

**CLEARLAKE OAKS COUNTY WATER DISTRICT
AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

MAY 20, 2021

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- Mrs. Margaret Medeiros, President Mr. Stanley Archacki, Vice President
- Mr. Samuel Boucher, Director Mr. Michael Herman, Director Mr. James Burton, Director
- Mrs. Dianna Mann – General Manager Mrs. Olivia Mann – Board Secretary

- Mr. Francisco Castro, Wastewater Mr. Kurt Jensen, Water Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Staff Written Operational Reports

- a. Customer Service
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Financial Reports for review and approval

- a. April 2021, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 04/15/2021
- b. Minutes of Special Meeting 05/03/2021

3. Bills

- a. MC Engineering invoice number 2062 dated 05/05/2021, in the amount of \$21,172.68 for the USDA Water Projects

Action Taken: _____

4. Agenda (Old Business)

- a. Discussion and update of the Prop 218 study

Action Taken: _____

- b. Discussion of Fire Hydrants in the District

Action Taken: _____

5. Agenda (New Business)

- a. Discussion of Water Conservation

Action Taken: _____

- b. Discussion and consideration of purchasing (5) Titan Tubes for the Wastewater Treatment Plant from Ryan Process, Inc. in the amount of \$14,450.07 not including sales tax

Action Taken: _____

- c. Discussion and review of the Proposed 2021-2022 Annual Budget

Action Taken: _____

Adjournment

Time: _____

Clearlake Oaks County Water District

P.O. Box 709 / 12952 East Highway 20
Clearlake Oaks, CA 95423
(707) 998-3322 Phone (707) 998-1245 Fax
www.clocwd.org (Website)

May 14, 2021

Administration

- ∂ We received 0 water quality complaints (WQC)
- ∂ We received 0 consumer/appeal claim(s)
- ∂ There are 16 accounts on payment arrangements, 6 of those accounts are forfeiture payment arrangements and are not receiving a monthly statement
- ∂ The USDA meter change out commenced on May 10th, so far this has been a very seamless process. We are expecting our next shipment of meters this week, the Conex that DC setup for inventory control has been very helpful in making for an easy checkout process.
 - The billing software is about 85% ready for the new change outs, we are still working on the final changes this week
- ∂ As of June 30th, the moratorium will be lifted on water disconnection for non-payment. After confirming with counsel, we will be sending 60- day notice of intent to shut off prior to the May billing cycle. The District currently has over \$300,000.00 in delinquent balances.
- ∂ 1st Reminder Backflow letters were mailed out on May 13, 2021, currently still 126 backflows remain untested for the 2021 testing year
 - In addition, we have received all but 18 temporary construction easements for backflow installation under the USDA project. We are still working diligently to obtain the remaining 18 easements prior to the project.
 - The backflow devices for the project have been ordered through Pace Supply
- ∂ Proposition 218 public hearing letters were mailed to rate payers n May 7, 2021, the public hearing is secured to be held on June 22nd, 2021 at the Live Oaks Senior Center.
 - The Water Study is available for review in our office or on the website
 - The Sewer Study has not been finalized for upload yet.
 - The public hearing letter is also available on our website
- ∂ The Electronic Annual Report (EAR) for the 2020 calendar year was submitted today, May 14th

All the best,
Olivia Mann

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

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May 17, 2021

*Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709*

RE: DC board letter,

Water distribution main & service lines:

*T&S Construction have started the meter replacement project. They have about 2 streets completed and have come across 3 broken curb-stops so far. I expect to see a lot more before the completion of this project.

* The treatment crew helped out again with the replacement of the hydrant half way down Spinnaker.

*During a water repair on Short Street, we discovered that a sewer main was on top of our water main. Because of this discovery we had to reroute the section of water main being replace along with about 20 more feet of 4" C900. This has been a problem section of water main for the last couple of years. Hopefully we will not be called out to this area again anytime soon. FYI it's always been a section of the old AC water main that broke, not one of our repairs.



Sample stations sites/Boil water notices:

*DC crew is still collecting the routine BacT samples every Wednesday. All reports have come back absent for total Coliforms and E.Coli.

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

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*A BWN was given to the area of Short Street where we had the main break. Lab results came back absent, so we were able to lift the BWN..

*Last month's BWN BacT samples came back absent so we were also able to lift the BWN on those as well.

Sewer collections and Lift station sites:

*No new sewer spills to report.

*We had a blockage in the sewer main on Acorn. The cause was buckets of so call "flushable wipes".



Staff updating:

*DC crew includes;

- Jeremy, Chief - OP 3, Class B license.
- Jesse, Lead - OP 2, Class B license, Technician Ham license.
- Hugo - DC OP 1, Class B license. Technician Ham license.
- Jake - Utility Tech with I.T. knowledge. "Out on workmen's comp"
- Gerald - "Jerry" Utility Tech.

*Hugo just passed his D2.

*Jerry is now a permanent full time employee. He is expected to get his class B in the next 6 months.

District vehicles:

*Our Dodge crane truck's AC is still out. The crane stopped working on us during the Spinnaker hydrant install. We were able to locate the issue next day. The crane's hot wire was being grounded out. We got all the stuff to fix it the right way, just need some time.

*The Chevy still needs the passenger door handles replaced. We have been way to busy to do anything about these.

*Our yellow Vaccon needs the upper main tube replaced ASAP.

Miscellaneous:

*Most of our hydrants are now numbered.

Thank You
Chief DC, Jeremy Backus

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

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May, 2021
Board letter

- ◆ May's raw NTU and charge has begun to trend up adjustments are being made and monitored backwashes are becoming a daily requirement on most days.
- ◆ Water production for the month was 20.73 MG shut down times at the plant are starting to go down due to higher demand already.
- ◆ Treatment is counting the weekly tank runs for testing of chlorine residuals in all the tank locations.

- ◆ Continuing maintenance / cleanup through the plant area.

Ongoing weekly cleaning of the weirs and interior surfaces of the clarifiers have continued.

The paradise tank has been cured, refilled for super chlorination then dechlorinated it is now in the process of being filled to be put back in service pending water quality testing, aeration system should be reinstalled the week of the 17th.

James and I helped DC with hydrant replacement on Spinnaker.

Water sample list is attached

Treatment staff:

James Simons T2 Operator
Kurt Jensen T3, D2 Chief



Thank you,

Kurt Jensen

WTP Chief Plant Operator

k.jensen@cloewd.org

Total Dissolved Solids(A)
Turbidity, Laboratory(A)
Zinc(A)
Aluminum(A)
MTBE(A)
Color / Odor

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May 17, 2021

Clearlake Oaks County Water District
P.O. Box 709
Clearlake Oaks, CA 95423-0709

RE: April Board Report 2021

During the month of April the waste water plant received a total of 7.472 MG averaging 241,000 gallons a day. The total amount of gallons treated and sent through our effluent pipeline was 6.445 MG averaging 208,000 gallons a day (145 gpm). All in lab and outsourced lab results were in compliance with our WDR. As the temperature raises proper adjustments to our process is being made. The drought we are experiencing does have an effect on the monitoring operation. During first quarter ground water monitoring we were unable to sample well #2 as required by the plants monitoring plan. This will be the same scenario for 2nd quarter. Disinfection for well #3 was done this month prior to sampling which will take place on May 20th. It was not possible to disinfect well #2 as recommended due to lack of water. I will report on this matter next month. I submitted our Annual Volumetric Report this month using the new GeoTracker website. We have begun cutting our sludge bags. It is that time of season where we begin flipping sludge trying to dry as much as possible for disposal. I will continue reporting on this matter as time progresses.

As of April 2nd we have began dosing through our new dosing site. I have submitted some pictures (please refer to attachment #1). I am working on some quotes to purchase a new double wall bulk tank. The current double wall tank has a small leak between the inner tank and outer tank. This tank has been with the District for about 20 years and exposed to the elements. Talking to a representative, he has recommended we replace. Our SEPS valve has now been installed and programmed as expected. I have also submitted a picture (please refer to attachment #2). This valve will definitely protect from spills. I will report on this matter and its operation on next month's letter. All maintenance and testing for the month was completed.

Francisco Castro
Chief Plant Operator

Margaret Medeiros
President

Stanley Archacki
Vice President

Samuel Boucher
Director

Michael Herman
Director

James Burton
Director

Dosing Room



ATTACHMENT #1

SEPS VALVE



ATTACHMENT #2

**Clearlake Oaks County Water District
Board of Directors
Board Meeting May, 2021**

Happy May,

Notarizing of the temporary construction easements have finally slowed down. I believe the District has received all but 18. As a final outreach, we will leave letters on the doors asking them to give permission to install the backflow. If no permission is given, their water will eventually be shut off and it will be the homeowner's responsibility to install the backflow device before water service can be restored.

The SEPS new valve is 100% complete and operating.

The 218 letters were sent out on May 7th announcing the new rates and the public hearing notice set for June 22 at the Senior Center.

The USDA project officially got underway on May 10th. The new meters are being installed as I write this letter.

I received the contract from PG&E regarding LS 10. Payment has been sent and I have sent all information necessary to our survey so he can complete the easement. As soon as the easement has been completed and approved by both the District and property owner, I will schedule the electrical work to be done.

I have volunteered to represent the water districts around Lake County and will be serving a two year term on the Lake County Community Risk Reduction Authority Board.

As you remember from last board meeting, Supervisor Crandell told the Board that he would research the hydrant situation and get back to me. I have followed up with two emails asking what he has learned so far and I have not heard anything back from him.

As you are probably aware, Sherriff Martin declared a drought emergency on May 6th for Lake County which was ratified by the Board of Supervisors on May 11th. I have attended two drought meetings, one with State and the other with the Lake County Water Agencies Office of Emergency Services. Both meetings have been very concerned about the level of Clear Lake and suggest all Districts start to implement their Conservation Policies. At this time, I am recommending to the Board that Stage 1 of our Water Conservation Policy be enforced. "Stage 1 is a condition resulting in a 0 to 10% water shortage necessitating a voluntary water use reduction. The District will initiate a public information campaign to increase awareness of water conservation measures. Customers are expected to perform voluntary water reductions and adhere to on-going water conservation measures." This matter has been agenzized for discussion and action.

Please refer to individual department letters for additional details.

As always, a huge thank you to Staff for working hard and taking pride in a job well done.

Respectfully Submitted,
Dianna Mann
General Manager

Report Date: May 6, 2021

To: Dianna Mann, CLOCWD General Manager

From: Mark Carey, P.E., MC Engineering Principal Engineer

RE: CLOCWD USDA Funded Water System Improvements Project

Billing Period: April, 2021

I. Project Status Update

Work on the project during April included the following:

- Contract facilitation and monthly invoicing
- Misc. correspondence
- Preconstruction Meeting
- Agreement/Contract processing for T&S construction
- Project controls and project setup
- Mobilize trailer at RV park
- Preconstruction Meeting
- Meter location data analysis
- Coordination calls with contractor for permanent/temp easements
- Coordination with environmental

II. Budget Status Update

Total Contract w/Design \$1,238,396.00

This Invoice: \$21,172.68

Cost to Date: \$706,868.21

Cost to Complete: \$531,527.79

III. Projected Tasks for May 2021

- Mobilize trailer at RV park
- Continue to conduct weekly construction meetings (agenda and minutes)
- Coordination with geotechnical subconsultant
- Review of submittals
- Respond to RFIs and CCO
- Begin daily field inspections for meter installs and tank site improvements

Clearlake Oaks County Water District
Summary Balance Sheet
As of April 30, 2021

05/13/21

Accrual Basis

	<u>Apr 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	2,538,702.16
Other Current Assets	1,754,096.63
Total Current Assets	<u>4,292,798.79</u>
Fixed Assets	<u>16,678,342.69</u>
TOTAL ASSETS	<u><u>20,971,141.48</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	25,654.48
Other Current Liabilities	2,381,688.51
Total Current Liabilities	<u>2,407,342.99</u>
Total Liabilities	<u>2,407,342.99</u>
Equity	<u>18,563,798.49</u>
TOTAL LIABILITIES & EQUITY	<u><u>20,971,141.48</u></u>

Clearlake Oaks County Water District

Balance Sheet

As of April 30, 2021

	Apr 30, 21
ASSETS	
Current Assets	
Checking/Savings	
102.13 · SEWER RESERVES-9592	30,000.00
102.11 · PC ESCROW - 6184	132,707.32
102.10 · CRP PC - 6192	11,392.86
102.12 · WATER RESERVES- 8503	262,700.00
102.001 · GL - 9122 (Old Acct. # 053420019)	- 867,456.25
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	
CIP Deposits 2014	189,000.00
101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550) - Other	870,428.81
Total 101 · LAIF - CASH IN BANK (CASH IN BANK - LAIF - WAS 1013550)	1,059,428.81
102.01 · WEST AMERICA - REGULAR CHECKING (WEST AMERICA BANK CH...	88.98
102.02 · CRP Water - 6990	100,959.95
102.03 · CRP Sewer - 3745	73,967.99
Total Checking/Savings	2,538,702.16
Other Current Assets	
103 · PETTY CASH (PETTY CASH - WAS 1013200)	306.59
104 · COUNTY TREASURY (COUNTY TREASURY - WAS 1013201)	29,609.68
130 · Const In Progress - Studies	124,897.10
132 · CRP SEWER (CAPITOL IMPROVEMENTS - SEWER - WAS 1199200)	983,511.67
135 · CRP WATER (CAPITOL IMPROVEMENTS - WATER - WAS 1199100)	249,148.33
114 · ACCOUNTS RECEIVABLE. (ACCOUNTS RECEIVABLE - WAS 1097010)	351,149.26
115 · PRE-PAID INSURANCE (PRE-PAID INSURANCE - WAS 1097840)	15,474.00
Total Other Current Assets	1,754,096.63
Total Current Assets	4,292,798.79
Fixed Assets	
138 · USDA Water Improvements	821,561.33
128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the Force...	3,901,706.37
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water dist...	
121.1 · Sidewalk Project - District Exp	115,500.66
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water d...	150,784.44
Total 121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of wate...	266,285.10
131 · Waste Water Plant	
131.1 · Pumps/Equipment	99,784.99
131 · Waste Water Plant - Other	57,768.09
Total 131 · Waste Water Plant	157,553.08
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43
USDA Project	-523,819.00
127 · Water Plant	
127.7 · Ozone System	12,785.71
127.6 · Swan AMI Turbiwell Monitor	25,079.10
127.5 · A/C installation for Filter Rm	750.00
127.4 · PH System	9,959.72
127.2 · Harvy Vault Chlor Inject Proj	1,408.61
127.1 · Major Equipment	182,836.13
127 · Water Plant - Other	211,458.66
Total 127 · Water Plant	444,277.93
120 · District General CRP (EQUIPMENT - WAS 1011181)	
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1...	1,921,549.25
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)	27,331.49
120.75 · SCADA	22,386.51
120.90 · Vehicles/Generators/Trailers	691,610.28
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other	95,008.57
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)	2,757,886.10

