB balance sheet and profit & loss statements

- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. **Minutes of the previous meeting for review and approval (Page 42)**

- a. Minutes of Regular Meeting 02/19/2026

**Action Taken: Motion to approve the consent items**

**BURTON/MCHUGH M/S/C**

**AYES: ARCHACKI/HERMAN/BURTON/MCHUGH/WHITTIER**

**NOES: NONE**

**ABSENT: NONE**

**F. NEW BUSINESS**

- 1. Discussion and consideration of Resolution 26-03, Approving Spending Limits for Personnel (Page 45)

**Action Taken: Motion to approve Resolution 26-03, Approving Spending Limits for Personnel**

**HERMAN/MCHUGH M/S/C**

**AYES: ARCHACKI/HERMAN/BURTON/MCHUGH/WHITTIER**

**NOES: NONE**

**ABSENT: NONE**

- 2. Discussion and consideration of Resolution 26-04, Approving Technical Reports and Adopting the Initial Study/Mitigated Negative Declaration for the CLOCWD Water Reliability Improvement Project Prepared in Accordance with the California Environmental Quality Act, and Adopting a Mitigation Monitoring and Reporting Program (Page 46)

**Action Taken: Motion to approve Resolution 26-04, Approving Technical Reports and Adopting the Initial Study/Mitigated Negative Declaration for the CLOCWD Water Reliability Improvement Project Prepared in Accordance with the California Environmental Quality Act, and Adopting a Mitigation Monitoring and Reporting Program**

**BURTON/MCHUGH M/S/C**

**AYES: ARCHACKI/HERMAN/BURTON/MCHUGH/WHITTIER**

**NOES: NONE**

**ABSENT: NONE**

- 3. Discussion and review of the proposed sewer rates outlined in the RCAC Financial Plan for FYE 2027-2031 (Page 65)

**Action Taken: NO ACTION**

**ADJOURNMENT**

**Time: 10:41 AM**

**SIGNED:**   
Stanley Archacki, President

**ATTESTED TO:**   
Olivia Mann, Board Secretary

Where appropriate or deemed necessary, the Board may act on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments of individual speakers are limited to three minutes per agenda item.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

### **POSTING CERTIFICATION**

I hereby certify that the foregoing agenda was posted in a location freely accessible to the public and on CLOCWD website on March 16, 2026.

  
Olivia Mann, Board Secretary