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Clearlake Oaks County Water District
Balance Sheet
 As of April 30, 2021

	Apr 30, 21
122 · Bldgs/Grounds Cap Improvements	8,535,149.57
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1...	
124.2 · GIS Online Mapping System	6,565.17
124.30 · Lift Stations	
124.31 · Lift Station 7 Bypass	66,042.23
124.30 · Lift Stations - Other	56,539.80
Total 124.30 · Lift Stations	122,582.03
124.50 · Mains	14,788.58
124.60 · Meters	24,010.72
124.90 · Water Tanks	40,615.04
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WA...	3,146,308.39
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...	3,354,869.93
125 · Land - Dist. Cap. Improvements	299,770.00
129 · ALLOW. FOR DEPRECIATION	-8,856,056.00
Total Fixed Assets	16,678,342.69
TOTAL ASSETS	20,971,141.48
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · ACCOUNTS PAYABLE (ACCOUNTS PAYABLE - WAS 2097200)	25,654.48
Total Accounts Payable	25,654.48
Other Current Liabilities	
Annual Depreciation	249,035.55
224 · USDA Retainage	10,000.00
223.56 · FEDERAL PAYROLL TAX PENALTY (Failure to make a federal tax ...	-3,928.96
280 · Loan	
280.15 · USDA Water Improvement Project (USDA Wtr Improvement Pr...	736,500.00
280.02 · KS State Bank - 2019 Vac-Con	306,637.54
280.12 · USDA Loan	1,012,320.41
Total 280 · Loan	2,055,457.95
221 · Health Ins - EE Portion	-1,653.78
222 · Direct Deposit Liabilities (Direct Deposit Liabilities)	383.04
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	
223.17 · GARNISHMENT - LAKE CO SHERIFF (GARNISHMENT - LAKE ...	9,075.21
223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL) - Other	-8,739.34
Total 223.15 · GARNISHMENTS (GARNISHMENT MAIN - NEW GL)	335.87
223.45 · FICA & SOCIAL SEC PAYABLE (FICA & SOCIAL SEC PAYABLE - ...	-12.40
223.50 · MEDICARE TAX PAYABLE (MEDICARE TAX PAYABLE - WAS 209...	-2.90
223.65 · STATE DISABILITY PAYABLE (STATE DISABILITY PAYABLE - WA...	-0.01
223.75 · PAYROLL DEDUCTION - INS CO-PAY (PAYROLL DEDUCTION - I...	-3,448.79
223.80 · GASB 68 Pension (- WAS 2097190)	16,533.00
223.85 · MISC DEDUCTIONS PAYABLE (MISC DEDUCTIONS PAYABLE - ...	5,954.71
223.90 · COMPENSATED EMPLOYEE BENEFITS (COMPENSATED EMPLO...	54,922.20
24000 · Payroll Liabilities (Unpaid payroll liabilities. Amounts withheld or ...	-1,886.97
Total Other Current Liabilities	2,381,688.51
Total Current Liabilities	2,407,342.99
Total Liabilities	2,407,342.99
Equity	
302 · RETAINED EARNINGS (RETAINED EARNINGS - WAS 3030300)	5,956,568.19
304 · Opening Balance Equity (Opening balances during setup post to this acc...	-584,283.24
306 · Retained Earnings - OLD (Undistributed earnings of the corporation - END...	12,858,812.88
Net Income	332,700.66
Total Equity	18,563,798.49

Clearlake Oaks County Water District
Balance Sheet
As of April 30, 2021

TOTAL LIABILITIES & EQUITY

Apr 30, 21
20,971,141.48

Clearlake Oaks County Water District
Profit and Loss
 July 2020 through April 2021

	Admin (GL)	Sewer (GL)	Water (GL)	Total GL
Ordinary Income/Expense				
Income				
Income				
410 · Client Reg Pmt	0.00	830,945.59	1,049,740.21	1,880,685.80
420 · Connection Fees	0.00	0.00	10,396.00	10,396.00
430 · Penalty & Interest	0.00	13,737.25	18,891.66	32,628.91
440 · Misc Revenue	0.00	36,560.96	30,968.36	67,529.32
450 · Other - Non S/W Rev	0.00	63,430.46	64,134.01	127,564.47
Total Income	<u>0.00</u>	<u>944,674.26</u>	<u>1,174,130.24</u>	<u>2,118,804.50</u>
Total Income	<u>0.00</u>	<u>944,674.26</u>	<u>1,174,130.24</u>	<u>2,118,804.50</u>
Gross Profit	<u>0.00</u>	<u>944,674.26</u>	<u>1,174,130.24</u>	<u>2,118,804.50</u>
Expense				
Salaries & EE Benefits				
505 · Salaries & Wages	310,595.38	218,942.85	126,009.23	655,547.46
520 · FICA - District Share	23,192.12	16,085.94	9,129.94	48,408.00
530 · Medical Ins - Dist Share	71,112.18	76,329.73	36,452.02	183,893.93
540 · PERS - District Share	83,752.69	16,626.23	7,492.42	107,871.34
550 · Unemployment	11,549.88	0.00	0.00	11,549.88
560 · Workers Comp Ins	2,839.33	7,409.82	7,145.06	17,394.21
Total Salaries & EE Benefits	<u>503,041.58</u>	<u>335,394.57</u>	<u>186,228.67</u>	<u>1,024,664.82</u>
Services & Supplies				
605 · Advertising	400.58	0.00	0.00	400.58
610 · Bank Fees	22,933.48	0.00	0.00	22,933.48
620 · Communications & Internet	3,870.28	10,115.80	10,731.45	24,717.53
622 · Board Exp	33.95	0.00	0.00	33.95
630 · Equip - Office	618.67	0.00	150.14	768.81
640 · Fuel & Oil	0.00	4,300.93	6,466.22	10,767.15
645 · Insurance	0.00	33,873.56	33,873.55	67,747.11
657 · Lab	0.00	15,204.00	13,489.61	28,693.61
660 · Memberships & Subscription	2,975.17	31,505.23	20,041.21	54,521.61
665 · Mileage Reimb	0.00	59.05	59.05	118.10
670 · Postage & Shipping	13,226.00	27.90	0.00	13,253.90
675 · Professional Services	20,266.98	7,392.30	9,188.07	36,847.35
685 · Rents	11,614.76	105.00	0.00	11,719.76
690 · Safety & Security	694.04	7,739.85	5,470.98	13,904.87
700 · Tools & Instruments	0.00	1,951.23	2,320.76	4,271.99
703 · Supplies - Clothing & Personal	136.72	2,407.41	2,022.11	4,566.24
705 · Supplies - Office	6,918.74	842.43	820.77	8,581.94
715 · Supplies-Chemicals-Operating	0.00	45,824.90	41,941.04	87,765.94
720 · Supplies - Inventory - Other	0.00	4,043.28	1,610.18	5,653.46
735 · Training/Classes/Certs/ClassB	225.00	530.00	1,576.28	2,331.28
750 · Utilities	4,655.06	89,958.49	146,186.64	240,800.19
760 · Waste Disposal	494.92	31,141.81	2,934.78	34,571.51
795 · Yolo Co	0.00	0.00	47,195.08	47,195.08
799 · Misc				
799.1 · Customer Refund - Acct close...	0.00	0.00	3,219.82	3,219.82
Total 799 · Misc	<u>0.00</u>	<u>0.00</u>	<u>3,219.82</u>	<u>3,219.82</u>
Total Services & Supplies	<u>89,064.35</u>	<u>287,023.17</u>	<u>349,297.74</u>	<u>725,385.26</u>
Repairs & Replacement				
810 · R&R Buildings & Grounds	1,906.33	845.43	876.22	3,627.98
840 · R&R Vehicles	0.00	2,153.45	2,003.43	4,156.88
Total Repairs & Replacement	<u>1,906.33</u>	<u>2,998.88</u>	<u>2,879.65</u>	<u>7,784.86</u>
Total Expense	<u>594,012.26</u>	<u>625,416.62</u>	<u>538,406.06</u>	<u>1,757,834.94</u>
Net Ordinary Income	<u>-594,012.26</u>	<u>319,257.64</u>	<u>635,724.18</u>	<u>360,969.56</u>
Net Income	<u><u>-594,012.26</u></u>	<u><u>319,257.64</u></u>	<u><u>635,724.18</u></u>	<u><u>360,969.56</u></u>

**Clearlake Oaks Co Water District
PROJECTED BUDGET 2020-21**

10

Target % > **83%**

As of April 2021 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,217,554	1,014,628	1,174,130	96%	1,157,800	964,833	944,674	82%
Total Operating Expenses	1,039,017	865,848	835,412	80%	1,193,337	994,447	922,420	77%
Operating Balance (loss)	178,537	148,781	338,718		(35,537)	(29,614)	22,254	
420 Connection Fees	10,000	8,333	10,396	104%	10,000	8,333	-	0%
435		-	-			-		
450 Other - Non S/W Rev	100,000	83,333	64,134	64%	100,000	83,333	63,430	63%
Reserves	150,000	125,000	100,000	67%	-	-		0%
Net Change In Net Position (loss)	138,537	115,447	313,248		74,463	62,053	85,684	

Current Revenue Notes:

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

Past Revenue Notes

General Ledger	\$886,479.20
District CRP	\$168,413.10
Paradise Cove CRP	\$10,847.65
Paradise Cove Escrow	\$132,707.32
Water Reserve	\$275,200.00
Sewer Reserve	\$35,000.00
LAIF Account	\$1,060,586.21
Total	\$2,569,233.48

As of April 2021 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,182,554	985,462	1,049,740	89%	1,132,800	944,000	830,946	73%
430 Penalty & Interest	30,000	25,000	18,892	63%	25,000	20,833	13,737	55%
440 Misc	5,000	4,167	30,968	0%	0	0	36,561	0%
Total Revenue >	1,217,554	1,014,628	1,099,600	90%	1,157,800	964,833	881,244	76%

As of April 2021 Operating Expenses	Budget				Actual			
	Annual		YTD		YTD		Spent	
	Annual	YTD	Amount	%	Amount	%	Amount	%
505 Salaries & Wages	318,237	265,198	281,307	88%	455,678	379,732	374,241	82%
520 FICA - District Share	26,341	21,951	20,726	79%	37,773	31,478	27,682	73%
530 Medical Ins - District Share	111,077	92,564	72,008	65%	166,616	138,847	111,886	67%
540 PERS - District Share	63,193	52,661	49,369	78%	73,976	61,647	58,503	79%
550 Unemployment	9,000	7,500	5,775	64%	9,000	7,500	5,775	64%
560 Workers Comp Ins	20,639	17,199	8,565	41%	26,543	22,119	8,830	33%

Salaries and Employee Benefits >	548,487	457,073	437,749	80%	769,587	641,322	586,916	76%
605 Advertising	200	167	201	100%	200	167	201	100%
610 Bank Fees	10,010	8,342	11,467	115%	10,000	8,333	11,467	115%
620 Communications & Internet	13,000	10,833	12,666	97%	10,000	8,333	12,051	121%
622 Board Exp	3,750	3,125	17	0%	3,750	3,125	17	0%
625 Equip - Field (\$300-\$4999)	2,500	2,083	-	0%	4,000	3,333	-	0%
630 Equip - Office	1,500	1,250	460	31%	2,000	1,667	310	15%
640 Fuel & Oil	15,020	12,517	6,466	43%	16,300	13,583	4,301	26%
645 Insurance	30,000	25,000	33,874	113%	26,250	21,875	33,874	129%
650 Interest	-	-	-	0%	-	-	-	0%

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657	Lab	20,000	16,667	13,490	67%	15,000	12,500	15,204	101%
660	Memberships & Subscriptions	25,750	21,458	21,529	84%	29,750	24,792	32,993	111%
665	Mileage Reimb	750	625	59	8%	500	417	59	12%
670	Postage & Shipping	6,000	5,000	6,613	110%	6,000	5,000	6,641	111%
675	Professional Services	36,000	30,000	19,322	54%	19,000	15,833	17,526	92%
685	Rents	6,200	5,167	5,808	94%	6,200	5,167	5,913	95%
690	Safety & Security	2,500	2,083	5,818	233%	5,500	4,583	8,087	147%
700	Tools & Instruments	2,000	1,667	2,321	116%	2,500	2,083	1,951	78%
703	Supplies - Clothing & Personal	2,050	1,708	2,091	102%	2,300	1,917	2,476	108%
705	Supplies - Office	4,750	3,958	4,281	90%	5,250	4,375	4,302	82%
715	Treatment Chemicals	75,000	62,500	41,941	56%	48,000	40,000	45,825	95%
720	Supplies - Operating - Other	5,000	4,167	1,610	32%	22,000	18,333	4,042	18%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	3,750	3,125	1,689	45%	3,250	2,708	643	20%
745	Travel	1,000	833	-	0%	1,000	833	-	0%
750	Utilities	162,750	135,625	148,515	91%	125,750	104,792	92,286	73%
760	Waste Disposal	3,050	2,542	3,183	104%	52,250	43,542	31,390	60%
795	Yolo Co	48,000	40,000	47,195	98%				
799.1	Customer Refund	-	-	3,220	0%	-	-	-	0%
Services and Supplies >		480,530	400,442	393,831	82%	416,750	347,292	331,553	80%
810	R&R Buildings & Grounds	7,000	5,833	1,829	26%	4,500	3,750	1,798	40%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	2,500	2,004	67%	2,500	2,083	2,153	86%
850	Maintenance Reserve Account	-	-	-	-	-	-	-	-
Repairs & Replacement >		10,000	8,333	3,833	38%	7,000	5,833	3,951	56%
Total Expenses >		1,039,017	865,848	835,412	80%	1,193,337	994,447	922,420	77%

Administration - Budget Variance Report July 1, 2020 through June 30, 2021

Target % >

83.3%

GL ADMIN

As of April 2021		2020-2021 Budget		Actual	%	Total
Expenses	Annual	YTD	YTD	Spent	Remaining	
505 Salaries & Wages	375,051	312,543	310,595	82.8%	64,456	
520 FICA - District Share	31,190	25,992	23,192	74.4%	7,998	
530 Medical Ins - District Share	95,550	79,625	71,112	74.4%	24,438	
540 PERS-District Share (incl unfunded Liab, 14.5K)	108,563	90,469	83,753	77.1%	24,810	
550 Unemployment	18,000	15,000	11,550	64.2%	6,450	
560 Workers Comp Ins	8,913	7,427	2,839	31.9%	6,074	
Salaries and Employee Benefits >	637,268	531,057	503,041	78.9%	134,227	
605 Advertising	400	333	401	100.3%	(1)	
610 Bank Fees	20,000	16,667	22,933	114.7%	(2,933)	
620 Communications & Internet	7,000	5,833	3,870	55.3%	3,130	
622 Board Exp	7,500	6,250	34	0.5%	7,466	
625 Equip - Field (up to \$4999)	0	0		0.0%	0	
630 Equip - Office	2,000	1,667	619	31.0%	1,381	
640 Fuel & Oil	0	0		0.0%	0	
645 Insurance	0	0		0.0%	0	
650 Interest	0	0		0.0%	0	
657 Outsource Lab / Internal Lab	0	0		0.0%	0	
660 Memberships & Subscriptions	1,500	1,250	2,975	198.3%	(1,475)	
665 Mileage Reimb	500	417		0.0%	500	
670 Postage & Shipping	12,000	10,000	13,226	110.2%	(1,226)	
675 Professional Services (Legal, IT, CUSI annual)	22,000	18,333	20,267	92.1%	1,733	
685 Rents	12,400	10,333	11,615	93.7%	785	
690 Safety & Security (boots)	1,000	833	694	69.4%	306	
700 Tools & Instruments	0	0		0.0%	0	
703 Supplies - Clothing & Personal	600	500	137	22.8%	463	
705 Supplies - Office	7,500	6,250	6,919	92.3%	581	
715 Treatment Chemicals	0	0		0.0%	0	
720 Supplies - Operating - Other	0	0		0.0%	0	
730 Taxes - Licenses	0	0		0.0%	0	
735 Training, Certs (Classes, books)	3,500	2,917	225	6.4%	3,275	
745 Travel / Lodging	1,000	833		0.0%	1,000	
750 Utilities	5,500	4,583	4,655	84.6%	845	
760 Waste Disposal	500	417	495	99.0%	5	
795 Yolo Co	0	0		0.0%	0	
799 Misc	0	0		0.0%	0	
Services and Supplies >	104,900	87,417	89,065	84.9%	15,835	
810 R&R Buildings & Grounds	4,000	3,333	1,906	47.7%	2,094	
815 R & R Damage Claims	0	0		0.0%	0	
820 R&R Lift Stations	-	-		0.0%	-	
830 R&R Equipment	0	0		0.0%	0	
832 R&R Mains/Service Lines	0	0		0.0%	0	
840 R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0	
Repairs & Replacement >	4,000	3,333	1,906	47.6%	2,094	
Total Expenses >	746,168	621,807	594,012	79.6%	152,156	

Expense Notes

660 Memberships & Subscription - Quickbooks upgrade to 2021 covering all COVID related information - \$1,100

670 Postage - writing two checks per year instead of monthly checks

705 Office Supplies - Annual Billing Envelopes and paper

Sewer - Budget Variance Report July 1, 2020 through June 30, 2021

Target % >

83.3%

GL SEWER

As of April 2021

2020-2021 Budget

Actual

%

Total

Expenses

Annual

YTD

YTD

Spent

Remaining

505	Salaries & Wages	268,152	223,460	218,943	81.6%	49,209
520	FICA - District Share	22,178	18,482	16,086	72.5%	6,092
530	Medical Ins - District Share	118,841	99,034	76,330	64.2%	42,511
540	PERS - District Share (\$14.5K Unfunded)	19,694	16,412	16,626	84.4%	3,068
550	Unemployment	0	0	0	0.0%	0
560	Workers Comp Ins	22,087	18,406	7,410	33.5%	14,677
	Salaries and Employee Benefits >	450,952	375,794	335,395	74.4%	115,557
605	Advertising	0	0	0	0.0%	0
610	Bank Fees	0	0	0	0.0%	0
620	Communications & Internet	4,000	3,333	10,116	252.9%	(6,116)
622	Board Exp	0	0	0	0.0%	0
625	Equip - Field (up to \$4999)	1,500	1,250	0	0.0%	1,500
630	Equip - Office	1,000	833	0	0.0%	1,000
640	Fuel & Oil (Schaeffers)	13,500	11,250	4,301	31.9%	9,199
645	Insurance	26,250	21,875	33,874	129.0%	(7,624)
650	Interest	0	0	0	0.0%	0
657	Outsource Lab / Internal Lab	15,000	12,500	15,204	101.4%	(204)
660	Memberships & Subscriptions	29,000	24,167	31,505	108.6%	(2,505)
665	Mileage Reimb	250	208	59	23.6%	191
670	Postage & Shipping	0	0	28	279000.0%	(28)
675	Professional Services (SCADA)	8,000	6,667	7,392	92.4%	608
685	Rents	0	0	105	1050000.0%	(105)
690	Safety & Security (includes boots)	5,000	4,167	7,740	154.8%	(2,740)
700	Tools & Instruments	2,500	2,083	1,951	78.0%	549
703	Supplies - Clothing & Personal	2,000	1,667	2,407	120.4%	(407)
705	Supplies - Office	1,500	1,250	842	56.1%	658
715	Treatment Chemicals	48,000	40,000	45,825	95.5%	2,175
720	Supplies-Operating-Other-Titan Tubes	22,000	18,333	4,042	18.4%	17,958
730	Taxes - Licenses	-	-	-	-	-
735	Training, Certs (classes, books)	1,500	1,250	530	35.3%	970
745	Travel / Lodging	500	417	0	0.0%	500
750	Utilities	123,000	102,500	89,958	73.1%	33,042
760	Waste Disposal	52,000	43,333	31,142	59.9%	20,858
795	Yolo Co	0	0	0	0.0%	0
799	Misc	0	0	0	0.0%	0
799.1	Customer Refund					
	Services and Supplies >	356,500	297,083	287,021	80.5%	69,479
810	R&R Buildings & Grounds	2,500	2,083	845	33.8%	1,655
815	R & R Damage Claims	0	0	0	0.0%	0
820	R&R Lift Stations	0	0	0	0.0%	0
830	R&R Equipment	0	0	0	0.0%	0
832	R&R Mains/Service Lines	0	0	-	0.0%	-
840	R&R Vehicles	2,500	2,083	2,153	86.1%	347
		-	-	-	0.0%	-
	Repairs & Replacement >	5,000	4,167	2,998	60.0%	2,002
	Total Expenses >	812,452	677,044	625,414	77.0%	187,039

Expense Notes

620 Communications and Internet

New Ipads w/monthly data for SCADA, drawings and Internet

675 Professional Services

Annual Audit 50% due now

10	Water - Budget Variance Report July 1, 2020 through June 30, 2021 As of April 2021	2020-2021 Budget		Target % >	83.3%	GL WATER
	Expenses	Annual	YTD	Actual	%	Total
				YTD	Spent	Remaining
505	Salaries & Wages	130,712	108,926	126,009	96.4%	4,703
520	FICA - District Share	10,746	8,955	9,130	85.0%	1,616
530	Medical Ins - District Share	63,302	52,752	36,452	57.6%	26,850
540	PERS - District Share	8,911	7,426	7,492	84.1%	1,419
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	16,183	13,486	7,145	44.2%	9,038
	Salaries and Employee Benefits >	229,853	191,544	186,228	81.0%	43,625
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	7,000	5,833	10,731	153.3%	(3,731)
622	Board Exp	0	0		0.0%	0
625	Equip - Field (\$300 - \$4999)	0	0		0.0%	0
630	Equip - Office	500	417	150	30.0%	350
640	Fuel & Oil	12,220	10,183	6,466	52.9%	5,754
645	Insurance	30,000	25,000	33,874	112.9%	(3,874)
650	Interest	0	0		0.0%	0
657	Outside Lab / Internal Lab	20,000	16,667	13,490	67.5%	6,510
660	Memberships & Subscriptions	25,000	20,833	20,041	80.2%	4,959
665	Mileage Reimb	500	417	59	11.8%	441
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA, Mtce Prog)	25,000	20,833	9,188	36.8%	15,812
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	2,000	1,667	5,471	273.6%	(3,471)
700	Tools & Instruments	2,000	1,667	2,321	116.1%	(321)
703	Supplies - Clothing & Personal	1,750	1,458	2,022	115.5%	(272)
705	Supplies - Office	1,000	833	821	82.1%	179
715	Treatment Chemicals	75,000	62,500	41,941	55.9%	33,059
720	Supplies - Operating - Other	5,000	4,167	1,610	32.2%	3,390
730	Taxes - Licenses	0	0		0.0%	0
735	Training, Certs (classes, books)	2,000	1,667	1,576	78.8%	424
745	Travel / Lodging	500	417		0.0%	500
750	Utilities	160,000	133,333	146,187	91.4%	13,813
760	Waste Disposal	2,800	2,333	2,935	104.8%	(135)
795	Yolo Co	48,000	40,000	47,195	98.3%	805
799	Misc	0	0		0.0%	0
799.1	Customer Refund			3,220		
	Services and Supplies >	420,270	350,225	349,298	83.1%	70,972
810	R&R Buildings & Grounds	5,000	4,167	876	17.5%	4,124
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains	0	0		0.0%	-
840	R&R Vehicles	3,000	2,500	2,004	66.8%	996
	Repairs & Replacement >	8,000	6,667	2,880	36.0%	5,120
	Total Expenses >	658,123	548,436	538,406	81.8%	119,717
690 Safety & Security - Lock and door repair at Admin - multiple HEP B shots						

2A

Clearlake Oaks County Water District
CRP/CIP Profit and Loss
 July 2020 through April 2021

	PC (CRP)	Water (CRP)	Sewer (CRP)	Total CRP	TOTAL
Ordinary Income/Expense					
Income					
Income					
425 · CRP (Capital Replacment Plan)					
425.2 · Sewer	0.00	0.00	-34.84	-34.84	-34.84
425.1 · Water	0.00	-15.41	0.00	-15.41	-15.41
425 · CRP (Capital Replacment P...	15,982.65	334,083.19	308,011.52	658,077.36	658,077.36
Total 425 · CRP (Capital Replacmen...	15,982.65	334,067.78	307,976.68	658,027.11	658,027.11
430 · Penalty & Interest	228.20	6,362.94	6,105.73	12,696.87	12,696.87
440 · Misc Revenue	0.00	0.00	68.07	68.07	68.07
Total Income	16,210.85	340,430.72	314,150.48	670,792.05	670,792.05
Total Income	16,210.85	340,430.72	314,150.48	670,792.05	670,792.05
Gross Profit	16,210.85	340,430.72	314,150.48	670,792.05	670,792.05
Expense					
Salaries & EE Benefits					
505 · Salaries & Wages	0.00	141,043.96	94,588.00	235,631.96	235,631.96
520 · FICA - District Share	0.00	10,525.73	6,996.04	17,521.77	17,521.77
530 · Medical Ins - Dist Share	0.00	26,923.27	10,836.01	37,759.28	37,759.28
540 · PERS - District Share	0.00	6,750.82	4,662.95	11,413.77	11,413.77
560 · Workers Comp Ins	0.00	7,828.51	4,239.40	12,067.91	12,067.91
Total Salaries & EE Benefits	0.00	193,072.29	121,322.40	314,394.69	314,394.69
Services & Supplies					
620 · Communications & Internet	0.00	1,181.88	1,181.80	2,363.68	2,363.68
640 · Fuel & Oil	0.00	8,924.77	8,924.70	17,849.47	17,849.47
650 · Interest	0.00	4,840.12	4,840.08	9,680.20	9,680.20
657 · Lab	0.00	3,382.00	0.00	3,382.00	3,382.00
685 · Rents	0.00	0.00	10,801.00	10,801.00	10,801.00
690 · Safety & Security	0.00	1,320.53	1,081.72	2,402.25	2,402.25
703 · Supplies - Clothing & Personal	0.00	1,635.08	300.00	1,935.08	1,935.08
715 · Supplies-Chemicals-Operating	0.00	1,473.23	0.00	1,473.23	1,473.23
720 · Supplies - Inventory - Other	0.00	195.00	921.01	1,116.01	1,116.01
735 · Training/Classes/Certs/ClassB	0.00	225.00	225.00	450.00	450.00
Total Services & Supplies	0.00	23,177.61	28,275.31	51,452.92	51,452.92
Repairs & Replacement					
810 · R&R Buildings & Grounds	0.00	147.63	2,775.42	2,923.05	2,923.05
820 · R&R Lift Stations	0.00	0.00	5,170.25	5,170.25	5,170.25
830 · R&R Equipment					
830.1 · Hydrants	0.00	64,276.77	0.00	64,276.77	64,276.77
830 · R&R Equipment - Other	2,203.88	30,697.41	43,160.18	76,061.47	76,061.47
Total 830 · R&R Equipment	2,203.88	94,974.18	43,160.18	140,338.24	140,338.24
832 · R&R Mains and Sewer Lines	815.18	20,250.23	10,911.07	31,976.48	31,976.48
840 · R&R Vehicles	0.00	10,670.68	8,110.94	18,781.62	18,781.62
Total Repairs & Replacement	3,019.06	126,042.72	70,127.86	199,189.64	199,189.64
Total Expense	3,019.06	342,292.62	219,725.57	565,037.25	565,037.25
Net Ordinary Income	13,191.79	-1,861.90	94,424.91	105,754.80	105,754.80
Net Income	<u>13,191.79</u>	<u>-1,861.90</u>	<u>94,424.91</u>	<u>105,754.80</u>	<u>105,754.80</u>

Clearlake Oaks Co Water District

Budget Variance Report July 1, 2020 through June 30, 2021

10 As of April 2021 Target % > 83.3% CRP-PC

Summary	Budget Annual	YTD	Actual YTD Amount	%
PC CRP Revenue	19,536	16,280	16,211	83.0%
PC CRP Expenses	0	0	2,204	0.0%

Expenses	2020-2021 Budget Annual	YTD	Actual YTD	% Spent	Total Remaining
Salaries and Employee Benefits >	-	-	-	0.0%	-
605 Advertising	-	-	-	0.0%	-
610 Bank Fees	-	-	-	0.0%	-
620 Communications & Internet	-	-	-	0.0%	-
622 Board Exp	-	-	-	0.0%	-
625 Equip - Field (up to \$4999)	-	-	-	0.0%	-
630 Equip - Office	-	-	-	0.0%	-
640 Fuel & Oil	-	-	-	0.0%	-
645 Insurance	-	-	-	0.0%	-
650 Interest	-	-	-	0.0%	-
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-
660 Memberships & Subscriptions	-	-	-	0.0%	-
665 Mileage Reimb	-	-	-	0.0%	-
670 Postage & Shipping	-	-	-	0.0%	-
675 Professional Services (SCADA)	-	-	-	0.0%	-
685 Rents	-	-	-	0.0%	-
690 Safety & Security (includes bc	-	-	-	0.0%	-
700 Tools & Instruments	-	-	-	0.0%	-
703 Supplies - Clothing & Personal	-	-	-	0.0%	-
705 Supplies - Office	-	-	-	0.0%	-
715 Treatment Chemicals	-	-	-	0.0%	-
720 Supplies - Operating - Other	-	-	-	0.0%	-
730 Taxes - Licenses	-	-	-	0.0%	-
735 Training, Certs (classes, book:	-	-	-	0.0%	-
745 Travel / Lodging	-	-	-	0.0%	-
750 Utilities	-	-	-	0.0%	-
760 Waste Disposal	-	-	-	0.0%	-
795 Yolo Co	-	-	-	0.0%	-
799 Misc	0	0	-	0.0%	0
Services and Supplies >	0	0	-	0.0%	0
810 R&R Buildings & Grounds	-	-	-	0.0%	-
815 R & R Damage Claims	0	0	-	0.0%	0
820 R&R Lift Stations	-	-	-	0.0%	-
830 R&R Equipment	-	-	2,204	0.0%	(2,204)
832 R&R Mains/Laterals	-	-	-	0.0%	-
840 R&R Vehicles	-	-	-	0.0%	-
Repairs & Replacement >	0	0	2,204	0.0%	(2,204)
Total Expenses >	0	0	2,204	0.0%	(2,204)

830 Dosage tank repair, starters for booster pumps

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2020 through June 30, 2021

10

Target % > **83.3%** **CRP-WATER**

As of April 2021		<u>WATER - CRP</u>					
Summary		Budget		Actual YTD			
		Annual	YTD	Amount	%		
WATER CRP Revenue		411,876	343,230	340,431	82.7%	0%	
WATER CRP Expenses		265,148	220,957	342,294	129.1%	0%	
USDA Payment 1st year		140,000	116,667				
Operating Balance		6,728	5,607	(1,863)			
Expenses		2020-2021 Budget Annual	Budget YTD	Actual YTD	% Spent	Total Remaining	
505	Salaries & Wages	91,124	75,937	141,044	154.8%	(49,920)	
520	FICA - District Share	7,480	6,233	10,526	140.7%	(3,046)	
530	Medical Ins - District Share	43,595	36,329	26,923	61.8%	16,672	
540	PERS - District Share	6,670	5,559	6,751	101.2%	(81)	
550	Unemployment	0	0		0.0%	0	
560	Workers Comp Ins	8,779	7,316	7,829	89.2%	950	
Salaries and Employee Benefits >		157,648	131,373	193,073	122.5%	(35,425)	
605	Advertising	0	0	-	0.0%	0	
610	Bank Fees	0	0	-	0.0%	0	
620	Communications & Internet	5,000	4,167	1,182	23.6%	3,818	
622	Board Exp	0	0		0.0%	0	
625	Equip - Field (up to \$4999)	1,250	1,042		0.0%	1,250	
630	Equip - Office	-	-		0.0%	-	
640	Fuel & Oil	6,500	5,417	8,925	137.3%	(2,425)	
645	Insurance	0	0		0.0%	0	
650	Interest	0	0	4,840	0.0%	(4,840)	
657	Outsource Lab / Internal Lab	2,500	2,083	3,382	0.0%	(882)	
660	Memberships & Subscriptions	0	0		0.0%	0	
665	Mileage Reimb	0	0		0.0%	0	
670	Postage & Shipping	0	0		0.0%	0	
675	Professional Services Leak Chk	-	-		0.0%	-	
685	Rents	0	0		0.0%	0	
690	Safety & Sec (includes boots)	3,500	2,917	1,321	0.0%	2,179	
700	Tools & Instruments	750	625		0.0%	750	
703	Supplies - Clothing & Personal	1,500	1,250	1,635	0.0%	(135)	
705	Supplies - Office	150	125		0.0%	150	
715	Treatment Chemicals	0	0	1,473	0.0%	(1,473)	
720	Supplies - Operating - Other	7,500	6,250	195	2.6%	7,305	
730	Taxes - Licenses	0	0		0.0%	0	
735	Training, Certs (classes, books)	750	625	225	0.0%	525	
745	Travel / Lodging	600	500		0.0%	600	
750	Utilities	0	0		0.0%	0	
760	Waste Disposal	0	0		0.0%	0	
795	Yolo Co	0	0		0.0%	0	
799	Misc	0	0		0.0%	0	
Services and Supplies >		30,000	25,000	23,178	77.3%	6,822	
810	R&R Buildings & Grounds	7,500	6,250	148	2.0%	7,352	
815	R & R Damage Claims	0	0		0.0%	0	
820	R&R Lift Stations	0	0		0.0%	0	
830	R&R Equipment	25,000	20,833	94,974	379.9%	(69,974)	
832	R&R Mains/Service Lines/Tanks	25,000	20,833	20,250	81.0%	4,750	
840	R&R Vehicles	20,000	16,667	10,671	53.4%	9,329	
Repairs & Replacement >		77,500	64,583	126,043	162.6%	(48,543)	
Expense Notes		Total Expenses >	265,148	220,957	342,294	129.1%	(77,146)
840 V-27 Transmission Repair							
830 Hydrant Replacement/Repair							
832 Excessive leaks in system							

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Clearlake Oaks Co Water District
Budget Variance Report July 1, 2020 through June 30, 2021

10

SEWER-CRP

Target % > **83.3%** **CRP-SEWER**

As of April 2021

Summary	Budget		Actual YTD			
	Annual	YTD	Amount	%		
SEWER CRP Revenue	396,097	330,081	314,151	79.3%	0%	
SEWER CRP Expenses	430,722	358,935	219,725	51.0%	0%	
bridge Loan Interest	-	-	-			
USDA Annual Payment	-	-	-			
	-	-	-			
	-	-	-			
Operating Balance (loss)	(34,625)	(28,854)	94,426			

Expenses		2020-2021 Budget		Actual YTD	%	Total Remaining
		Annual	YTD			
505	Salaries & Wages	210,135	175,112	94,588	45.0%	115,547
520	FICA - District Share	17,317	14,431	6,996	40.4%	10,321
530	Medical Ins - District Share	59,719	49,766	10,836	18.1%	48,883
540	PERS - District Share	7,884	6,570	4,663	59.1%	3,221
550	Unemployment	-	-	-	0.0%	-
560	Workers Comp Ins	20,716	17,264	4,239	20.5%	16,477
	Salaries and Employee Benefits >	315,772	263,143	121,322	38.4%	194,450
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	5,000	4,167	1,182	23.6%	3,818
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (up to \$4999)	1,250	1,042	-	0.0%	1,250
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	6,500	5,417	8,925	137.3%	(2,425)
645	Insurance	0	0	-	0.0%	0
650	Interest	0	0	4,840	0.0%	(4,840)
657	Outsource Lab / Internal Lab	0	0	-	0.0%	0
660	Memberships & Subscriptions	0	0	-	0.0%	0
665	Mileage Reimb	0	-	-	0.0%	0
670	Postage & Shipping	0	0	-	0.0%	0
675	Professional Services (SCADA)	0	0	-	0.0%	0
685	Rents	-	-	10,801	0.0%	(10,801)
690	Safety & Security (includes boots)	1,500	1,250	1,082	72.1%	418
700	Tools & Instruments	200	167	-	0.0%	200
703	Supplies - Clothing & Personal	300	250	300	100.0%	-
705	Supplies - Office	100	83	-	0.0%	100
715	Treatment Chemicals	0	0	-	0.0%	0
720	Supplies - Operating - Other	7,500	6,250	921	12.3%	6,579
730	Taxes - Licenses	0	0	-	0.0%	0
735	Training, Certs (classes, books)	1,200	1,000	225	0.0%	975
745	Travel / Lodging	400	333	-	0.0%	400
750	Utilities	0	0	-	0.0%	0
760	Waste Disposal	0	0	-	0.0%	0
795	Yolo Co	0	0	-	0.0%	0
799	Misc	0	0	-	0.0%	0
	Services and Supplies >	23,950	19,958	28,276	118.1%	(4,326)
810	R&R Buildings & Grounds	10,000	8,333	2,775	27.8%	7,225
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	20,000	16,667	5,170	25.9%	14,830
830	R&R Equipment	25,000	20,833	43,160	172.6%	(18,160)
832	R&R Mains/Laterals	25,000	20,833	10,911	43.6%	14,089
840	R&R Vehicles	11,000	9,167	8,111	73.7%	2,889
		-	-	-	0.0%	-
	Repairs & Replacement >	91,000	75,833	70,127	77.1%	20,873
	Total Expenses >	430,722	358,935	219,725	51.0%	210,997

Expense Notes

- 640** Back up generator ran during main breaker outage
- 830** Main Breaker failure and back up generator failure
- 685** Back up generator failed during PSPS - had to rent one at last minute
- 830** two out of three effluent pumps rebuilt

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Clearlake Oaks County Water District

Capital Improvements

As of April 30, 2021

05/13/21

Accrual Basis

Date	Name	Memo	Class	Amount
130 · Const In Progress - Studies				
138 · USDA Water Improvements				
07/05/2020	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	37,570.58
07/15/2020	BKF Engineers	Services May 25, 20...	Loan/Grant:...	960.00
08/01/2020	AES - Analytical Envir...	Professional service...	Loan/Grant:...	1,182.50
08/03/2020	Badger Meter	2 ea. IR Communica...	Loan/Grant:...	195.87
08/05/2020	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	26,802.80
08/06/2020	BKF Engineers	Services 6/29/2020 -...	Loan/Grant:...	1,440.00
09/01/2020	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	800.00
09/01/2020	AES - Analytical Envir...	Services thru 8/31/2...	Loan/Grant:...	291.90
09/05/2020	MC Engineering, Inc	USDA Water Project	Loan/Grant:...	31,641.59
10/01/2020	AES - Analytical Envir...	Professional service...	Loan/Grant:...	570.00
10/05/2020	MC Engineering, Inc	USDA Water	Loan/Grant:...	48,994.53
10/07/2020	Badger Meter	Meters	Loan/Grant:...	3,679.39
10/07/2020	Badger Meter	Meters	Loan/Grant:...	2,618.45
10/08/2020	First American Title C...	Preliminary report - ...	Loan/Grant:...	500.00
10/31/2020	AES - Analytical Envir...	10/31/2020	Loan/Grant:...	887.50
11/05/2020	MC Engineering, Inc	USDA Meters/Water...	Loan/Grant:...	48,004.91
11/06/2020	BKF Engineers	Harvey Tank Access...	Loan/Grant:...	1,200.00
11/19/2020	PG&E	2746605 - EP 9940 ...	Loan/Grant:...	2,500.00
11/29/2020	BKF Engineers	C20149030-30 - Har...	Loan/Grant:...	1,200.00
12/05/2020	MC Engineering, Inc	USDA Water Project	Loan/Grant:...	32,976.13
12/29/2020	Badger Meter	Meter reading for PC	Loan/Grant:...	74.76
01/05/2021	MC Engineering, Inc	USDA Water Project	Loan/Grant:...	18,146.38
02/05/2021	MC Engineering, Inc		Loan/Grant:...	26,028.08
02/15/2021	Badger Meter	15 ea - Install kits	Loan/Grant:...	3,536.77
02/22/2021	Geo Land	Legal description an...	Loan/Grant:...	2,500.00
02/22/2021	Badger Meter	Billing integration	Loan/Grant:...	965.25
02/23/2021	Badger Meter	12 - mobile read mo...	Loan/Grant:...	600.00
03/05/2021	MC Engineering, Inc	USDA Water Improv...	Loan/Grant:...	18,466.99
03/16/2021	Charles G May Jr	Harvey Tank Easem...	Loan/Grant:...	4,000.00
03/16/2021	Badger Meter	Drive-by tablet for m...	Loan/Grant:...	4,692.19
03/22/2021	Badger Meter	Mobil Data Collector	Loan/Grant:...	3,212.14
03/26/2021	The Weist Law Firm	5,000,000 Bond Cou...	Loan/Grant:...	42,700.00
03/26/2021	CA Municipal Public F...	Water System Impro...	Loan/Grant:...	5,000.00
03/30/2021	Badger Meter	Meter reading	Loan/Grant:...	121.93
04/05/2021	MC Engineering, Inc	USDA Water project	Loan/Grant:...	12,735.00
04/14/2021	Badger Meter	24 each	Loan/Grant:...	5,690.89
04/29/2021	Badger Meter	Meter reading - April ...	Loan/Grant:...	121.93
Total 138 · USDA Water Improvements				392,608.46
128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the Force Main)				
09/01/2020	MC Engineering, Inc	Inflow & Infiltration ...	Loan/Grant:...	168.66
09/28/2020		State of CA - State ...	Loan/Grant:...	-75,572.00
02/05/2021	MC Engineering, Inc	Sewer Inflow/infiltera...	Loan/Grant:...	650.00
04/05/2021	MC Engineering, Inc	Jared 3/8/21	Loan/Grant:...	1,310.00
Total 128 · Sewer Infrstructure & Rehab Proj (Phase 1 was the installation of the F...				-73,443.34
121 · Wtr Dist & Wtr Storage Projects (Replacement or installation of water distrib...				
131 · Waste Water Plant				
131.1 · Pumps/Equipment				
08/20/2020	Commercial Pump & ...	WWTP - Effluent Pu...	CRP:Sewer	9,680.00
09/27/2020	Leete Generators Inc	Repair backup gener...	CRP:Sewer	3,261.92
10/26/2020	Coastal Mountain Ele...	Emergency work - b...	CRP:Sewer	17,577.00
12/05/2020	Leete Generators Inc	Repair Generattor S...	CRP:Sewer	1,838.65
12/07/2020	Coastal Mountain Ele...	7576 GE Service Te...	CRP:Sewer	3,392.00
12/09/2020	Commercial Pump & ...	Rebuild Effluent Pu...	CRP:Sewer	30,167.24
01/19/2021	WECO Industries	Push Camera	GL:Sewer	14,522.72
Total 131.1 · Pumps/Equipment				80,439.53
131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant - Other				
Total 131 · Waste Water Plant				80,439.53
127 · Water Plant				
127.7 · Ozone System				
Total 127.7 · Ozone System				

Clearlake Oaks County Water District
Capital Improvements
 As of April 30, 2021

Date	Name	Memo	Class	Amount
127.6 · Swan AMI Turbiwell Monitor				
Total 127.6 · Swan AMI Turbiwell Monitor				
127.5 · A/C installation for Filter Rm				
Total 127.5 · A/C installation for Filter Rm				
127.4 · PH System				
Total 127.4 · PH System				
127.2 · Harvy Vault Chlor Inject Proj				
Total 127.2 · Harvy Vault Chlor Inject Proj				
127.1 · Major Equipment				
11/24/2020	Instrument Technolog...	HL-7000 Electro-Aco...	CRP:Water	5,758.31
Total 127.1 · Major Equipment				5,758.31
127 · Water Plant - Other				
Total 127 · Water Plant - Other				
Total 127 · Water Plant				5,758.31
120 · District General CRP (EQUIPMENT - WAS 1011181)				
120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - WAS 1011190)				
Total 120.01 · General Equipment/Tools (GENERAL EQUIPMENT - WATER - ...				
120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
Total 120.60 · Office (OFFICE EQUIPMENT - WAS 1011192)				
120.75 · SCADA				
12/14/2020	Southport Control Sol...	IIFT sTATION 12 cO...	CRP:Sewer	17,330.00
Total 120.75 · SCADA				17,330.00
120.90 · Vehicles/Generators/Trailers				
09/30/2020	101 Trailer & RV	2021 New Load trailer	GL:Sewer	3,886.82
09/30/2020	101 Trailer & RV	2021 New Load Trailer	GL:Water	3,886.81
10/06/2020				409,026.92
Total 120.90 · Vehicles/Generators/Trailers				416,800.55
120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181) - Other				
Total 120 · District General CRP (EQUIPMENT - WAS 1011181)				434,130.55
122 · Bldgs/Grounds Cap Improvements				
Total 122 · Bldgs/Grounds Cap Improvements				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161)				
124.2 · GIS Online Mapping System				
08/03/2020	Esri Inc	ArcGIS Online GIS ...	GL:Sewer	575.00
08/03/2020	Esri Inc	ArcGIS Online GIS ...	GL:Water	575.00
10/05/2020	MC Engineering, Inc	GIS Online	CRP:Water	67.50
10/05/2020	MC Engineering, Inc		CRP:Sewer	67.50
Total 124.2 · GIS Online Mapping System				1,285.00
124.30 · Lift Stations				
08/04/2020	Southport Control Sol...	Lift station PLC and ...	CRP:Sewer	1,950.00
09/14/2020	Southport Control Sol...	9/2/2020 - L/S #12 u...	CRP:Sewer	1,372.00
09/14/2020	Southport Control Sol...	Remote service call ...	CRP:Sewer	237.00
09/14/2020	Southport Control Sol...	9/8/2020 - Service c...	CRP:Sewer	948.00
09/14/2020	Southport Control Sol...	Mileage 9/8/2020	CRP:Sewer	108.00
10/30/2020	Municipal Maintenanc...	Gamajet 8 Manhole ...	CRP:Sewer	5,660.32
Total 124.30 · Lift Stations				10,275.32
124.50 · Mains				
Total 124.50 · Mains				
124.60 · Meters				
11/19/2020	Badger Meter	3 - Compound meter...	CRP:Water	14,010.38
Total 124.60 · Meters				14,010.38

Clearlake Oaks County Water District
Capital Improvements
 As of April 30, 2021

Date	Name	Memo	Class	Amount
124.90 · Water Tanks				
Total 124.90 · Water Tanks				
124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - WAS 1011161) - Other				
07/30/2020	Mendo Mill	Repair hydrant in fro...	CRP:Water	124.32
07/31/2020	Mendo Mill	Paint for hydrant rep...	CRP:Water	91.70
09/01/2020	MC Engineering, Inc	Lead Pipe response	CRP:Water	2,937.50
09/01/2020	MC Engineering, Inc	Lead pipe response	CRP:Water	2,183.27
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWE...				5,336.79
Total 124 · D/C System Cap Improvements (COLLECTION SYSTEM - SEWER - ...				30,907.49
125 · Land - Dist. Cap. Improvements				
Total 125 · Land - Dist. Cap. Improvements				
129 · ALLOW. FOR DEPRECIATION				
Total 129 · ALLOW. FOR DEPRECIATION				
TOTAL				870,401.00



Accounts

[Transfer Settings](#)

CRP PC *6192

Available ****\$10,847.65**

Current \$10,847.65

CRP SEWER *3745

Available ****\$93,546.40**

Current \$93,546.40

GENERAL LEDGER *9122

Available ****\$886,479.20**

Current \$884,562.74

PC ESCROW *6184

Available ****\$132,707.32**

Current \$132,707.32

PUBLIC REGULAR CHK *8503

Available ****\$275,200.00**

Current \$275,200.00

PUBLIC REGULAR CHK *9592

Available ****\$35,000.00**

Current \$35,000.00

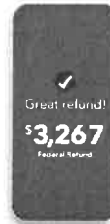
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Purchase Rewards

You currently have no rewards available. Check back soon.

CRP WATER *6990

Available **\$74,866.70

Current \$74,866.70

BALANCE TOTALS

Total Deposit Accounts \$1,506,730.81

**This balance may include overdraft or line of credit funds

*6192-CRP PC

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Outside Accounts

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CHASE



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Local Agency Investment Fund
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Sacramento, CA 94209-0001
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May 13, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CLEARLAKE OAKS COUNTY WATER DISTRICT

AUDITOR/SECRETARY
P.O. BOX 709
12952 HIGHWAY 20
CLEARLAKE OAKS, CA 95423-0709

[Tran Type Definitions](#)

Account Number: 90-17-001

April 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
4/15/2021	4/14/2021	QRD	1672390	N/A	SYSTEM	1,157.42

Account Summary

Total Deposit:	1,157.42	Beginning Balance:	1,059,428.79
Total Withdrawal:	0.00	Ending Balance:	1,060,586.21

Aged Accounts Receivable
As of 05/17/2021

1-30 Days	31-60 Days	61-90 Days	91-120 Days	Over 120 Days	Total Balance
\$74,260.60	\$21,035.82	\$18,238.17	\$15,293.94	\$240,288.23	<u>\$369,116.76</u>

Total number of accounts with open balances: **804**

These totals include all accounts on the Tax Roll

Water	\$91,584.16
Water Penalty	\$9,110.81
Sewer	\$151,836.08
Sewer Penalty	\$11,890.11
CRP Water	\$41,975.96
CRP Water Penalty	\$2,590.88
CRP Sewer	\$55,970.06
CRP Sewer Penalty	\$3,684.81
CRP PC	\$456.09
CRP PC Penalty	\$17.80
Total Balance:	\$369,116.76

Clearlake Oaks County Water District
Payroll Summary
 April 2021

	Hours	Rate	Apr 21
Employee Wages, Taxes and Adjustments			
Gross Pay			
CTO Saved	-73.75	39.48	-2,927.56
CTO Used	1.5	26.32	42.59
Overtime (x1.5)	186.25	31.50	7,945.42
PTO	208.75	21.00	7,548.44
Straight Board	2,280.75	21.00	66,826.65
Duty Pay			800.00
			4,200.00
Total Gross Pay	2,603.5		84,435.54
Deductions from Gross Pay			
ACWA (pre-tax)			-2,174.20
AFLAC (pre-tax)			-505.02
AFLAC (taxable) AFTER TAX			-128.88
CALPers 457			-400.00
CALPers EE (Pretax)			-4,215.72
Total Deductions from Gross Pay			-7,423.82
Adjusted Gross Pay	2,603.5		77,011.72
Taxes Withheld			
Federal Withholding			-6,326.00
Medicare Employee			-1,185.47
Social Security Employee			-5,068.88
CA - Withholding			-2,324.87
CA - Disability			-981.09
Total Taxes Withheld			-15,886.31
Deductions from Net Pay			
Miscellaneous Deduction			-150.00
Wage Garnishment			-1,276.58
Total Deductions from Net Pay			-1,426.58
Net Pay	2,603.5		59,698.83
Employer Taxes and Contributions			
Medicare Company			1,185.47
Social Security Company			5,068.88
Total Employer Taxes and Contributions			6,254.35

10:16 AM

05/13/21

Accrual Basis

Clearlake Oaks County Water District

Trial Balance

As of April 30, 2021

	Apr 30, 21	
	Debit	Credit
102.13 · SEWER RESERVES-9592	30,000.00	
102.11 · PC ESCROW - 6184	132,707.32	
102.10 · CRP PC - 6192	11,392.86	
102.12 · WATER RESERVES- 8503	262,700.00	
102.001 · GL - 9122	867,456.25	
102.04 · DWR - CHECKING	0.00	
101 · LAIF - CASH IN BANK	870,428.81	
101 · LAIF - CASH IN BANK:CIP Deposits 2014	189,000.00	
102.01 · WEST AMERICA - REGULAR CHECKING	88.98	
102.02 · CRP Water - 6990	100,959.95	
102.03 · CRP Sewer - 3745	73,967.99	
CUSI Accounts Receivable	0.00	
103 · PETTY CASH	306.59	
104 · COUNTY TREASURY	29,609.68	
130 · Const In Progress - Studies	124,897.10	
130 · Const In Progress - Studies:130.75 · SCADA	0.00	
132 · CRP SEWER	983,511.67	
132 · CRP SEWER:132.05 · CIP SEWER LABOR	0.00	
135 · CRP WATER	249,148.33	
135 · CRP WATER:135.02 · Aircon Project	0.00	
135 · CRP WATER:135.05 · Backwash Pump Filters #2-#3	0.00	
135 · CRP WATER:135.10 · High Valley Project 2013	0.00	
135 · CRP WATER:135.20 · CIP WATER LABOR	0.00	
111 · INVENTORY - WATER	0.00	
114 · ACCOUNTS RECEIVABLE.	351,149.26	
115 · PRE-PAID INSURANCE	15,474.00	
1890 · ACCOUNTS RECEIVABLE - OTHER	0.00	
12000 · Undeposited Funds	0.00	
138 · USDA Water Improvements	821,561.33	
128 · Sewer Infrstructure & Rehab Proj	3,901,706.37	
121 · Wtr Dist & Wtr Storage Projects	150,784.44	
121 · Wtr Dist & Wtr Storage Projects:121.1 · Sidewalk Project - District Exp	115,500.66	
131 · Waste Water Plant	57,768.09	
131 · Waste Water Plant:131.1 · Pumps/Equipment	99,784.99	
126 · Forcemain (phase 1) Cap. Imprv.	1,253,598.85	
123 · USDA - Sewer Plant Cap Imprvmt	4,265,559.43	
USDA Project		523,819.00
127 · Water Plant	211,458.66	
127 · Water Plant:127.7 · Ozone System	12,785.71	
127 · Water Plant:127.6 · Swan AMI Turbiwell Monitor	25,079.10	
127 · Water Plant:127.5 · A/C installation for Filter Rm	750.00	
127 · Water Plant:127.4 · PH System	9,959.72	
127 · Water Plant:127.2 · Harvy Vault Chlor Inject Proj	1,408.61	
127 · Water Plant:127.1 · Major Equipment	182,836.13	
120 · District General CRP	95,008.57	
120 · District General CRP:120.01 · General Equipment/Tools	1,921,549.25	
120 · District General CRP:120.60 · Office	27,331.49	
120 · District General CRP:120.75 · SCADA	22,386.51	
120 · District General CRP:120.90 · Vehicles/Generators/Trailers	691,610.28	
122 · Bldgs/Grounds Cap Improvements	8,535,149.57	
124 · D/C System Cap Improvements	3,146,308.39	
124 · D/C System Cap Improvements:124.2 · GIS Online Mapping System	6,565.17	
124 · D/C System Cap Improvements:124.30 · Lift Stations	56,539.80	
124 · D/C System Cap Improvements:124.30 · Lift Stations:124.31 · Lift Station 7 Bypass	66,042.23	
124 · D/C System Cap Improvements:124.50 · Mains	14,788.58	
124 · D/C System Cap Improvements:124.60 · Meters	24,010.72	
124 · D/C System Cap Improvements:124.90 · Water Tanks	40,615.04	
125 · Land - Dist. Cap. Improvements	299,770.00	
129 · ALLOW. FOR DEPRECIATION		8,856,056.00
200 · ACCOUNTS PAYABLE		25,654.48
211 · WAB Credit Card:211.16 · WAB - Francisco - 5312	0.00	
211 · WAB Credit Card:211.15 · WAB - Kurt - 9133	0.00	
211 · WAB Credit Card:211.14 · WAB - Dianna - 3226	0.00	
211 · WAB Credit Card:211.13 · WAB - Jeremy - 2499	0.00	
211 · WAB Credit Card:211.12 · WAB- Francisco - 2481	0.00	
211 · WAB Credit Card:211.11 · WAB - Dan - 2507	0.00	
211 · WAB Credit Card:211.10 · WAB - Dianna - 2473	0.00	
210 · Cal Card	0.00	

31

Trial Balance

As of April 30, 2021

	Apr 30, 21	
	Debit	Credit
210 · Cal Card:210-09 · Cal Card - 5855	0.00	
210 · Cal Card:210-08 · Cal Card - 5848	0.00	
210 · Cal Card:210-07 · Cal-Card	0.00	
210 · Cal Card:210.06 · Cal Card - 3879	0.00	
210 · Cal Card:210.05 · Cal Card - 4075	0.00	
210 · Cal Card:210.04 · Cal Card - 7397	0.00	
210 · Cal Card:210.01 · Cal Card -	0.00	
210 · Cal Card:210.02 · Cal Card 0010	0.00	
210 · Cal Card:210.03 · Cal Card	0.00	
Annual Depreciation		249,035.55
224 · USDA Retainage		10,000.00
223.56 · FEDERAL PAYROLL TAX PENALTY	3,928.96	
280 · Loan:280.15 · USDA Water Improvement Project		736,500.00
280 · Loan:280.02 · KS State Bank - 2019 Vac-Con		306,637.54
280 · Loan:280.12 · USDA Loan		1,012,320.41
280 · Loan:280.10 · Bridge for I & I Rehab Project	0.00	
280 · Loan:280.07 · Bridge Loan for Forced Main	0.00	
280 · Loan:280.05 · USDA Bridge Loan	0.00	
280 · Loan:280.01 · Kansas State Bk - VACON	0.00	
280 · Loan:280.03 · Kansas State Bk - Camera Traile	0.00	
220 · Restricted - Expansion Fee's	0.00	
221 · Health Ins - EE Portion	1,653.78	
221 · Health Ins - EE Portion:221.1 · EE Cobra Payments - Medical	0.00	
222 · Direct Deposit Liabilities		383.04
223 · COMP DUMP ACCOUNT	0.00	
223 · COMP DUMP ACCOUNT:223.01 · ADMIN - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.02 · SEWER - COMP USED	0.00	
223 · COMP DUMP ACCOUNT:223.03 · WATER - COMP USED	0.00	
223.15 · GARNISHMENTS	8,739.34	
223.15 · GARNISHMENTS:223.16 · GARNISHMENT - COURT DEBT ORDER	0.00	
223.15 · GARNISHMENTS:223.17 · GARNISHMENT - LAKE CO SHERIFF		9,075.21
223.20 · STATE UNEMPLOYMENT TAX PAYABLE	0.00	
223.25 · Vacation Dump Account	0.00	
223.25 · Vacation Dump Account:223.26 · Admin - Vacation Time	0.00	
223.25 · Vacation Dump Account:223.27 · Sewer - Vacation	0.00	
223.25 · Vacation Dump Account:223.28 · Water - Vacation	0.00	
223.30 · Sick Dump Account	0.00	
223.30 · Sick Dump Account:223.31 · Admin - Sick	0.00	
223.30 · Sick Dump Account:223.32 · Sewer - Sick	0.00	
223.30 · Sick Dump Account:223.33 · Water - Sick	0.00	
223.40 · ACCRUED PAYROLL	0.00	
223.45 · FICA & SOCIAL SEC PAYABLE	12.40	
223.50 · MEDICARE TAX PAYABLE	2.90	
223.55 · FEDERAL PAYROLL TAX WITHHOLDING	0.00	
223.60 · STATE PAYROLL TAX WITHHOLDING	0.00	
223.65 · STATE DISABILITY PAYABLE	0.01	
2135 · CALPERS RETIREMENT PAYABLE	0.00	
223.70 · WORKERS COMP PAYABLE	0.00	
223.75 · PAYROLL DEDUCTION - INS CO-PAY	3,448.79	
223.80 · GASB 68 Pension		16,533.00
223.85 · MISC DEDUCTIONS PAYABLE		5,954.71
223.90 · COMPENSATED EMPLOYEE BENEFITS		54,922.20
24000 · Payroll Liabilities	1,886.97	
226 · USDA Int Pymnt-Swr Clarifier	0.00	
225 · USDA Payment - Sewer Clarifier	0.00	
281 · BOND PAYABLE	0.00	
302 · RETAINED EARNINGS		5,956,568.19
304 · Opening Balance Equity	584,283.24	
306 · Retained Earnings - OLD		12,858,812.88
Income:410 · Client Reg Pmt		1,880,685.80
Income:420 · Connection Fees		10,396.00
Income:425 · CRP		658,135.44
Income:425 · CRP:425.2 · Sewer	34.84	
Income:425 · CRP:425.1 · Water	15.41	
Income:430 · Penalty & Interest		45,338.31
Income:430 · Penalty & Interest:430.2 · Bank Interest		8.79
Income:435 · Loans/Grants:435-7 · Water Master Plan:435-7.3 · WTP, Meters, and Backflow		1,918.62
Income:440 · Misc Revenue		67,597.39

**Clearlake Oaks County Water District
Trial Balance
As of April 30, 2021**

05/13/21

Accrual Basis

Apr 30, 21

	Debit	Credit
Income:450 · Other - Non S/W Rev		127,564.47
Loans/Grants:925 · PC Escrow Acct	101,404.76	
Salaries & EE Benefits:545 · CALPers 457		400.00
Salaries & EE Benefits:505 · Salaries & Wages	891,179.42	
Salaries & EE Benefits:520 · FICA - District Share	65,929.77	
Salaries & EE Benefits:530 · Medical Ins - Dist Share	221,653.21	
Salaries & EE Benefits:540 · PERS - District Share	119,285.11	
Salaries & EE Benefits:550 · Unemployment	16,290.21	
Salaries & EE Benefits:560 · Workers Comp Ins	29,462.12	
Services & Supplies:605 · Advertising	400.58	
Services & Supplies:610 · Bank Fees	22,953.48	
Services & Supplies:620 · Communications & Internet	27,091.39	
Services & Supplies:622 · Board Exp	33.95	
Services & Supplies:630 · Equip - Office	768.81	
Services & Supplies:640 · Fuel & Oil	28,616.62	
Services & Supplies:645 · Insurance	67,747.11	
Services & Supplies:650 · Interest	36,820.20	
Services & Supplies:657 · Lab	32,075.61	
Services & Supplies:660 · Memberships & Subscription	54,521.61	
Services & Supplies:665 · Mileage Reimb	118.10	
Services & Supplies:670 · Postage & Shipping	13,253.90	
Services & Supplies:675 · Professional Services	36,847.35	
Services & Supplies:685 · Rents	22,520.76	
Services & Supplies:690 · Safety & Security	16,307.12	
Services & Supplies:700 · Tools & Instruments	4,271.99	
Services & Supplies:703 · Supplies - Clothing & Personal	6,501.32	
Services & Supplies:705 · Supplies - Office	8,581.94	
Services & Supplies:715 · Supplies-Chemicals-Operating	89,239.17	
Services & Supplies:720 · Supplies - Inventory - Other	6,769.47	
Services & Supplies:735 · Training/Classes/Certs/ClassB	2,781.28	
Services & Supplies:750 · Utilities	240,800.19	
Services & Supplies:760 · Waste Disposal	34,571.51	
Services & Supplies:795 · Yolo Co	47,195.08	
Services & Supplies:799 · Misc:799.1 · Customer Refund - Acct closed	3,219.82	
Repairs & Replacement:810 · R&R Buildings & Grounds	6,551.03	
Repairs & Replacement:820 · R&R Lift Stations	5,170.25	
Repairs & Replacement:830 · R&R Equipment	76,061.47	
Repairs & Replacement:830 · R&R Equipment:830.1 · Hydrants	64,276.77	
Repairs & Replacement:832 · R&R Mains and Sewer Lines	31,976.48	
Repairs & Replacement:840 · R&R Vehicles	22,938.50	
66000 · Payroll Expenses	166.97	
COVID-19 Expense Account	2,939.48	
TOTAL	33,414,317.03	33,414,317.03

Clearlake Oaks County Water District
A/P Aging Summary
All Transactions

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Alpha Analytical Labs	1,390.00	0.00	0.00	0.00	0.00	1,390.00
AT&T 555 6	116.12	0.00	0.00	0.00	0.00	116.12
B&B Industrial Supply	573.57	0.00	0.00	0.00	0.00	573.57
Badger Meter	121.93	0.00	0.00	0.00	0.00	121.93
Bob's Vacuum	119.41	0.00	0.00	0.00	0.00	119.41
California State Disbursement Unit	456.34	0.00	0.00	0.00	0.00	456.34
Clearlake Lava	930.66	0.00	0.00	0.00	0.00	930.66
Compressed Air Repair & Maintenance	1,267.95	0.00	0.00	0.00	0.00	1,267.95
Dean A Enderlin, P.G.	1,117.83	0.00	0.00	0.00	0.00	1,117.83
Deeper Cleaning	350.00	0.00	0.00	0.00	0.00	350.00
EDD - Unemployment	2,193.51	0.00	0.00	0.00	0.00	2,193.51
Eureka Oxygen	165.46	0.00	0.00	0.00	0.00	165.46
Harry Chase, Jr.	233.30	0.00	0.00	0.00	0.00	233.30
Hayden Solar, LLC	5,826.00	0.00	0.00	0.00	0.00	5,826.00
High Country Security	342.00	0.00	0.00	0.00	0.00	342.00
Independant Business Forms	673.58	-954.37	0.00	0.00	0.00	-280.79
James Farrar	72.36	0.00	0.00	0.00	0.00	72.36
Judith McElroy	96.55	0.00	0.00	0.00	0.00	96.55
Kelseyville Lumber	4.28	0.00	0.00	0.00	0.00	4.28
Lake County Waste Solutions	715.85	0.00	0.00	0.00	0.00	715.85
MC Engineering, Inc	21,172.68	0.00	0.00	0.00	0.00	21,172.68
Mendo Mill	191.02	0.00	0.00	0.00	0.00	191.02
Nave Law Office, P.C.	3,752.00	0.00	0.00	0.00	0.00	3,752.00
PG&E CFM/PPC Department	3,876.31	0.00	0.00	0.00	0.00	3,876.31
PR Diamon Products, Inc.	390.00	0.00	0.00	0.00	0.00	390.00
Quill	414.91	0.00	0.00	0.00	0.00	414.91
Redwood Coast Fuels	0.00	1,235.91	0.00	0.00	0.00	1,235.91
State of California - Franchise Tax Board	0.00	181.95	0.00	0.00	0.00	181.95
Tri-Cities Answering Service	157.00	0.00	0.00	0.00	0.00	157.00
USA BlueBook	0.00	0.00	527.83	0.00	0.00	527.83
TOTAL	46,720.62	463.49	527.83	0.00	0.00	47,711.94

Account Payable Breakdown

Date: 5/17/2021

	<u>QuickBooks</u>	<u>WAB Balance</u>	<u>WAB Available</u>
General Ledger - 9122	\$913,519.01	\$884,562.74	\$886,479.20
CRP Water - 6990	\$74,866.70	\$74,866.70	\$74,866.70
CRP Sewer - 3745	\$93,546.40	\$93,546.40	\$93,546.40
CRP PC - 6192	\$10,847.65	\$10,847.65	\$10,847.65
PC Escrow	\$132,707.32	\$132,707.32	\$132,707.32
Water Reserve - 8503	\$275,200.00	\$275,200.00	\$275,200.00
Sewer Reserve - 9592	\$35,000.00	\$35,000.00	\$35,000.00
LAIF Balance	\$1,060,586.23	\$1,060,586.21	\$0.02 Laif dropped (.02)
Current A/P Aging	\$47,711.94		
Kansas State Bank-VacCon	\$7,421.47	EFT - 5/15/2021	
ACWA - Health Ins	\$25,043.14		
Credit Card	\$6,837.73	EFT - 6/2/2021	
TOTAL	\$87,014.28		

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

APRIL 15, 2021

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

- √ Mrs. Margaret Medeiros, President √ Mr. Stanley Archacki, Vice President
- √ Mr. Samuel Boucher, Director √ Mr. Michael Herman, Director √ Mr. James Burton, Director
- √ Mrs. Dianna Mann – General Manager √ Mrs. Olivia Mann – Board Secretary, **Via Phone**

- √ Mr. Francisco Castro, Wastewater √ Mr. Kurt Jensen, Water √ Mr. Jeremy Backus, Distribution

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

Staff Written Operational Reports

- a. Customer Service
- b. Chief Distribution Operator
- c. Water Plant Chief Operator
- d. Wastewater Plant Chief Operator
- e. General Manager

Consent Items

The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Director, staff, or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.

1. Financial Reports for review and approval

- a. March 2021, QB balance sheet and profit & loss statements
- b. Bank account balances and accounts receivable
- c. Employee payroll report
- d. Aged trial balance summary
- e. Vendor aging report, accounts payable breakdown

2. Minutes of previous meeting for review and approval

- a. Minutes of Regular Meeting 03/18/2021
- b. Minutes of Special Meeting 03/18/2021
- c. Minutes of Special Meeting 03/30/2021

3. Bills

- a. MC Engineering invoice number 2056 dated 04/05/2021, in the amount of \$12,735.00 for the USDA Water Projects

Action Taken: Motion to accept the consent items

ARCHACKI/BOUCHER M/S/C

AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN/BURTON

NOES: NONE

ABSENT: NONE

4. Agenda (Old Business)

- a. Discussion and update of the Prop 218 study

Action Taken: NO ACTION

5. Agenda (New Business)

- a. Discussion of Fire Hydrants in the District

Action Taken: NO ACTION

- b. Discussion and consideration of Resolution 21-13, Amending the Clearlake Oaks County Water District 'Sewer' Code

Action Taken: Motion to approve Resolution 21-13, Amending the Clearlake Oaks County Water District 'Sewer' Code, with revisions

BURTON/HERMAN M/S/C

AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN/BURTON

NOES: NONE

ABSENT: NONE

- c. Discussion and consideration of Resolution 21-14, Approving the amended contract with AES for the USDA Water Improvement Project

Action Taken: Motion to approve Resolution 21-14, Approving the amended contract with AES for the USDA Water Improvement Project

ARCHACKI/BOUCHER M/S/C

AYES: MEDEIROS/ARCHACKI/BOUCHER/HERMAN/BURTON

NOES: NONE

ABSENT: NONE

d. Discussion of back flow devices installed prior to 2021

Action Taken: NO ACTION

Adjournment

Time: 3:40 p.m.

SIGNED: _____
Margaret Medeiros, President

ATTESTED TO: _____
Olivia Mann, Board Secretary

**CLEARLAKE OAKS COUNTY WATER DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Clearlake Oaks County Water District Administration Building
12952 E. Hwy. 20 Clearlake Oaks, CA 95423 (707) 998-3322

May 3, 2021

This meeting will be conducted by Roberts Rule of Order.

Where appropriate or deemed necessary, the Board may take action on any item listed on the agenda, including items listed as information items. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the above address.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. The President will call for comments at the appropriate time. Comments will be subject to reasonable time limits of three minutes.

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Clearlake Oaks County Water District Secretary to the Board at 707-998-3322. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Public comment on non-agenda items

This is the opportunity for the public to comment on non-agenda items within the Board's jurisdiction. Comments are limited to three (3) minutes

AGENDA

Call to Order – 2:00 p.m.

Pledge of Allegiance

Roll Call

√ Mrs. Margaret Medeiros, President √ Mr. Stanley Archacki, Vice President √ Mr. Samuel Boucher, Director,
√ Mr. Michael Herman, Director √ Mr. James Burton, Director

√ Mrs. Dianna Mann– General Manager √ Mrs. Olivia Mann - Secretary to the Board
√ Mr. Scott Nave- Legal Counsel

Closed Session Time: 2:01 PM

- a. ANTICIPATED LITIGATION (Government Code 54956.9): One case

Open Session Time: 2:33 PM

Action Taken in Closed Session: In closed session, the board discussed one case of anticipated litigation and gave direction to legal counsel.

Adjournment Time: 2:34 PM

SIGNED: _____
Margaret Medeiros, President

ATTESTED TO: _____
Olivia Mann, Board Secretary



MC Engineering, Inc.

9294 Madison Ave
Orangevale, CA 95662

Invoice

Date	Invoice #
5/5/2021	2062

Bill To

Clearlake Oaks Water District
12545 Highway 20
Clearlake Oaks, CA 95423

P.O. No.	Terms	Due Date	Project	
	Net 30	6/4/2021	USDA Meters and Water Tank PER	
Description	Qty	Rate	Amount	
Operations Management Engineer, John Pedri, PE	23	160.00	3,680.00	
Assistant Engineer, Jared P. Nelson	38	130.00	4,940.00	
Assistant Engineer, Jose Diaz-Mendez	58	105.00	6,090.00	
Project Engineer 2, Richard Relyea	36	130.00	4,680.00	
Project Manager, Mark Carey, PE	8	165.00	1,320.00	
Administrative Support	3	65.00	195.00	
Jared - 4/14 250 mi @ \$0.56 / mi	250	0.56	140.00	
Mark - 4/29 228 mi @ \$0.56 / mi	228	0.56	127.68	
<i>138 - USDA Wtr Improvement (CM)</i>				
Total			\$21,172.68	
Payments/Credits			\$0.00	
Balance Due			\$21,172.68	

Phone #	Fax #	E-mail
916-546-7898	916-860-1863	markacarey@msn.com

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RYAN PROCESS QUOTE FORM

MAIN OFFICE PHONE: (925) 837-0670
 511 1ST STREET BENICIA, CA 94510

DATE OF THIS QUOTE: 5/5/2021
 RYAN PROCESS QUOTE # CLOW05/0521JM
 QUOTE VALID FOR: 3 WEEKS
 This Quote Prepared by: DAVE WHITE

SALES PERSON EMAIL: [dw@ryanprocess.com](mailto:daw@ryanprocess.com)
 SALES PERSON PHONE#: (925) 837-0670

QUOTE TO: CLEARLAKE OAKS WATER & SANITATION DEPT.
 PROJECT DESCRIPTION: CLEARLAKE OAKS

NAME Contact: FRANCISCO CASTRO
 EMAIL Contact: f.castro@clocwd.org
 PHONE#: (707) 350-0719

RPI TERMS	F.O.B.	Ship Via	Shipping Terms
NET 20, ADD 1.5%/MO AFTER 30 DAYS	FACTORY	TRUCK	PPD

ITEM #	DESCRIPTION	Qty.	UNIT PRICE	EXT PRICE
0S385/0S425	HI-FLO, 45' X 75' TITANTUBE	5	\$2,296.00	\$11,480.00

EST. Lead Time: 1-2 WEEKS ARO

Subtotal	\$11,480.00
FREIGHT EST	2970.07
SALES TAX	NOT INC.
TOTAL	

SPECIAL NOTES:
 **All prices are in U.S. Dollars.
 **Any credit card payments require a 5% handling fee. We accept Visa and Mastercard
 **Standard Ryan Process Terms: See Attached
****UNLESS OTHERWISE STATED Freight and Sales Taxes not included in pricing.**



**Clearlake Oaks Co Water District
PROJECTED BUDGET 2021-2022**

1

Target % > **8%**

As of July 2022 Summary	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
Total Operating Revenue	1,267,621	105,635	-	0%	1,292,200	107,683	-	0%
Total Operating Expenses	1,149,481	95,790	-	0%	1,266,532	105,544	-	0%
Operating Balance (loss)	118,140	9,845	-		25,668	2,139	-	
420 Connection Fees	10,000	833	-	0%	10,000	833	-	0%
435		-	-			-	-	
450 Other - Non S/W Rev	100,000	8,333	-	0%	100,000	8,333	-	0%
Reserves	150,000	12,500	-	0%	-	-	-	0%
Net Change In Net Position (loss)	78,140	6,512	-		135,668	11,306	-	

Current Revenue Notes:

440- Misc Water = Bulk Water

450 - Other - Non S/W Rev: ATT Lease and Tax Roll

Past Revenue Notes

General Ledger	
District CRP	
Paradise Cove CRP	
Paradise Cove Escrow	
Water Reserve	
Sewer Reserve	
LAIF Account	
Total	\$0.00

As of July 2022 Operating Revenue	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual YTD		Budget		Actual YTD	
	Annual	YTD	Amount	%	Annual	YTD	Amount	%
410 Client Reg Pmt	1,232,621	102,718	-	0%	1,267,200	105,600	-	0%
430 Penalty & Interest	30,000	2,500	-	0%	25,000	2,083	-	0%
440 Misc	5,000	417	-	0%	0	0	-	0%
Total Revenue >	1,267,621	105,635	-	0%	1,292,200	107,683	-	0%

As of July 2022 Operating Expenses	<u>WATER</u>				<u>SEWER</u>			
	Budget		Actual		Budget		Actual	
	Annual	YTD	YTD	%	Annual	YTD	YTD	Spent
505 Salaries & Wages	357,033	29,753	-	0%	479,642	39,970	-	0%
520 FICA - District Share	29,779	2,482	-	0%	40,085	3,340	-	0%
530 Medical Ins - District Share	107,214	8,934	-	0%	159,912	13,326	-	0%
540 PERS - District Share	66,195	5,516	-	0%	76,935	6,411	-	0%
550 Unemployment	9,000	750	-	0%	9,000	750	-	0%
560 Workers Comp Ins	21,090	1,758	-	0%	25,247	2,104	-	0%
Salaries and Employee Benefits >	590,311	49,193	-	0%	790,822	65,902	-	0%
605 Advertising	200	17	-	0%	200	17	-	0%
610 Bank Fees	12,430	1,036	-	0%	12,420	1,035	-	0%
620 Communications & Internet	19,000	1,583	-	0%	19,000	1,583	-	0%
622 Board Exp	3,750	313	-	0%	3,750	313	-	0%
625 Equip - Field (\$300-\$4999)	2,500	208	-	0%	4,000	333	-	0%
630 Equip - Office	1,500	125	-	0%	2,000	167	-	0%
640 Fuel & Oil	13,500	1,125	-	0%	15,000	1,250	-	0%
645 Insurance	35,000	2,917	-	0%	35,000	2,917	-	0%
650 Interest	3,000	250	-	0%	3,000	250	-	0%

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657	Lab	20,000	1,667	-	0%	21,000	1,750	-	0%
660	Memberships & Subscriptions	26,500	2,208	-	0%	33,500	2,792	-	0%
665	Mileage Reimb	750	63	-	0%	500	42	-	0%
670	Postage & Shipping	9,000	750	-	0%	9,000	750	-	0%
675	Professional Services	45,000	3,750	-	0%	30,000	2,500	-	0%
685	Rents	6,550	546	-	0%	6,550	546	-	0%
690	Safety & Security	2,500	208	-	0%	7,500	625	-	0%
700	Tools & Instruments	2,000	167	-	0%	2,500	208	-	0%
703	Supplies - Clothing & Personal	2,500	208	-	0%	3,100	258	-	0%
705	Supplies - Office	4,750	396	-	0%	5,250	438	-	0%
715	Treatment Chemicals	75,000	6,250	-	0%	52,000	4,333	-	0%
720	Supplies - Operating - Other	5,000	417	-	0%	22,000	1,833	-	0%
730	Taxes - Licenses	0	0	-	0%	0	0	-	0%
735	Training	2,750	229	-	0%	2,250	188	-	0%
745	Travel	1,000	83	-	0%	1,000	83	-	0%
750	Utilities	190,900	15,908	-	0%	125,900	10,492	-	0%
760	Waste Disposal	3,090	258	-	0%	52,290	4,358	-	0%
795	Yolo Co	61,000	5,083	-	0%			-	0%
799	Misc	-	-	-	0%	-	-	-	0%
	Services and Supplies >	549,170	45,764	-	0%	468,710	39,059	-	0%
810	R&R Buildings & Grounds	7,000	583	-	0%	4,500	375	-	0%
815	R & R Damage Claims	0	0	-	0%	-	-	-	0%
820	R&R Lift Stations	-	-	-	0%	-	-	-	0%
830	R&R Equipment	0	0	-	0%	0	0	-	0%
832	R&R Mains/Service Lines	-	-	-	0%	-	-	-	0%
840	R&R Vehicles (\$2k/vehicle)	3,000	250	-	0%	2,500	208	-	0%
850	Maintenance Reserve Account	-	-	-	0%	-	-	-	0%
	Repairs & Replacement >	10,000	833	-	0%	7,000	583	-	0%
	Total Expenses >	1,149,481	95,790	-	0%	1,266,532	105,544	-	0%

1 Administration - Budget Variance Report July 1, 2021 through June 30, 2022 Target % > **8.3%** GL ADMIN

As of July 2022		2020-2021 Budget		Actual	%	Total
Expenses	Annual	YTD	YTD	Spent	Remaining	
505 Salaries & Wages	393,059	32,755		0.0%	393,059	
520 FICA - District Share	33,330	2,777		0.0%	33,330	
530 Medical Ins - District Share	109,031	9,086		0.0%	109,031	
540 PERS-District Share (incl unfunded Liab, 78,867.)	112,801	9,400		0.0%	112,801	
550 Unemployment	18,000	1,500		0.0%	18,000	
560 Workers Comp Ins	8,010	667		0.0%	8,010	
Salaries and Employee Benefits >	674,231	56,186	-	0.0%	674,231	
605 Advertising	400	33	-	0.0%	400	
610 Bank Fees	24,840	2,070		0.0%	24,840	
620 Communications & Internet	7,000	583		0.0%	7,000	
622 Board Exp	7,500	625		0.0%	7,500	
625 Equip - Field (up to \$4999)	0	0		0.0%	0	
630 Equip - Office	2,000	167		0.0%	2,000	
640 Fuel & Oil	0	0		0.0%	0	
645 Insurance	0	0		0.0%	0	
650 Interest	0	0		0.0%	0	
657 Outsource Lab / Internal Lab	0	0		0.0%	0	
660 Memberships & Subscriptions	3,000	250		0.0%	3,000	
665 Mileage Reimb	500	42		0.0%	500	
670 Postage & Shipping	18,000	1,500		0.0%	18,000	
675 Professional Services (Legal, IT, CUSI annual)	40,000	3,333		0.0%	40,000	
685 Rents	13,100	1,092		0.0%	13,100	
690 Safety & Security (boots)	1,000	83		0.0%	1,000	
700 Tools & Instruments	0	0		0.0%	0	
703 Supplies - Clothing & Personal	600	50		0.0%	600	
705 Supplies - Office	7,500	625		0.0%	7,500	
715 Treatment Chemicals	0	0		0.0%	0	
720 Supplies - Operating - Other	0	0		0.0%	0	
730 Taxes - Licenses	0	0		0.0%	0	
735 Training, Certs (Classes, books)	1,500	125		0.0%	1,500	
745 Travel / Lodging	1,000	83		0.0%	1,000	
750 Utilities	5,800	483		0.0%	5,800	
760 Waste Disposal	580	48		0.0%	580	
795 Yolo Co	0	0		0.0%	0	
799 Misc	0	0		0.0%	0	
Services and Supplies >	134,320	11,193	-	0.0%	134,320	
810 R&R Buildings & Grounds	4,000	333		0.0%	4,000	
815 R & R Damage Claims	0	0		0.0%	0	
820 R&R Lift Stations	-	-		0.0%	-	
830 R&R Equipment	0	0		0.0%	0	
832 R&R Mains/Service Lines	0	0		0.0%	0	
840 R&R Vehicles (\$2k/vehicle)	0	0		0.0%	0	
Repairs & Replacement >	4,000	333	-	0.0%	4,000	
Total Expenses >	812,551	67,713	-	0.0%	812,551	

1 Sewer - Budget Variance Report July 1, 2021 through June 30, 2022		2020-2021 Budget		Target % >	8.3%	GL SEWER
As of July 2022				Actual	%	Total
Expenses		Annual	YTD	YTD	Spent	Remaining
505	Salaries & Wages	283,112	23,593		0.0%	283,112
520	FICA - District Share	23,420	1,952		0.0%	23,420
530	Medical Ins - District Share	105,397	8,783		0.0%	105,397
540	PERS - District Share (\$14.5K Unfunded)	20,535	1,711		0.0%	20,535
550	Unemployment	0	0		0.0%	0
560	Workers Comp Ins	21,242	1,770		0.0%	21,242
Salaries and Employee Benefits >		453,706	37,809	-	0.0%	453,706
605	Advertising	0	0		0.0%	0
610	Bank Fees	0	0		0.0%	0
620	Communications & Internet	13,000	1,083		0.0%	13,000
622	Board Exp	0	0		0.0%	0
625	Equip - Field (up to \$4999)	1,500	125		0.0%	1,500
630	Equip - Office	1,000	83		0.0%	1,000
640	Fuel & Oil (Schaeffers)	10,000	833		0.0%	10,000
645	Insurance	35,000	2,917		0.0%	35,000
650	Interest	0	0		0.0%	0
657	Outsource Lab / Internal Lab	21,000	1,750		0.0%	21,000
660	Memberships & Subscriptions	32,000	2,667		0.0%	32,000
665	Mileage Reimb	250	21		0.0%	250
670	Postage & Shipping	0	0		0.0%	0
675	Professional Services (SCADA)	10,000	833		0.0%	10,000
685	Rents	0	0		0.0%	0
690	Safety & Security (includes boots)	7,000	583		0.0%	7,000
700	Tools & Instruments	2,500	208		0.0%	2,500
703	Supplies - Clothing & Personal	2,800	233		0.0%	2,800
705	Supplies - Office	1,500	125		0.0%	1,500
715	Treatment Chemicals	52,000	4,333		0.0%	52,000
720	Supplies-Operating-Other-Titan Tubes	22,000	1,833		0.0%	22,000
730	Taxes - Licenses	-	-			-
735	Training, Certs (classes, books)	1,500	125		0.0%	1,500
745	Travel / Lodging	500	42		0.0%	500
750	Utilities	123,000	10,250		0.0%	123,000
760	Waste Disposal	52,000	4,333		0.0%	52,000
795	Yolo Co	0	0		0.0%	0
799	Misc	0	0		0.0%	0
799.1	Customer Refund					
Services and Supplies >		388,550	32,379	-	0.0%	388,550
810	R&R Buildings & Grounds	2,500	208		0.0%	2,500
815	R & R Damage Claims	0	0		0.0%	0
820	R&R Lift Stations	0	0		0.0%	0
830	R&R Equipment	0	0		0.0%	0
832	R&R Mains/Service Lines	0	0	-	0.0%	-
840	R&R Vehicles	2,500	208		0.0%	2,500
Repairs & Replacement >		5,000	417	-	0.0%	5,000
Total Expenses >		847,256	70,605	-	0.0%	847,256
Expense Notes						

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1	Water - Budget Variance Report July 1, 2021 through June 30, 2022	Target % >	8.3%	GL WATER		
	As of July 2022	2020-2021 Budget	Actual	%		
	Expenses	Annual	YTD	Spent		
			YTD	Total		
				Remaining		
505	Salaries & Wages	160,503	13,375	0.0%	160,503	
520	FICA - District Share	13,114	1,093	0.0%	13,114	
530	Medical Ins - District Share	52,698	4,392	0.0%	52,698	
540	PERS - District Share	9,794	816	0.0%	9,794	
550	Unemployment	0	0	0.0%	0	
560	Workers Comp Ins	17,086	1,424	0.0%	17,086	
	Salaries and Employee Benefits >	253,195	21,100	-	0.0%	253,195
605	Advertising	0	0	0.0%	0	
610	Bank Fees	0	0	0.0%	0	
620	Communications & Internet	13,000	1,083	0.0%	13,000	
622	Board Exp	0	0	0.0%	0	
625	Equip - Field (\$300 - \$4999)	0	0	0.0%	0	
630	Equip - Office	500	42	0.0%	500	
640	Fuel & Oil	8,500	708	0.0%	8,500	
645	Insurance	35,000	2,917	0.0%	35,000	
650	Interest	0	0	0.0%	0	
657	Outside Lab / Internal Lab	20,000	1,667	0.0%	20,000	
660	Memberships & Subscriptions	25,000	2,083	0.0%	25,000	
665	Mileage Reimb	500	42	0.0%	500	
670	Postage & Shipping	0	0	0.0%	0	
675	Professional Services (SCADA, Mtce Prog)	25,000	2,083	0.0%	25,000	
685	Rents	0	0	0.0%	0	
690	Safety & Security (includes boots)	2,000	167	0.0%	2,000	
700	Tools & Instruments	2,000	167	0.0%	2,000	
703	Supplies - Clothing & Personal	2,200	183	0.0%	2,200	
705	Supplies - Office	1,000	83	0.0%	1,000	
715	Treatment Chemicals	75,000	6,250	0.0%	75,000	
720	Supplies - Operating - Other	5,000	417	0.0%	5,000	
730	Taxes - Licenses	0	0	0.0%	0	
735	Training, Certs (classes, books)	2,000	167	0.0%	2,000	
745	Travel / Lodging	500	42	0.0%	500	
750	Utilities	188,000	15,667	0.0%	188,000	
760	Waste Disposal	2,800	233	0.0%	2,800	
795	Yolo Co	61,000	5,083	0.0%	61,000	
799	Misc	0	0	0.0%	0	
799.1	Customer Refund					
	Services and Supplies >	469,000	39,083	-	0.0%	469,000
810	R&R Buildings & Grounds	5,000	417	0.0%	5,000	
815	R & R Damage Claims	0	0	0.0%	0	
820	R&R Lift Stations	0	0	0.0%	0	
830	R&R Equipment	0	0	0.0%	0	
832	R&R Mains	0	0	0.0%	-	
840	R&R Vehicles	3,000	250	0.0%	3,000	
	Repairs & Replacement >	8,000	667	-	0.0%	8,000
	Total Expenses >	730,195	60,850	-	0.0%	730,195

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2021 through June 30, 2022

1
 As of July 2022 Target % > **8.3%** **CRP-PC**

Summary	Budget Annual	YTD		Actual YTD		
				Amount	%	
PC CRP Revenue	19,536	1,628	-	0.0%	0%	
PC CRP Expenses	0	0	-	0.0%	0%	
Expenses	2021-2022 Budget		Actual	%	Total	
	Annual	YTD	YTD	Spent	Remaining	
605 Advertising	-	-	-	0.0%	-	
610 Bank Fees	-	-	-	0.0%	-	
620 Communications & Internet	-	-	-	0.0%	-	
622 Board Exp	-	-	-	0.0%	-	
625 Equip - Field (up to \$4999)	-	-	-	0.0%	-	
630 Equip - Office	-	-	-	0.0%	-	
640 Fuel & Oil	-	-	-	0.0%	-	
645 Insurance	-	-	-	0.0%	-	
650 Interest	-	-	-	0.0%	-	
657 Outsource Lab / Internal Lab	-	-	-	0.0%	-	
660 Memberships & Subscriptions	-	-	-	0.0%	-	
665 Mileage Reimb	-	-	-	0.0%	-	
670 Postage & Shipping	-	-	-	0.0%	-	
675 Professional Services (SCADA)	-	-	-	0.0%	-	
685 Rents	-	-	-	0.0%	-	
690 Safety & Security (includes boots	-	-	-	0.0%	-	
700 Tools & Instruments	-	-	-	0.0%	-	
703 Supplies - Clothing & Personal	-	-	-	0.0%	-	
705 Supplies - Office	-	-	-	0.0%	-	
715 Treatment Chemicals	-	-	-	0.0%	-	
720 Supplies - Operating - Other	-	-	-	0.0%	-	
730 Taxes - Licenses	-	-	-	0.0%	-	
735 Training, Certs (classes, books)	-	-	-	0.0%	-	
745 Travel / Lodging	-	-	-	0.0%	-	
750 Utilities	-	-	-	0.0%	-	
760 Waste Disposal	-	-	-	0.0%	-	
795 Yolo Co	-	-	-	0.0%	-	
799 Misc	0	0	-	0.0%	0	
Services and Supplies >	0	0	-	0.0%	0	
810 R&R Buildings & Grounds	-	-	-	0.0%	-	
815 R & R Damage Claims	0	0	-	0.0%	0	
820 R&R Lift Stations	-	-	-	0.0%	-	
830 R&R Equipment	-	-	-	0.0%	-	
832 R&R Mains/Laterals	-	-	-	0.0%	-	
840 R&R Vehicles	-	-	-	0.0%	-	
Repairs & Replacement >	0	0	-	0.0%	0	
Total Expenses >	0	0	-	0.0%	0	

Clearlake Oaks Co Water District
Budget Variance Report July 1, 2021 through June 30, 2022

SEWER-CRP

Target % > **8.3%** CRP-SEWER

As of July 2022

Summary	Budget		Actual YTD	
	Annual	YTD	Amount	%
SEWER CRP Revenue	551,245	45,937	0.0%	0%
SEWER CRP Expenses	376,230	31,352	0.0%	0%
USDA Annual Payment	105,280	8,773		
Operating Balance (loss)	69,735	5,811		

Expenses	2020-2021 Budget		Actual YTD	% Spent	Total Remaining
	Annual	YTD			
505 Salaries & Wages	180,886	15,074		0.0%	180,886
520 FICA - District Share	14,845	1,237		0.0%	14,845
530 Medical Ins - District Share	33,861	2,822		0.0%	33,861
540 PERS - District Share	10,466	872		0.0%	10,466
550 Unemployment	-	-		0.0%	-
560 Workers Comp Ins	15,172	1,264		0.0%	15,172
Salaries and Employee Benefits >	255,230	21,269		0.0%	255,230
605 Advertising	0	0		0.0%	0
610 Bank Fees	0	0		0.0%	0
620 Communications & Internet	5,000	417		0.0%	5,000
622 Board Exp	0	0		0.0%	0
625 Equip - Field (up to \$4999)	1,250	104		0.0%	1,250
630 Equip - Office	-	-		0.0%	-
640 Fuel & Oil	12,000	1,000		0.0%	12,000
645 Insurance	0	0		0.0%	0
650 Interest	0	0		0.0%	0
657 Outsource Lab / Internal Lab	0	0		0.0%	0
660 Memberships & Subscriptions	0	0		0.0%	0
665 Mileage Reimb	0	-		0.0%	0
670 Postage & Shipping	0	0		0.0%	0
675 Professional Services (SCADA)	0	0		0.0%	0
685 Rents	-	-		0.0%	-
690 Safety & Security (includes boots)	2,500	208		0.0%	2,500
700 Tools & Instruments	750	63		0.0%	750
703 Supplies - Clothing & Personal	1,500	125		0.0%	1,500
705 Supplies - Office	-	-		0.0%	-
715 Treatment Chemicals	0	0		0.0%	0
720 Supplies - Operating - Other	-	-		0.0%	-
730 Taxes - Licenses	0	0		0.0%	0
735 Training, Certs (classes, books)	500	42		0.0%	500
745 Travel / Lodging	-	-		0.0%	-
750 Utilities	0	0		0.0%	0
760 Waste Disposal	0	0		0.0%	0
795 Yolo Co	0	0		0.0%	0
799 Misc	0	0		0.0%	0
Services and Supplies >	23,500	1,958		0.0%	23,500
810 R&R Buildings & Grounds	7,500	625		0.0%	7,500
815 R & R Damage Claims	0	0		0.0%	0
820 R&R Lift Stations	20,000	1,667		0.0%	20,000
830 R&R Equipment	35,000	2,917		0.0%	35,000
832 R&R Mains/Laterals	25,000	2,083		0.0%	25,000
840 R&R Vehicles	10,000	833		0.0%	10,000
Repairs & Replacement >	97,500	8,125		0.0%	97,500
Total Expenses >	376,230	31,352		0.0%	376,230

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Clearlake Oaks Co Water District
Budget Variance Report July 1, 2021 through June 30, 2022

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Target % > **8.3%** **CRP-WATER**

As of July 2022 Summary	<u>WATER - CRP</u> Budget		Actual YTD	
	Annual	YTD	Amount	%
WATER CRP Revenue	416,123	34,677	0.0%	0%
WATER CRP Expenses	360,901	30,075	0.0%	0%

	-	-	-
	-	-	-
Operating Balance	55,222	4,602	-

Expenses		2020-2021 Budget Annual	YTD	Actual YTD	% Spent	Total Remaining
505	Salaries & Wages	167,487	13,957	-	0.0%	167,487
520	FICA - District Share	13,716	1,143	-	0.0%	13,716
530	Medical Ins - District Share	56,333	4,694	-	0.0%	56,333
540	PERS - District Share	10,587	882	-	0.0%	10,587
550	Unemployment	0	0	-	0.0%	0
560	Workers Comp Ins	14,777	1,231	-	0.0%	14,777
	Salaries and Employee Benefits >	262,901	21,908	-	0.0%	262,901
605	Advertising	0	0	-	0.0%	0
610	Bank Fees	0	0	-	0.0%	0
620	Communications & Internet	3,500	292	-	0.0%	3,500
622	Board Exp	0	0	-	0.0%	0
625	Equip - Field (up to \$4999)	1,250	104	-	0.0%	1,250
630	Equip - Office	-	-	-	0.0%	-
640	Fuel & Oil	12,000	1,000	-	0.0%	12,000
645	Insurance	0	0	-	0.0%	0
650	Interest	0	0	-	0.0%	0
657	Outsource Lab / Internal Lab	4,000	333	-	0.0%	4,000
660	Memberships & Subscriptions	0	0	-	0.0%	0
665	Mileage Reimb	0	0	-	0.0%	0
670	Postage & Shipping	0	0	-	0.0%	0
675	Professional Services Leak Chk	-	-	-	0.0%	-
685	Rents	0	0	-	0.0%	0
690	Safety & Sec (includes boots)	1,500	125	-	0.0%	1,500
700	Tools & Instruments	750	63	-	0.0%	750
703	Supplies - Clothing & Personal	1,500	125	-	0.0%	1,500
705	Supplies - Office	-	-	-	0.0%	-
715	Treatment Chemicals	0	0	-	0.0%	0
720	Supplies - Operating - Other	-	-	-	0.0%	-
730	Taxes - Licenses	0	0	-	0.0%	0
735	Training, Certs (classes, books)	500	42	-	0.0%	500
745	Travel / Lodging	-	-	-	0.0%	-
750	Utilities	0	0	-	0.0%	0
760	Waste Disposal	0	0	-	0.0%	0
795	Yolo Co	0	0	-	0.0%	0
799	Misc	0	0	-	0.0%	0
	Services and Supplies >	25,000	2,083	-	0.0%	25,000
810	R&R Buildings & Grounds	5,000	417	-	0.0%	5,000
815	R & R Damage Claims	0	0	-	0.0%	0
820	R&R Lift Stations	0	0	-	0.0%	0
830	R&R Equipment	25,000	2,083	-	0.0%	25,000
832	R&R Mains/Service Lines/Tanks	25,000	2,083	-	0.0%	25,000
840	R&R Vehicles	18,000	1,500	-	0.0%	18,000
	Repairs & Replacement >	73,000	6,083	-	0.0%	73,000
	Total Expenses >	360,901	30,075	-	0.0%	360,901

CRP-S = Jesse, Jake, Jerry

CRP-W= Jeremy, Hugo

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